

Regular Council Meeting
AGENDA

Tuesday, November 8, 2016, 7:00 PM
Tecumseh Town Hall
www.tecumseh.ca

	Pages
1. CALL TO ORDER - Mayor	
2. MOMENT OF SILENCE	
3. NATIONAL ANTHEM	
4. ROLL CALL & DISCLOSURE OF PECUNIARY INTEREST	
5. COUNCIL MINUTES	
a. Regular Council Meeting, October 25, 2016	3 - 12
b. Special Council Meeting, October 29, 2016 <i>Re: Road Tour</i>	13 - 14
6. SUPPLEMENTARY AGENDA ADOPTION	
7. DELEGATIONS	
8. COMMUNICATIONS FOR INFORMATION	
a. Township of Zorra, October 21, 2016 Re: Accommodation Review Process	15 - 16
b. Township of South-West Oxford, October 26, 2016 Re: Resolution in Support of Elimination of Barriers for CCAs (Certified Crop Advisors)	17 - 17
9. COMMUNICATIONS ACTION REQUIRED	
a. Committee of Adjustment, October 18, 2016, Re: OACA Conference THAT the request by the Committee of Adjustment be referred to the 2017 Budget Deliberations.	18 - 19
b. Ontario Rural Education Symposium, October 25, 2016 THAT Members of Council be authorized to attend the Ontario Rural Education Symposium on Saturday November 25, 2016, in accordance with the Town's Travel and Professional Development Policies.	20 - 20
10. COMMITTEE MINUTES	
a. Senior and Youth Advisory Committee October 18, 2016	21 - 24
b. Corn Festival Committee October 20, 2016	25 - 27
c. Tecumseh Accessibility Advisory Committee November 1, 2016	28 - 31
11. REPORTS	
a. Corporate Services & Clerk	
1. Director Corporate Services & Clerk, Report No. 48/16, October 21, 2016 Re: 2016 By-Election Councillor Ward 2 Accessibility Report	32 - 37

2.	Director Corporate Services & Clerk, Report No. 51/16, October 31, 2016 Re: IESO Feed-In Tariff Version 5 Municipal Template Resolution Request - Solar Power Network	38 - 42
b.	Public Works & Environmental Services	
1.	Manager Engineering Services, Report No 39/16, October 28, 2016 Re: 2016 Culvert Needs Study (Structure with Spans < 3.0m)	43 - 56
2.	Manager Engineering Services, Report No. 47/16, October 24, 2016 Re: North Talbot Road Sanitary Sewer Outlet Amendment to the Main and Lateral Charges By-Law (2011-103)	57 - 78
3.	Manager Engineering Services, Report No. 48/16, October 25, 2016 Re: 2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)	79 - 85
12.	BY-LAWS	
a.	By-Law 2016-78 A by-law to amend Schedule A to By-law No. 2011-103 being a by-law for the imposition of sewage charges in the North Talbot Road Outlet Sewer Area.	86 - 87
13.	UNFINISHED BUSINESS	
a.	Unfinished Business - November 8, 2016	88 - 88
14.	NEW BUSINESS	
a.	2017 Draft Budget and Business Plan	
15.	MOTIONS	
a.	By-Law 2016-79 Being a by-law to confirm the proceedings of the November 8, 2016 regular meeting of the Council of The Corporation of the Town of Tecumseh	89 - 89
16.	NOTICES OF MOTION	
17.	NEXT MEETING	
a.	Thursday, November 17, 2016 5:00 pm Special Council Meeting, <i>Re: 2017 Draft Budget and Business Plan</i>	
b.	Tuesday, November 22, 2016 5:30 pm Public Council Meeting, <i>Re: ZBA 1855 Manning Road</i> 6:00 pm Special Council Meeting, <i>Re: Committee Appointments and Award Selections</i> 7:00 pm Regular Council Meeting	
18.	ADJOURNMENT	

**MINUTES OF A MEETING OF
THE COUNCIL OF THE TOWN OF TECUMSEH**

Tecumseh Council meets in regular public session on Tuesday, October 25, 2016, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 p.m.

(RCM 18-1)

ORDER

The Mayor calls the meeting to order at 7:00 pm.

(RCM 18-2)

MOMENT OF SILENCE

The Members of Council and Administration observe a moment of silence.

(RCM 18-3)

NATIONAL ANTHEM

The Members of Council and Administration observe the National Anthem of O'Canada.

(RCM 18-4)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councilor	- Rita Ossington
	Councillor	- Tania Jobin
	Councillor	- Andrew Dowie
	Councillor	- Brian Houston
	Councillor	- Bill Altenhof

Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services & Clerk	- Laura Moy
	Deputy Clerk	- Tatiana Dafoe
	Director Financial Services & Treasurer	- Luc Gagnon
	Director Information & Communication Services	- Shaun Fuerth
	Director Fire Services & Fire Chief	- Doug Pitre
	Director Public Works & Environmental Services	- Dan Piescic
	Director Parks & Recreation Services	- Paul Anthony
	Director Planning & Building Services	- Brian Hillman
	Manager Engineering Services	- Phil Bartnik
	Manager Planning Services	- Chad Jeffrey
	Manager Strategic Initiatives	- Lesley Racicot

Councillor Bill Altenhof takes his Declaration of Officer for the position of Councillor Ward 2 publicly.

Welcoming greetings and remarks are exchanged.

PECUNIARY INTEREST

There is no pecuniary interest declared by a Member of Council.

(RCM 18-5)

MINUTES

Motion: (RCM-356/16) Moved by Councillor Tania Jobin
Seconded by Deputy Mayor Joe Bachetti
THAT the minutes of the October 11, 2016, Regular Meeting of Council;
As was duplicated and delivered to the Members, are adopted.
Carried

(RCM 18-6)

SUPPLEMENTARY AGENDA ADOPTION

There are no supplementary agenda items.

(RCM 18-7)

DELEGATIONS

Gord Smith 2017 Healthy Workplace & Bike Friendly Workplace Award

Town of Tecumseh is recognized for being awarded the Diamond and Platinum award for the Gord Smith 2017 Healthy Workplace & Bike Friendly Workplace Award for its 4th consecutive year.

(RCM 18-8)

COMMUNICATIONS

Communications for Information

- A. Town of Kingsville, September 30, 2016, Re: Beach Water Sampling
- B. The Corporation of the Township of Madawaska Valley, October 3, 2016, Re: Resolution Regarding Parole System and Bill 21, Private Members Bill
- C. Ministry of Natural Resources and Forestry, October 6, 2016, Re: Introduction of Legislation to Amend the Aggregate Resources Act
- D. Grey County, October 11, 2016, Re: Provincial Legislation and Hydro One's Strategy Regarding Hydro Costs

Motion: (RCM-357/16) Moved by Councillor Rita Ossington
Seconded by Councillor Andrew Dowie
THAT Communications – *for Information* A through D as listed on the October 25, 2016, Regular Council Meeting Agenda are received.

Carried

Administration is asked to keep Council apprised of any response from the Health Unit in relation to Communication A.

Communications - Action Required

- A. Association of Municipalities of Ontario, October 6, 2016, Re: Fiscal Gap
- B. Association of Municipalities of Ontario, October 14, 2016 Re: Energy Now and Into the Future Symposium

Motion: (RCM-358/16) Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Andrew Dowie

WHEREAS recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

AND WHEREAS infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

AND WHEREAS this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

AND WHEREAS if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

AND WHEREAS Ontarians already pay the highest property taxes in the country;

AND WHEREAS each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

NOW THEREFORE BE IT RESOLVED that this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Motion: (RCM-359/16) Moved by Councillor Tania Jobina
 Seconded by Councillor Brian Houston

THAT the Mayor and Members of Council be authorized to attend the November 3-4, 2016, Energy Now and Into the Future Symposium in Toronto, ON, subject to the Travel and Professional Development Policies and the 2016 Budget.

Carried

(RCM 18-9)

COMMITTEE MINUTES

Motion: (RCM-360/16) Moved by Councillor Andrew Dowie

Seconded by Councillor Bill Altenhof

THAT the October 5, 2016 Minutes of the Town of Tecumseh Business Improvement Area Board, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-361/16) Moved by Councillor Brian Houston

Seconded by Councillor Bill Altenhof

THAT the October 12, 2016, Minutes of the Police Services Board, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-362/16) Moved by Councillor Andrew Dowie

Seconded by Councillor Rita Ossington

THAT the October 17, 2016 Minutes of the Cultural & Arts Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-363/16) Moved by Councillor Andrew Dowie

Seconded by Councillor Rita Ossington

THAT the October 17, 2016 Minutes of the Heritage Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

(RCM 18-10)

REPORTS

Deputy Clerk, Report No. 38/16, August 31, 2016 Re: Renewal of Cat Intake Agreement with the Windsor Essex County Humane Society for 2017

Motion: (RCM-364/16) Moved by Councillor Brian Houston

Seconded by Councillor Rita Ossington

THAT the Clerk be authorized to execute the Cat Intake Agreement with the Windsor/Essex County Humane Society for 2017 to permit stray cats to be dropped off at a cost of \$10 to the resident and \$20 to the Town of Tecumseh for each cat;

AND THAT funding for the Cat Intake Program remain \$2,500 in the 2017 Budget;

AND FURTHER THAT information respecting the renewal of the Cat Intake Program be communicated to residents in the local media, as well as on the Town's website, the Tecumseh App and Social Media [Facebook and Twitter] following execution of the Agreement.

As recommended by the Deputy Clerk, under Report No. 38/16, dated August 31, 2016.

Carried

Director Corporate Services & Clerk, Report No. 41/16, September 27, 2016 Re: Feed-In Tariff (FIT) Program, Municipal Template Resolution Request - DLS Biogas

Motion: (RCM-365/16) Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhoff

THAT Corporate Services & Clerk Report No. 41/16 be received;
AND THAT The Independent Electricity Services Operator (IESO) Feed-In Tariff (FIT) Program Template Municipal Council Support Resolution, attached as Appendix 3, regarding DLS Biogas Application under the IESO FIT 5.0 Program for a Biogas [on-farm] project at 4640 11th Concession, Tecumseh, ON, be approved;

WHEREAS capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.;

AND WHEREAS O Neil, Wilfred Jeffrey (the "Applicant") proposes to construct and operate a Biogas (on-farm) (the "Project") on 75237-0047 (the "Lands") in The Corporation of the Town of Tecumseh under the province's FIT Program;

AND WHEREAS the Applicant has requested that Council of The Corporation of the Town of Tecumseh indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT

Council of The Corporation of the Town of Tecumseh supports the construction and operation of the Project on the Lands;

This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.

As recommended by the Director Corporate Services & Clerk, under Report No. 41/16, dated September 27, 2016.

Carried

Deputy Clerk, Report No. 45/16, September 1, 2016 Re: Renewal of Cat Spay & Neuter Voucher Program for 2017

Motion: (RCM-366/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Andrew Dowie

THAT The Town of Tecumseh continue the Cat Spay and Neuter Voucher Program (Program) in 2017;

AND THAT the total number of vouchers remain at 95, with a value of \$50 each and allocated as follows:

- 89 Vouchers for the spay or neuter of Feral Cats, to a maximum of five (5) vouchers per caregiver of feral cats; and
- 6 Vouchers for the spay or neuter of Owned Cats, to a maximum of three (3) vouchers per household for low income families;

AND FURTHER THAT the Vouchers be made available early April 2017 and issued on a first come, first serve basis with a 120-day expiry period;

AND FURTHERMORE THAT a Media Release be issued advising of the 2017 Program, along with a notice in the Shoreline Week and Essex Free Press, as well as on the Town's website, Tecumseh App and Social Media (Facebook and Twitter).

As recommended by the Deputy Clerk, under Report No. 45/16, dated September 1, 2016.

Director Corporate Services & Clerk, Report No. 46/16, October 17, 2016, Re: 2016 By-Election for the Office of Councillor Ward 2 Results

Motion: (RCM-367/16) Moved by Councillor Rita Ossington

Seconded by Councillor Brian Houston

THAT The Director Corporate Services & Clerk's Report No. 46/16 regarding the 2016 By-Election for the Office of Councillor Ward 2 Results, be received.

As recommended by the Director Corporate Services & Clerk under Report No. 46/16, dated October 17, 2016.

Carried

Director Corporate Services & Clerk, Report No. 47/16, October 19, 2016, Re: Travel Policy Amendment

Motion: (RCM-368/16) Moved by Councillor Brian Houston

Seconded by Councillor Andrew Dowie

THAT Corporate Services & Clerk Report No. 47/16 regarding amendments to the Travel Policy, be received;

AND THAT The amendment to the Travel Policy shown in Attachment 1, be approved.

As recommended by the Director Corporate Services & Clerk under Report No. 47/16, dated October 19, 2016.

Carried

Director Financial Services & Treasurer, Report No. 18/16, October 15, 2016 Re: Budget Variance Report - August 31, 2016

Motion: (RCM-369/16) Moved by Councillor Brian Houston

Seconded by Councillor Andrew Dowie

THAT Financial Services Report # 18/16, Budget Variance Report - August 31, 2016, be received for information;

AND THAT Recognition of the \$116,000 Windsor Essex Economic Development Corporation (WEEDC) funds being returned be deferred for budget purposes until a use for the funds has been determined.

As recommended by the Director Financial Services & Treasurer, under Report No. 18/16, dated October 15, 2016.

Carried

Manager Parks & Horticulture, Report No. 28/16, October 12, 2016, Re: Design, Supply, & Install Outdoor Exercise Equipment at Lakewood Park RFP Award

Motion: (RCM-370/16) Moved by Councillor Rita Ossington

Seconded by Councillor Bill Altenhof

THAT the proposal provided by Playpower LT Canada to design, supply, and install exercise equipment at Lakewood Park in the amount of \$85,415.00 plus HST be approved;

AND THAT the Mayor and Clerk be authorized to enter into an agreement, satisfactory in form to the Town's Solicitor, with Playpower LT Canada.

As recommended by the Manager Parks & Horticulture, under Report No. 28/16, dated October 12, 2016.

Carried

Manager Planning, Report No. 31/16, October 20, 2016, Re: Zoning By-law Amendment, Summary of Public Consultation and Planning Analysis, V.A.C. Management Inc, 1415 Lesperance Road

Motion: (RCM-371/16) Moved by Councillor Brian Houston
Seconded by Councillor Andrew Dowie

THAT Planning and Building Services Report 31/16 be received and the architectural building renderings attached thereto as Attachments 3 and 4, be endorsed;

AND THAT a by-law having the effect of amending the Tecumseh Zoning By-law 1746 for the 971.5 square metre (10,458 square foot) property located on the west side of Lesperance Road (1415 Lesperance Road), approximately 27 metres south of its intersection with Arbour Street, from "Residential Type Two Zone (R2-3)" to "Residential Type Two Zone (R2-25)" to permit the reconstruction of a general/professional office building, be given first and second readings;

AND FURTHER THAT third and final reading of the above-noted by-law be given, upon the property owner entering into a site plan control agreement with the Town of Tecumseh that will facilitate the development of the lands in accordance with the architectural building renderings and associated site design details noted in Planning and Building Services Report 31/16.

As reported by Manager Planning, under Report No. 31/16, dated October 20, 2016.

Carried

Director Planning & Building Services, Report No. 32/16, October 20, 2016, Re: CWATS Plan, Town of Tecumseh 2017 Project, Trail on Riverside Drive from Tecumseh/Windsor Municipal Boundary to Manning Road

Motion: (RCM-372/16) Moved by Councillor Rita Ossington
Seconded by Councillor Andrew Dowie

THAT the construction of a 2.4 metre wide trail having a length of approximately 2.4 kilometres along Riverside Drive from the Town of Tecumseh/City of Windsor municipal boundary to Manning Road, at a total estimated cost of \$775,000 be endorsed as a 2017 Tecumseh CWATS Project, more specifically identified as segment Tec-7 in the CWATS Plan;

AND THAT The Town formally request a facility enhancement from "paved-shoulders" to an "off-road trail" for segment Tec-7 of the CWATS Plan and that the project be submitted to the CWATS Committee as a 2017 project that will include the following tasks:

- i) Final evaluation of preferred trail location on north or south side of Riverside Drive;
- ii) Preparation of a detailed trail design (including driveway refurbishing, drainage works, landscaping treatments);
- iii) A public consultation process by way of an Open House;
- iv) Consideration for funding for the Riverside Drive trail as part of the 2017 Public Works and Environmental Services Capital Works Plan;
- v) Construction of the Riverside Drive trail, subject to the foregoing funding approval;

AND FURTHER THAT funding for the Riverside Drive trail be considered as part of the 2017 Public Works and Environmental Services Capital Works Plan, and that it be evaluated in the context of a project prioritization process to be developed by Administration that would assist in providing rationale towards the ranking of competing projects.

As reported by the Director Planning & Building Services, under Report No. 32/16, dated October 20, 2016.

Carried

Manager Planning, Report No. 33/16, October 20, 2016 Re: Zoning By-law Amendment, JSNC Holdings Inc., 1855 Manning Road/ County Road 19

Motion: (RCM-373/16) Moved by Councillor Tania Jobin
Seconded by Councillor Brian Houston

THAT the scheduling of a public meeting, to be held on Tuesday, November 22, 2016 at 5:30 p.m., in accordance with The Planning Act, for the application submitted by JSNC Holdings Inc. (Mr. Jeff Sylvestre) to amend the Sandwich South Zoning By-law 1746 by rezoning a 1.5 hectare (3.8 acre) property located on the west side of Manning Road / County Road 19 (1855 Manning Road), approximately 190 metres south of its intersection with Jamsyl Drive, from "Industrial Zone (M1)" to a site-specific "Industrial Zone (M1)", in order to permit the establishment of a "commercial recreation establishment", be authorized;

AND THAT a draft Zoning By-law Amendment for the lands be considered, subject to the resolution of any concerns being identified through the public consultation process and public meeting.

As reported by the Manager Planning, under Report No. 33/16, dated October 20, 2016.

Carried

(RCM 18-11)

BY-LAWS

Motion: (RCM-374/16) Moved by Councillor Rita Ossington
Seconded by Councillor Brian Houston

THAT By-law No. 2016-76 being a by-law to amend By-law 1746, the Town's Comprehensive Zoning By-law for those lands in the former Town of Tecumseh. (Lots 3 & 4, Plan1194 – 1415 Lesperance Road)

Be given first and second reading.

Carried

(RCM 18-12)

UNFINISHED BUSINESS

The Members receive the Unfinished Business listing.

Traffic Concerns near Tecumseh Vista Academy

Deputy Mayor is asking that the County of Essex be reminded of the public safety & traffic concerns expressed by the Town and request for road improvements in the area of Tecumseh Vista School, in particular Banwell Road, County Rd 42 and County Rd 17. The Mayor and Deputy Mayor will be requesting funding consideration during the County of Essex's 2017 Budget deliberations

The Director Public Works & Environmental Services explains that the realignment of Banwell and County Road 17 is scheduled for 2017.

(RCM 18-13)

NEW BUSINESS

TPP Public Meetings

Members are notified of the Trans Pacific Partnership Public Meeting being held by the City of Windsor at the Ciociaro Club on November 2, 2016. The meeting will discuss the effects of the TPP on Windsor-Essex.

Ward Boundary and Council Structure Review Information Session

Members are reminded of the Ward Boundary and Council Structure Review Public Meetings to be held on Thursday, October 27, 2016, from 2:00-4:00 pm and 5:00-7:00 pm at the Tecumseh Town Hall and St. Mary's Hall.

