

Regular Council Meeting
AGENDA

Tuesday, November 22, 2016, 7:00 PM
Tecumseh Town Hall
www.tecumseh.ca

	Pages
1. CALL TO ORDER - Mayor	
2. MOMENT OF SILENCE	
3. NATIONAL ANTHEM	
4. ROLL CALL & DISCLOSURE OF PECUNIARY INTEREST	
5. COUNCIL MINUTES	
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6. SUPPLEMENTARY AGENDA ADOPTION	
7. DELEGATIONS	
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b. Jennifer Tanner, 211 Program Manager Re: Help Starts Here Campaign and 211 Services	9 - 35
c. Suanne Hawkins Re: Major Rain Event of September 28-29, 2016	
8. COMMUNICATIONS FOR INFORMATION	
9. COMMUNICATIONS ACTION REQUIRED	
a. Lorne Coe, MPP Whitby-Oshawa, November 12, 2016, Re: Bill 9 "End Age Discrimination Against Stroke Recovery Patients Act, 2016" THAT the Council of the Town of Tecumseh support Bill 9 which states that all stroke victims receive care regardless of their age.	36 - 37
b. Great Lakes and St. Lawrence Cities Initiative, November 17, 2016, Re: Waukesha Diversion Application Challenge - Municipal Resolutions THAT the Great Lakes St. Lawrence Cities Initiative's resolution opposing the approval of the Waukesha Water Diversion Application be adopted by Council."	38 - 41
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16.	NOTICES OF MOTION	
17.	NEXT MEETING Tuesday, December 13, 2016 7:00 pm Regular Council Meeting	
18.	ADJOURNMENT	

MINUTES OF A MEETING OF THE COUNCIL OF THE TOWN OF TECUMSEH

Tecumseh Council meets in regular public session on Tuesday, November 8, 2016, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 p.m.

(RCM 19-1)

ORDER

The Mayor calls the meeting to order at 7:00 pm.

(RCM 19-2)

MOMENT OF SILENCE

The Members of Council and Administration observe a moment of silence.

(RCM 19-3)

NATIONAL ANTHEM

The Members of Council and Administration observe the National Anthem of O'Canada.

(RCM 19-4)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councilor	- Rita Ossington
	Councillor	- Tania Jobin
	Councillor	- Andrew Dowie
	Councillor	- Brian Houston
	Councillor	- Bill Altenhof
Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services & Clerk	- Laura Moy
	Deputy Clerk	- Tatiana Dafoe
	Director Financial Services & Treasurer	- Luc Gagnon
	Director Information & Communication Services	- Shaun Fuerth
	Director Fire Services & Fire Chief	- Doug Pitre [7:15 pm]
	Director Public Works & Environmental Services	- Dan Piescic
	Director Parks & Recreation Services	- Paul Anthony
	Director Planning & Building Services	- Brian Hillman
	Deputy Treasurer & Tax Collector	- Tom Kitsos
	Manager Engineering Services	- Phil Bartnik
	Manager Planning Services	- Chad Jeffrey
	Manager Strategic Initiatives	- Lesley Racicot

PECUNIARY INTEREST

There is no pecuniary interest declared by a Member of Council.

(RCM 19-5)

MINUTES

Motion: (RCM-377/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

THAT the minutes of the October 25, 2016, Regular Meeting of Council and the minutes of the October 29, 2016, Special Council Meeting;

As was duplicated and delivered to the Members, are adopted.

Carried

(RCM 19-6)

SUPPLEMENTARY AGENDA ADOPTION

There are no supplementary agenda items.

(RCM 19-7)

DELEGATIONS

None.

(RCM 19-8)

COMMUNICATIONS

Communications for Information

- A. Township of Zorra, October 21, 2016, Re: Accommodation Review Process
- B. Township of South-West Oxford, October 26, 2016, Re: Resolution in Support of Elimination of Barriers for CCAs (Certified Crop Advisors)

Motion: (RCM-378/16) Moved by Councillor Bill Altenhof
Seconded by Councillor Rita Ossington

THAT Communications – *for Information* A and B as listed on the November 8, 2016, Regular Council Meeting Agenda are received.

Carried

Communications - Action Required

- A. Committee of Adjustment, October 18, 2016, Re: OACA Conference
- B. Ontario Rural Education Symposium, October 25, 2016, Re: Ontario Rural Education Symposium

Motion: (RCM-379/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Andrew Dowie

THAT the request by the Committee of Adjustment be referred to the 2017 Budget Deliberations;

AND THAT Members of Council be authorized to attend the Ontario Rural Education Symposium on Saturday November 25, 2016, in accordance with the Town's Travel and Professional Development Policies.

Carried

(RCM 19-9)

COMMITTEE MINUTES

Motion: (RCM-380/16) Moved by Councillor Rita Ossington

Seconded by Councillor Bill Altenhof

THAT the October 18, 2016 Minutes of the Senior and Youth Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-381/16) Moved by Councillor Tania Jobin

Seconded by Councillor Brian Houston

THAT the October 20, 2016, Minutes of the Corn Festival Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Parks and Recreation are asked to look into the potential conflict of the timing of the "King Festival" in Windsor, in relation to the 2017 Corn Festival.

Motion: (RCM-381/16) Moved by Councillor Tania Jobin

Seconded by Councillor Brian Houston

THAT the November 1, 2016 Minutes of the Tecumseh Accessibility Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

(RCM 19-10)

REPORTS

Director Corporate Services & Clerk, Report No. 48/16, October 21, 2016, Re: 2016 By-Election Councillor Ward 2 Accessibility Report

Motion: (RCM-382/16) Moved by Councillor Andrew Dowie

Seconded by Councillor Rita Ossington

THAT Corporate Services & Clerk Report No. 48/16 regarding the 2016 By-Election Councillor Ward 2 Accessibility Report, be received;

AND THAT the Accessibility Report be made available to the public. As recommended by the Director Corporate Services & Clerk, under Report No. 48/16, dated October 21, 2016.

Carried

Director Corporate Services & Clerk, Report No. 51/16, October 31, 2016 Re: IESO Feed-In Tariff Version 5 Municipal Template Resolution Request - Solar Power Network

Motion: (RCM-383/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

WHEREAS capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.;

AND WHEREAS SPN LP 17 (the "Applicant") proposes to construct and operate a Rooftop Solar (the "Project") on 2005 Blackacre Drive, Tecumseh ON, N0R 1L0 (70621-0032 (LT) (the "Lands") in The Corporation of the Town of Tecumseh under the province's FIT Program;

AND WHEREAS the Applicant has requested that Council of The Corporation of the Town of Tecumseh indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts.

NOW THEREFORE BE IT RESOLVED THAT

Council of The Corporation of the Town of Tecumseh supports the construction and operation of the Project on the Lands.

As recommended by the Director Corporate Services & Clerk, under Report No. 51/16, dated October 31, 2016.

Carried

Manager Engineering Services, Report No 39/16, October 28, 2016 Re: 2016 Culvert Needs Study (Structure with Spans < 3.0m)

Motion: (RCM-384/16) Moved by Councillor Rita Ossington
Seconded by Deputy Mayor Joe Bachetti

THAT the report titled "2016 Culvert Needs Study (Structures with Spans < 3.0m)", dated October 28, 2016 be received;

AND THAT the recommendations contained within the "2016 Culverts Needs Study (Structures with Spans < 3.0m)" form the basis for prioritizing projects when completing future annual Public Works & Environmental Services Capital Works Plans.

As recommended by the Manager Engineering Services, under Report No. 39/16, dated October 28, 2016.

Carried

Manager Engineering Services, Report No. 47/16, October 24, 2016 Re: North Talbot Road Sanitary Sewer Outlet Amendment to the Main and Lateral Charges By-Law (2011-103)

Motion: (RCM-385/16) Moved by Councillor Tania Jobin
Seconded by Deputy Mayor Joe Bachetti

THAT consideration be given to the Amendment to the "North Talbot Road Sanitary Sewer Outlet Main and Lateral Charges By-Law (2011-103)" that would expand the service area to include an additional 12 properties;

AND THAT the cost of the sanitary sewer system for the proposed service area expansion of the North Talbot Road Sanitary Sewer Outlet area be assessed against the benefiting lands based on the Main and Lateral Charges By-Law 2011-103, and in accordance with Part XII of the Municipal Act.

As recommended by the Manager Engineering Services, under Report No. 47/16, dated October 24, 2016.

Carried

Manager Engineering Services, Report No 48/16, October 25, 2016 Re: 2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)

Motion: (RCM-386/16) Moved by Councillor Brian Houston
Seconded by Councillor Andrew Dowie

THAT Public Works & Environmental Services Report No 48/16 titled "2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)", dated October 7, 2016 be received;

AND THAT the recommendations contained within the "2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m)" form the basis for prioritizing projects when completing the annual Public Works & Environmental Services Capital Works Plan. As recommended by the Manager Engineering Services, under Report No. 48/16, dated October 25, 2016.

Carried

(RCM 19-11)

BY-LAWS

Motion: (RCM-387/16) Moved by Councillor Andrew Dowie
Seconded by Councillor Rita Ossington

THAT By-law No. 2016-78 being a by-law to amend Schedule A to By-law No. 2011-103 being a by-law for the imposition of sewage charges in the North Talbot Road Outlet Sewer Area.

Be given first and second reading.

Carried

Motion: (RCM-388/16) Moved by Councillor Brian Houston
Seconded by Councillor Andrew Dowie

THAT By-law No. 2016-78 being a by-law to amend Schedule A to By-law No. 2011-103 being a by-law for the imposition of sewage charges in the North Talbot Road Outlet Sewer Area.

Be given third and final reading.

Carried

(RCM 19-12)

UNFINISHED BUSINESS

The Members receive the Unfinished Business listing.

(RCM 19-13)

NEW BUSINESS

2017 Proposed Business Plan and Budget

The Chief Administrative Officer, the Director Financial Services & Treasurer and the Deputy Treasurer & Tax Collector present the 2017 Proposed Business Plan and budget.

Motion: (RCM-389/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

THAT the 2017 Proposed Business Plan and Budget be received.

Carried

Traffic Study

Complaints have been received from residents regarding the amount of traffic at the intersection of Cada Street and St. Gregory's Road.

Motion: (RCM-390/16) Moved by Councillor Bill Altenhof
Seconded by Deputy Mayor Joe Bachetti

THAT a traffic count be conducted for the intersection of Cada Street and St. Gregory's Road to determine if it warrants the installation of a crosswalk.

Carried

(RCM 19-14)

MOTIONS

Motion: (RCM-391/16) Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof

THAT By-law 2016-79, being a by-law to confirm the proceedings of the November 8, 2016 regular meeting of the Council of The Corporation of the Town of Tecumseh.
Be given first, second, third and final reading.

Carried

(RCM 19-15)

NOTICES OF MOTIONS

There are no Notices of Motion.