Del Duca Zoning By-law Amendment Appeal

Residents have filed an Appeal to the Ontario Municipal Board in relation to the Del Duca Zoning By-law Amendment. Copies of their appeal are shared with the Members of Council, at the residents' request.

Canada Post Community Mailboxes

A request is made for Canada Post to remove all abandoned Community Mailboxes or boxes not in use and for those that are unfinished, that they be completed, including restoration works.

Rotary International

Rotary International is recognized for planting hundreds of tulip bulbs at the intersection of Manning Road and Riverside Drive around the Rotary wheel.

Flags

A request is made for an inspection of all Town flags to be undertaken and replaced as may be necessary. The Tecumseh flag at Town Hall is to be replaced.

(RCM 18-14)

MOTIONS

Motion: (RCM-375/16) Moved by Councillor Bill Altenhof
Seconded by Councillor Tania Jobin

THAT By-law 2016-77, being a by-law to confirm the proceedings of the October 25, 2016 regular meeting of the Council of The Corporation of the Town of Tecumseh;
Be given first, second, third and final reading.

Carried

(RCM 18-15)

NOTICES OF MOTIONS

There are no Notices of Motion.

(RCM 18-16)

NEXT MEETING

The next Regular Council meeting will be held on Tuesday, November 8, 2016, at 7:00 p.m.

SCM – Road Tour Saturday, October 29 at 9:00am starting at Town Hall

(RCM 18-17)

ADJOURNMENT

Motion: (RCM-376/16) Moved by Councillor Bill Altenhof
Seconded by Councillor Brian Houston

THAT there being no further business the October 25, 2016, regular meeting of Council now adjourn at 7:56 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

**MINUTES OF A SPECIAL MEETING OF
THE COUNCIL OF THE TOWN OF TECUMSEH**

Tecumseh Council meets in special session on Saturday, October 29, 2016, in the Town of Tecumseh, Ontario at 9:00 a.m.

(SCM 4-1)

ORDER

Mayor Gary McNamara calls the meeting to order at 9:00 a.m.

(SCM 4-2)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councillor	- Andrew Dowie
	Councillor	- Brian Houston
	Councillor	- Tania Jobin
	Councillor	- Rita Ossington
	Councillor	- Bill Altenhof

Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services & Clerk	- Laura Moy
	Director Public Works & Environmental Services	- Dan Piescic
	Director Fire Services & Fire Chief	- Doug Pitre
	Manager Engineering Services	- Phil Bartnik
	Manager Strategic Initiatives	- Lesley Racicot
	Director Planning & Building Services	- Brian Hillman
	Manager Planning	- Casey Colthurst
	Manager Roads & Fleet	- Kirby McArdle

(SCM 4-3)

PECUNIARY INTEREST

None declared.

(SCM 4-4)

INTRODUCTION AND PURPOSE OF MEETING

The purpose of the meeting is to give the Members of Council an opportunity to view roads, bridges and other facilities proposed for improvement in 2017, as well as new area developments.

(SCM 4-5)

DELEGATIONS

None.

(SCM 4-6)

COMMUNICATIONS

None.

(SCM 4-7)

REPORTS

2017 Capital Projects Road Tour

The Members of Council and Administration participate in a bus tour of the Town in the areas shown in the 2017 Capital Projects Road Tour Booklet. The purpose of the tour is to view roads, bridges, pathways, and parks facilities proposed for improvements and/or repairs in 2017.

(SCM 4-8)

MOTIONS

None.

(SCM 4-9)

ADJOURNMENT

Motion: (SCM-01/15) Moved by Councillor Tania Jobin
Seconded by Deputy Mayor Joe Bachetti
THAT there being no further business to discuss, the October 29, 2016
special meeting of Council now adjourn at 11:15 a.m.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk



TOWNSHIP OF ZORRA

274620 27th Line, PO Box 306, Ingersoll, ON, N5C 3K5
Ph. (519) 485-2490 · 1-888-699-3868 · Fax: (519) 485-2520

October 21, 2016

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Re: Accommodation Review Process

Please be advised the Council of the Township of Zorra passed the following resolution at its October 18, 2016, regular meeting:

"WHEREAS the current Accommodation Review process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

BE IT RESOLVED, That the Municipality of the Township of Zorra requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities be studied, completed and the results and recommendations be considered;

AND THAT this resolution be circulated to Premier Kathleen Wynne, MPP Bill Walker, Minister of Infrastructure, Bluewater District School Board, Bruce-Grey Catholic District School Board, Community School Alliance, County of Grey, County of Bruce, People for Education, and all municipalities in Ontario."

Disposition: Carried

If you have any questions, please do not hesitate to contact me.

Yours truly,

Donald W. MacLeod

Chief Administrative Officer

internet: www.zorra.on.ca

Email: zorra@zorra.on.ca

cc: MPP Bill Walker
Honourable Bill Chiarelli, Minister of Infrastructure
Bluewater District School Board
Bruce-Grey Catholic District School Board
Doug Reycraft, Chair, Community School Alliance (by email reycraft@sympatico.ca)
County of Grey
County of Bruce
People for Education
All Ontario Municipalities (by email)

16-065



TOWNSHIP OF SOUTH - WEST OXFORD

R. R. # 1, 312915 Dereham Line

Mount Elgin, ON N0J 1N0 / www.swox.org

Phone: (519) 877-2702; (519) 485-0477; Fax: (519) 485-2932

October 26, 2016

Lisa Thompson, MPP
Huron-Bruce
Room 425, Main Leg Bldg, Queen's Park
Toronto, ON, M7A 1A8

Dear Ms. Thompson:

Please be advised that the Township of South -West Oxford Council passed the following resolution at their regular meeting held on October 18th, 2016.

Resolution No. 10 Moved by David Hayes
Seconded by Gerald Mitchell

RESOLVED that the Council of The Township of South-West Oxford supports the efforts of the Member of Provincial Parliament for Huron—Bruce to eliminate barriers to employment opportunities for CCAs, and allow Ontario farmers the freedom to engage in business with the expert of their choice; and

FURTHER RESOLVED that a copy of this resolution be forwarded to all Ontario municipalities, and AMO.

DISPOSITION: Motion Carried

Should you require anything further, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read 'Lisa VanderWallen', is written over the typed name.

Lisa VanderWallen, Clerk
clerk@swox.org



Planning and Building Services

917 Lesperance Road
Tecumseh, Ontario N8N 1W9
P 519-735-2184
F 519 735-6712
www.tecumseh.ca

MEMORANDUM

To: Mayor and Members of Council File:
From: Donna Ferris, Secretary-Treasurer, Committee of Adjustment
Date: October 18, 2016
Re: 2017 OCAC Conference

The Committee of Adjustment for the Town of Tecumseh, at their regular meeting held on Monday, September 19, 2016 passed the following resolution:

“Whereas the Tecumseh Town Council delegated its authority to the Committee of Adjustment comprising seven Members for rendering decisions on all applications for consent to sever, minor variance and permission relating to legal non-conforming uses, in accordance with the provisions of the Planning Act; and

“Whereas when rendering decisions, the Committee of Adjustment is to be guided by those matters noted in the Planning Act, including but not limited to relevant Provincial Policy, Official Plan Policies, Zoning By-law regulations, comments from Town Administration, various agencies, residents, local knowledge, past practices and individual circumstances pertaining to the various applications; and

Whereas it is desirable that the Committee of Adjustment Members be provided with annual training to ensure that Members are familiar with, and updated on, legislative changes (e.g. Bill 73, The Smart Growth for our Communities Act, 2015 amending the Planning Act and the Development Charges Act) and on-going best practices in carrying out their statutory duties; and

Whereas the program provided at the annual Ontario Association of Committees of Adjustment conference provides the one opportunity with a curriculum that covers basic training, review of evolving interpretation and case law, and new and emerging issues for existing and new Members of Committees of Adjustment; and

Whereas Tecumseh Town Council has a general practice of supporting professional development of Members and Administration across the organization through the annual allocation of budget funding; and

Whereas the Town has historically provided partial funding for professional development of seven Members of the Committee of Adjustment, however such funding has been insufficient for all Members to attend the annual conference;

Therefore be it resolved that:

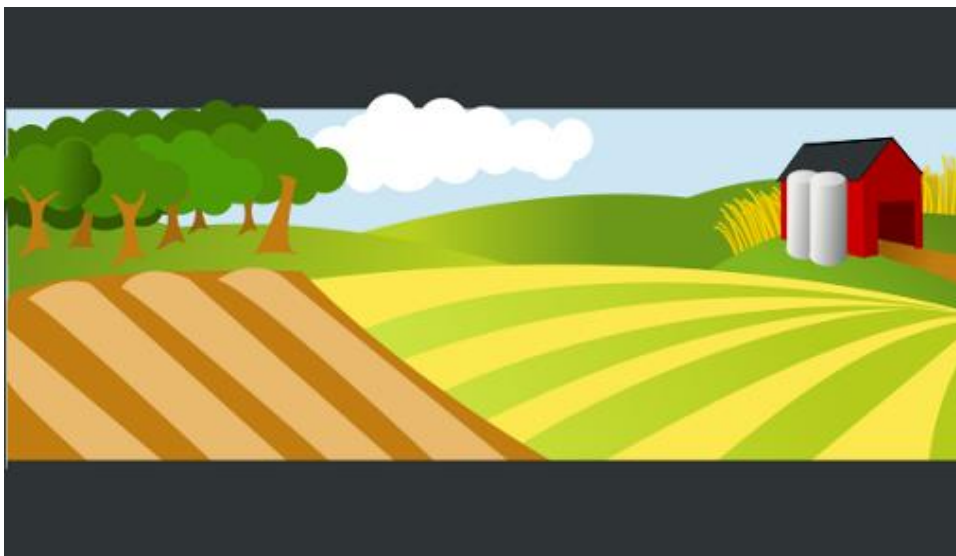
The Committee of Adjustment be provided a 2017 budget allocation of \$21,000 to cover professional development, accommodation and travel expenses of the Committee of Adjustment Members to attend the 2017 OACA Conference, June 4-7 in the City of Ottawa and that such an allocation levy be considered as base funding on a go forward basis and in accordance with the Town's Professional Development Policy and Travel Policy; and that

The resolution be forwarded to the Town of Tecumseh Council for its consideration as part of the 2017 Budget Deliberations.

Carried

Respectfully submitted for Council's consideration.

Regards,
Donna Ferris
Secretary-Treasurer
Committee of Adjustment



RURAL EDUCATION SYMPOSIUM

GROWING INNOVATION...LEARN LOCAL

Sponsored by: Municipality of North Middlesex

KEYNOTE SPEAKER:

Doug Reycraft, Community Schools Alliance

Plenary Presentation: Marcus Ryan, Zorra Township, Ward 3 Councillor
Tracy Grant, Daniel West, joined by business and student leaders.

Plan to join the rural school conversation by attending the symposium and lend your voice and expertise.

The focus for the symposium:

- ✓ *Foster a shared vision for rural schools in Ontario,*
- ✓ *Facilitate dialogue locally and provincially related to small and rural schools,*
- ✓ *Promote the strengths of rural community schools.*

FREE REGISTRATION

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Ontario Rural Education Symposium

**Saturday
November 26
2016
9:00 am – 2:00 pm**

**North Middlesex
Community
Centre**

**Parkhill, Ontario
225 McLeod Street
Parkhill, Ontario**

**Presented by:
North Middlesex
Local School Advisory
Committee**

Please Visit our Website:

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Contact Us:

ontruraleducation@gmail.com

**MINUTES OF A MEETING OF THE SENIOR AND YOUTH ADVISORY COMMITTEE
FOR THE TOWN OF TECUMSEH**

A joint meeting of the Senior Advisory Committee (SAC) and Youth Advisory Committee (YAC) for the Town of Tecumseh was held on Tuesday, October 18, 2016, in the Council Chambers at Town Hall, 917 Lesperance Road, Tecumseh at the hour of 6:00 p.m.

(SAC 5-1)

ORDER

The Chair calls the meeting to order at 6:02 p.m.

(SAC 5-2)

ROLL CALL

Members Present:

Senior Advisory Committee		
Chair		- Doug Drouillard (6:46 p.m.)
Co-Chair		- Paul Morand
Member		- Dara Pfeifer O'Connor
Youth Advisory Committee		
Chair		- Hannah Ruuth
Member		- Brendon Froese
Member		- Payton Gardner
Member		- Rachel Haddad

Also Present:	Director Planning	- Brian Hillman
	& Building Services	
	Manager Planning	- Chad Jeffery
	Services	
	Administrative Assistant	- Anne Kantharajah
	to the Director Corporate	
	Services & Clerk	
	SAC Applicant	- Michelle Phillion
	SAC Applicant	- Don Crowder
	YAC Applicant	- Ava Ruuth

Absent:	Member	- Nancy Tenant
	Member	- Kristi Koutros

(SAC 5-3)

DISCLOSURE OF PECUNIARY INTEREST

None Reported.

(SAC 5-4)

DELEGATIONS

Re: New Official Plan Process

The Director Building & Planning Services and Manager Planning provide a presentation on the New Official Plan Process.

Land use planning within the Town is currently governed by three separate Official Plans pertaining to the three former municipalities [Town of Tecumseh, Village of St. Clair Beach and Township of Sandwich South] that amalgamated in 1999 to form the new Town of Tecumseh.

The purpose of the new, town-wide Official Plan is to show a clear vision for the amalgamated Town. This vision should include the creation of a land use policy framework that guides community decisions based on a philosophy of healthy, livable and sustainable communities.

Members of the YAC and SAC are walked through a series of discussion papers which will form the background and basis for the new Official Plan.

Members of the YAC and SAC are referred to the Town's website, or Town Hall for a copy of the discussion papers completed to date.

The Director Building & Planning Services and Manager Planning Services indicate the YAC and the SAC will receive another presentation of the Official Plan once a draft proposal has been created.

Tecumseh Hamlet Secondary Plan

The Director Building & Planning Services and Manager Planning Services provide a brief presentation on growth projections near Tecumseh Vista Secondary Academy. The goal is to make the area more pedestrian friendly and to include road and trail networks and other amenities for future high school students.

(SAC 5-5)

COMMUNICATIONS

Minutes

a) Senior and Youth Advisory Committees Meeting held September 20, 2016

Motion: (SAC 11/16) Moved by Rachel Haddad
Seconded by Brendon Froese

THAT the Minutes of the Senior and Youth Advisory Committees meeting held September 20, 2016, be approved.

Carried

Members of the YAC state Minutes of their September 20, 2016 meeting indicates they are interested in creating and operating a Facebook page. They are also interested in creating a Twitter page, as well as examining the potential for the use of Instagram.

(SAC 5-6)

REPORTS

None.

(SAC 5-7)

UNFINISHED BUSINESS

Follow up to Committee Activity Report and Presentation to Council

Overall, members of the YAC and SAC were satisfied with their presentation. Members of the YAC express several frustrations. First, wait time between delegation presentations was too long. Secondly, the members did not have input into the PowerPoint Presentation.

With respect to the delegation list, the Administrative Assistant to the Director Corporate Services states the Youth and Senior Advisory Committee delegation was placed at the end in order to provide both committees with the opportunity to listen and learn about the council process and observe proper meeting decorum.

The PowerPoint presentation was provided to both Committees and members were asked to provide feedback and input on the contents. It is indicated that information received from both Committees was incorporated into the slide deck.

Social Media Training

Member of the YAC and SAC are advised that due to staff availability, the upcoming social media training has been rescheduled to Thursday, October 27, 2016 at 3:30 p.m. at Town Hall.

Members of the SAC indicate that they are unable to attend the meeting. A training session will be scheduled for the SAC pending interest.

Ontario 150 Partnership Program (Program)

The Town's application for the Ontario 150 Partnership Program has been submitted. The application is proposed to partner with local organizations such as the Association of Municipal Managers and Clerks of Ontario (AMCTO), the University of Windsor and the Ministry of Municipal Affairs to create workshops throughout 2017 where students will have job shadowing and mentorship opportunities, and meet with leaders from various sectors.

2016 Local Government Week

October 16 to 22, 2016, is Local Government Week in the Town of Tecumseh. L'Essor Catholic Secondary High School and St. Pius X Catholic Elementary School have received presentations provided by Mayor McNamara, as well as a tour of the OPP Station and Fire Station. Information booth sessions have also been scheduled at L'Essor Catholic Secondary School and Tecumseh Vista Secondary Academy to promote the events and activities planned for Local Government Week, as well as to promote employment and volunteer opportunities with the Town, and YAC participation.

Members of the SAC suggest next year the Town look into a scholarship or a bursary for high school students to increase participation.

2016 Call for Award Nominations and Committee Appointments

Members are reminded of the call for Committee applications. Members are encouraged to ask others [friends, families and colleagues] who may be interested to submit an application in the Fall to be a part of the SAC, YAC, Heritage Committee, or Cultural & Arts Committee, as well the Essex Power Board or the BIA Board of Management.

There is also call for award nominations for the Donny Massender Memorial Volunteer Award, Dr. Henri Breault Community Excellence Award, and Senior of the Year Award. The deadline is October 31, 2016.

(SAC 5-8)

NEW BUSINESSAMO Webinar

The chair of the SAC provides a quick review of the AMO webinar titled "Strengthening Age-Friendly Communities and Seniors' Services for 21st Century Ontario: A New Conversation about the Municipal Role." The policy paper is available to all members to review on the AMOs website.

2017 Budget

Council will consider the budget on Thursday, November 17, 2016 starting at 5:00 p.m. The Draft 2017 Budget will be presented at the November 8th RCM and will be available on the Town's website.

Ward Boundary & Council Structure Review

Members are reminded of the Ward Boundary & Council Structure Review. The purpose of the review is to ensure that Tecumseh's ward boundaries and council structure continue to provide a system of effective and equitable representation for all residents.

Members are provided with the date and time of the two public meetings which will be held on October 27, 2016 from 2–4 and 5–7 p.m. at both the Town Hall and St. Mary's Hall. A survey is also available online.

(SAC 5-9)

NEXT MEETING

The next, joint meeting of the Committees will be held on Tuesday, November 15, 2016, at 6:00 p.m.

Members inquiry about holding separate Committees meetings. The Administrative Assistant to the Director Corporate Services explains the Committees were invited to meet jointly to receive presentations provided by the Planning & Building Services Department as requested from the Youth Advisory Committee at a previous Committee. The members of the YAC and SAC will be advised of the date and time of their next Committee meeting.

(SAC 5-10)

ADJOURNMENT

Motion: (SAC-12/16) Moved by: Hannah Ruuth
Seconded by: Brendon Froese

THAT there being no further business, the October 18, 2016, joint meeting of the Senior and Youth Advisory Committees be adjourned at 8:06 p.m.

Carried

Paul Morand, Co-Chairperson

Hannah Ruuth, Chairperson

MINUTES OF A MEETING OF
THE CORN FESTIVAL COMMITTEE
FOR THE TOWN OF TECUMSEH

**DRAFT
NOT YET
APPROVED BY
COMMITTEE**

A meeting of the Corn Festival Committee for the Town of Tecumseh was held on Thursday, October 20, 2016, at the Tecumseh Recreation Complex & Arena, 12021 McNorton Street, Tecumseh, Ontario, at 6:30 p.m.

(CF 10-1)

CALL TO ORDER

Chair calls the meeting to order at 6:34 p.m.