(RCM 19-16)

NEXT MEETING

A Special Council meeting will be held on Thursday, November 17, 2016, at 5:00 pm to consider the 2017 Draft Budget

A Public meeting of Council will be held at 5:30 pm on Tuesday, November 22, 2016 regarding the ZBA 1855 Manning Rd

A Special Council meeting will be held on Tuesday, November 22, 2016 at 6:00 pm regarding the Committee/Board Appointments and Award Selections

A Regular Council meeting will be held on Tuesday, November 22, 2016, at 7:00 pm

(RCM 19-17)

ADJOURNMENT

Motion: (RCM-392/16) Moved by Councillor Rita Ossington
Seconded by Councillor Tania Jobin

THAT there being no further business the November 8, 2016, regular meeting of Council now adjourn at 8:20 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk



211 Notification and Communication Protocol

To be inserted in emergency plan

Purpose

This information sheet provides an overview of municipal and 211 (service in Ontario) responsibilities in the event of an emergency event.¹

2-1-1 is an easy to remember phone number available throughout Ontario to support residents, municipalities, businesses and others. 211's Information & Referral professionals are available 24/7/365 to provide live answer information about Ontario's community, social, health and government services. During the response to and recovery from emergency events, 211 supports communities by providing authoritative, non-emergency information to residents (e.g. road closures, the location of evacuation centres, services, safety precautions etc.) 211 alleviates the burden of non-emergency calls to 911 and allows emergency responders to focus on response. 211 providers welcome opportunities to participate in municipal emergency exercises and training.

211 also maintains an extensive database of community, social, health and government services at www.211ontario.ca.

Responsibilities

1. Municipality, city, town or county:

- Prior to an emergency event, provide 211 with the names and contact information of Community Emergency Management Coordinators (CEMCs), Emergency Information Officers (EIO) and others authorized to notify 211 and invoke the assistance of 211. [Form provided.]
- Notify 211 when an event has occurred by dialling 211 or one of the contact numbers provided by the 211 call centre in your region. [211 contact information provided.]
- Maintain a line of communication with 211 throughout the event providing authoritative, accurate information that can be relayed to the public. This can be done by e-mailing 211em@ontario211.org, calling 211, or one of the 211 contacts mentioned above.
- Inform residents that they can call 211 for non-emergency information. This can be done through street signs, press releases, the media and other means. The following messages should be included whenever possible:
 - "Call 2-1-1 24 hours a day, 7 days a week to get information about community, social, health or government services. 211 calls are answered by professional information and referral specialists and service is available in over 150 languages. Visit www.211ontario.ca for more information."
- Inform 211 when the emergency event ends.

2. 211 (service in Ontario):

- The 211 staff person who receives notification of an emergency event will document the information using a form that captures what, where, who, when etc. and the name and contact information of the person providing the information.

¹ An emergency event may be declared or undeclared e.g. weather, health alert, fire, industrial or road accident, infrastructure failure etc.

- Answer non-emergency calls from the public 24/7/365. Ensure the network of 211 service providers in Ontario is notified, can access the most current information about the event and is available to provide support if needed.
- Track the nature of calls received and convey relevant information to the EIO, CEMC or designated person.
- Prepare an After Action Report and submit it to the municipality. ☐

Town of Tecumseh Council Meeting
November 22, 2016

Dial 2-1-1:
Everyday & During Emergencies

Key Features of 211

- Easy to remember phone number
- Available 24 / 7
- Service in over 150 languages
- Calls answered by Certified Information & Referral Specialists
- Most comprehensive database of community, social and government services on 211.ca or 211Ontario.ca

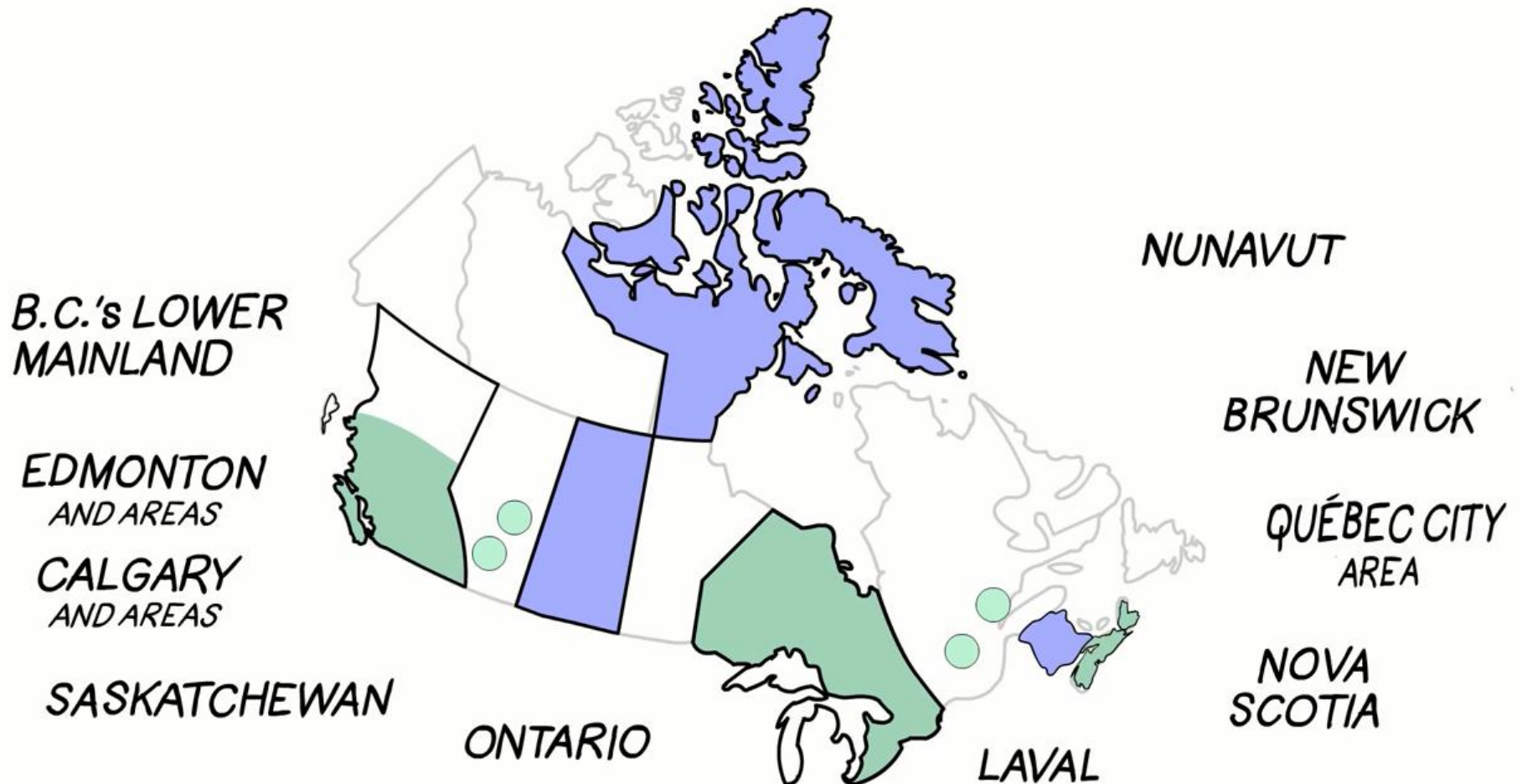


Why People Call 211

400,000 calls
in Ontario
2015

Health	49,390
Government / Economic Services	39,477
Information Services	36,320
Housing	32,793
Legal / Public Safety	30,796
Individual / Family Services	30,072
Food / Meals	22,001
Income Support / Financial Assistance	20,607
Mental Health / Addictions	20,552
Consumer Services	19,958
Community Services	13,459
Utility Assistance	12,213
Transportation	10,484
Seasonal Calls	9,714
Arts, Culture and Recreation	7,880
Education	6,503
Employment	6,293
Volunteers / Donations	3,665
Citizenship / Immigration	3,655
Disaster	1,562

211 in Canada



The Ontario 211 System

- Six regional call centres
- 30+ local database providers
- Funded by the Province, United Ways & municipalities



211 in Windsor & Essex County

- Launched in 2007
- 40,000 callers per year

Funder	%
Province of Ontario	61%
United Way/Centraide Windsor-Essex	13 %
County of Essex	13%
City of Windsor	13%

211 Offerings



Public Inquiry

1



Online Directories

2



Caller Needs

3

Public Inquiry Line



EVERYDAY

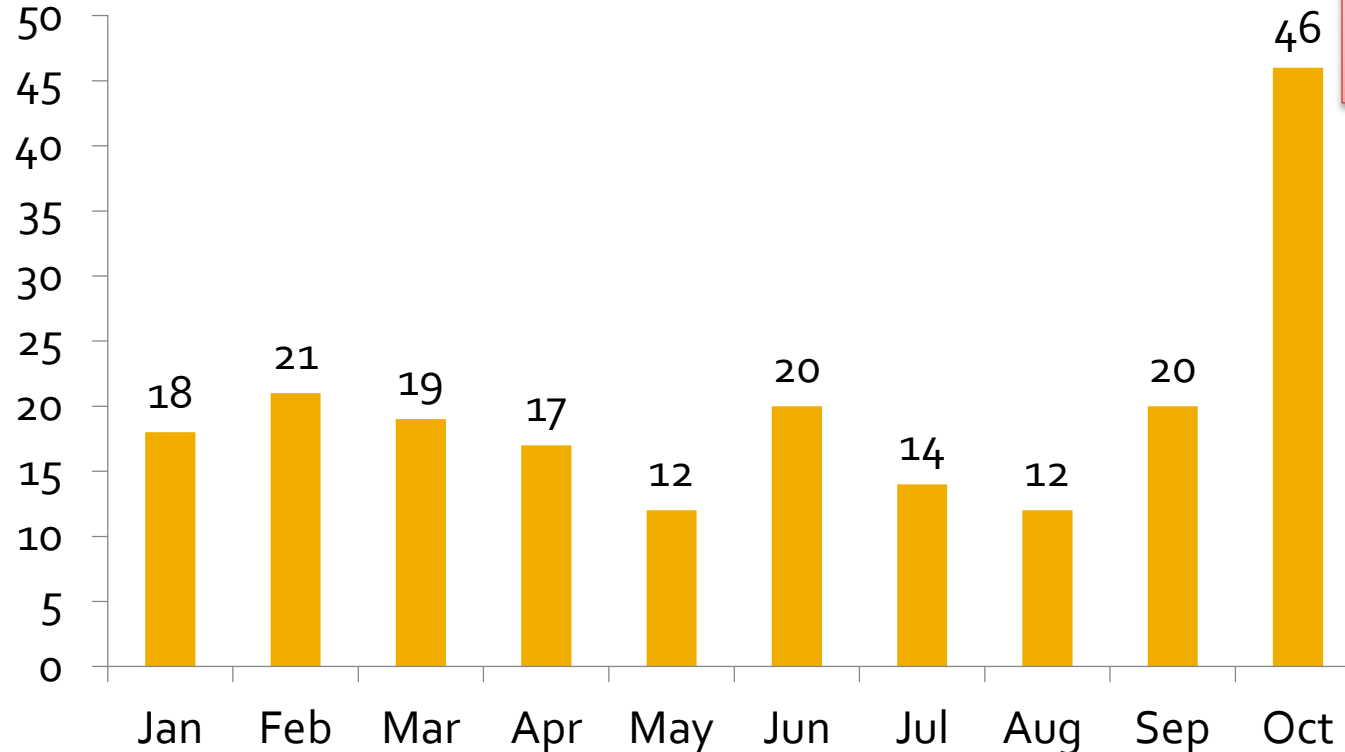
- Answers 400,000 calls in Ontario each year
- Handles simple and complex calls for a wide variety of needs
- Offers follow up calls for the most vulnerable