(CF 10-2)

ROLL CALL & DISCLOSURE OF PECUNIARY INTEREST

Present:	Executive Member	Connie Buckler
	Executive Member	Anthony Corona
	Executive Member	Virginia Lopez
	Executive Member	Ron Matysek
	Executive Member	Jillian Parent
	Executive Member	Lawrence Pickle

Regrets:	Executive Member	Leslie Furlan
	Executive Member	Charles Frank
	Executive Member	Cheryl Hardcastle
	Executive Member	David Lozinsky

Also Present:	Councillor Liaison	Rita Ossington
	Councillor Liaison (alternate)	Brian Houston
	Manager, Recreation Program & Events	Kerri Rice
	Administrative Assistant to Director Corporate Services & Clerk	Anne Kantharajah

Condolences are offered to David Lozinsky's family on their recent loss. Members are asked to keep David Lozinsky's family in thoughts.

(CF 10-3)

DISCLOSURE OF PECUNIARY INTEREST

None.

(CF 10-4)

DELEGATIONS AND COMMUNITY PARTNERS

Motion: (CF-31/16) Moved by Executive Member Larry Pickle
Seconded by Executive Member Ron Matysek

To accept Norm Ackland Jr., 2015 Champion of the Collingwood Elvis Festival and Richard Rosenthol, Manager of the Windsor King Fest as delegations.

Carried.

Windsor King Fest

Norm Ackland Jr., 2015 Champion of the Collingwood Elvis Festival and Richard Rosenthol, Manager of the Elvis Festival provide members with a history of the festival. The Windsor King Fest, formerly Windsor Elvis Fest, began in Windsor, Ontario. It is something for all ages and growing in popularity with 1000 local fans. The Festival provides fun, great live and original music, and Elvis Presley tributes.

Mr. Ackland Jr. and Mr. Rosenthol are proposing a partnership with the Tecumseh Corn Festival. Event entertainment includes concerts, music from local and original artists, competitions and a gospel service on Sunday. The Committee will provide the stage, lighting and sounds. The scheme of the entertainment line-up can be determined by the Committee at a later time.

The cost of the full entertainment proposal is \$15,000 which includes prizes, competitions and volunteers from Friday to Sunday evening. However, this is the cost of the full entertainment. The entertainment agenda can be modified at the discretion of the Committee.

To an inquiry about the number of hours of entertainment, Norm Ackland Jr., states there are four shows: Friday night, Saturday Night, Sunday Gospel, and a final show on Sunday night. The number of shows and hours can be tailored to meet the needs of the Corn Festival.

To an inquiry about grants available, Norm Ackland Jr., states local competitors have their own local fans from areas like Michigan and Chatham-Kent. This will open the Corn Festival to more grants by attracting tourists to the event.

To an inquiry about Festival revenue, Richard Rosenthol states in the last three years, the King Fest as made a small profit. The goal of the festival is to focus on the quality of the shows. Each local artist and tribute band has a fan base and their fan base can be utilized to promote the Corn Festival.

(CF 10-5)

COMMUNICATIONS

Motion: (CF-32/16) Moved by Executive Member Ron Matysek
Seconded by Executive Member Jillian Parent

That the September 15, 2016 Corn Festival Committee Minutes, as presented, be approved.
Carried

(CF 10-6)

REPORTS

a) Committee Chair

- Tony Corona reminds the Committee of Town's Code of Conduct and Committee Terms of Reference which can be found on the website. Copies can be sent to the members if requested.
- Members are reminded to respond to email correspondence sent by Manager, Recreation Programs & Events in a timely manner.
- Members are reminded of the call for Committee applications and encouraged to ask others (friends, families and colleagues) who may be interested to submit their application to the Clerk's office. Current members are not required to reapply.
- Committee members are asked to submit top 3 portfolio preference for 2017 to the Chair and Manager, Recreation Programs & Events.

b) Celebrate Ontario Grant

- Larry Pickle provides an overview of the seminar on the Celebrate Ontario Grant, which provides funds to promote tourism of events whose patrons travel at least 40 km. The challenge would be to track the number of out-of-town patrons attending the festival.
- The Canada 150 Fund is also available and it provides opportunities for the municipalities to engage in local, regional, and national celebrations which contribute to Canada 150th celebration. The application requires detailed information of how the Corn Festival will incorporate Canada's 150th into the Festival.
- Manager Recreation Programs & Events indicates the Town is registered with Grants Ontario.

- c) Administration
- Administration provides members with the 2016 Year-End Budget Forecast
 - Administration provides the members with a copy of the 2017 Draft 1 Budget Submission. Town Administration is finalizing budget submissions for Council's consideration on Thursday, November 17, 2016 starting at 5:00 p.m. All members are invited to attend the meeting to observe Council's deliberations.
 - Members thank the Manager Recreation Programs & Events for her hard work and effort.

(CF 10-7)

UNFINISHED BUSINESS

None.

(CF 10-8)

NEW BUSINESS

- a) Council Bi-election

Motion: (CF-33/16) Moved by Executive Member Larry Pickle
Seconded by Executive Member Jillian Parent

That the Committee send a congratulatory letter to Bill Altenhof, newly elected Ward 2 Councillor.

Carried

- b) Windsor King Fest

- Suggestion from Chair Anthony Corona to pursue the possibility and discuss the potential of Windsor King Festival's inclusion into the 2017 Corn Festival. Ron Matysek and Vicky Lopez expressed an interest in this area.

- c) Term of Committee Chair and Vice-Chair

- To an inquiry about Committee Chair term of appointments, Manager Recreation Programs & Events indicates that she will inquiry with the Town Clerk and will provide a response to members.

- d) Strategic Planning for 2017

- The Manager, Recreation Programs & Events leads Committee through a Strategic Planning Session to determine key areas of focus for 2017.

Executive Member Vicky Lopez exits at 8:37 p.m.

(CF 10-9)

NEXT MEETING

Due to a conflict with 2017 Budget Deliberations on November 17, 2016, the next scheduled meeting of the Tecumseh Corn Festival Committee will be scheduled for Thursday, December 1, 2016 at 6:30 p.m., at the Tecumseh Recreation Complex and Arena.

(CF 10-10)

ADJOURNMENT

Motion: (CF-34/16) Moved by Executive Member Jillian Parent
Seconded by Executive Member Larry Pickle

That the October 20, 2016, Corn Festival Committee meeting be adjourned at 8:49 p.m.

Carried

David Lozinsky, Chairperson

MINUTES OF A MEETING OF THE TECUMSEH ACCESSIBILITY ADVISORY COMMITTEE FOR THE TOWN OF TECUMSEH

A meeting of the Tecumseh Accessibility Advisory Committee for the Town of Tecumseh was held on Tuesday, November 1, 2016, at the Tecumseh Municipal Offices, at the hour of 12:00 p.m.

(TAAC 2-1)

ORDER

The Chairperson calls the meeting to order at 12:04 p.m.

(TAAC 2-2)

ROLL CALL

Present:	Chairperson	Ron Matysek
	Member	Mary Anne Askin
	Member	Ron Doherty
	Member	Terry England
	Member	David Golden
	Member	Linda Stanczak

Also Present:	Director Corporate Services & Clerk	Laura Moy
	Deputy Clerk	Tatiana Dafoe
	Community Living Representative	
	Clerical	Natalie Myslowski

Absent:	Councillor	Tania Jobin
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(TAAC 2-3)

DISCLOSURE OF PECUNIARY INTEREST

None Reported.

(TAAC 2-4)

DELEGATIONS

None.

(TAAC 2-5)

COMMUNICATIONS

A. TAAC Meeting Minutes – April 26, 2016

Motion: (TAAC-05/16) Moved by Mary Anne Askin
Seconded by Terry England

THAT the meeting minutes of the April 26, 2016 Tecumseh Accessibility Advisory Committee Meeting (TAAC) be approved.
Carried

(TAAC 2-6)

REPORTS

None.

(TAAC 2-7)

UNFINISHED BUSINESS

None.

(TAAC 2-8)

NEW BUSINESS

The 2016-2017 Accessibility Plan

The Director Corporate Services & Clerk gives a brief overview of the 2016-2017 Accessibility plan and brings certain updates to the members' attention for review. The Accessibility Plan is updated each year.

Chairperson Ron Matysek, reflects with the Committee, whether their approach is more reactive or proactive.

An inquiry is made into the best means for recruiting new members.

Chairperson Ron Matysek, raises the of question how the Committee reaches out to encourage new members.

The Director Corporate Services & Clerk explains that the Town of Tecumseh calls for committee applications each year via various media outlets to give residents the opportunity to apply, including News Releases, newspaper advertisements as well as posting on the Town's website and social media. Additionally all current committee and board members are encouraged to bring awareness to Town volunteer committees.

A suggestion is made to reach out to community groups.

Chairperson Ron Matysek, asks if the Town takes into consideration all types of applications.

The Director Corporate Services & Clerk states the Town does not receive many Tecumseh Accessibility Advisory committee applications. The current structure of the committee meets the requirements of the AODA, however the Town reaches out each year to the community for more applications in order to encourage a more diverse membership

The Director Corporate Services & Clerk adds that The Town of Tecumseh actively reaches out to other organizations and community groups for additional feedback and/or input.

Motion: (TAAC-06/16) Moved by Linda Stanczak

Seconded by Ron Doherty

THAT the Tecumseh Accessibility Advisory Committee recommends to Town Council that the Revised 2016-2017 Accessibility Plan be approved.

Carried

Multi-Year Accessibility Plan

The Director Corporate Services & Clerk, gives a brief overview of the Multi-Year Accessibility Plan.

Chairperson Ron Matysek, asks if the Multi-Year Accessibility Plan has met the 2017 policy procedure update deadline.

The Deputy Clerk confirms it is currently being reviewed. There will be a report prepared that will outline what has been completed and what remains to be completed.

Role of the TAAC and duties of Council

The Director Corporate Services & Clerk explains the responsibilities of both the Committee and Council. Committee's responsibilities are set out in the AODA. Any changes to the Policy or Accessibility Plans are posted on the Town's website.

Members are reminded to actively visit the Town's website in order to be more proactive and informed.

The Director Corporate Services & Clerk brings attention to the portal for resident feedback on the Town's website. It is an opportunity for committee members to direct residents to the website and receive feedback from the community on any barriers.

Annual Accessibility Reporting to the Province

The Director Corporate Services & Clerk clarifies that all the requirements listed in the Annual Accessibility Report are verified with the respective departments and a full report is completed every two (2) years.

2016 Councillor Ward 2 By-election Accessibility Report

The Director Corporate Services & Clerk explains the election process and how each voting method was selected. The Director Corporate Services & Clerk asks for feedback from the members that participated in the by-election on any barriers they experienced throughout the election process.

A Member commented on his preference of a written ballot as he feels technology can be unreliable.

Chairperson Ron Matysek states that the transition towards the digital age has made voting more accessible to all residents.

The Director Corporate Services & Clerk reaffirms the security and advantages of digital voting versus paper ballots. The 2014 Municipal Election and 2016 By-Election proved to have high voter turnout. The ability and accessibility to vote anytime and anywhere via telephone or Internet contributed to the high voter turnout.

There are no issues raised by the committee members on the voting methods or accessibility during the 2016 Councillor Ward 2 By-Election and would recommend both these methods in future elections.

Ward Boundary & Council Structure Review

The Director Corporate Services & Clerk encourages Committee Members to provide feedback on the Ward Boundary & Council Structure Review through the online survey on the Town of Tecumseh's website. There is a printable survey available; alternatively the Members may send an e-mail with any comments.

Community Mailboxes

Chairperson Ron Matysek, comments that at the September 28, 2016, Travelling House Standing Committee, Mayor Gary McNamara and MP Cheryl Hardcastle spoke greatly on the issues with Community Mailboxes, more specifically on the Town of Tecumseh's experience.

Essex County Accessibility Workshop

All Members are encouraged to visit the County of Essex's website and read the presentations uploaded from the Accessibility Workshop for ideas on how to raise awareness about accessibility issues.

Accessible Design of Public Spaces Webinar

The Town of Tecumseh will host the Ministry's webinar on Accessible Design of Public Spaces at Town Hall. A calendar invitation will be sent out via outlook to all members who would like to attend. More details will be provided in the invite. Alternatively, the webinar can also be accessed from your home computer.

An inquiry is made into any accessibility changes made to Post Boxes.

The Director Corporate Services & Clerk clarifies that existing Community Mail Boxes (CMB) are remaining. For those Boxes that are not in use, the Town has put in a request to Canada Post to have them removed. Access and maintenance of the CMB is the responsibility of Canada Post. As the Town plans

to improve pathways and sidewalks consideration will be given to CMB access. The Director Corporate Services & Clerk suggests that the Town's Manager Roads & Fleet could be invited to attend the next meeting to provide an update on this matter.

Member, Linda Stanczak comments further that if a resident or member has current issues with access to their CMB to contact Canada Post and they will attempt to resolve the issue.

(TAAC 2-9)

NEXT MEETING

The next regular meeting of the Tecumseh Accessibility Advisory Committee will be held on Tuesday, February 7th, 2017 at 12:00 p.m. in Council Chambers.

(TAAC 2-10)

ADJOURNMENT

Motion: (TAAC-07/16) Moved by Linda Stanczak

Seconded by Ron Doherty

THAT there being no further business, the November 1, 2016, meeting of the Tecumseh Accessibility Advisory Committee be adjourned at 1:20 p.m.

Carried

Ron Matysek Chairperson

Laura Moy, Clerk



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 48/16

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services & Clerk

DATE: October 21, 2016

DATE TO COUNCIL: November 8, 2016

SUBJECT: 2016 By-Election Councillor Ward 2
Accessibility Report

RECOMMENDATIONS

It is recommended:

1. That Corporate Services & Clerk Report No. 48/16 regarding the 2016 By-Election Councillor Ward 2 Accessibility Report, be received; and that
2. The Accessibility Report be made available to the public.

BACKGROUND

A By-Election was held in October 2016, for the position of Councillor Ward 2 as directed by Council and in accordance with the provisions of the *Municipal Elections Act, 1996* S.O. 1996 c. 32 ("Act"). The Act makes the Clerk responsible for conducting elections and by-elections and requires the Clerk to have regard to the needs of electors and candidates with disabilities. The Act also requires that within 90 days after voting day, the Clerk submit a report to Council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and make the report available to the public.

COMMENTS

It was the goal of the Town of Tecumseh's Election Team to ensure that electors with a disability were provided with the opportunity to vote as independently as is possible in the 2016 By-Election for the position of Councillor Ward 2.

Overview of Election Process

The Town of Tecumseh is divided into four Wards. Qualified electors in Ward 2, only, were able to participate in the By-Election.

Ward 2 is comprised of the former Village of St. Clair Beach and is represented by one elected Councillor. The By-Election was held to fill the vacancy created by the sudden passing of Councillor Michael Rohrer.

The By-Election was conducted using the alternate voting methods of Internet and Telephone Voting, the same manner in which the 2014 Municipal and School Boards Elections were conducted.

On or about Friday, September 23, 2016, Ward 2 electors, on the Voters' List, were mailed a Vote Information Letter (Letter). The Letter contained

1. elector eligibility requirements,
2. step-by-step directions on how to vote using either the Internet or the telephone,
3. the elector's own unique Personal Identification Number (PIN),
4. details on how to obtain assistance from the Voter Information Centre, and
5. a list of the candidates' names, in alphabetical order by last name.

An elector was able to participate in the By-Election by casting a vote for the candidate of their choice through the Internet or Telephone. After choosing their preferred method of voting the elector validated their eligibility to participate, entered their date of birth and PIN, selected their candidate and confirmed their choice before exiting the voting system.

These voting methods facilitated the opportunity for electors to participate from a 'vote anywhere any time' perspective during the voting period. The voting period opened at 9:00 am on Tuesday, October 4, and closed at 8:00 pm on Friday, October 14, 2016.

Identification of Barriers

To aid in the identification of barriers the *Accessibility for Ontarians' with Disabilities Act, 2005 S.O. 2005 c. 11 (AODA)* was referenced. The AODA defines 'barrier' and 'disabilities' as follows:

"Barrier" means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice.

"Disability" means,

- (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,*
- (b) a condition of mental impairment or a developmental disability,*
- (c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,*
- (d) a mental disorder, or*
- (e) an injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997*

The Town's Accessible Customer Service Policy and Procedures were reviewed and taken into consideration when preparing the Voting Procedures and Forms which are to be developed by the Clerk as required under Section 42(3) of the Act, when an alternate voting method and/or voting counting method has been approved. The Town's Policy and the AODA compel the following:

- allow for the use of service animals and support persons,
- provide notice of temporary disruptions of service,
- provide accessibility customer service training for all election staff, including election officials,
- establish procedures for responding to feedback,
- provide documents in alternate formats that take into account a person's disability; and provide notice of availability of the above documents.

Additionally, the '*Clerk's Guide to Conducting Accessible Elections*' produced by the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Province was reviewed and acted as a reference tool to ensure compliance with the Act and the AODA.

The Candidates were provided a copy of the *Candidates' Guide for Ontario Municipal and School Board By-Elections 2016–2018* produced by the Ministry of Municipal Affairs to provide information to candidates in municipal and school board by-elections. The Guide was updated to reflect amendments made to the *Municipal Elections Act, 1996*, under the *Municipal Elections Modernization Act, 2016 (Bill 181)*. The information applies to any council or school board by-election held after the date Bill 181 received Royal Assent on June 9, 2016.

Consultation was held with other local municipalities and accessibility advisors on election accessibility initiatives. The election administration practices for past elections were assessed to identify risks to the accessibility of candidates and electors.

Communications and Information

Communication initiatives and information for candidates, as well as electors, was made available in alternate formats. Information was posted to the Town's website, promoted on the Town's social media, as well as published in local newspapers and made available in large print format at the Town Hall, to assist the visually impaired, upon request.

Timely and relevant information on the By-Election process, including Internet and Telephone Voting methods was delivered through a series of social media promotions and News Releases to the media.

A link to the *Candidates Guide to Accessible Elections* was made available on the Town's website, together with other related election information materials.

Additionally, candidates and staff were provided with information relating to accessible customer service. All candidates were also given supplementary information to ensure a positive campaign for both candidates and electors, including information regarding campaign expenses and rules affecting disabled candidates.

The Town's website provides a page dedicated to receiving feedback on accessibility initiatives.

Candidates and electors were informed that documents would be made available in alternate formats that took into account a person's disability, upon request.

Voting Information Centre

Eligible electors could attend in person at the Voter Information Centre (VIC) located at the Tecumseh Town Hall, or call the VIC, for assistance. The VIC served as a place where electors could vote using the telephone, or computer or iPad. Eligible electors could also attend the VIC to be added to the Voters' List, obtain a Voter Information Letter, or to apply for a replacement Letter, if they had not yet voted and had lost, destroyed or misplaced their Letter.

An inspection of the VIC was undertaken to identify potential barriers and risks which included:

- the name and address of the building is clearly identified and visible from the street,
- condition of the parking lot is clear, level and in good condition,
- lighting is provided for the parking lot and building,
- designated or reserved parking is provided for persons with disabilities,
- a ramp into the building at the front and rear entrances is available,
- accessible push buttons on doors are also available,
- there are wide hallways and hand railings for ease of movement,
- the voting area is easily accessed, and

- there is accessible washroom facilities.

Appropriate signage was posted at the VIC/Town Hall to visibly and noticeably direct electors to the designated voting area.

The use of service animals and support persons is permitted in the Town Hall.

The Town Hall is located on a route served by the Tecumseh Transit Service. Persons who are visually impaired and support persons accompanying disabled persons may ride the service without cost. Additionally, the Town Hall is located on a pedestrian/sidewalk system that offers curb cuts where the street and sidewalks meet.