DURING DISASTERS

- Capacity to handle higher call volumes
- Provides authoritative information, vetted by the municipality and other agencies
- Alleviates burden from 911

211 Calls from Tecumseh Residents

- 200 calls Jan to Oct 2016



Spike in Oct
due to
flood calls

Emergency Calls to 211



Bonduelle Plant Fire

July 2014

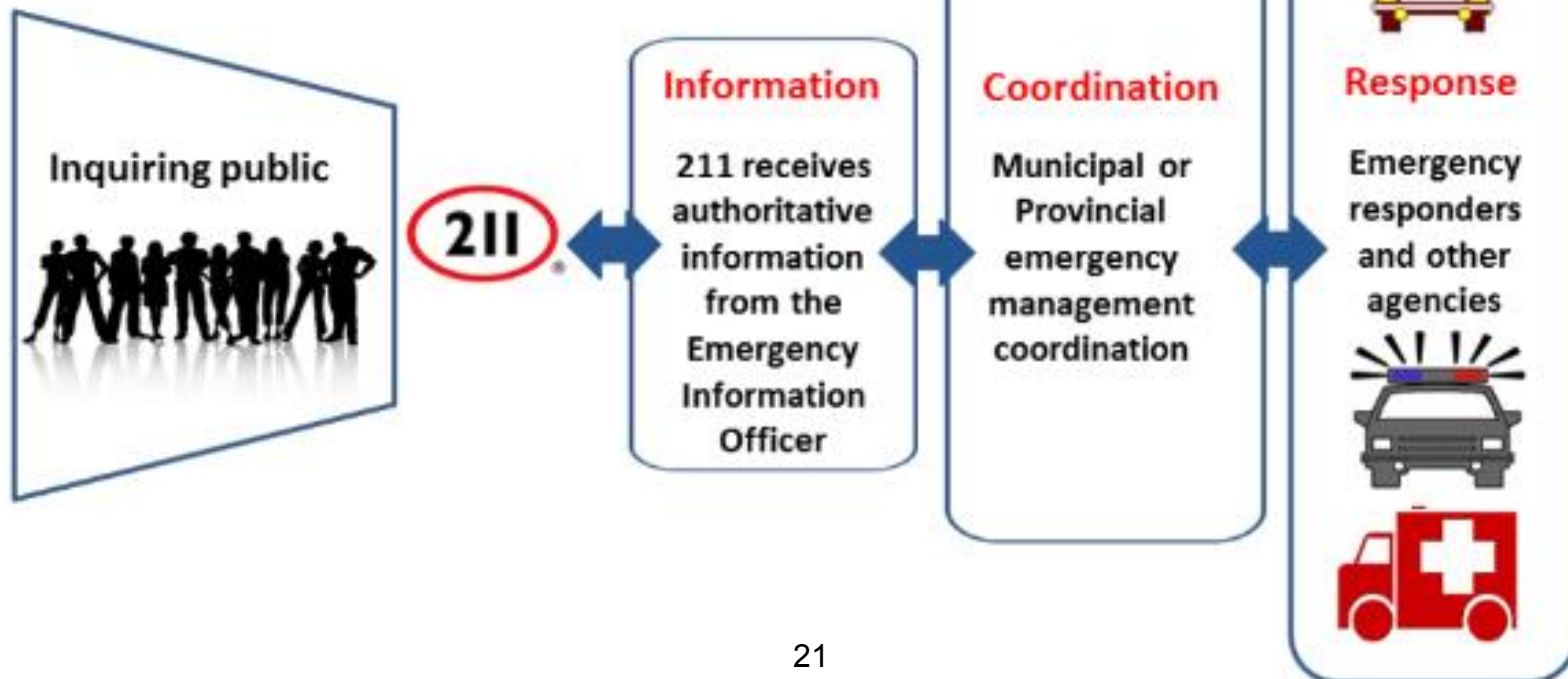


- Once evacuation was ordered, 211 started to get calls
- 211 received official info from Tecumseh's Emergency Information Officer

2-Way Communications



211 is available for public inquiry to support government during emergency response and recovery



Online Database



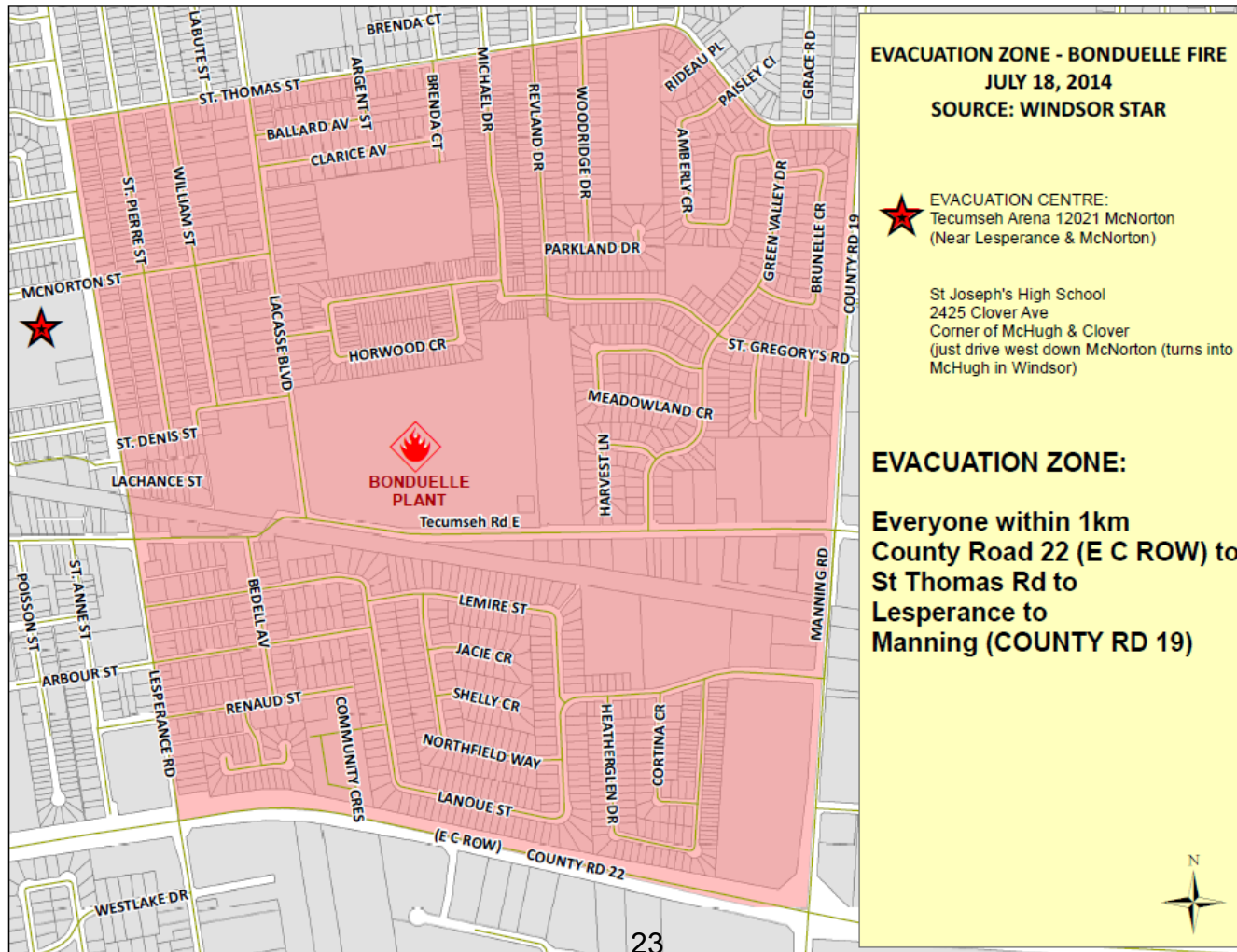
EVERYDAY

- Over 60,000 listings
- Updated annually
- Managed by a network of Certified Resource Specialists

DURING DISASTERS

- Existing services updated & new services added
- Uses authoritative sources of information
 - Emergency Info Officer
 - Municipal websites & social media channels

Up-to-Date Information



Tracking 211 Calls



EVERYDAY

- 211 collects data from every caller
 - Postal code
 - Demographic info
 - Caller needs
 - Referrals provided

DURING DISASTERS

- Shares 211 caller data with emergency managers
- Informs decisions of emergency managers
- 211 data can be mapped

Emergency Calls to 211



- There were 36 calls to 211 from Tecumseh residents following the Bonduelle plant fire

Reasons for Calling 211	# of Calls
Evacuation zone	25
Road closures	5
Shelter-in-place info	4
Park closure	1
Environmental concerns	1

211 Business Intelligence (BI)

- Incorporates data from the 211 phone system, call reports and database
- Approximately 50 ready-made reports available and has dynamic reporting capabilities
- Visually appealing presentation
- Easy to use and share



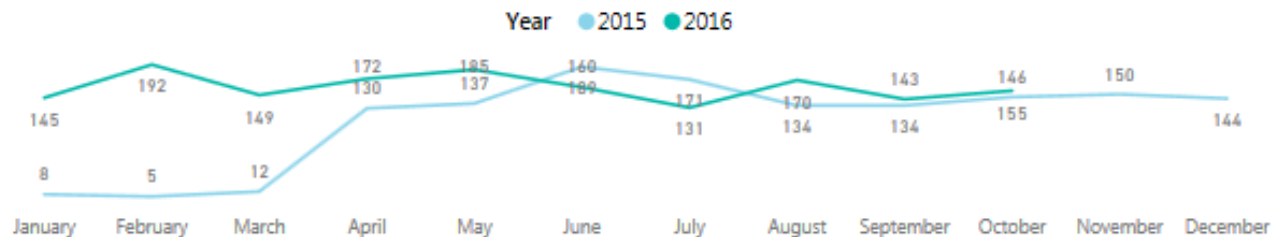
211 Business Intelligence

Housing

Needs Identified

2,962

Needs Identified by Month



Age of Caller



Gender of Caller



Top Referred Agencies

Agency	Total Referrals This Year	Total Referrals Previous Year
Ontario, Landlord and Tenant Board	364	172
Community Housing Corporation Windsor-Essex	257	204
Windsor (City Of), Housing and Children Services	199	155
Landlord and Tenant Board	155	149
Housing Information Services of Windsor and Essex County	123	54
Downtown Mission of Windsor Inc	59	20

27

Albion

Brant

Bruce

Chatham-Kent

Cochrane

Dufferin

Durham

Elgin

Essex

Frontenac

Grey

Haldimand-Norfolk

Haliburton

Halton

Hamilton

Hastings

Huron

Kawartha Lakes

Kenora

Lambton

Mapping 211 Data

CAUSE IV

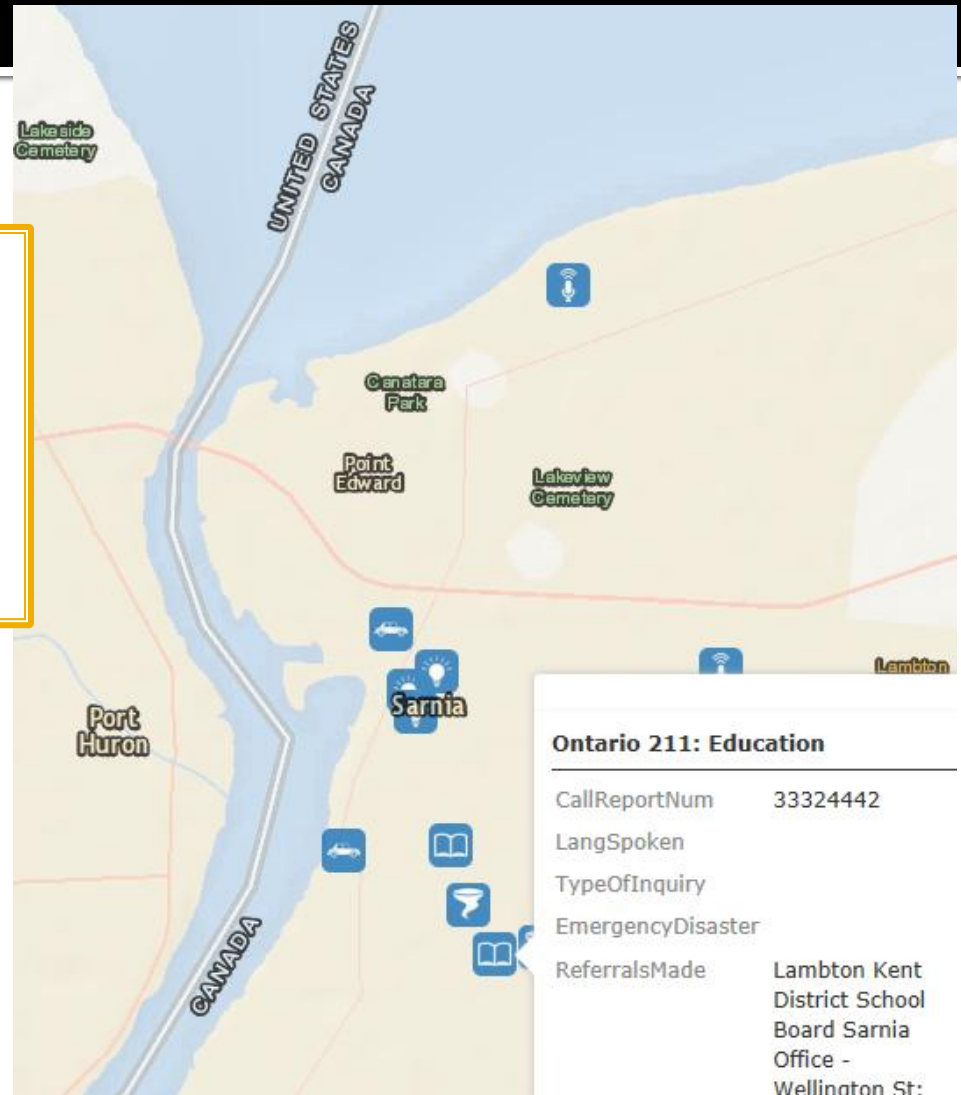
*Canada-United States
Enhanced Resiliency
Experiment*
April 2016

Canada



Homeland
Security

Science and Technology



Building 211 into Emergency Plans & Procedures

The 211 Protocol



211 Notification and Communication Protocol To be inserted in emergency plan

Purpose

This information sheet provides an overview of municipal and 211 (service in Ontario) responsibilities in the event of an emergency event.¹

- Included in over 66 (18%) municipal Emergency Response Plans*

**As of Nov 2015*

Responsibilities of Municipalities

- Provide Community Emergency Management Coordinator (CEMC), Emergency Information Officer (EIO) and other contact information to 211
- Notify 211 when an event has occurred
- Share information with 211 throughout the event
- Inform residents about 211

Responsibilities of 211

- Receive notification of an event and document information
- Answer non-emergency calls 24 / 7 and keep the 211 database up to date
- Track the nature of calls received and share with the emergency managers
- Write an after action report



Emergencies Supported by 211

YEAR	LOCATION	EMERGENCY EVENT
2011	Goderich	Tornado
2012	Northern Ontario	Flood, Forest fires
2012	Niagara	Hurricane Sandy
2013	Windsor & LaSalle	Fire at a recycling plant
2013	Meaford	Water main break
2013	Ottawa	Bus / Train accident
2013	Toronto	Ice storm
2014	Tecumseh	Fire at food processing plant (Bonduelle)
2015	Lambton County	Naturally occurring gas leak
2016	Fort McMurray, Alberta	Wildfires
2016	Essex County	Flood

Become a 211 Ambassador



211- Helping Healthcare Providers Connect People to the Services they Need



932 views

- The 211 Ambassador website has:
 - Social media posts
 - Videos
 - Print materials
 - Web banners
 - Logos
 - Brand guidelines
- <http://ambassadors.211ontario.ca/>

Thank you!

Jennifer Tanner

Project Manager, 211 South West Ontario

519-564-2887 (cell)

jtanner@citywindsor.ca

From: Date: November 12, 2016
To: Subject: Bill 9 MPP Lorne Coe

Good Morning:

On September 29th, 2016, Bill 9, entitled, *End Age Discrimination Against Stroke Recovery Patients Act, 2016.*, the legislation that MPP Lorne Coe earlier introduced, was debated and passed second reading in the Ontario Legislature. It has now been referred to the Standing Committee on Social Policy for its consideration.

The Bill is short and to the point. It says simply:

- 1. Subsection 6(1) of the Ministry of Health and Long-Term Care Act is amended by adding the following paragraph:*
- 12. To ensure that any treatment recommended by a physician for a patient who is recovering from a stroke is provided to that patient promptly, regardless of the patient's age.*

This makes it mandatory that any treatment recommended by a physician, for a patient recovering from a stroke, be provided to that patient promptly, regardless of the patient's age. Under current Regulations, stroke survivors are not entitled to publicly funded treatment, if they are between the ages of nineteen and sixty-four.

On September 26th, 2016, The Corporation of the Township of Uxbridge passed a Resolution supporting Bill 9. The Town of Whitby and the City of Oshawa have followed suit. It read as follows:

THAT the Council of the Township of Uxbridge support Bill 9 which states that all stroke victims receive care regardless of their age.

The Township then sent a letter of confirmation to the Health and Long Term Care Minister, Eric Hoskins.

MPP Coe would ask that your municipality consider placing a similar resolution before Council for its consideration, and then send a letter acknowledging same, to the Minister of Health and Long Term Care. It is important that we have a broad base of support for this Legislation as it moves through the Committee process.

Thank you for your anticipated co-operation and support.

Regards,

Rob



City of _____

RESOLUTION

**OPPOSING THE APPROVAL OF THE WAUKESHA WATER DIVERSION
APPLICATION**

WHEREAS, the Great Lakes and St. Lawrence River Basin represents approximately 20% of the world’s surface freshwater resource and supports the third largest economy in the world; and

WHEREAS, on December 13, 2005, the Great Lakes Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin, and the Premiers of Ontario and Quebec signed the Great Lakes—St. Lawrence River Basin Sustainable Water Resources Agreement (the “Agreement”), and the Governors endorsed the companion Great Lakes—St. Lawrence River Basin Water Resources Compact (the “Compact”), which was later approved by the United States Congress and signed by the President, banning new water diversions from the Basin except in communities located in counties straddling the water division line between the Great Lakes-St. Lawrence Basin and other basins; and

WHEREAS, the City of Waukesha, WI, is located in Waukesha County, a county straddling the basin division line; and

WHEREAS, the City of Waukesha applied to the Wisconsin Department of Natural Resources under the exception for a “Community within a Straddling County” to use Lake Michigan as its source of drinking water (the “Waukesha Application”); and

WHEREAS, the Compact requires proposals for diversions to satisfy seven specific conditions; and

WHEREAS, the Regional Body, after having reached an agreement on a Declaration of Finding and a set of conditions for the application, forwarded its recommendation to the Compact Council, and that all eight Great Lakes states voted in favor of the Waukesha Application; and



WHEREAS, on June 21, 2016, the Compact Council issued its Final Decision approving the Waukesha Application with Conditions; and

WHEREAS, the Waukesha Application does not meet the terms of the Agreement nor the Compact, and the precedent-setting nature of the Final Decision to approve the Application is of great concern to the Mayors of the Great Lakes and St. Lawrence Cities Initiative; and

WHEREAS, the approved service area still contains parts of communities which are not part of the City of Waukesha and which have not demonstrated a need for the water, amounting to a clear violation of the Compact; and

WHEREAS, this broader service area is not a “Community within a Straddling County” as defined and required by the exception conditions in the Agreement and Compact; and

WHEREAS, there are reasonable water supply alternatives to meet the drinking water quantity and quality needs of the City of Waukesha; and

WHEREAS, the impacts of the proposed return flow of water through the Root River to Lake Michigan are likely to have adverse impacts on the ecosystem and to the urban shores of the mouth of the River; and

WHEREAS, the Conditions for Approval were not subject to public comment while debated by the Regional Body and Compact Council despite the Compact’s requirement that all relevant information be available to the public for comment; and

WHEREAS, the Regional Body review process did not provide adequate opportunity for public comment as only one public meeting was held in the City of Waukesha, and that hundreds of public comments against the Application did not appear to be considered during the Regional Body or Compact Council process.

THEREFORE, BE IT RESOLVED, that the City of _____affirms its commitment to the protection of our water resources by calling on the Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin, and their representatives on the Compact Council to reconsider their Final Decision to approve the Waukesha Application; and



BE IT FURTHER RESOLVED, that the City of _____ supports challenges by the Great Lakes and St. Lawrence Cities Initiative to the Compact Council’s approval of the Waukesha Application under procedures adopted by the Compact Council, which may include requesting a hearing and initiating judicial review of the Final Decision; and

BE IT FINALLY RESOLVED, that the City of _____ urges the Governors and Premiers of the Regional Body and Compact Council, consistent with good public policy, to reverse its approval of the Waukesha diversion application and ensure that the provisions of the Compact are strictly applied in this and any future application in order to protect the finite water resources of the Great Lakes and St. Lawrence River basin.