Commencing Tuesday, October 4, 2016, the hours of service were extended from 8:30 am to 6:00 pm during weekdays. The VIC was opened on Saturday, October 8th between 10:00 am and 3:00 pm. On Election Day, hours were extended from 8:30 am until the close of the election at 8:00 pm. These extended hours were promoted in election information materials, the Town's website, social media, through local newspaper advertisements and by way of News Releases to the media.

In the designated voting area, voting booths were low and wide enough to enable a wheelchair or scooter user to vote independently and securely. Voting stations were equipped with large print voting instructions and magnifying sheets to aid persons with visual impairments.

A voting station was also established in the local nursing home on Tuesday, October 11, 2016, from 11:00 am to 1:00 pm. An inspection of these voting stations was also undertaken like the inspection of the Town Hall, as indicated above.

Staff Training

Town Administration served as Election Officials and Returning Officials throughout the voting period. All staff members are trained on the Town's Accessible Customer Service Standards, as well as the purpose of the AODA and the requirements of the customer service regulation (O.Reg.429/07). Training is also given on how to interact and communicate with persons having various types of disabilities and with persons who use an assistive device or service animal.

CONSULTATIONS

None.

FINANCIAL IMPLICATIONS

There are no financial implications.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 1.

/lm



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 51/16

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services & Clerk

DATE: October 31, 2016

DATE TO COUNCIL: November 8, 2016

SUBJECT: IESO Feed-In Tariff Program Version 5
Municipal Template Resolution Request – Solar Power Network

RECOMMENDATIONS

It is recommended:

1. That Corporate Services & Clerk Report No. 51/16 be received; and that
2. The Independent Electricity Services Operator (IESO) Feed-In Tariff (FIT) Program Template Municipal Council Support Resolution, attached as Appendix A, regarding Solar Power Network's Application under the IESO FIT 5.0 Program for a solar rooftop project at 2005 Blackacre Drive, Tecumseh, ON, be adopted.

BACKGROUND

In 2009, the Province of Ontario implemented a FIT Program through which the Ontario Power Authority (OPA) can procure electricity generated by renewable technologies under long-term contracts. The FIT Program is for projects over ten (10) kilowatts, while the microFIT Program is for projects ten (10) kilowatts or less.

On March 19, 2012, the Ontario Government issued its two year FIT Program review recommendations. As a result of the large number of pending FIT applications, the OPA designed a point system to help evaluate applications. If a FIT application is supported by a municipal resolution, the applicant can be awarded additional points. The more points applicable to the FIT application, the greater the chance it will receive a FIT contract.

Under the *Green Energy Act* municipalities have little authority to regulate where rooftop solar projects are installed. A municipality may choose not to provide a resolution in support of a FIT application, in which case the applicant would not receive any priority points; however, the applicant would not be prevented from submitting the project to the Independent Electricity Service Operator (IESO) for consideration. The resolution is intended only to expedite projects through the system.

The IESO has developed two different templates for an applicant to request municipal support for their energy project: (1) template offers a separate resolution for each individual project, or (2) template offers municipalities an opportunity to pass a 'blanket' resolution of support for all FIT projects within the municipality.

Both template resolutions must be the same as shown in the template in order for the applicant to obtain priority points. Priority points will not be awarded if the resolution includes additional conditions or delegation of authority to staff for additional approvals.

In 2012 and 2013 Council passed the blanket form of resolution (RCM-321/12 and RCM-357/13) in support of all FIT projects within the Town.

The Ontario Government opened a further application window on July 13, 2015, for the FIT 4.0 Program.

Council at their June 23, 2015, Regular Meeting received Staff Services/Clerks Report No.16/15 recommending that a blanket resolution be passed. Given the Town has little to no authority to regulate solar projects and that there is no formal standard of reviewing FIT applications by municipalities, it was recommended that the blanket resolution required by the OPA in Section 5.1(g)(i) of the FIT Rules, Version 4.0, be passed in support of applications to the OPA under the FIT Program for rooftop solar PV generation projects over ten (10) kilowatts and under five hundred (500) kilowatts, located within the Town of Tecumseh. At the meeting Council resolved to pass individual resolutions for each application.

At the October 11, 2016, Regular Meeting of Council, individual resolutions were passed regarding an application by Solar Power Network for a solar power rooftop at 2179 Fasan Drive, Tecumseh, as well as an application by Essex Energy Corporation for a solar power rooftop at 2730 Highway No. 3.

COMMENTS

On August 26, 2016, the IESO posted final versions of the FIT 5.0 Rules, FIT Contract, Standard Definitions and Prescribed Forms in advance of the upcoming FIT 5.0 Application Period, which opened on October 31, 2016.

In accordance with the FIT 5.0 Rules, Solar Power Network is requesting support of a solar rooftop project at 2005 Blackacre Drive, Tecumseh, ON in the form of the IESO's "Municipal Council Support Resolution."

The IESO Template Municipal Council Support Resolution for Solar Power Network is attached as [Appendix A](#).

CONSULTATIONS

IESO
Solar Power Network

FINANCIAL IMPLICATIONS

There is no financial impact associated with the request for the Council resolution. The Town may realize revenues from permit fees, should local projects receive OPA FIT approval.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 1. FIT V.5 Template: Municipal Council Support Resolution

/lm

Appendix A



**FEED-IN TARIFF
PROGRAM**

WRITABLE FORM

Save As

Clear All

Print

120 Adelaide Street West, Suite 1600
 Toronto, Ontario M5H 1T1
 T 416-967-7474
 F 416-967-1947
 www.ieso.ca

TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 5.1(g)(i) of the FIT Rules, Version 5.0

Page 1 of 1 Jun 2016 IESOMRD/f-FIT-010r1

1	<p>Resolution number: _____</p> <p>Date resolution was passed: _____</p>	<p>FIT Reference Number: _____</p> <p><i>(The FIT Reference Number must be inserted by the Applicant in order for the resolution to comply with the FIT Rules, even where Local Municipality letterhead is used. This is not to be inserted by the Local Municipality.)</i></p>						
2	<p>[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.</p> <p>[AND WHEREAS] _____ SPN LP 17 _____ (the "Applicant") proposes to construct and operate a _____ Rooftop Solar _____ (the "Project") on _____ 2005 Blackacre Drive, Tecumseh ON, N0R 1L0 (70621-0032 (LT)) _____ (the "Lands") in _____ Town of Tecumseh _____ under the province's FIT Program;</p> <p>[AND WHEREAS] the Applicant has requested that Council of _____ The Corporation of the Town of Tecumseh _____ indicate by resolution Council's support for the construction and operation of the Project on the Property.</p> <p>[AND WHEREAS] pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;</p> <p>[NOW THEREFORE BE IT RESOLVED THAT]</p> <p>Council of the _____ The Corporation of the Town of Tecumseh _____ supports the construction and operation of the Project on the Lands.</p> <p>This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.</p>							
3	<table style="width: 100%;"> <tr> <td style="width: 50%;">Signed: _____</td> <td style="width: 50%;">Signed: _____</td> </tr> <tr> <td>Title: _____ Mayor _____</td> <td>Title: _____ Director Corporate Services & Clerk _____</td> </tr> <tr> <td>Date: _____</td> <td>Date: _____</td> </tr> </table> <p style="text-align: center;"><i>(Signature lines for elected representatives. At least one signature required.)</i></p>		Signed: _____	Signed: _____	Title: _____ Mayor _____	Title: _____ Director Corporate Services & Clerk _____	Date: _____	Date: _____
Signed: _____	Signed: _____							
Title: _____ Mayor _____	Title: _____ Director Corporate Services & Clerk _____							
Date: _____	Date: _____							



THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services Report No. 39/16

TO: Mayor and Members of Council

FROM: Phil Bartnik, P. Eng., PMP – Manager Engineering Services

DATE: October 28, 2016

DATE TO COUNCIL: November 8, 2016

SUBJECT: 2016 Culvert Needs Study (Structures with Spans < 3.0m)

RECOMMENDATIONS

It is recommended that:

1. The report titled “2016 Culvert Needs Study (Structures with Spans < 3.0m)”, dated October 28, 2016 be received; and that
2. The recommendations contained within the “2016 Culverts Needs Study (Structures with Spans < 3.0m)” form the basis for prioritizing projects when completing future annual Public Works & Environmental Services Capital Works Plans.

BACKGROUND

At the December 8, 2015 Regular Meeting of Council, Council approved the recommendations (Motion RCM-419/15) of PWES Report No. 63/15 titled “2016-2020 Public Works & Environmental Services Capital Works Plan” that authorized Administration to proceed with a bridge and culvert condition assessment on structures less than three metres in span. Dillon Consulting Limited was retained to conduct the study based on their past experience on the Town’s bridge structures and completion of the 2003, 2008, 2014, and 2016 Bridge and Culvert Needs Studies (Structures with Spans > 3.0m).

COMMENTS

The purpose of the Culvert Needs Study was to identify all of the existing culverts with spans less than three metres, conduct a condition assessment, and to prepare a comprehensive plan for improving and maintaining these structures for the next 10 year period.

There are a total of seventy one (71) existing culverts with a span less than three metres that were inspected in accordance with the latest version of the Ontario Structure Inspection Manual (OSIM) published by the Ministry of Transportation of Ontario (MTO). A complete inventory of the culverts has been appended to this report in Attachment No.1, and depicted in the Culvert Location Plan in Attachment No.2.

Culvert Condition Index (CCI)

The 'Bridge Condition Index' (BCI) was developed by the Ministry of Transportation as a means of combining the inspection information obtained through the OSIM data into a single value. The BCI is essentially a planning tool to assist the Town in scheduling improvements for the structure. However, using the BCI in this study was found to be inappropriate due to the small sizes for some of the culvert structures. Dillon Consulting has provided a 'Culvert Condition Index' (CCI), which is calculated in a similar manner as the BCI where only the culvert element (barrel or concrete frame) is considered for condition indexing.

The CCI is categorized into a range of **0** to **100**, where a rating of **80** to **100** in 'Excellent' condition would represent a newly constructed culvert free of any immediate repair needs, **60** to **80** in 'Good' condition; **40** to **60** in 'Fair' condition, and a rating less than **40** in 'Poor' condition where immediate repairs would be required.

Table 1: Culvert Condition Index Range

Poor	Fair	Good	Excellent
0 – 40	40 – 60	60 – 80	80 – 100

The CCI was calculated for each of the seventy-one (71) culverts, and have been summarized in the table below and graphically depicted in Attachment No.3. The average CCI of **63.0** calculated from the results of the 2016 investigation indicates that the overall inventory average is at the lower end of the 'Good' condition range.

Table 2: Culvert Condition Index

Structure ID	2016	Structure ID	2016	Structure ID	2016	Structure ID	2016
01	70.0	19	71.0	37	95.0	55	57.0
02	70.0	20	85.0	38	95.0	56	62.0
03	61.0	21	70.0	39	75.0	57	95.0
04	75.0	22	75.0	40	74.0	58	70.0
05	75.0	23	75.0	41	68.0	59	70.0
06	75.0	24	75.0	42	37.0	60	10.0
07	41.0	25	70.0	43	68.0	61	10.0
08	52.0	26	70.0	44	95.0	62	66.0
09	53.0	27	70.0	45	15.0	63	75.0
10	64.0	28	53.0	46	33.0	64	75.0
11	90.0	29	10.0	47	27.0	65	67.0
12	95.0	30	48.0	48	37.0	66	70.0
13	75.0	31	70.0	49	61.0	67	30.0
14	42.0	32	70.0	50	57.0	68	57.0
15	75.0	33	75.0	51	68.0	69	57.0
16	68.0	34	75.0	52	66.0	70	62.0
17	69.0	35	60.0	53	38.0	71	75.0
18	67.0	36	75.0	54	48.0		

Recommended Structure Improvement

The findings revealed that of the seventy one (71) inventoried structures, twenty (20) of those structures were identified with deficiencies that should be addressed either within the next year, or in certain cases a maximum of ten (10) years. The following table presents a summary of the Town's culvert needs in 2016 dollar values.

CULVERT CONSTRUCTION NEEDS SUMMARY			
TIMING	REPLACEMENT OR REHABILITATION	ROADSIDE SAFETY	TOTAL
< 1 YEAR	\$ 680,000	-----	\$ 680,000
1-5 YEARS	\$ 3,669,500	\$ 200,000	\$ 3,669,500
6-10 YEARS	\$ 1,396,000	-----	\$ 1,396,000
TOTAL	\$ 5,745,500	\$ 200,000	\$ 5,945,500

A full copy of the 2016 Culvert Needs Study is available for review at the Public Works & Environmental Services Department.

CONSULTATIONS

Dillon Consulting Limited
 Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

The 2016 Culvert Needs Study (Structures with Spans < 3.0m) identified \$4,349,500 in recommended culvert works that should be addressed within the next five years. Administration will be incorporating the recommended works within their annual Public Works & Environmental Services Capital Works Plan.

The table below summarizes the expected costs over the < 1 Year to 6-10 Year periods and calculates the average annual contribution required to fund those costs for Bridge Structures (with Spans >3.0m), Culvert Structures (with Spans <3.0m) and Bridge Signage/Roadside Safety Improvements.

	< 1 Year	1-5 Years	6-10 Years	Total	Average/Year
Bridges > 3m	-	952,000	-	952,000	87,000
Culverts < 3m	680,000	3,869,500	1,396,000	5,945,500	541,000
Bridge Signage/Roadside Safety		379,000		379,000	34,000
	680,000	5,200,500	1,396,000	7,276,500	662,000
Yearly average requirement	662,000				
2017 Budget Target Allocation	540,000				
2017 Proposed Allocation	390,000				

The 2017 Budget is proposing to double the annual allocation from \$270,000 to \$540,000. The increase is to be phased in by \$120,000, \$50,000 and \$100,000 in 2017, 2018 and 2019 respectively.

There are two issues arising from the proposed funding model.

- 1) The Target Allocation is less than the Yearly Average Requirement by \$122,000. Administration will look at ways to work within the funding envelope.
- 2) There will be a large funding shortfall of approximately \$1,900,000 in the 1-5 Years period. As part of developing future PWES Capital Works Plans Administration will investigate funding alternatives for this shortfall.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Phil Bartnik, P. Eng., PMP
Manager Engineering Services

Reviewed by:

Reviewed by:

Dan Piescic, P. Eng.
Director Public Works & Environmental
Services

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s):

1. Inventory of Culverts (Structures with Spans < 3.0m)
2. Culvert Location Plan (Structures with Spans < 3.0m)
3. Culvert Condition Index (CCI)

Revised August 24, 2015 (v. 1-2015)

Attachment No.1
Inventory of Culverts (Structures with Spans < 3.0m)

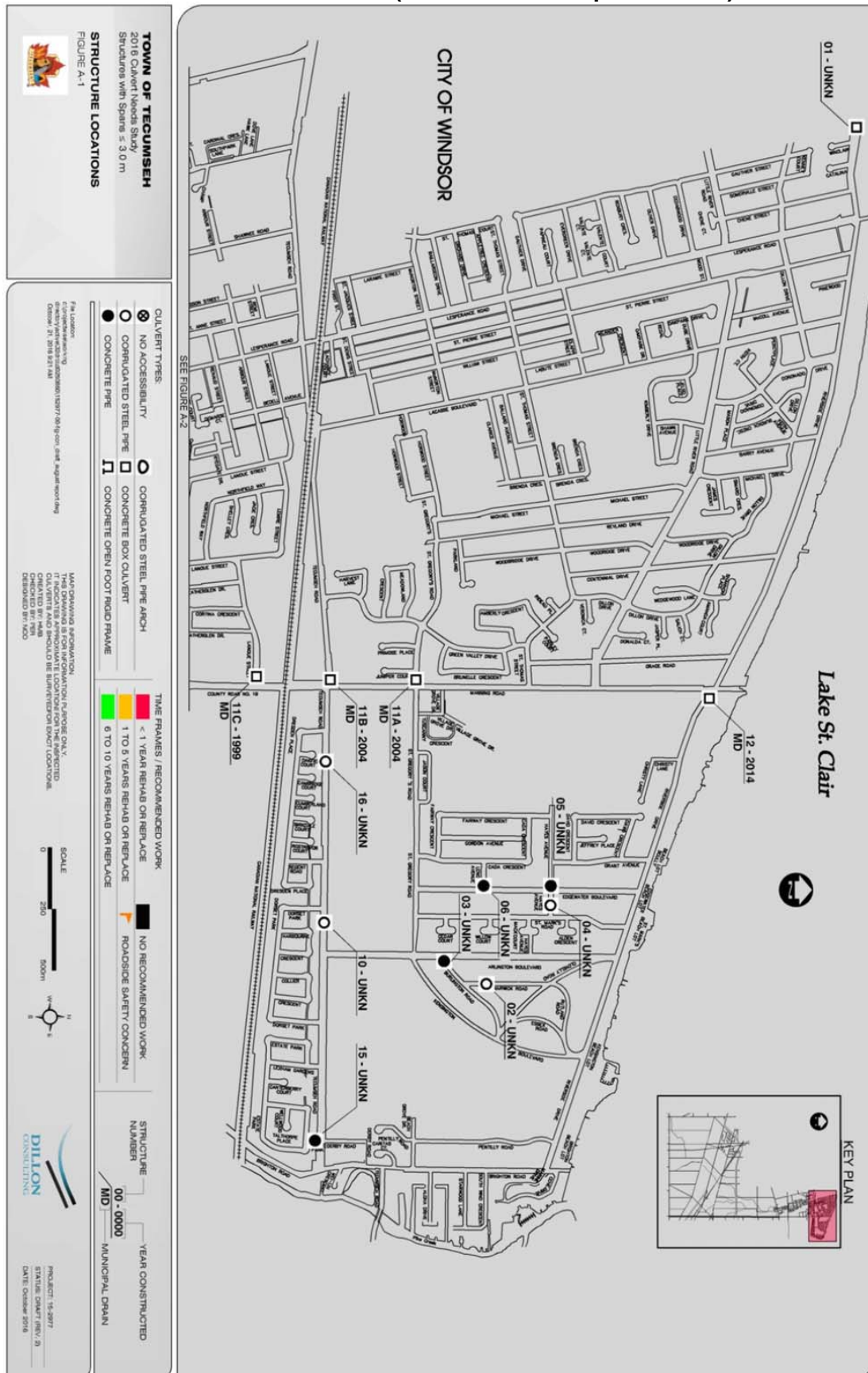
Recent Str. ID	Original Str. ID	Road Name	Location	Type	Municipal Drain
01	01	Riverside Dr. E	0.37 km West from Lesperance Road	Non-rigid Box culvert	N/A
02	18	Warwick Rd.	0.10 km North from Burlington Rd.	Corrugated Steel Pipe	N/A
03	17	Burlington Rd.	At intersection with Arlington Blvd.	Concrete Pipe	N/A
04	04	Hayes Ave.	East of intersection with Edgewater Blvd.	Corrugated Steel Pipe	N/A
05	05	Hayes Ave.	West of intersection with Edgewater Blvd.	Concrete Pipe	N/A
06	06	Lenor Ave.	At intersection with Edgewater Blvd.	Concrete Pipe	N/A
07	07	Desro Dr.	At intersection with Manning Rd.	Corrugated Steel Pipe	East Townline Road Drain
08	08	Jamsyl Dr.	At intersection with Manning Rd.	Corrugated Steel Pipe	East Townline Road Drain
09	09	Sylvestre Dr.	At intersection with Manning Rd.	Corrugated Steel Pipe	East Townline Road Drain
10	10	Tecumseh Rd. E	1.0 km East from Manning Rd.	Corrugated Steel Pipe	N/A
11.A	11.A	Manning Rd.	At intersection with St. Gregory's Rd.	Precast Rigid Box	East Townline Road Drain
11.B	11.B	Manning Rd.	At intersection with Tecumseh Rd. E.		
11.C	11.C	Manning Rd.	At intersection with Lanoue St.		
12	72	Riverside Dr. E	At intersection with Manning Rd.	Rigid Frame Box Culvert	East Townline Road Drain
13	24	Sylvestre Dr.	At Exit from County Rd. 22	Corrugated Steel Pipe	Cyr Drain Outlet
14	22	Intersection Rd.	At intersection with Barnwell Rd.	Corrugated Steel Pipe	N/A
15	15	Estate Park	At intersection with Tecumseh Rd. E	Concrete Pipe	N/A
16	16	Tecumseh Rd. E	0.30 km East from Manning Rd.	Corrugated Steel Pipe	N/A
17	66	North Talbot Rd.	At transition from N Talbot Rd. to Concession Rd. 9	Non-Rigid Open Footing Culvert	9th Concession Drain