Signed this day of _____, 2016

Mayor _____
City of _____

From:

Sent: November-17-16 10:44 AM

Cc:

Subject: Waukesha Diversion Application Challenge - Municipal Resolutions

Dear Cities Initiative Members,

We are moving forward with our challenge to the Waukesha Diversion and everything is going well, but slowly. The Board of Directors and staff are spending a significant amount of time making sure we have a sound strategy as we pursue this.

One matter that came up during a recent conference call with the Board was the few cities that have passed resolutions in support of our challenge since the decision was made in June by the Compact Council to approve the diversion. We contacted all members in August encouraging you to pass council resolutions against the diversion and in support of our challenge, and 13 cities have done that to date. We thank them for doing so. It would strengthen our position significantly if many more cities would pass council resolutions in the near future. The Board would deeply appreciate it if you would take this matter to council to get a resolution so that we can strengthen our position as we proceed in the future. A model resolution is attached for your convenience.

Thank you very much for your support on this important matter.



David A. Ullrich, Executive Director

Great Lakes and St. Lawrence Cities Initiative

20 North Wacker Drive, Suite 2700

Chicago, Illinois 60606

www.gslcities.org



MINUTES OF PERSONNEL COMMITTEE OF THE TOWN OF TECUMSEH

A meeting of the Personnel Committee for the Town of Tecumseh was held on Tuesday, November 8, 2016, in the Tecumseh Room, of the Tecumseh Town Hall, 917 Lesperance Road, Tecumseh, Ontario at the hour of 6:00 pm.

(PC 4-1)

ORDER

Chairperson, Deputy Mayor Joe Bachetti, calls the meeting to order at 6:00 pm.

(PC 4-2)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councillor	- Brian Houston
	Councilor	- Rita Ossington
	Councillor	- Tania Jobin
	Councillor	- Andrew Dowie

Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services & Clerk	- Laura Moy
	Director Financial Services & Treasurer	- Luc Gagnon

(PC 4-3)

PECUNIARY INTEREST

There are no Members who declare a pecuniary interest at the November 8, 2016, Personnel Committee Meeting.

(PC 4-4)

DELEGATIONS

None

(PC 4-5)

COMMUNICATIONS

<u>Motion:</u> (PC-12/16)	Moved by	Mayor Gary McNamara
	Seconded by	Councillor Bill Altenhof

THAT the Personnel Committee Meeting Minutes of April 26, 2016 be approved.

Carried

(PC 4-6)

REPORTS

Director Corporate Services & Clerk, Report No. 42/16, September 15, 2016, Re: Amend the provisions of the Driver's License Policy

<u>Motion:</u> (PC-13/16)	Moved by	Councillor Andrew Dowie
	Seconded by	Councillor Rita Ossington

THAT the Provision of Valid Driver's License Policy No. 46 (Policy), as revised and attached to the Corporate Services & Clerk Report No. 42/16, be approved;

AND THAT all affected employees are to be made aware of the revisions to the Policy.

As recommended by the Director Corporate Services & Clerk, under Report No. 42/16, dated October 12, 2016.

Carried

Director Corporate Services & Clerk, Report No. 44/16, October 17, 2016, Re:
Violence and Harassment in the Workplace Policy No. 68 Amendment

Motion: (PC-13/16) Moved by Councillor Brian Houston
Seconded by Councillor Tania Jobin

THAT the Violence and Harassment in the Workplace Policy No. 68, as revised and appended to the Corporate Services & Clerk Report No. 44/16, be approved;

AND THAT the approved Violence and Harassment in the Workplace Policy No. 68, be posted in all Municipal Buildings.
As recommended by the Director Corporate Services & Clerk, under Report No. 44/16, dated October 17, 2016.

Carried

Director Corporate Services & Clerk, Report No. 43/16, November 28, 2016, Re:
Council Compensation and Benefits

Motion: (PC-13/16) Moved by Councillor Brian Houston
Seconded by Councillor Tania Jobin

THAT Corporate Services & Clerks Report No. 43/16 regarding Council Compensation and Benefits be received and referred to Budget Deliberations.

As recommended by the Director Corporate Services & Clerk, under Report No. 43/16, dated November 28, 2016.

Carried

(PC 4-7)

UNFINISHED BUSINESS

The Members receive the Unfinished Business listing.

(PC 4-8)

NEW BUSINESS

An inquiry is made regarding discipline of summer students. The Director Corporate Services & Clerk advises that the Town's Discipline Policy is followed consistently, when necessary.

(PC 4-9)

NEXT MEETING

The next meeting of the Personnel Committee will be held at the call of the Clerk.

(PC 4-10)

ADJOURNMENT

Motion: (PC-15/16) Moved by Councillor Bill Altenhof
Seconded by Councillor Rita Ossington

THAT there being no further business the November 8, 2016, Personnel Committee meeting adjourn at 6:40 pm.

Carried

Chairperson Joe Bachetti, Deputy Mayor

Laura Moy, Clerk

TOWN OF TECUMSEH BUSINESS IMPROVEMENT AREA (TOTBIA)

BOARD OF MANAGEMENT MEETING

Monday, October 24, 2016 at the hour of 6:00 PM held at the Public Works Building

Located at 1189 Lacasse Blvd. Tecumseh, ON | BIA Office Phone: 519-735-3795

A G E N D A of a Special Meeting

1. CALL TO ORDER
2. ROLL CALL
3. DISCLOSURE OF PECUNIARY INTEREST
4. COMMITTEES (5-10 minutes for each report)
 - 4.1. Streetscaping Committee – Dan Hofgartner, Paula Rorai
 - 4.1.1. Christmas Street Pole Lights - Quotes
5. ADJOURNMENT

Board Members:

Paul Bistany, Treasurer
Candice Dennis, Chair
Andrew Dowie, Councillor Ward 1
Joseph Fratangeli, Director
Maureen Harris, Director
Daniel Hofgartner, Director
Tony Nehme, Vice Chair
Linda Proctor, Director

BIA Staff – Paula Rorai, Coordinator, Minute Taker

A meeting of the Town of Tecumseh BIA (TOTBIA) Board of Management meeting held as of **Monday, October 24, 2016** at Public Works Building, 1189 Lacasse Blvd., Tecumseh, ON, at the hour of 6:00 PM.

(TOTBBM-1-10)

CALL TO ORDER

The special meeting was called to order at 6:02 p.m. by, Candice Dennis, Chair

(TOTBBM –2-10)

ROLL CALL

Present:	Chair	Candice Dennis
	Treasurer	Paul Bistany
	Director	Linda Proctor
	Director	Maureen Harris
	Director	Daniel Hofgartner
Regrets:	Councilor	Andrew Dowie
	Vice Chair	Tony Nehme
Absent:	Director	Joseph Fratangeli
Minute Taker:	Coordinator	Paula Rorai

(TOTBBM – 3-10)

DISCLOSURE OF PECUNIARY INTEREST - None at this time.

(TOTBBM – 4-10)

DELEGATIONS/PRESENTATIONS – None at this time.

(TOTBBM – 5-10)

COMMITTEE REPORTS

7.1 Streetscaping – Christmas Street Pole Lights Quote – D. Hofgartner reviews the four quotes obtain on purchasing street pole lights that have a nautical theme that will be installed at the following intersections/arteries within the Tecumseh BIA boundary and new Christmas banners in front of Lakewood Park:

- Riverside Dr. & Lesperance Rd. – install banners and 5 street pole lights
- Lesperance Rd. (south of Riverside Dr. up to Shore's Edge Building) – install banners and 3 street pole lights
- Old Tecumseh Rd. & Brighton Rd. – install banners and 5 street pole lights
- Riverside Dr. & Manning Rd. (center island in front of Lakewood Park) – install 4 pair of banners only

Motion: (BBM-40/16)

Moved by: Director, Dan Hofgartner

Second by: Treasurer, Paul Bistany

THAT the TOTBIA purchase assorted nautical themed Christmas street pole lights to be installed along the water-front business areas of Riverside Dr. & Lesperance Rd., Lesperance Rd. (south of Riverside Dr. up to Shore's Edge Building), and Old Tecumseh Rd. & Brighton Rd. and that the total amount of the of street pole light purchase be no more than \$8,700.00 be approved.

CARRIED.

(TOTBBM – 6-10)

ADJOURNMENT

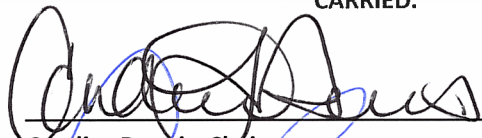
Motion: (BBM-41/16)


Moved by: Director, Maureen Harris

Second by: Treasurer, Paul Bistany

THAT there being no further business, the October 24, 2016 special meeting of the BIA Board of Management be adjourned at 6:30 PM.

CARRIED.


Candice Dennis, Chair


Paula Rorai, Coordinator

Minutes of a Meeting of the Town of Tecumseh Business Improvement Area (TOTBIA) Board of Management Meeting

A meeting of the Town of Tecumseh BIA (TOTBIA) Board of Management meeting held as of **Wednesday, November 9, 2016** at Public Works Building, 1189 Lacasse Blvd., Tecumseh, ON, at the hour of 7:00 PM.

(TOTBBM-1-11)
CALL TO ORDER

The meeting was called to order at 7:03 p.m. by, Candice Dennis, Chair

**DRAFT OF TECUMSEH BIA
BOARD OF MANAGEMENT
SPECIAL MEETING
MINUTES**

(TOTBBM –2-11)
ROLL CALL

Present:	Chair	Candice Dennis
	Vice Chair	Tony Nehme
	Treasurer	Paul Bistany
	Councilor	Andrew Dowie
	Director	Linda Proctor
	Director	Daniel Hofgartner
Regrets:	Director	Joseph Fratangeli
	Director	Maureen Harris
Absent:		
Guest:		
Minute Taker:	Coordinator	Paula Rorai

(TOTBBM – 3-11)

DISCLOSURE OF PECUNIARY INTEREST - None at this time.

(TOTBBM – 4-11)

DELEGATIONS/PRESENTATIONS – Teanna Lindsay Events; Teanna Lindsay, Owner – The Chair had several questions/issues that the Board wants to review with Ms. Lindsay regarding the Tecumseh Night Market events. Proceeds from Admission fee was split as follows: \$200 with the Legion and \$150 with a local artist; Ms. Lindsay states that a lesson learn for next year is to pre-define local charities and advertise public who they will be for each event. The October event did not happen in Tecumseh or Kingsville due to lost revenue from the August and September events. Stats for each event in Tecumseh is as follows:

	Attendance:	Vendors:
June	2,000	27
July	1,200	24
August	750	18
September	300	16

Ms. Lindsay reports that due to a large event that took place at Ste. Anne Church in July caused minimal parking and was one cause of reduced attendance. Everyone agrees that additional advertising on admission, where free parking is located, moving the event to accommodate for more parking, and attracting Tecumseh BIA Members, signing up various food vendors and farmers produce vendors earlier in the year and partnering with the Tecumseh BIA doing the marketing and Ms. Lindsay and her staff doing the contracting with vendors and Tecumseh BIA Members will improve the events for next year.