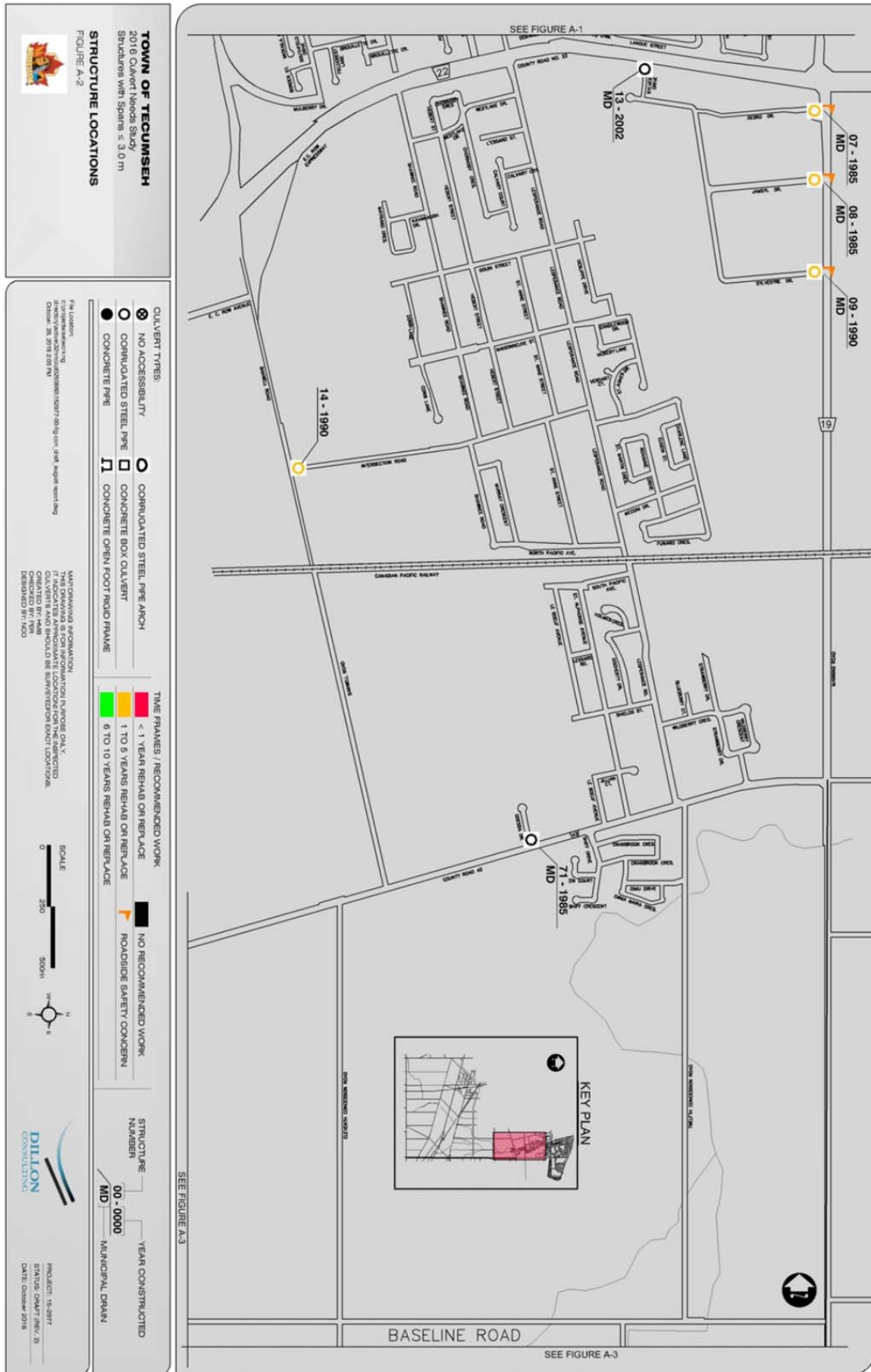
Recent Str. ID	Original Str. ID	Road Name	Location	Type	Municipal Drain
18	65	North Talbot Rd.	1.10 km East from Oldcastle Rd.	Corrugated Steel Pipe	Talbot McCarthy and Relief Drain
19	64	North Talbot Rd.	0.60 km East from Oldcastle Rd.	Corrugated Steel Pipe	Washbrook Drain
20	63	Oldcastle Rd.	At intersection with North Talbot Rd.	Corrugated Steel Pipe	Washbrook Drain
21	30	Concession Rd. 8	0.50 km North from North Talbot Rd.	Corrugated Steel Pipe	N/A
22	62	Ure St.	At intersection with North Talbot Rd.	Corrugated Steel Pipe	Robinson Drain
23	6	Ure St.	0.30 km North from North Talbot Rd.	Corrugated Steel Pipe	N/A
24	60	Delduca Dr.	West of intersection with Ure St.	Corrugated Steel Pipe	N/A
25	28	O'Neil Dr.	North of intersection with Moylahan St.	Corrugated Steel Pipe	N/A
26	31	O'Neil Dr.	South of intersection with Moylahan St.	Corrugated Steel Pipe	N/A
27	59	Moylahan St.	0.12 km West from O'Neil Dr.	Corrugated Steel Pipe	N/A
28	58	Moylahan St.	West of intersection with Hennin St.	Corrugated Steel Pipe	N/A
29	57	Moylahan St.	East of intersection with Hennin St.	Corrugated Steel Pipe	N/A
30	56	Moylahan St.	0.10 km West from Hennin St.	Corrugated Steel Pipe	7th Concession Drain
31	55	Picadilly Ave.	At intersection with Oldcastle Rd.	Corrugated Steel Pipe	N/A
32	54	Oldcastle Rd.	1.10 km South from North Talbot Rd.	Corrugated Steel Pipe	Downing and Branch Drain
33	53	McCord Lane	At intersection with Walker Rd.	Corrugated Steel Pipe Arch	N/A
34	29	Pulleyblank	0.70 km South from North Talbot Rd.	Corrugated Steel Pipe	Wolfe Drain
35	--	Rossi Dr.	0.30 km east from Outer Dr.	Corrugated Steel Pipe	N/A
36	50	Blackacre Dr.	At intersection with Outer Dr.	Corrugated Steel Pipe Arch	Wolfe Drain
37	49	Outer Dr.	At intersection with Outer Dr. Connector	Corrugated Steel Pipe	Collins/HWY#3

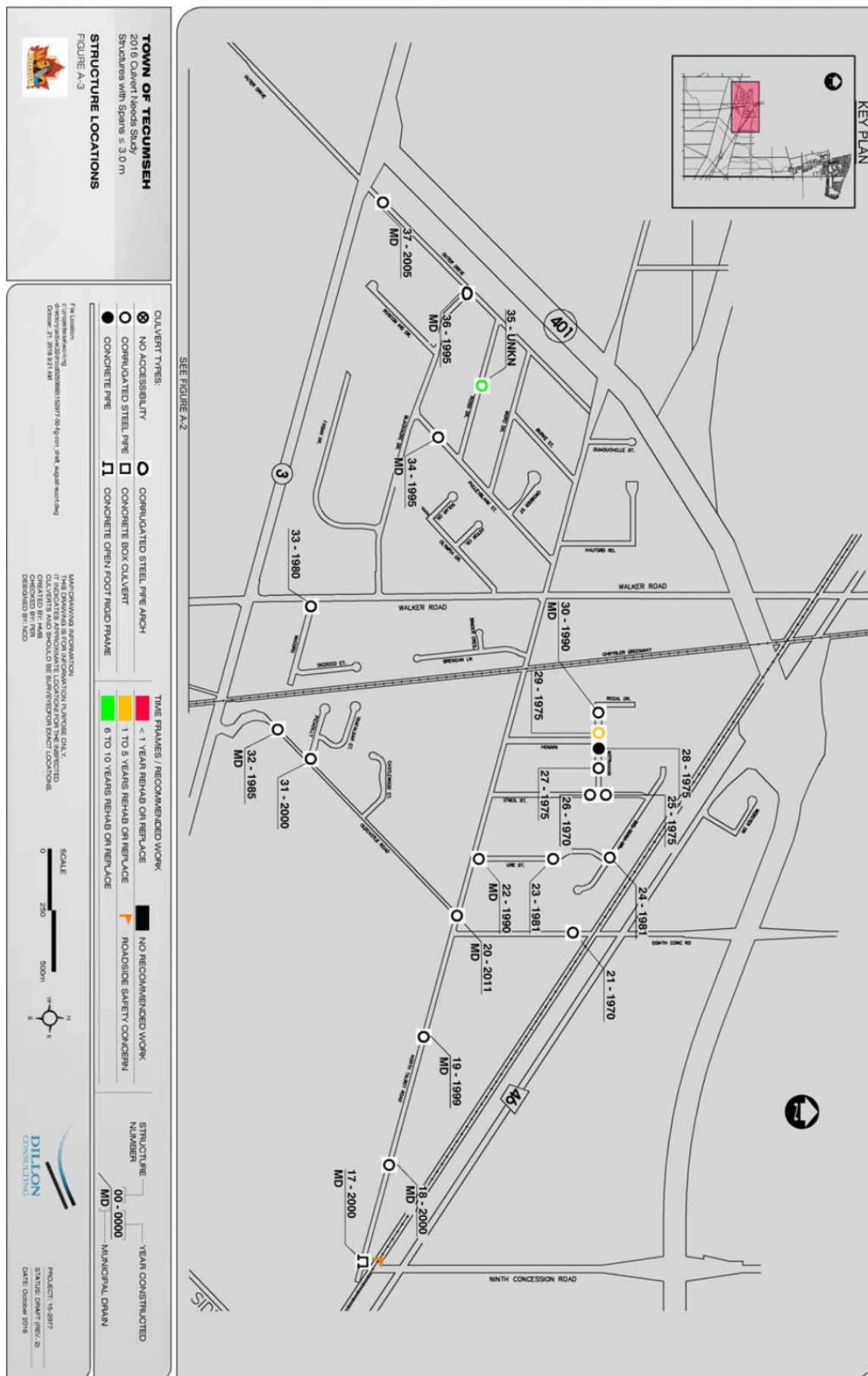
Recent Str. ID	Original Str. ID	Road Name	Location	Type	Municipal Drain
38	38	Malden Rd.	At Intersection with South Talbot Rd.	Corrugated Steel Pipe	South Talbot Road Drain East
39	39	Concession Rd. 10	At Intersection with South Talbot Rd.	Non-Rigid Open Footing Culvert	South Talbot Road Drain East
40	101	South Talbot Rd.	0.10 km West from Concession Rd. 10	Non Rigid Open Footing Culvert	West Branch of Desisle Drain
41	75	Concession Rd. 9	At Intersection with South Talbot Rd.	Corrugated Steel Pipe	South Talbot Road Drain
42	79	Snake Lane Rd.	At Intersection with South Talbot Rd.	Non-Rigid Open Footing Culvert	South Talbot Road Drain
43	67	South Talbot Rd.	At Intersection with Concession Rd. 8	Corrugated Steel Pipe	8th Concession Road Drain
44	43	Sexton Side Rd.	At Intersection with South Talbot Rd.	Corrugated Steel Pipe	8th Concession Road Drain
45	44	South Talbot Rd.	At Intersection with Walker Rd.	Non-Rigid Open Footing Culvert	Old Castle Road Drain
46	46	South Talbot Rd.	At Intersection with Holden Rd.	Non-Rigid Open Footing Culvert	South Talbot Road and Shreve Drain
47	47	South Talbot Rd.	0.36 km East from County Rd. 9	Corrugated Steel Pipe	Benson Drain
48	45	Holden Rd.	1.35 km South from South Talbot Rd.	Non-Rigid Open Footing Culvert	Holden Outlet Drain
49	68	Concession Rd. 8	At Intersection with South Talbot Rd.	Corrugated Steel Pipe	N/A
50	102	Concession Rd. 8	0.35 km South from South Talbot Rd.	Corrugated Steel Pipe	N/A
51	42	Concession Rd. 8	2.50 km South from South Talbot Rd.	Non-Rigid Open Footing Culvert	Webster Drain
52	78	Snake Lane Rd.	0.55 km South from South Talbot Rd.	Corrugated Steel Pipe	Snake Lane Drain
53	77	Snake Lane Rd.	1.20 km South from South Talbot Rd.	Non-Rigid Open Footing Culvert	9th Line Drain
54	76	Snake Lane Rd.	2.15 km South from South Talbot Rd.	Non-Rigid Open Footing Culvert	Webster Drain
55	74	Concession Rd. 9	0.90 km South from South Talbot Rd.	Corrugated Steel Pipe	9th Line Drain
56	73	Concession Rd. 9	1.75 km South from South Talbot Rd.	Corrugated Steel Pipe	Webster Drain

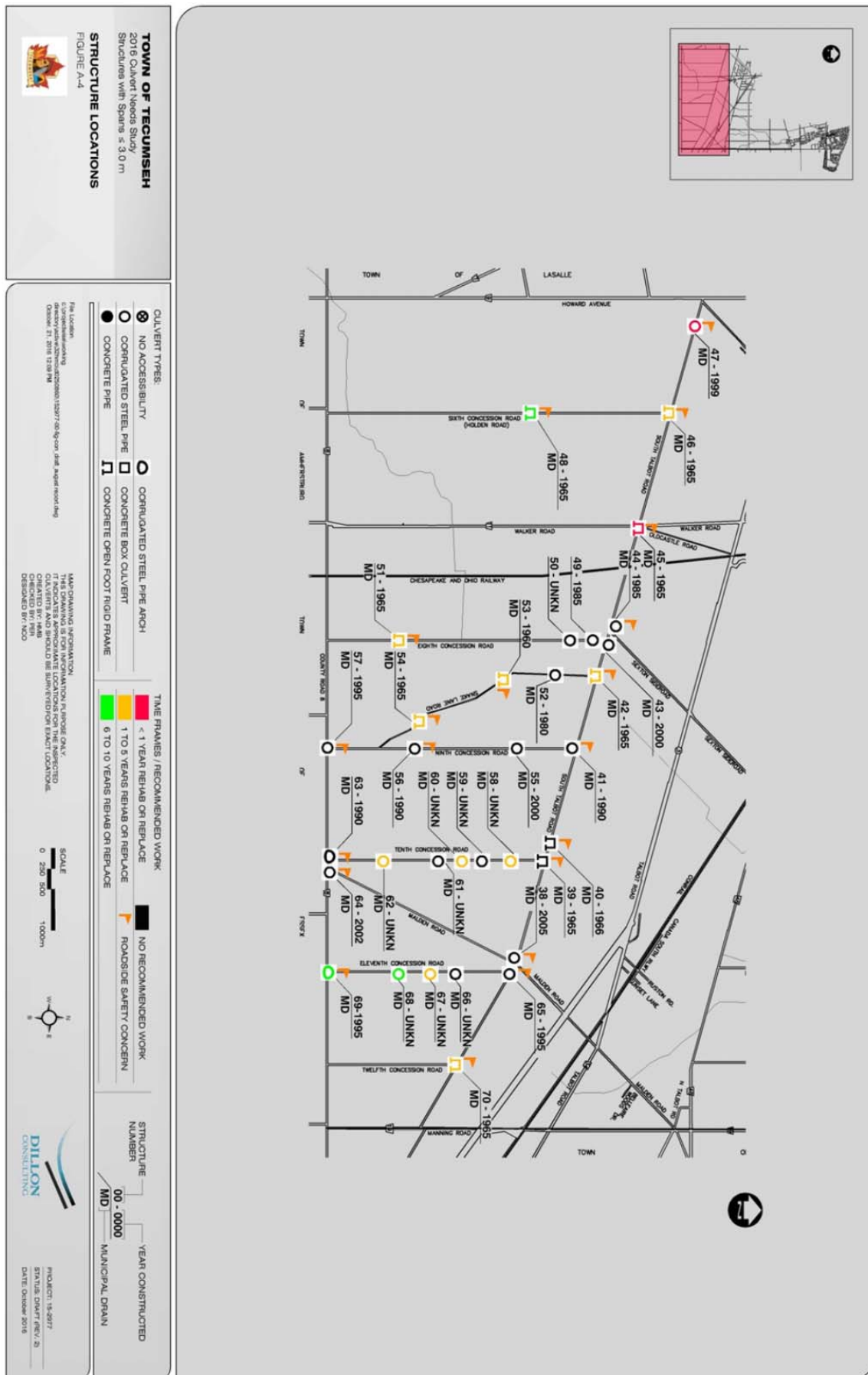
Recent Str. ID	Original Str. ID	Road Name	Location	Type	Municipal Drain
57	41	Concession Rd. 9	At intersection with County Rd. 8	Corrugated Steel Pipe	Snake Lane Drain
58	--	Concession Rd. 10	0.25 km South from South Talbot Rd.	Corrugated Steel Pipe	McPherson & J.C. Smith Drain
59	--	Concession Rd. 10	0.65 km South from South Talbot Rd.	Corrugated Steel Pipe	McPherson & J.C. Smith Drain
60	--	Concession Rd. 10	0.80 km South from South Talbot Rd.	Corrugated Steel Pipe	McPherson & J.C. Smith Drain
61	--	Concession Rd. 10	1.0 km South from South Talbot Rd.	Concrete Pipe (East) Corrugated Steel Pipe (West)	McPherson & J.C. Smith Drain
62	--	Concession Rd. 10	1.80 km South from South Talbot Rd.	Corrugated Steel Pipe	McPherson & J.C. Smith Drain
63	36	Concession Rd. 10	At intersection with County Rd. 8	Corrugated Steel Pipe Arch	Colchester Townline Drain
64	35	Malden Rd.	At intersection with County Rd. 8	Corrugated Steel Pipe	Colchester Townline Drain
65	37	Concession Rd. 11	At intersection with South Talbot Rd.	Corrugated Steel Pipe	South Talbot Road Drain East
66	--	Concession Rd. 11	0.75 km south from South Talbot Rd.	Clay Pipe (East) - Big O (West)	East McPherson & Santo Drain
67	--	Concession Rd. 11	1.0 km south from South Talbot Rd.	Corrugated Steel Pipe	East McPherson & Santo Drain
68	--	Concession Rd. 11	1.3 km south from South Talbot Rd.	Corrugated Steel Pipe	East McPherson & Santo Drain
69	33	Concession Rd. 11	At intersection with County Rd. 8	Corrugated Steel Pipe	Colchester Townline Drain
70	34	Concession Rd. 12	At intersection with South Talbot Rd.	Non-Rigid Open Footing Culvert	South Talbot Road Drain East
71	27	Odessa Drive	At intersection with County Road 42	Corrugated Steel Pipe	Klondyke & Branch Drains