(TOTBBM – 5-11)
COMMUNICATIONS

5.1 BIA Board of Management Meeting Minutes

Motion: (BBM-42/16) Moved by: Director D. Hofgartner
Second by: Director L. Proctor

THAT the minutes of the Town of Tecumseh BIA General Meeting held on October 5, 2016, be approved as distributed.
CARRIED.

Motion: (BBM-43/16) Moved by: Director D. Hofgartner
Second by: Treasurer, P. Bistany

THAT the minutes of the Town of Tecumseh BIA General Meeting held on October 24, 2016, be approved as distributed.
CARRIED.

(TOTBBM – 6-11)

REPORTS

6.1 CHAIR REPORT: No report at this time.

6.2 TREASURER REPORT: P. Bistany reports on the following month end financials:

Treasurer's Report as of October 31, 2016

BIA Operating Account (8111130) Bank Balance stands at:	\$ 55,509.62
Outstanding	\$ 2,775.04
BIA Ledger Balance stands at:	<u>\$ 52,734.58</u>

BIA Reserve Account – (Opened on September 20, 2012)	\$ -
Transfer of Funds from Operating Account to avoid bank fees	\$ 3,000.00
Interest	\$ 5.77
	<u>\$ 3,005.77</u>

BIA Petty Cash stands at::	<u>\$ 815.57</u>
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Outstanding Receivables - See Detail Page	\$
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BIA Liabilities and Equity at:	October 31, 2016	\$ 66,162.69
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Year To Date Levy Tax Requisition:	1st Quarter @ March 31, 2016	\$ 30,181.00
	2nd Quarter @ June 30, 2016	\$ 24,319.00
	3rd Quarter @ September 30, 2016	\$ 27,500.00
	4th Quarter @ December 31, 2016	\$
	Total to Date;	<u>\$ 82,000.00</u>

Instalments are due March 31, June 30, September 30, December 31

Total Tax Levy received for the **2015** fiscal year **\$117,883.89**

Total Tax Levy received for the **2014** fiscal year **\$119,496.93**

Total Tax Levy received for the **2013** fiscal year **\$105,270.54**

Motion: (BBM-44/16) Moved by: Treasurer, P. Bistany
Second by: Vice Chair, T. Nehme

THAT the Month End Treasurer's Report as of October 31, 2016, be accepted as distributed and filed for audit.
CARRIED.

6.3 COORDINATOR REPORT - P. Rorai reports on the following:

6.3.1 Reminds the Board that SEEN Vision will be celebrating their Grand Opening on Thursday, November 17th and the ribbon cutting ceremony will be at 2:00 pm.

- 6.3.2** Reports that after inquiring with Tecumseh Lanes to reserve lanes for dinner and bowling for the month of December Board get-together, it was reported that Tecumseh Lanes is not open to the public for 25 or less group functions. The Board agrees to visit local restaurants for the December get-together.
- 6.3.3** Asks the Board what date in 2017 for the AGM: Board agrees that to follow the mandate that is being stated in the TOTBIA Constitution that is currently being edited, the AGM will be on the second Wednesday in February 2017 followed by a regular Board of Management Meeting.

6.4 COUNCIL REPORT - Councillor Dowie reports on items from Council's meetings:

October 25th RCM:

- Notice of Applications for TOTBIA Board of Management will be advertised again on the Town's website for two additional positions on the Board.
- Renewal of Cat Spay & Neuter Voucher Program for 2017. It was recommended that the Cat Spay and Neuter Voucher Program continue in 2017, with 95 vouchers having a value of \$50 each with 89 Vouchers for the spay or neuter of Feral Cats, to a maximum of five (5) vouchers per caregiver of feral cats and 6 Vouchers for the spay or neuter of Owned Cats, to a maximum of three (3) vouchers per household for low income families. The Vouchers will be made available early April 2017 and issued on a first come, first serve basis with a 120-day expiry period. The program will be advertised advising of the 2017 Program, along with a notice in the Shoreline Week and Essex Free Press, as well as on the Town's website, Tecumseh App and Social Media (Facebook and Twitter).
- 2016 By-Election for the Office of Councillor Ward 2 Results. Administration supplied a report regarding the Ward 2 by-election. There was a turnout of 45.1% whereas the 2014 turnout was 57.85%. Bill Altenhof was the winner with 676 votes of 1360 total votes.
- Travel Policy Amendment. This report supplies background for Council's request to have a daily per diem paid to Members for travel days.
- Budget Variance Report - August 31, 2016. Currently the Town is on track to have a surplus of \$510,000 regarding its operating budget, a deficit of \$19,000 for sanitary funding and \$78,000 for water operations.
- Design, Supply, & Install Outdoor Exercise Equipment at Lakewood Park RFP Award. Administration is recommending that Playpower LT Canada be engaged to design, supply, and install exercise equipment at Lakewood Park in the amount of \$85,415.00 and that an agreement be approved.
- Zoning By-law Amendment, Summary of Public Consultation and Planning Analysis, V.A.C. Management Inc, 1415 Lesperance Road. Administration reports that it has met with the applicant and has secured a number of architectural features that will be complementary to the neighbourhood. They recommend approval and rezoning with site plan approval.
- CWATS Plan, Town of Tecumseh 2017 Project, Trail on Riverside Drive from Tecumseh/Windsor Municipal Boundary to Manning Road. Administration recommends that
 1. Council consider construction of a 2.4 meter wide trail having a length of approximately 2.4 kilometers along Riverside Drive from the Town of Tecumseh/City of Windsor municipal boundary to Manning Road, at a total estimated cost of \$775,000, to be endorsed as a 2017 Tecumseh CWATS Project, more specifically identified as segment Tec-7 in the CWATS Plan; and
 2. The Town formally request a facility enhancement from "paved-shoulders" to an "off-road trail" for segment Tec-7 of the CWATS Plan and that the project be submitted to the CWATS Committee as a 2017 project that will include the following tasks:
 1. Final evaluation of preferred trail location on north or south side of Riverside Drive
 2. Preparation of a detailed trail design (including driveway refurbishing, drainage works, landscaping treatments)
 3. A public consultation process by way of an Open House
 4. Consideration for funding for the Riverside Drive trail as part of the 2017 Public Works and Environmental Services Capital Works Plan
 5. Construction of the Riverside Drive trail, subject to funding to be considered as part of the 2017 Public Works and Environmental Services Capital Works Plan and evaluated among other capital programs
- Zoning By-law Amendment, JSNC Holdings Inc., 1855 Manning Road/ County Road 19. Administration is recommending the scheduling of a public meeting for Tuesday, November 22, 2016 at 5:30 p.m. There is an application to rezone a 1.5 hectare (3.8 acre) property located on the west side of Manning Road / County Road 19 (1855 Manning Road), approximately 190

meters south of its intersection with Jamsyl Drive, from “Industrial Zone (M1)” to a site-specific “Industrial Zone (M1)”, in order to permit the establishment of a “commercial recreation establishment”.

November 8th RCM:

- 2016 By-Election Councillor Ward 2 Accessibility Report. This report speaks to the regulatory actions taken to ensure voter accessibility during the recent Ward 2 By-election.
- IESO Feed-In Tariff Version 5 Municipal Template Resolution Request - Solar Power Network. This report recommends that a solar installation at 2005 Blackacre Drive be endorsed.
- 2016 Culvert Needs Study (Structure with Spans < 3.0m). Administration is requesting support for prioritizing culvert replacement projects in accordance with the recommendations of the 2016 Culvert Needs Study. This will amount to 20 repairs in 2017 at a cost of \$680,000 and similar investments in future years.
- North Talbot Road Sanitary Sewer Outlet Amendment to the Main and Lateral Charges By-Law (2011-103). Administration is recommending that twelve additional properties be incorporated into the drainage area for the North Talbot Sanitary Sewer Outlet area and be required to drain into the system.
- 2016 Bridge and Culvert Needs Study (Structures with Spans > 3.0m). Administration is requesting support for prioritizing culvert replacement projects in accordance with the recommendations of the 2016 Culvert Needs Study. This study identifies almost \$1 million in work required for larger spans over the next five years.

(TOTBBM – 7-11)

COMMITTEE REPORTS

- 7.1 Night Market** – C. Dennis asks the Board if there is consensus for the Coordinator to schedule a meeting with Parks & Rec Manager, OPP and Fire Chief to discuss the various suggestions, best areas and street closure for Tecumseh Night Market events next year. Chair, Treasurer and Director L. Proctor will also attend this meeting.
- 7.2 BIA Christmas Party** – L. Proctor reports that currently there are 160 attending the party; band, photo booth and other amenities are all reserved and ready for the party.
- 7.3 Tecumseh Life Holiday Issue** – P. Rorai shows the finished product of the Windsor Star’s Tecumseh Life Holiday Issue which 40,000 will be distributed on November 19th to the Board.
- 7.4 Christmas Streetscaping** – P. Rorai reports that the nautical street pole lights have been ordered but will not be delivered until after the Santa Parade. During a tour of new street poles with Town Public Works it was noted that there are seven (7) poles that will need electrical plugs installed and the price is \$100 per pole.

(TOTBBM – 8-11)

UNFINISHED BUSINESS

- 8.1 TOTBIA Constitution Draft** – P. Rorai reports that a meeting with the Clerk and Deputy Clerk is scheduled for November 10th to complete edits with the first draft of the constitution. The Board’s goal is to present a finished version to the Members at the next AGM in January or February 2017 for their approval.
- 8.2 2016 June BIA Property Levy Report** – Several Directors ask what is the percentage/formula on how the levy is calculated and Councillor Dowie stated that he does not know and would like to learn more and will discuss with the Town Treasurer and report at the next Board meeting.
- 8.3 Christmas in Tecumseh & Santa Parade** – The Chair announces that due to all local horse and carriages already reserved; we are grateful to Director D. Hofgartner who was able to obtain the lighted sailboat owned by Dan and Claire Denomme as the BIA’s parade entry for this year. P. Bistany, L. Proctor and T. Nehme along with other volunteers will help P. Rorai distribute colouring books and candy canes along the parade route.

(TOTBBM – 9-11)

NEW BUSINESS

- 9.1 Milestones for Members** – Differed to next Board meeting.
- 9.5 2017 Budget – First Draft** – Board agrees to review the budget during the January 2017 meeting to prepare for the AGM in February, 2017.

(TOTBBM – 10-11)

NEXT MEETING

There will not be a Board meeting in December, 2016. The Board will have a get-together at one of the local restaurants on Wednesday, December 14, 2016 at 6:00 PM

(TOTBBM – 11-11)

ADJOURNMENT

Motion: (BBM-45/16)

Moved by: Treasurer, P. Bistany

Second by: Director, L. Proctor

THAT there being no further business, the November 9, 2016 meeting of the BIA Board of Management be adjourned at 9:06 PM

CARRIED.

DRAFT BIA BOARD MINUTES

Candice Dennis, Chair

Paula Rorai, Coordinator



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 52/16

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services & Clerk

DATE: November 2, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: 2016 Local Government Week Activities and Contests

RECOMMENDATIONS

It is recommended that:

1. That the Corporate Services Report No. 52/16 regarding the 2016 Local Government Week [LGW] Activities be received; and that
2. The Town of Tecumseh continue to participate in LGW and to look for ways in which it can engage youth and create an interest in community leadership.

BACKGROUND

The Government of Ontario, together with the Association of Municipalities of Ontario (AMO) and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) have organized LGW to be an annual event bringing elementary and secondary school students together to increase youth and public awareness about the important role local government plays in shaping our communities.

Since 2008, the Town has been an active participant in LGW. The Town's efforts have been recognized by the Minister of Municipal Affairs and Housing at conferences drawing on the Town's accomplishments as an example for other municipalities to follow. 2016 marked the Town's 9th year of participation in LGW.

COMMENTS

Tecumseh Council proclaimed Local Government Week from October 16 to 22, 2016.

In early September, all schools within the Town of Tecumseh were mailed a LGW information package. The package included a letter to each school explaining the goals of LGW, inviting classes to tour the Town Hall Centre [Town Hall, OPP and Fire Stations], offering a frequently asked questions handout, and details on the contests and activities that would be held by the Town throughout LGW.

Three Grade 5 classes from St. Pius X Catholic Elementary School, two classes from St. Mary's Catholic Elementary School and three Grade 10 classes from École Secondaire de L'Essor participated in the tours. During the Town Hall tour, the Mayor provided a presentation to the students on local government, the role local government plays in their daily lives, and the various types of career

opportunities associated with local government. This presentation was given in both English and French. In addition, students participated in various contests based on topics related to the theme of local government.

Elementary school students were encouraged to participate in two contests: (1) an essay contest where each student was asked to write a response to, "An alien from another planet has come to Earth to learn all about our way of life. Describe to this Alien what Local Government is, what its purpose is, and why it is important in 350-500 words." (2) A poster contest where students were asked to create a coat of arms that uniquely represents the Town of Tecumseh.

The winner of this year's elementary school essay contest will be "Mayor for the Day", shadowing the Mayor to learn about the inner workings of the municipality and ride along with the Mayor in the Santa Claus Parade. The second place essay contest winner will likewise have the opportunity to shadow the Deputy Mayor for the day, and ride alongside the Deputy Mayor in the Parade. The winners will also receive a Town Prize Pack and have an opportunity to read their submissions at a Regular Council Meeting. Schools with the highest participation will earn a free skate party at the Tecumseh Arena for all participating classes.

The winner of the poster contest will win a Tecumseh Prize Pack and will have their winning poster will be displayed publically.

The deadline for contest submissions was Monday, October 31, 2016.

There were 43 essay submissions and 80 posters from students who attend St. Pius X Catholic Elementary School, St. Mary's Catholic Elementary School and Al-Hijra Academy.

Secondary school students were encouraged to participate in two contests: (1) infomercial contest where students had to create an infomercial "selling" the Town of Tecumseh and what makes Tecumseh such a wonderful place to live, work and play, and (2) a Town of Tecumseh theme song or poem contest.

The deadline for contest submissions was Wednesday, November 16, 2016. Regrettably, no contest submissions were received from secondary school students.

Tecumseh Vista Academy Secondary School and École Secondaire de L'Essor were visited during LGW. While visiting these schools, a Town information booth was set up to promote LGW and to make information available on summer employment and volunteer opportunities, future career opportunities and the Town's Youth Advisory Committee.

In addition, to better engage high school students in LGW, administration partnered with members of the newly formed Youth Advisory Committee to help promote LGW among their friends and classmates, and to act as liaisons between the Town and their schools.

It is recommended that the Town of Tecumseh continue to support LGW in future years and to look for ways in which it can engage youth and create an interest in community leadership.

CONSULTATIONS

Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks & Treasurers of Ontario (AMCTO)
Youth Advisory Committee

FINANCIAL IMPLICATIONS

The 2016 Budget reflects funding of \$250 to promote, as well as offer activities and prizes, in conjunction with Local Government Week.

The Optimist Club of St. Clair Beach also donated \$300 to help fund the prize packages.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐ Tecumseh App ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M., CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

LM/ak



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 55/16

TO: Mayor and Members of Council

FROM: Director Corporate Services & Clerk

DATE: October 21, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: Keeping of Urban Chickens

RECOMMENDATIONS

It is recommended that:

1. Animal Control Bylaw No. 1999-07, be amended, to specifically prohibit the keeping of chickens in urban areas; and that
2. Corporate Services & Clerks Department Report No. 55/16 regarding the keeping of urban chickens, be received.

BACKGROUND

A growing concern has been expressed by residents related to the keeping of chickens in residential areas, along with complaints relating to rodents and other wildlife.

“Urban chickens” have become a growing trend across North America. In an effort to be more involved in their own food production, many urban residents across Canada have opted to raise and keep chickens in their backyards. Chickens raised on urban residential properties are therefore referred to as “urban chickens” or “backyard chickens”.

As a result of the growing trend of keeping chickens in urban areas, municipalities are left deciding whether to regulate or prohibit backyard chickens.

The responsibility for the humane and sanitary keeping of backyard chickens lies both on the owners, as well as municipalities. There are both benefits and risks associated with the keeping of urban chickens, including but not limited to:

- I. **Animal & Public Health:** Poultry can host diseases that can be passed on to humans. These animals require health management and veterinary care, as well as basic biosecurity measures, to minimize the occurrence and spread of diseases.
- II. **Animal Care:** Basic hygiene is essential when caring for these animals, which also need proper shelter, food, water and adequate space to stay healthy. Manure must be disposed of in a safe and environmentally responsible manner. Even with the best of care, some animals will die, which means there must be a plan in place for the disposal of dead chickens.

- III. **Predators:** Poultry can attract predators such as coyotes, rodents, skunks, raccoons, foxes, other wildlife and neighbourhood pets.
- IV. **Food Safety:** There are provincial and federal regulations regarding food safety. For example, regulations under the *Food Safety and Quality Act, 2001* govern the sale of ungraded eggs.
- V. **Nuisance:** Nuisance issues such as, increased noise and unpleasant odors.
- VI. **Abandonment:** There have been instances where urban chickens are no longer able to lay eggs [after 5 years], or male chickens, that are abandoned as reported by the Windsor Essex County Health Unit.
- VII. **Education & Entertainment:** Raising backyard chickens can be fun and educational, allowing families to teach their children about avian biology, animal welfare, behavior and much more.
- VIII. **Improved Nutrition:** Backyard chickens provide urban residents a chance to grow their own food. This allows residents to have more control over their food production. There are also many health benefits of eggs from chickens, including omega-3 fats.
- IX. **Animal Welfare:** Backyard Chickens are believed to live a healthier, happier life than those who spend their lives in captivity at chicken farms.

Concerns raised specifically by some Tecumseh residents are in regards to the rodent population within the Town. There is a belief that the keeping of urban chickens has led to an increased presence of rodents. Research has shown that urban chickens, and improperly stored food, have the potential to attract rodents and other wildlife. The Corporate Services & Clerks, Public Works & Environmental Services, Planning & Building Services and Information and Communication Services Departments have worked collaboratively to establish where urban chickens are known to be located within the Town in relation to where complaints have been received about rodents, in order to see if a correlation between the two could be established. Based on analysis, no such correlation was demonstrated.

The Town has taken measures to mitigate the rodent population through a public education campaign on how to discourage rodents and introducing mandatory hard-sided containers for household waste, effective January 1, 2017.

COMMENTS

Currently, the Town's Animal Control Bylaw No. 1999-07 does not prohibit, nor regulate, the keeping of urban chickens.

The Town's current Zoning By-laws also do not provide specific regulations pertaining to the keeping of urban chickens [or any other type of animal/pet] within residential areas. As a result, and in an attempt to provide some reasonable application of the Zoning By-law, there has been reliance upon a simplified interpretation of other provisions in the Zoning By-laws as a means to ensure that the noted use does not become an incompatible use within residentially zoned areas.

More specifically, the Planning & Building Services Department has relied upon the definition of "accessory" when dealing with the introduction of urban chickens [and the associated structures which house them] on a residentially zoned property. Currently, the use is being interpreted as an accessory use to the permitted residential use provided it meets the Zoning By-law's definition of "accessory" [*"being a use that is normally incidental, subordinate and exclusively devoted to a main use..."*] along with the associated accessory use provisions [building size, minimum side and rear yards, building height, etc.].

As the demand for urban chickens has increased over the past several years, the above-noted interpretation was applied to any property complaint received by the Town. The approach consistently being used is that in order to meet the “accessory” definition of the Zoning By-law, a maximum of three (3) urban chickens could be deemed a permitted accessory use. Part of the rationale for this number is that the Animal Control By-law establishes the number “three” as the maximum number of cats or dogs that are permitted on an individual property, provided once again that the definition and associated provisions regarding accessory uses/buildings/structures are met.

Neighboring municipalities were surveyed for the purpose of this report, most of which ban the keeping of chickens on residential property. The municipalities that prohibit the keeping of urban chickens on residential property, within their respective Animal Control By-laws, are: the Towns of LaSalle, Lakeshore, and Kingsville and the City of Windsor.

Although there are some Canadian cities which allow for and regulate urban chickens [i.e. Vancouver, Victoria, and Montreal], most municipalities either ban the practice or do not currently have a policy in place to deal with this issue.

When deciding to permit and regulate, or prohibit, the keeping of chickens on residential properties within the urban areas of the Town, a variety of factors have been taken into consideration as previously commented, in addition to enforcement, inspection and monitoring.

The proper care of chickens and their welfare is of importance to any municipality grappling with the decision to permit and regulate, or prohibit, the keeping of urban chickens. After careful consideration of all issues facing both municipalities and urban residents, it is recommended that the keeping of urban chickens be prohibited in the Town of Tecumseh.

All the associated benefits and risks have been considered in making the recommendation to prohibit the keeping of urban chickens on residential properties in the urban areas of the Town.

CONSULTATIONS

City of Windsor
Essex County Municipalities
Information & Communication Services Department
Ontario Ministry of Agriculture, Food and Rural Affairs
Planning & Building Services Department
Public Works & Environmental Services Department
Windsor-Essex County Humane Society

FINANCIAL IMPLICATIONS

There are no financial implications.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	✓
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services & Clerk

Reviewed by:

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning & Building Services

Dan Piescic, P. Eng.
Director Public Works & Environmental
Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

/lm



THE CORPORATION OF THE TOWN OF TECUMSEH

Financial Services
Report No. 19/16

TO: Mayor and Members of Council

FROM: Luc Gagnon, Director Financial Services & Treasurer

DATE: November 10, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: Administrative Fees and Charges 2017

RECOMMENDATIONS

It is recommended that:

1. By-law 2016-82, being a by-law prescribing a tariff of administrative fees and charges for 2017, be approved.

BACKGROUND

Council has annually approved an Administrative Fees and Charges by-law to be charged by departments for various municipal goods, programs and services.