Attachment No.2 Culvert Location Plan (Structures with Spans < 3.0m)

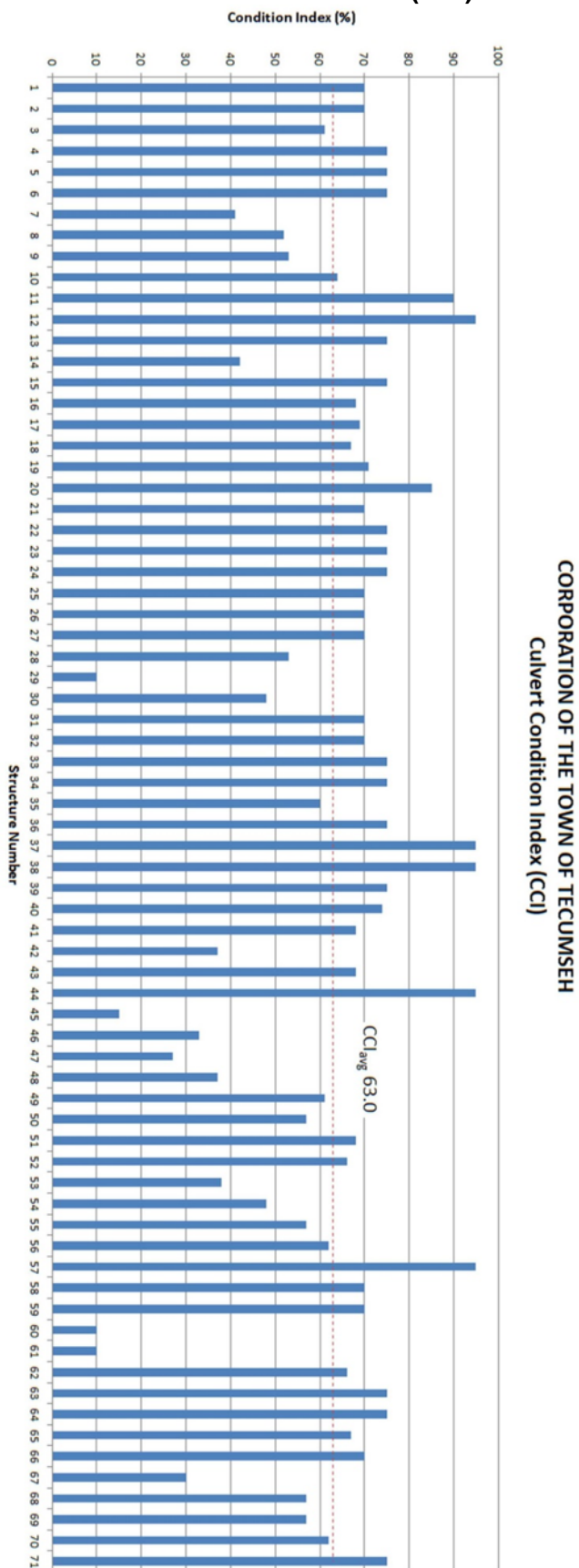








Attachment No.3 Culvert Condition Index (CCI)





THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services Report No. 47/16

TO: Mayor and Members of Council

FROM: Phil Bartnik, P. Eng., PMP – Manager Engineering Services

DATE: October 24, 2016

DATE TO COUNCIL: November 8, 2016

SUBJECT: North Talbot Road Sanitary Sewer Outlet
Amendment to the Main and Lateral Charges By-Law (2011-103)

RECOMMENDATIONS

It is recommended that:

1. Consideration be given to the Amendment to the “North Talbot Road Sanitary Sewer Outlet Main and Lateral Charges By-Law (2011-103)” that would expand the service area to include an additional 12 properties; and that
2. The cost of the sanitary sewer system for the proposed service area expansion of the North Talbot Road Sanitary Sewer Outlet area be assessed against the benefiting lands based on the Main and Lateral Charges By-Law 2011-103, and in accordance with Part XII of the Municipal Act.

BACKGROUND

At the August 9, 2016 Regular Meeting of Council, Council approved the PWES Report No. 41/16 titled “North Talbot Road Sanitary Sewer Outlet, Amendment to the Main and Lateral Charges By-Law (2011-103)” under Motion: RCM-277/16, that recommended the following:

- *Public Works and Environmental Services Report No.41/16 titled “North Talbot Road Sanitary Sewer Outlet, Amendment to the Main and Lateral Charges By-Law (2011-103)” be received.; and that*
- *Administration be authorized to proceed with a Public Information Centre to detail the charges to the additional property owners affected by the revisions in the North Talbot Road Sanitary Sewer service area.; and that*
- *Administration report back to Council with a summary of the Public Information Centre for consideration in preparing the Amendment to the North Talbot Road Sanitary Sewer Outlet Main and Lateral Charges By-Law (2011-103)*

COMMENTS

A Notice of Public Information Centre (PIC) was mailed to all property Owners within the proposed expansion area of the North Talbot Road Sanitary Sewer Outlet Area on August 31, 2016, with the PIC being held on September 29, 2016 from 5:00 p.m. – 8:00 p.m. at the Ciociaro Club in the Oldcastle Hamlet.

The purpose of the PIC was to present background information to the benefitting property owners within the proposed area expansion, and to explain how the Main and Lateral Charges were derived. The PIC was structured as an open house with displays available for review, along with a formal presentation which was scheduled at 5:30 p.m.

A total of two (2) people attended the PIC, representing five (5) of the 12 total properties located within the proposed area expansion. The Manager Engineering Services was in attendance to answer questions of those who attended.

The following summarizes the questions/comments related to the proposed By-Law Amendment that were submitted:

Comment: Sanitary sewer costs should be allocated based upon road frontage or people count, not surface area.

Response: As part of the original Main and Lateral Charges By-Law, Administration had analyzed various cost recovery methods, which included (i) Based on number of properties, (ii) based on frontage serviced, (iii) based on yearly water consumption, (iv) based on gross area (properties) serviced.

Based on number of properties

This recovery method equated to a Main Charge of \$23,715 per property, and would not be equal or fair to smaller shop properties or residential lots. The larger properties would only benefit from this type of assessment.

Based on frontage serviced

This recovery method is ideal when dealing with properties that are of similar size and land use. The Oldcastle Hamlet comprises varying frontage and depths with many irregular lot shapes, such that this approach would not have fairly assessed out the costs to all of the benefitting properties.

Based on yearly water consumption

This recovery method was deemed inappropriate due to the fact that there were a number of vacant lots, whose yearly water consumption was zero. This method also did not account for future development of the lots which would alter the water consumption rates of the property after the sanitary assessment had been applied.

Based on gross area (properties) serviced

This recovery method was deemed to be the most fair and equitable to all of the properties within the service area. All of the properties were able to benefit from the Building Canada Fund Grant (\$3.17M) received by the Town for the trunk sanitary sewer along North Talbot Road (City Limits to Oldcastle Road). A gross area basis treats the system as a whole regardless of the size or shape of the lot, or the size or depth of the sewer fronting each of the properties.

To date a total of 84.66Ha of the 139.20Ha service area (61%); and 127 of the 212 properties (60%) have been provided a sanitary service and assessed the associated Main and Lateral Charges in accordance with By-Law 2011-103. At this time Administration is merely seeking Council approval to amend the By-Law to expand the sanitary service area (as identified in the September 29, 2016 PIC Presentation) at the equivalent Main and Lateral Charges that have been assessed against the other properties within the sanitary service area. Administration would not recommend altering the recovery method assessment due to the reasons stated above.

Proposed Revisions to the North Talbot Road Sanitary Outlet Sewer By-Law

With consideration to the PWES Report No.41/16 and the comments received at the PIC, Administration recommends that Council consider the Amendment to the "North Talbot Road Sanitary Sewer Outlet Main and Lateral Charges By-Law (2011-103)" that would expand the service area to include an additional 12 properties. Administration also recommends that the cost of the sanitary sewer system for the proposed area expansion of the North Talbot Road Sanitary Sewer Outlet Area be assessed against the benefiting lands within that expanded area based on the Main and Lateral Charges identified within By-Lay 2011-103.

CONSULTATIONS

Director Planning and Building Services
 Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

Assessed Costs as per By-Law 2011-103 and detailed in PWES Report No. 08/11

The following table details the assessed Main Charges for the North Talbot Road Sanitary Sewer Outlet.

<u>Assessed Main Charges</u>				
<u>Gross Costs</u>				
	Construction	Engineering	Contingency	Total
Main Costs	\$ 6,011,625	\$ 901,744	\$ 901,744	\$ 7,815,113
Lateral Costs	\$ 904,000	\$ 135,600	\$ 135,600	\$ 1,175,200
Totals	\$ 6,915,625	\$ 1,037,344	\$ 1,037,344	\$ 8,990,313
<u>Net Main Costs</u>				
Gross Main Costs			\$ 7,815,100	
Less Building Canada Fund			\$ 3,166,667	
Less DC Recoverable			\$ -	
Net Main Costs			\$ 4,648,433	
<u>Part XII Area Charge Calculation</u>				
Total Acreage	379.62 acres		\$ 12,245	
Total Hectares	153.58 hectares		\$ 30,267	

Annual Adjustments to the Main and Lateral Charges

It should be noted that the Main and Lateral Charges were based on 2011 cost estimates. Section 4.7 of By-Law 2011-103 allows the Town to adjust the charges annually.

Section 4.7: Construction cost estimate used in the calculation of a charge pursuant to this By-law shall be adjusted annually in accordance with Statistic Canada Quarterly Construction Statistics without amendment to this By-law. Annual adjustments shall commence on the first anniversary of the date of the passing of this By-law.

Preliminary Schedule of Assessment

As outlined in PWES Report No. 41/16, the following table details the preliminary assessment for the properties within the service area expansion.

NORTH TALBOT ROAD SANITARY SEWER AREA SERVICE AREA EXPANSION - ADDITIONAL PROPERTIES ONLY

Main Charge: \$30,267 per hectare (as identified in By-Law 2011-103)

Lateral Charge: \$7,000 for 150mm industrial (as identified in By-Law 2014-85)

Civic Address	Tax Roll No.	Area (acres)	Area (Ha)	Assessed Area (Ha)	Main Charge	Lateral Charge	Total Charges
2510 BINDER CRES	490-0000-76080-000	1.32	0.54	0.29		N/A	N/A
5310 WALKER RD	490-0000-74000-000	0.73	0.29	0.29	\$ 5,157	\$ 7,000	\$ 15,925
5315 WALKER RD	490-0000-56000-000	0.42	0.17	0.17	\$ 5,157	\$ 7,000	\$ 12,157
5325 WALKER RD	490-0000-57000-000	0.58	0.23	0.23	\$ 7,076	\$ 7,000	\$ 14,076
5335 WALKER RD	490-0000-58000-000	1.42	0.57	0.57	\$ 13,715	\$ 7,000	\$ 20,715
5340 WALKER RD	490-0000-73050-000	5.00	2.00	2.04	\$ 61,654	\$ 7,000	\$ 68,654
5345 WALKER RD	490-0000-59000-000	1.07	0.43	0.43	\$ 13,097	\$ 7,000	\$ 20,097
5365 WALKER RD	490-0000-60000-000	2.21	0.89	2.21	\$ 66,958	\$ 7,000	\$ 73,958
5380 WALKER RD	490-0000-72000-000	1.98	0.80	0.80	\$ 24,270	\$ 7,000	\$ 31,270
5395 WALKER RD	490-0000-72000-000	0.67	0.27	0.27	\$ 8,247	\$ 7,000	\$ 15,247
5400 WALKER RD	490-0000-72020-000	4.53	1.83	1.83	\$ 55,485	\$ 7,000	\$ 62,485
5425 OUTER DR	490-0000-33300-000	1.62	0.66	0.66	\$ 19,843	\$ 7,000	\$ 26,843
		9.68			\$ 284,426	\$ 77,000	\$ 361,426

Notes: Main and Lateral Charges will be adjusted based on timing of construction
 2510 Binder Crescent was previously assessed in 2014
 5425 Outer Drive will be assessed in 2016

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Phil Bartnik, P. Eng., PMP
Manager Engineering Services

Reviewed by:

Reviewed by:

Dan Piescic, P. Eng.
Director Public Works & Environmental
Services

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning and Building Services

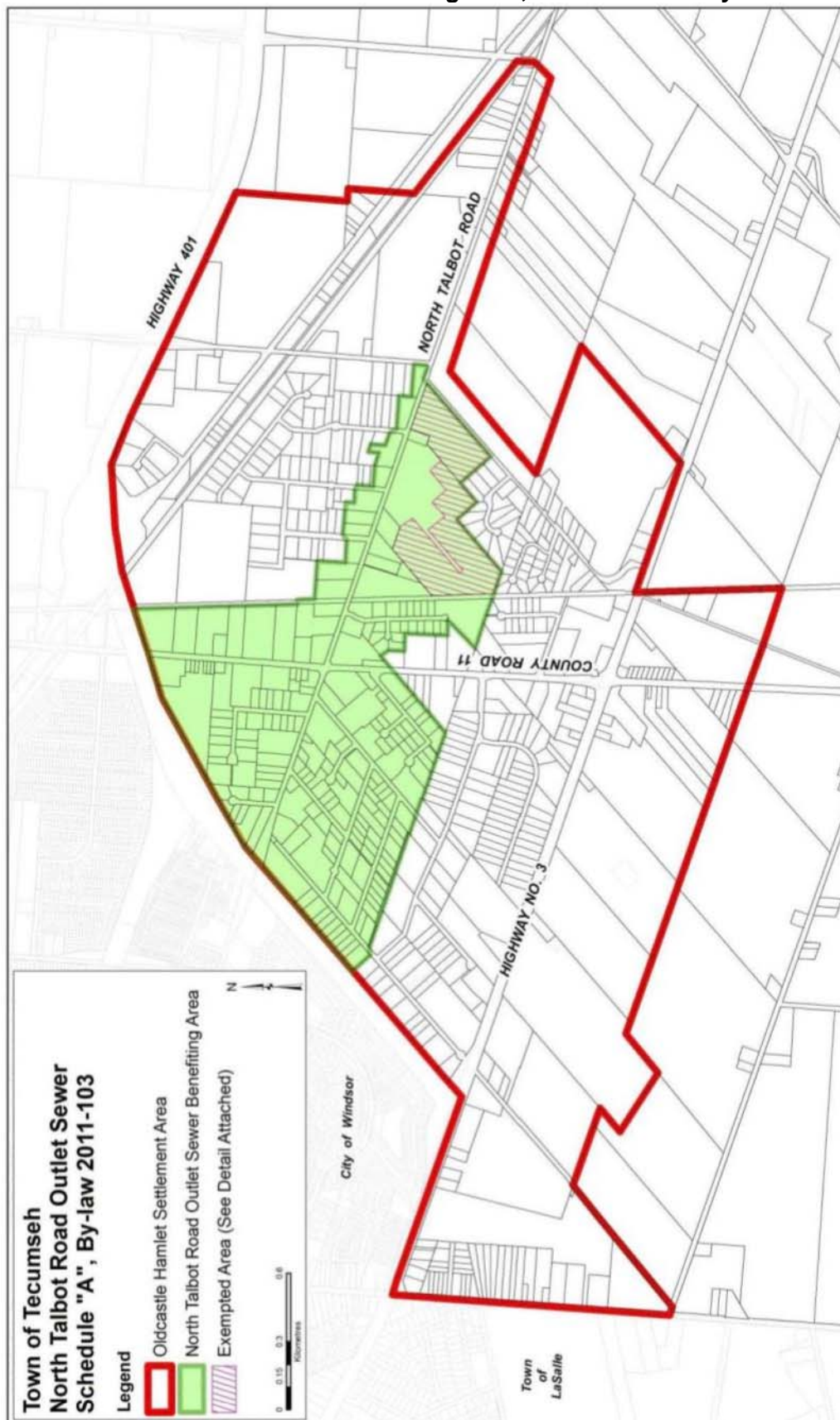
Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

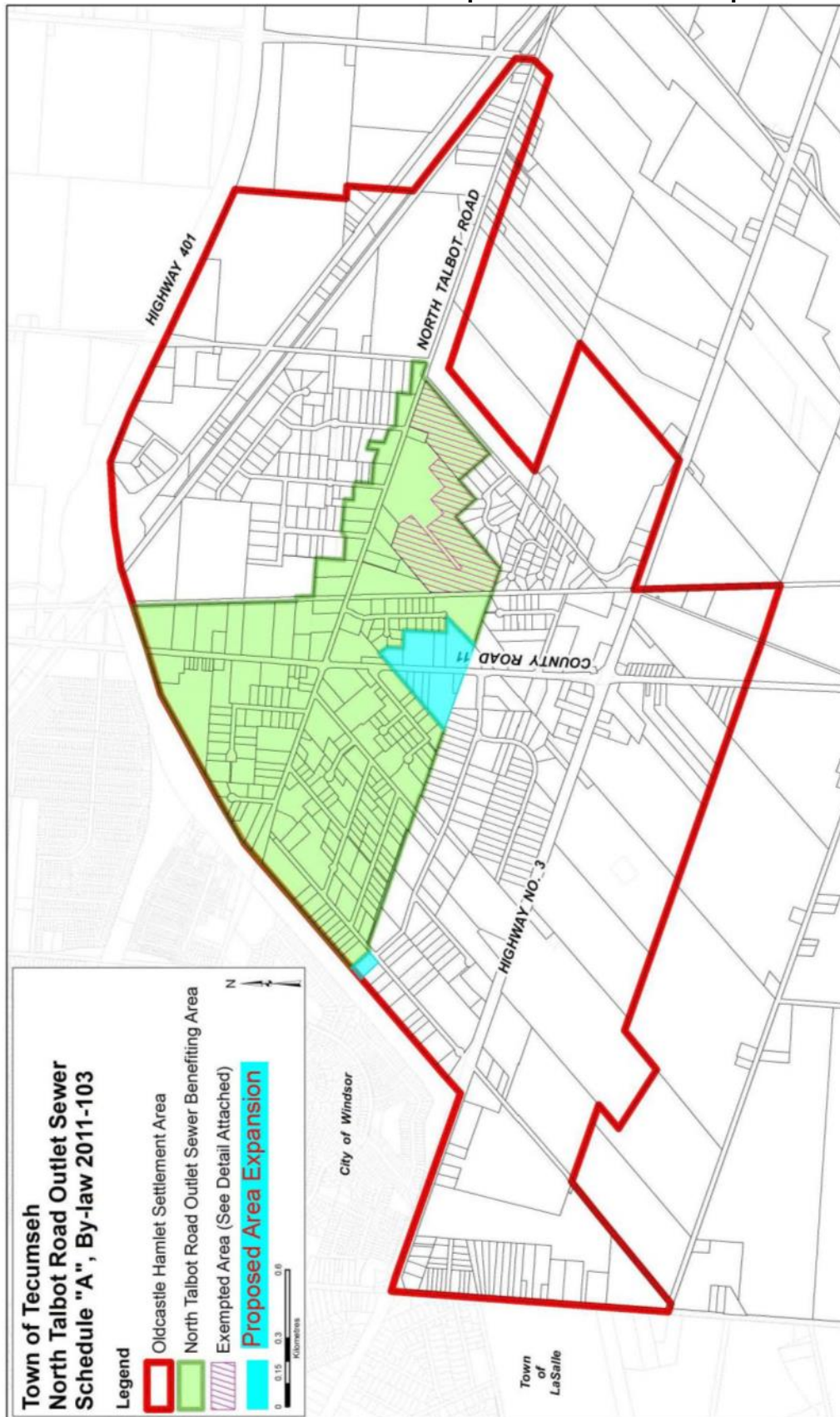
Attachment(s):

1. North Talbot Road Outlet Sewer Benefitting Area, Schedule A to By-Law 2011-103
2. North Talbot Road Outlet Sewer – Proposed Service Area Expansion
3. Notice of Public Information Centre
4. Public Information Centre, Presentation dated September 29, 2016

Attachment No.1
North Talbot Road Outlet Sewer Benefitting Area, Schedule A to By-Law 2011-103



Attachment No.2
North Talbot Road Outlet Sewer – Proposed Service Area Expansion



**Attachment No.3
Notice of Public Information Centre**



PUBLIC NOTICE

**North Talbot Road Sanitary Sewer Service Area
Amendment to the Main & Lateral Charges By-Law 2011-103
Notice of Public Information Centre**

Dear Property Owner:

The Town of Tecumseh's 'Water and Wastewater Master Plan Update, dated 2008' identified a preferred strategy for providing wastewater servicing and treatment capacity to the Oldcastle Hamlet. The strategy included two outlets to the City of Windsor's wastewater system, one at North Talbot Road and King's Highway 401, the other at the Eighth Concession Road and King's Highway 401.

A report was presented to Council at its December 13, 2011, Regular Meeting of Council that provided a recommendation on the mechanism for the Town to recover the capital costs of providing a sanitary sewer system for the benefitting property owners within the North Talbot Road Sanitary Sewer Service Area. At that same meeting Council gave the 3rd and final reading to By-Law 2011-103. Since 2011, the Town has installed, and continues to install sanitary sewers on a number of the roadways located within the North Talbot Road Sanitary Sewer Service Area.

More recently, a report was presented to Council at its August 9, 2016, Regular Meeting of Council to amend the original By-Law (2011-103) by means of expanding the service area of the North Talbot Road Sanitary Sewer Service Area, and to schedule a Public Information Centre (PIC) with the affected property owners to discuss the proposed changes and how it will affect them.

The Town will be holding a PIC to present background information to the benefitting property owners and to explain the charges as shown on the preliminary assessment schedule (enclosed within the PIC presentation materials – see attached). There will be a few display boards available for review and a formal presentation at the time noted below. Town Staff will be available to answer any questions. The schedule for the PIC is:

DATE: Thursday, September 29, 2016
TIME: 5:00-8:00pm (Formal Presentation at 5:30pm)
LOCATION: Ciociaro Club
3745 North Talbot Road, Oldcastle, Ontario

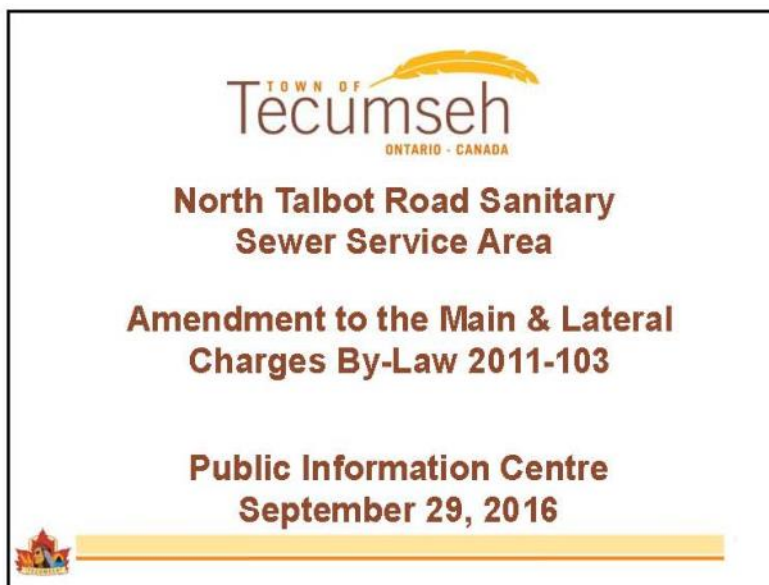
A copy of the PIC presentation materials have been attached for your reference and review. If you are unable to attend the PIC and have any question and concerns, please contact the undersigned at your convenience.

Sincerely,

Phil Bartnik, P. Eng., PMP
Manager, Engineering Services
Tel: (519) 735-2184 ext. 148
E: pbartnik@tecumseh.ca



Attachment No.4
Public Information Centre, Presentation dated September 29, 2016



Background

- Properties within the Oldcastle Hamlet were serviced by private on-site systems that were inadequate, malfunctioned and caused land and surface water pollution.
- Existing septic systems cannot be upgraded or replaced to comply due to site constraints.
- The Municipality and MOE identified the need for proper treatment of wastewater within the Oldcastle Hamlet.



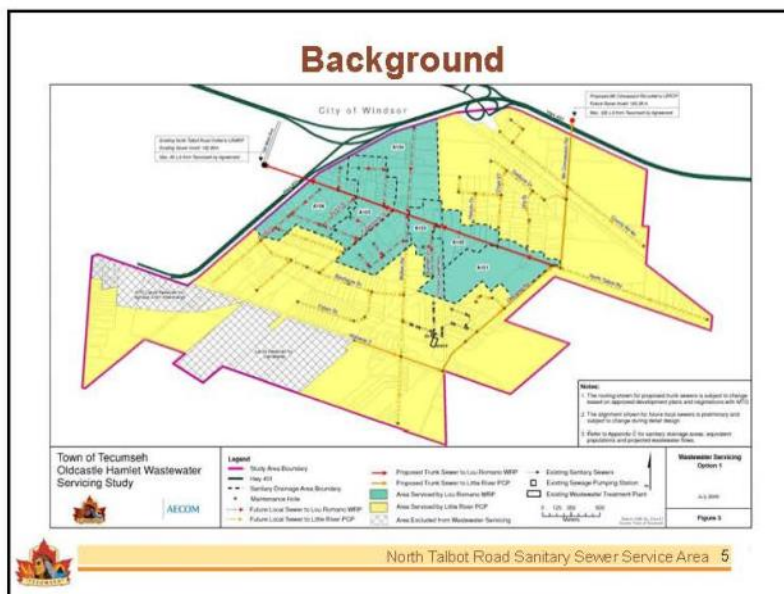
North Talbot Road Sanitary Sewer Service Area 3

Background

- The W&WW Master Plan Update (2008) identified a preferred wastewater servicing strategy.
- This was followed up with a Wastewater Servicing Study (2009) of Oldcastle Hamlet.
- Two sanitary service areas created within the Oldcastle Hamlet Area:
 - 1) North Talbot Road Outlet
 - Immediate servicing of most of the largely developed area
 - 2) 8th Concession Road Outlet
 - Future servicing of the largely vacant developable area



North Talbot Road Sanitary Sewer Service Area 4



Build Canada Fund Grant

- Build Canada Fund Grant for 66% of the \$4.75M cost of the North Talbot Road Sanitary Trunk Sewer Project.
- The project became much more affordable.

Main & Lateral Charges (By-Law 2011-103)

- A project cost recovery method is required when funding a new major capital infrastructure where there is a new derived benefit to property owners.
- Full cost recovery against benefitting land owners.
- Mechanisms typically used include:
 - Local Improvement (*Municipal Act*, O.Reg. 586/06) – For Projects initiated by property owners.
 - *Development Charges Act* – For new infrastructure required as a result of a new development
 - Part XII By-Law (*Municipal Act*, s.391) – For new infrastructure servicing existing development



North Talbot Road Sanitary Sewer Service Area 7

Main & Lateral Charges (By-Law 2011-103)

- Part XII By-Law
 - S.391(1) provides the Municipality may impose fees or charges
 - a) for services or activities provided or done by or on behalf of it;
 - b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
 - c) for the use of its property including property under its control.
 - Charges not paid may be added to the tax roll.
 - Charges imposed are not appealable to the OMB on the grounds that the charges are “unfair or unjust”.



North Talbot Road Sanitary Sewer Service Area 8

Main & Lateral Charges (By-Law 2011-103)

- Alternatives to calculate Main Charges were considered:
 - Properties Serviced (Each) Basis
 - Frontage Serviced (Each) Basis
 - Yearly Water Consumption (Existing Customers) Basis
 - Gross Area (Properties) Serviced Basis
- The "Gross Area" Basis was the preferred method
 - Most equitable
 - Most controlled
- The Build Canada Fund Grant was applied to Main Charges, for the benefit of all properties within the NTR sanitary sewer service area.



North Talbot Road Sanitary Sewer Service Area 9

Main & Lateral Charges (By-Law 2011-103)

- Main Charges: As per By-Law 2011-103 and detailed in PWES Council Report No.08/11.

Assessed Main Charges

Gross Costs

	Construction	Engineering	Contingency	Total
Main Costs	\$ 6,011,625	\$ 901,744	\$ 901,744	\$ 7,815,113
Lateral Costs	\$ 904,000	\$ 135,600	\$ 135,600	\$ 1,175,200
Totals	\$ 6,915,625	\$ 1,037,344	\$ 1,037,344	\$ 8,990,313

Net Main Costs

Gross Main Costs	\$ 7,815,100
Less Build Canada Fund	\$ 3,166,667
Less DC Recoverable	\$ -
Net Main Costs	\$ 4,648,433

Part XII Area Charge Calculation

Total Acreage	379.62 acres	\$ 12,245
Total Hectares	153.58 hectares	\$ 30,267




North Talbot Road Sanitary Sewer Service Area 10

Main & Lateral Charges (By-Law 2011-103)

- Lateral Charges: As per By-Law 2011-103 and detailed in PWES Council Report No.08/11.

Assessed Lateral Charges	
150mm (6 inch), without inspection manhole	\$ 1,800
150mm (6 inch), with inspection manhole	\$ 5,500
200mm (8 inch), with inspection manhole	\$ 6,500
250mm (10 inch), with inspection manhole	\$ 8,000



North Talbot Road Sanitary Sewer Service Area 11


Main & Lateral Charges (By-Law 2011-103)

**Town of Tecumseh
 North Talbot Road Outlet Sewer
 Schedule "A", By-law 2011-103**

Legend

- Okcasse Hamlet Settlement Area
- North Talbot Road Outlet Sewer Benefiting Area
- Exempted Area (See Detail Attached)




North Talbot Road Sanitary Sewer Service Area 12

2014 Amendment (By-Law 2014-85)

- The Lateral Charges were revised to reflect updated construction costs for lateral service connections.
- No changes to the Main Charges identified within By-Law 2011-103.
- Lateral Charges: As per By-Law 2014-85 and detailed in PWES Council Report No.81/14.

Assessed Lateral Charges (2014 Amendment)

	By-Law 2011-103	By-Law 2014-85
150mm (6 inch), without inspection manhole	\$ 1,800	\$ 2,500
150mm (6 inch), with inspection manhole	\$ 5,500	\$ 7,000
200mm (8 inch), with inspection manhole	\$ 6,500	\$ 7,800
250mm (10 inch), with inspection manhole	\$ 8,000	\$ 9,000



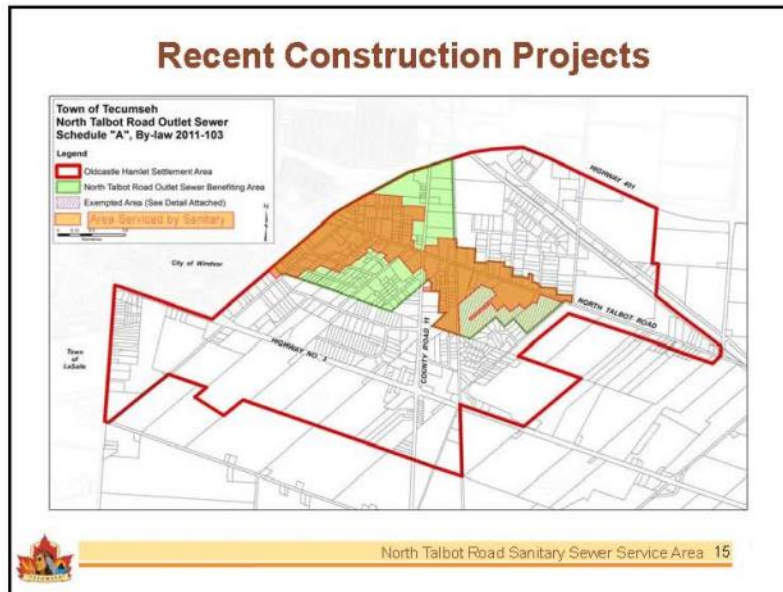
North Talbot Road Sanitary Sewer Service Area 13

Recent Construction Projects

- Projects Completed:
 - 2011 North Talbot Road
 - 2012 Halford Drive
 - 2014 Brendan Lane, Binder Crescent
 - 2015 Burke Street, Outer Drive, Moro Drive
 - 2016 Dumouchelle Street, Outer Drive
- Future Projects
 - Pulleyblank Street, Crowder Court, Moro Drive
 - Rossi Drive
 - County Road 11 (North)
 - Olympia Drive, Solar Crescent, Astor Crescent



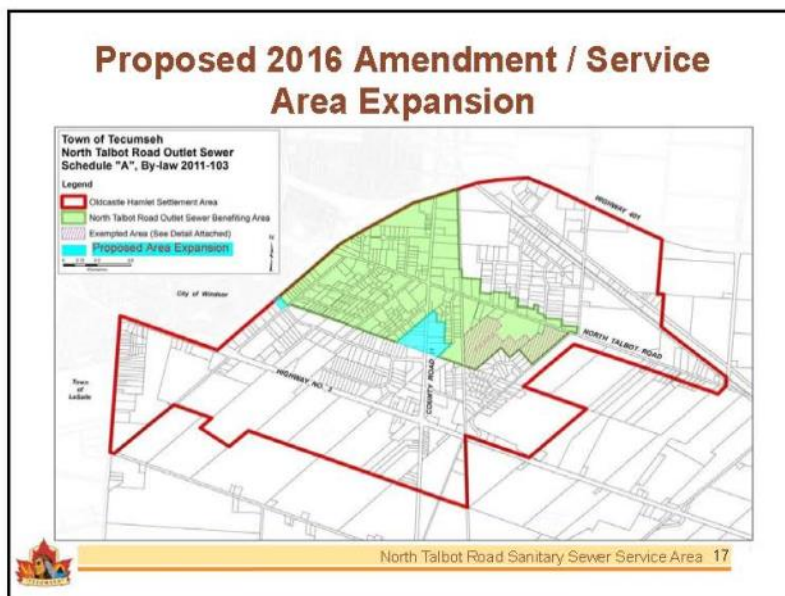
North Talbot Road Sanitary Sewer Service Area 14



Proposed 2016 Amendment / Service Area Expansion

- Further analysis on the North Talbot Road Sewer Service Area concluded that a service area expansion was possible.
- Service area expansion would be confined to:
 - 1 property on Outer Drive
 - 11 properties on County Road 11 (Olympia Drive southerly to Wolfe Drain)
- The Main Charge was reviewed and determined to be within a 4% variance of the value identified within By-Law 2011-103.
- **An increase to the Main Charge was not recommended at this time.**

North Talbot Road Sanitary Sewer Service Area 16



Proposed 2016 Amendment / Service Area Expansion



North Talbot Road Sanitary Sewer Service Area 19

Preliminary Assessments

NORTH TALBOT ROAD SANITARY SEWER AREA SERVICE AREA EXPANSION - ADDITIONAL PROPERTIES ONLY

Main Charge: \$30,267 per hectare (as identified in By-Law 2011-103)
 Lateral Charge: \$7,000 for 150mm industrial (as identified in By-Law 2014-8-9)

Civic Address	Tax Roll No.	Area (acres)	Area (ha)	Assessed Area (ha)	Main Charge	Lateral Charge	Total Charges
2510 BINDER CRES	490-0000-76080-000	1.32	0.54	0.29	N/A	N/A	N/A
5310 WALKER RD	490-0000-74000-000	0.73	0.29	0.17	\$ 8,925	\$ 7,000	\$ 15,925
5315 WALKER RD	490-0000-56000-000	0.42	0.17	0.17	\$ 5,157	\$ 7,000	\$ 12,157
5325 WALKER RD	490-0000-57000-000	0.58	0.23	0.23	\$ 7,076	\$ 7,000	\$ 14,076
5335 WALKER RD	490-0000-58000-000	1.12	0.45	0.45	\$ 13,715	\$ 7,000	\$ 20,715
5340 WALKER RD	490-0000-73050-000	5.03	2.04	2.04	\$ 61,654	\$ 7,000	\$ 68,654
5345 WALKER RD	490-0000-59000-000	1.07	0.43	0.43	\$ 13,097	\$ 7,000	\$ 20,097
5365 WALKER RD	490-0000-60000-000	5.47	2.21	2.21	\$ 66,958	\$ 7,000	\$ 73,958
5380 WALKER RD	490-0000-73000-000	1.98	0.80	0.80	\$ 24,270	\$ 7,000	\$ 31,270
5395 WALKER RD	490-0000-62000-000	0.67	0.27	0.27	\$ 8,247	\$ 7,000	\$ 15,247
5400 WALKER RD	490-0000-72020-000	4.53	1.83	1.83	\$ 55,485	\$ 7,000	\$ 62,485
5425 OUTER DR	490-0000-33300-000	1.62	0.66	0.66	\$ 19,843	\$ 7,000	\$ 26,843
				9.68	\$ 284,426	\$ 77,000	\$ 361,426

Notes: Main and Lateral Charges will be adjusted based on timing of construction
 2510 Binder Crescent was previously assessed in 2014
 5425 Outer Drive will be assessed in 2016



North Talbot Road Sanitary Sewer Service Area 20

Preliminary Assessments

- Annual Adjustments to the Main & Lateral Charges.
- Section 4.7 of By-Law 2011-103: *Construction cost estimate used in the calculation of a charge pursuant to this By-law shall be adjusted annually in accordance with Statistic Canada Quarterly Construction Statistics without amendment to this By-law.*

North Talbot Road Outlet Sewer Area Charges					
Sewer Main Charges	2012	2013	2014	2015	2016
Per Hectare	\$ 30,267	\$ 30,660	\$ 30,691	\$ 31,274	\$ 31,806
\$ change from prior year		\$ 393	\$ 31	\$ 583	\$ 532
Lateral Charges					
150 mm (6 inch) no inspection manhole	\$ 1,800	\$ 1,823	\$ 1,825	\$ 2,500	\$ 2,543
150 mm (6 inch) with inspection manhole	\$ 5,500	\$ 5,572	\$ 5,578	\$ 7,000	\$ 7,119
200 mm (8 inch) with inspection manhole	\$ 6,500	\$ 6,585	\$ 6,592	\$ 7,800	\$ 7,933
250 mm (10 inch) with inspection manhole	\$ 8,000	\$ 8,104	\$ 8,112	\$ 9,000	\$ 9,153
Index - 4th Q of prior year		1.30%	0.10%	1.90%	1.70%



North Talbot Road Sanitary Sewer Service Area 21

Preliminary Assessments

- 2014 Assessment of 2510 Binder Crescent
 - The Town completed the installation of sanitary sewers on Brendan Lane and Binder Crescent in 2014, which included a sanitary service connection to 2510 Binder Crescent.
 - Although only 0.25-Ha of the property had been identified in By-Law 2011-103, the entire 0.54-Ha area was assessed due to the layout of the existing building, and the property owner's ability to connect into the sanitary sewers.
 - As part of the proposed service area expansion and By-Law amendment, there are no additional costs to this property.



North Talbot Road Sanitary Sewer Service Area 22

Preliminary Assessments

- 2014 Assessment of 2510 Binder Crescent



North Talbot Road Sanitary Sewer Service Area 23

Preliminary Assessments

- 2016 Assessment of 5425 Outer Drive

- The property owner of 5425 Outer Drive had contacted the Town in late 2015 and expressed interest in connecting to the sanitary sewer as part of the Town's Outer Drive Sanitary Sewer 2016 Capital Project. The sanitary connection was vital for the owner's planned expansion of his current business operations.
- In March 2016, the owner entered into an agreement with the Town agreeing to terms and conditions set forth in By-Law 2011-103 and the subsequent amendment By-Law 2014-85.
- The assessed costs will be adjusted as per Section 4.7 of By-Law 2011-10, and issued once the Town's 2016 Capital Project has been completed.



North Talbot Road Sanitary Sewer Service Area 24

Preliminary Assessments

- 2016 Assessment of 5425 Outer Drive



North Talbot Road Sanitary Sewer Service Area 25

Next Steps

- Report back to Council on the issues and questions raised at the PIC.
- By-Law Amendment to be presented to Council for approval.

Questions?

Thank You



North Talbot Road Sanitary Sewer Service Area 26



THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services Report No. 48/16

TO: Mayor and Members of Council

FROM: Phil Bartnik, P. Eng., PMP – Manager Engineering Services

DATE: October 25, 2016

DATE TO COUNCIL: November 8, 2016

SUBJECT: 2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)

RECOMMENDATIONS

It is recommended that:

1. Public Works & Environmental Services Report No 48/16 titled "2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)", dated October 7, 2016 be received; and that
2. The recommendations contained within the "2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)" form the basis for prioritizing projects when completing the annual Public Works & Environmental Services Capital Works Plan.

BACKGROUND

At the December 8, 2015 Regular Meeting of Council, Council approved the recommendations (Motion RCM-419/15) of PWES Report No. 63/15 titled "2016-2020 Public Works & Environmental Services Capital Works Plan" that authorized Administration to proceed with the 2016 Roads and Culvert Needs Study for structures greater than three metre span. Dillon Consulting Limited was retained to conduct the study based on their past experience on the Town's bridge structures and completion of the 2003, 2008, and 2014 Bridge and Culvert Needs Studies.

COMMENTS

The purpose of the Bridge and Culvert Needs Study (BCNS) was to assess the existing bridges and culverts with a span greater than three metres in the Town of Tecumseh and to prepare a comprehensive plan for improving and maintaining these structures for the next five year period.

There are a total of sixteen (16) existing bridges and culverts with a span greater than three metres that were inspected. Inspections of the sixteen structures within the Town were completed in accordance with the latest version of the Ontario Structure Inspection Manual (OSIM) published by the Ministry of Transportation of Ontario (MTO). Inspections of the bridges and culverts are to take place every 2 years as legislated by Section 2(3) of The Public Transportation and Highway Act: *"The structural integrity, safety and condition of every bridge shall be determined through the performance of at least one inspection in every second calendar year under the direction of a professional engineer and in accordance with the Ontario Structure Inspection Manual"*.

Table 1: Bridge and Culvert (Structures with Spans > 3.0m) – Inventory

Structure ID	Structure Location	Structure Type	Year of Construction	Year of Last Major Rehab
1002	Pike Creek at 12 th Concession Road	Concrete Rigid Frame (Bridge)	1961	2016
1003	Pike Creek at 12 th Concession Road	Concrete Slab on Steel Girder (Bridge)	1965	2013
1004	Sullivan Creek at 12 th Concession Road	Concrete Non-Rigid Frame (Bridge)	1965	---
1005	Pike Creek at Baseline Road	Concrete Slab on Steel Girder (Bridge)	1955	2014
1006	Sullivan Creek at Baseline Road	Concrete Rigid Frame (Culvert)	2015	---
1009	Pike Creek at Malden Road	Concrete Rigid Frame (Culvert)	2007	---
1010	West Townline Drain at Malden Road	Corrugated Steel Pipe Arch (Culvert)	1995	---
1011	Malden Road Drain at South Talbot Road	Concrete Rigid Frame (Bridge)	2007	---
1013	Merrick Creek at 8 th Concession Road	Concrete Non-Rigid Frame (Culvert)	1965	---
1014	Colchester Townline Drain at 6 th Concession Road	Concrete Non-Rigid Frame (Culvert)	1955	---
1015	Merrick Creek Drain at 6 th Concession Road	Concrete Rigid Frame (Culvert)	2007	---
1016	Collins Drain at Outer Drive	Concrete Rigid/Non-Rigid Frame (Culvert)	1975	2005
1021	Pike Creek at 12 th Concession Road	Corrugated Steel Pipe Arch (Culvert)	1965	---
1028	East Townline Drain at St Thomas Street	Concrete Rigid Frame (Bridge)	1975	---
1029	East Townline Drain at Little River Blvd	Concrete Rigid Frame (Bridge)	1975	---
2001	Colchester Townline Drain at 8 th Concession Road	Corrugated Steel Pipe Arch (Culvert)	Unknown	---

Bridge Condition Index

The 'Bridge Condition Index' (BCI) was developed by the Ministry of Transportation as a means of combining the inspection information obtained through the OSIM data into a single value. The BCI is calculated using asset management principals based upon the remaining economic worth of the bridge. The index is essentially a planning tool to assist the Town in scheduling improvements and is the approximate ratio of current value of a structure to its estimated replacement cost, and should not be used to rate or indicate the safety of a bridge. The BCI is organized into ranges of 0 to 100, where 100 would represent a newly constructed bridge. Generally the BCI ratings are considered as (i) 70 to 100 - 'good' condition; (ii) 60 to 70 - 'fair' condition; (iii) less than 60 - 'poor' condition.

The average BCI of **78.4** as calculated from the results of the 2016 Bridge and Culvert Needs Study indicates that the Town is maintaining their infrastructure in overall good condition.

The BCI for each structure was back calculated from the previous 2003, 2008, and 2014 Needs Study reports and the results are summarized below, and also have been graphically illustrated for comparison with the 2016 values in Attachment No.2.

Table 2: Bridge Condition Index Trends

Structure ID	2003	2008	2014	2016
1002	73.9	73.4	61.5	85.8
1003	66.8	63.0	97.7	92.6
1004	74.1	74.1	71.8	70.1
1005	59.8	55.4	88.9	86.0
1006	68.1	68.2	42.6	100.0
1009	42.0	98.8	97.4	97.1
1010	73.2	71.7	71.1	70.4
1011	58.8	100.0	92.5	91.7
1013	74.9	71.2	60.6	58.8
1014	65.9	65.1	56.4	53.5
1015	53.5	100.0	99.4	96.4
1016	71.3	88.7	87.5	77.5
1021	75.0	75.0	68.9	67.4
1028	73.8	70.1	67.3	63.6
1029	74.1	72.7	67.9	64.8
2001	50.1	68.6	67.4	79.2
BCI _{Avg}	66.0	76.0	74.9	78.4

Recommended Bridge & Culvert Management Program

Recommendations and costs of construction for improving and maintaining these structures were determined and used to produce the Bridge & Culvert Construction Needs table below:

BRIDGE & CULVERT CONSTRUCTION NEEDS	
TIMING	AMOUNT
URGENT	---
< 1 YEAR	---
1-5 YEARS	\$ 952,000
6-10 YEARS	---
TOTAL	\$ 952,000

A full copy of the 2016 Bridge and Culvert Needs Study (Structures with Spans >3.0m) is available for review at the Public Works & Environmental Services Department.

CONSULTATIONS

Dillon Consulting Limited
Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

The 2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m) identified \$952,000 in recommended bridge works that should be addressed within the next five years. Administration will be incorporating the recommended works within their annual Public Works & Environmental Services Capital Works Plan.

The Town's current annual contribution to the Bridge Lifecycle Reserve is \$270,000 which is sufficient to fund expected expenditures over the next ten year period.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Phil Bartnik, P. Eng., PMP
Manager Engineering Services

Reviewed by:

Reviewed by:

Dan Piescic, P. Eng.
Director Public Works & Environmental
Services

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

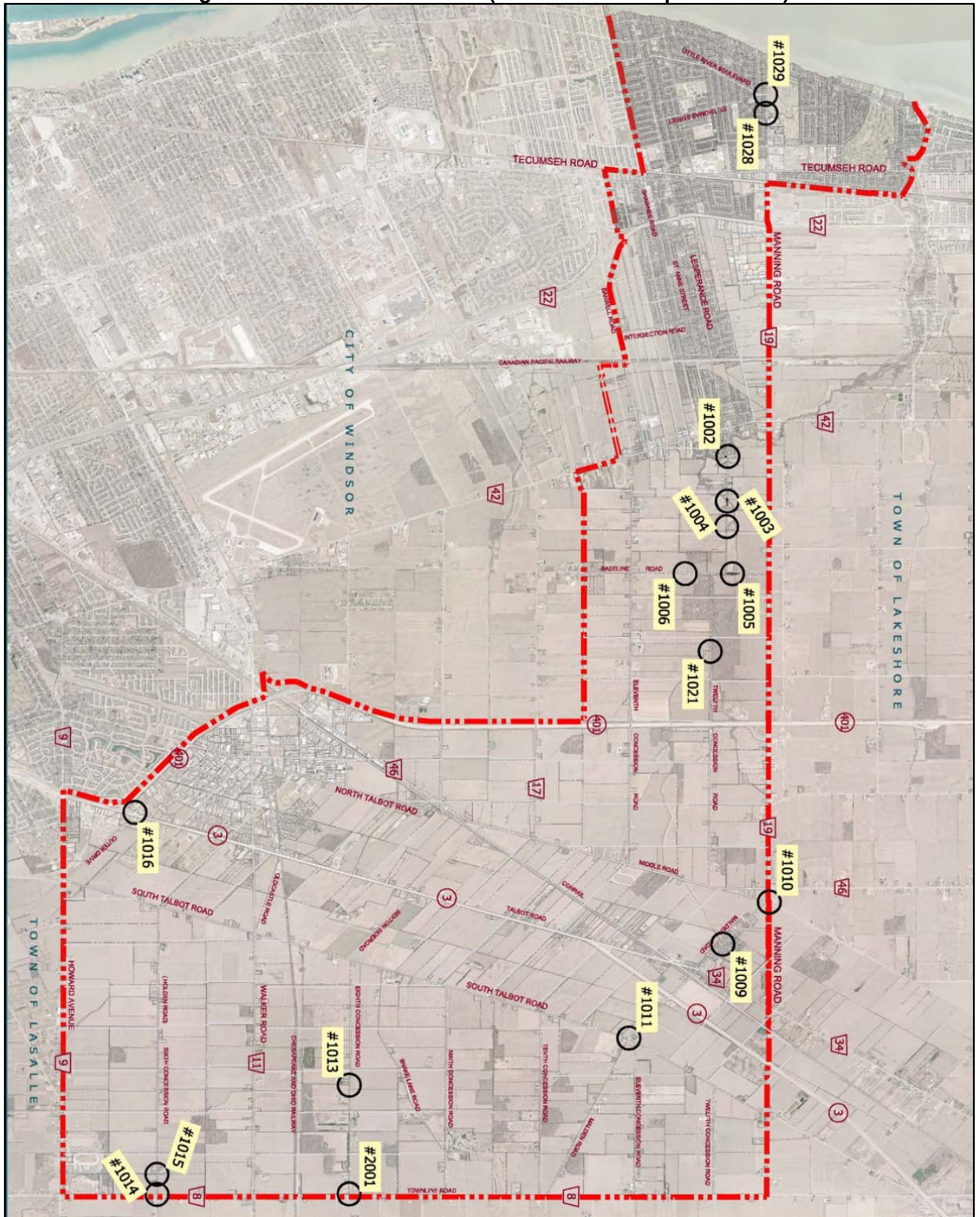
Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s):

1. Bridge and Culvert Location Plan (Structures with Spans > 3.0m)
2. Town of Tecumseh, Bridge Condition Index Trends

Revised August 24, 2015 (v. 1-2015)

Attachment No.1
Bridge and Culvert Location Plan (Structures with Spans > 3.0m)



THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-78

A by-law to amend Schedule A to By-law No. 2011-103 being a by-law for the imposition of sewage charges in the North Talbot Road Outlet Sewer Area.

WHEREAS Sections 8 and 11 of the *Municipal Act, 2001*, S.O. 2001, provides broad and specific powers to municipalities to regulate, prohibit or require persons to do things within the public utilities sphere of jurisdiction;

AND WHEREAS The Corporation of the *Town* of Tecumseh (Corporation) has undertaken the installation of sanitary sewage works to provide municipal sanitary sewage services to certain lands within the Oldcastle Hamlet area of the *Town* of Tecumseh, hereinafter referred to as the *North Talbot Road Outlet Sewer Area*, pursuant to its authority under the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;

AND WHEREAS the Owners of land in the North Talbot Road Outlet Sewer Area will receive a benefit from the installation of the sanitary sewage works;

AND WHEREAS the Corporation has determined that it is desirable to recover the capital cost of the construction of the sanitary sewage works within the *North Talbot Road Outlet Sewer Area* by imposing a charge pursuant to Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, upon the Owners who receive or will receive a benefit therefrom;

AND WHEREAS the charges imposed by this By-law constitute a debt to the Town that may be added to the tax roll and collected in like manner and with the same priority as municipal taxes;

AND WHEREAS the Council of the Corporation passed By-law No. 2011-103 for the purpose of imposing charges against the benefitting lands in the North Talbot Road Outlet Sewer Area;

AND WHEREAS the Council of the Corporation passed By-law No. 2014-85 to amend By-law No. 2011-103 for the purpose of adjusting the Schedule 'B' charges to reflect the current cost of construction for the sewer laterals;

AND WHEREAS the Council of the Corporation is desirous of further amending By-law No. 2011-103 for the purpose of expanding the North Talbot Road Outlet Sewer Benefitting Area;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. That Schedule A to By-law No. 2011-103 is hereby deleted in its entirety and replaced with Schedule A attached hereto and forming part of this By-law.
2. This By-law shall take effect from the date of passage by Council and shall come into force and take effect upon third and final reading of this By-law.

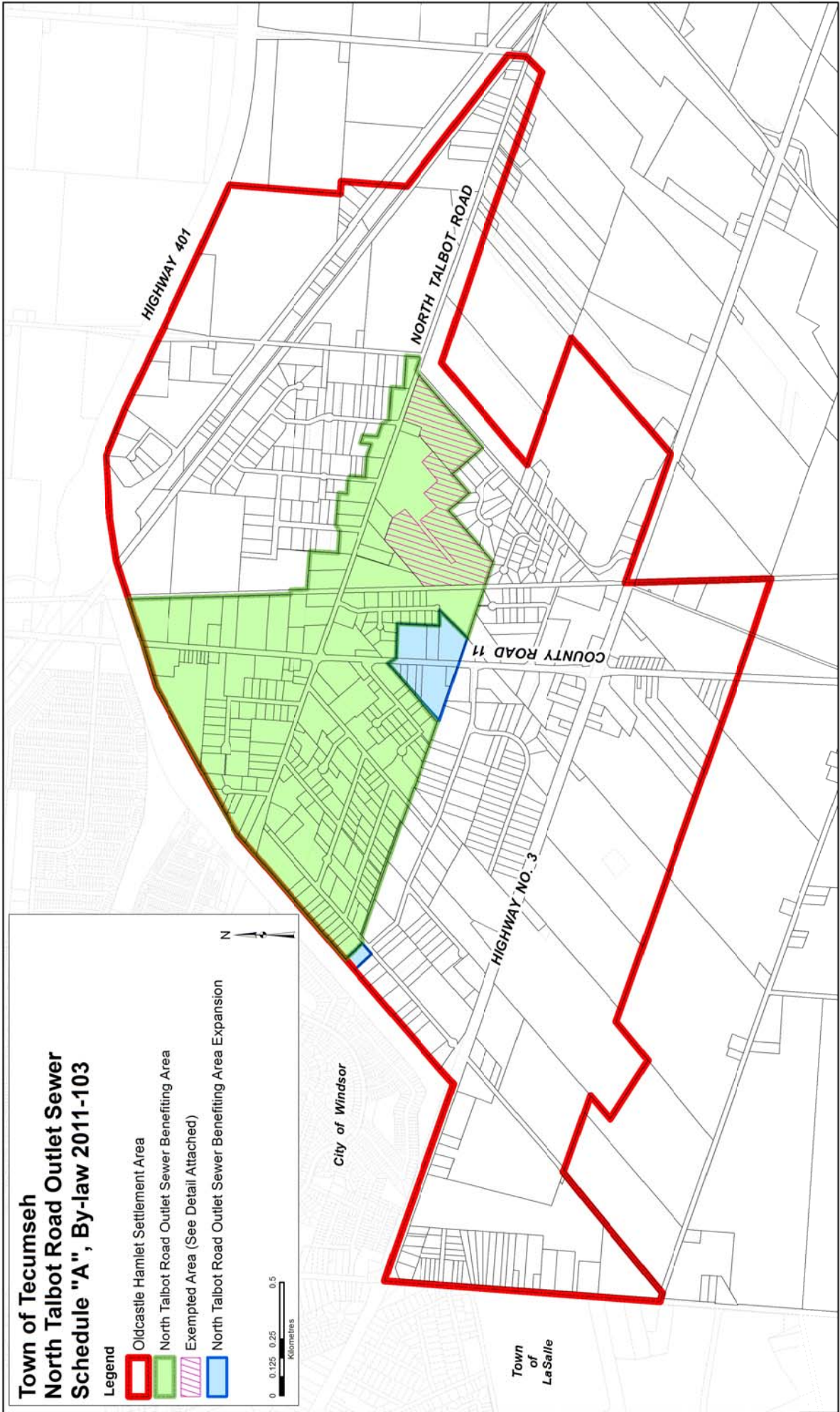
READ a first, second, third time and finally passed this 8th day of November, 2016.

Gary McNamara, Mayor

Laura Moy, Clerk

Schedule A to By-Law No. 2016-78

Being a By-law to amend Schedule A to By-Law No. 2011-103



UNFINISHED REGULAR COUNCIL BUSINESS

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
18/14	Oct 14, 2014 PCM		Sea Containers	Report on the use of Sea Containers for consideration of a broader by-law.	Planning	
20/14	Dec 9, 2014		County Rd 34 Hamlet	Administration is asked to look into property ownership and to work with the owners on opportunities for alternate service arrangements.	PWES/ Clerks	In progress

Meeting Date: November 8, 2016

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-79

Being a by-law to confirm the proceedings of the
November 8, 2016 regular meeting of the Council
of The Corporation of the Town of Tecumseh

WHEREAS pursuant to Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. **THAT** the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the **November 8, 2016**, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said **November 8, 2016**, meeting referred to in paragraph 1 of this By-law.
3. **THAT** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 8th day of November, 2016.

Gary McNamara, Mayor

“SEAL”

Laura Moy, Clerk