As part of the 2006 budget process Council approved annually increasing fees and charges reflective of the previous year's Consumer Price Index (CPI) increase.

COMMENTS

As per Council's direction, fees and charges are raised annually to reflect the increase in CPI over the course of the year. The CPI increase for September 2016 over September 2015 is 1.8% (2015 over 2014 was 0.9%) based on the Ontario All Items Index.

Administration did review circumstances where an increase or other adjustment not equal to CPI might be considered including where:

- Fees have not changed for a number of years
- The current fee does not cover all municipal costs
- A new fee for service would be appropriate, and
- Fees are not competitive with other service providers

Fees covered by specific legislation, i.e. water, wastewater and building permit fees, are dealt with separately.

A complete list of rates comparing 2017 proposed and 2016 actual rates are attached as schedules "A" to "H".

Specific changes to the Fees and Charges Schedules are highlighted below, including:

- A. Rate changes not equal to the general CPI rate increase, as a result of one of the following:
 - Pricing methodology, i.e. round-dollar increments either before or after applicable taxes to facilitate marketing or cash handling respectively
 - Actual service/product costs
 - Matching competitor rates
 - Rates had not changed for several years
- B. New Fees and Charges

Schedule A: Administrative Fees and Charges

A. Rate changes not equal to the general CPI rate increase

Municipal Paraphernalia – No changes were made to reflect no increases in Town's input costs.

B. New Fees and Charges

New fee of \$2.25 per sq. foot for Large Format Scanning.

Burial Permit fee remains at \$15.00. Previously, as a matter of practice, this charge was not levied where the burial permit was for a Tecumseh resident. Administration is recommending that all burial permits issued be charged the fee.

Schedule B: Fire Department

B. New Fees and Charges

Added fee for 1 Fire Vehicle on standby with a crew of 4 Firefighters. Rate is \$450 per hour.

Added a \$25 flat fee for charity car washes as a nominal fee for wear and tear on nozzles and garden hose as well as water usage.

Schedule C: Police Services

A. Rate changes not equal to the general CPI rate increase

As per CAO Report No. 02/16 "Police Services – Schedule of Fees" Council approved "The OPP Schedule of Fees form the basis for the Town's Police Services fees in future years." The result of this change is an expected reduction in revenue of \$33,000. There are no proposed adjustments to these fees for 2017.

Schedule D: Planning Department

B. Rate changes not equal to the general CPI rate increase

Last year the fees were increased by approximately 8% to 20% because, for several years leading up to 2016, the planning fees were only marginally increased.

Accordingly, given that the fees were increased well beyond the CPI last year, and given that we would like to maintain the current "rounded" values, we are recommending no changes to the fees at this time

Schedule F: Parks and Recreation

A. Rate changes not equal to the general CPI increase

Audio Visual Equipment - Fees recommended to remain the same since existing equipment is not used very much so want to remain competitive to help promote possible rentals.

Parks Commemorative Benches, Court Keys, Special Event Lakewood, Lacasse and McAuliffe Parks, Security Fencing, Sports Fields, Public Skating and Day Camp rates – all are recommended to stay the same for 2017 to remain competitive with rates charged in the area.

Ice Rental - Fees recommended going up but not at CPI. With the introduction of the final phase of the Ice Surcharge fees, see below, Ice Rental increases have been adjusted lower than CPI to soften the total increase in ice charges.

The introduction of a \$5 per hour Ice Surcharge was proposed for the 2016 fees and charges with the dollars raised going to the Arena Lifecycle account above our current municipal contribution. It is being phased in as follows:

- \$2.00 effective April 1st, 2016,
- \$2.00 effective January 1st, 2017, and
- \$1.00 effective April 1st, 2017.

Public Skating – Sponsored Ice has been increased from \$225.00 to \$245.00 to reflect actual ice rental and staffing costs.

Marketing & Advertising Ice Resurfacer Wrap - This fee was introduced in 2016 but did not result in any sales. The following rate adjustments are recommended to make it more affordable for the market place:

Ice Resurfacer Wrap (Fee plus cost of production)	Proposed Rate	2016 Rate
1 year	\$2,000	\$5,000
2 year	\$3,900	\$9,750
3 year	\$5,800	\$14,250

Rink Board & Illuminated Sign Advertising – As per Parks & Recreation Services Report No. 23/16 “Rink Board & Illuminated Sign Advertising” Council approved the Parks & Recreation Services taking over the responsibility for selling illuminated sign advertisement at the Tecumseh Arena. Rates were approved at that time.

Pool Rental Rates – It is recommended that the majority of the rates stay the same due to the new pools opening in this area (WFCU, Lakeshore, YMCA). Administration will monitor what affect, if any, the new pools will have on our operation. Some individual program rates have gone up by CPI.

B. New Fees and Charges

New Fee Special Event (non- Paid Admission) Lakewood Park – A \$500 fee is proposed in response to Council’s request during the BIA Health Fair discussions, the feeling was the fee of \$1,000 was too high as they were offering the service free to attendees. Rather than have them debate and remove fees all together this is the recommended solution so we receive revenue from these events.

Non-Profit Triathlon – New \$50 fee for School rentals to reflect what other local municipalities are offering to school partners.

Special Event Charge hosted in Municipal Parking Lot - \$195 fee has been introduced to cover cost of these events i.e. Night Market.

Special Event Building Key Deposit – This is a new \$200 fee as a couple of organizers lost the key to the Lakewood Building during their event, so if they don’t return the key this fee will cover the cost of changing the locks.

Marketing & Advertising Zamboni Decals – Should we not be able to sell complete Ice Resurfacer Wrap we are recommending a smaller decal for \$600.

Marketing & Advertising Activity Guide - \$500 for full back outside cover to match the inside front and back cover rates.

Marketing & Advertising In-ice Advertising – This is a new charge, \$1,000, proposed for 2017.

Schedule F: Transit

A. Rate changes not equal to the general CPI increase

The transit fees are generally consistent with what other small municipal transit systems are charging. The nature of the Town's transit service is such that the majority of riders transfer to the Windsor system and have to pay their fee as well. Although the rates have not changed since inception of the transit system, we believe the current fee structure is appropriate and justifiable.

CONSULTATIONS

All Departments

FINANCIAL IMPLICATIONS

The net revenue impact from the recommended changes in Administrative Fees and Charges has been included in the 2017 draft budget.

LINK TO STRATEGIC PRIORITIES

No.	2016-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Luc Gagnon CPA, CA BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): Schedule A General Administration
 Schedule B Fire Department
 Schedule C Police Services
 Schedule D Planning Department
 Schedule E Public Works
 Schedule F Parks and Recreation
 Schedule G Water Department
 Schedule H Tecumseh Transit

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SCHEDULE A
By-Law No. 2016-82

General Administration

TYPE OF FEE	2017 FEES	2016 FEES	HST
Archival Research - per hour or part thereof with a minimum fee of one hour plus cost of photocopying or plotting	\$ 147.61	\$ 145.00	Y
Photocopies (per page)			
a) 11inch X 17 inch	\$ 0.62	\$ 0.61	Y
b) 8-1/2 inch x 11 inch	\$ 0.31	\$ 0.30	Y
c) 8-1/2 inch x 14 inch	\$ 0.56	\$ 0.55	Y
d) Bound publications	\$ 5.77	\$ 5.67	Y
Maps, plans on plotter - per square foot	\$ 3.21	\$ 3.15	Y
Large Format Scanning - per square foot	\$ 2.25	\$ -	Y
Geo-referenced data (reference Policy #43)			
a) Each Segment (layer)	20% of Cost	20% of Cost	Y
b) Per parcel/entity	\$ 0.20	\$ 0.20	Y
c) Data production service fee	\$ 51.36	\$ 50.45	Y
Digital data on CD/DVD	\$ 51.36	\$ 50.45	Y
Compliance Reports			
a) Building	\$ 73.00	\$ 71.00	N
b) Fire	\$ 63.00	\$ 60.00	N
c) Public Works	\$ 63.00	\$ 61.00	N
d) Tax Certificates	\$ 63.00	\$ 60.00	N
Municipal Paraphernalia			
a) Town pins - each	\$ 0.44	\$ 0.44	Y
b) Town golf shirts - each	\$ 22.79	\$ 22.79	Y
c) Fleece Blanket	\$ 18.36	\$ 18.36	Y
d) Baseball Caps	\$ 9.29	\$ 9.29	Y
e) Coffee mugs	\$ 4.69	\$ 4.69	Y
f) Town of Tecumseh flags	\$ 126.77	\$ 126.77	Y
g) Canadian flags	\$ 47.57	\$ 47.57	Y
h) Ontario flags	\$ 47.57	\$ 47.57	Y
Return Cheque	\$ 27.00	\$ 27.00	N
Burial permit	\$ 15.00	\$ 15.00	N
Reprint Tax Bills	\$ 10.00	\$ 10.00	N
Tax Registration administration fee	\$210 plus costs	\$200 plus costs	N

SCHEDULE B
By-Law No. 2016-82

Fire Department

TYPE OF FEE	2017 FEES	2016 FEES	HST
Property Inspection by request; Determination of occupancy; New construction (Ontario Building Code); Licensing (Liquor Licensing Board of Ontario); Change in property use			
a) Sq. Ft from 0 to 2,500	\$ 66.15	\$ 65.00	Y
b) Sq. Ft from 2,501 to 5,000	\$ 96.68	\$ 95.00	Y
c) Sq. Ft. from 5,001 to 10,000	\$ 142.52	\$ 140.00	Y
d) Sq. Ft. from 10,001 to 20,000	\$ 254.51	\$ 250.00	Y
e) Sq. Ft. from 20,001 and over	\$ 381.77	\$ 375.00	Y
Fire assistance for private standby beyond normal fire protection at Commercial or industrial premises: per hour per manned apparatus	\$ 427.57	\$ 420.00	Y
Risk & Safety Management Plan Review - Level 1 Propane Facility	\$ 218.85	\$ 215.00	Y
Risk & Safety Management Plan Review - Level 2 Propane Facility ** Note 1	\$ 1,669.51	\$ 1,640.00	
Engineering Peer Review of RSMP Submits	at cost		
Daycare Inspection License approval	\$ 66.15	\$ 65.00	Y
Daycare Inspection License approval follow-up	\$ 25.44	\$ 25.00	Y
Fire Inspection of apartments, boarding and lodging houses made under retrofit apartments in single family dwelling			
a) Owner's Request	\$ 254.51	\$ 250.00	Y
b) From Complaint	\$ 381.77	\$ 375.00	Y
c) Orders Issued	\$ 381.77	\$ 375.00	Y
Fire flow testing private hydrants or request for flow test information	\$ 66.15	\$ 65.00	Y
Fire Scene photographs on disc	\$ 9.16	\$ 9.00	Y
Room Rental	\$ 137.43	\$ 135.00	Y
Training Tower Rental			Y
a) Building rental	\$ 325.75	\$ 320.00	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
Smoke House Rental			
a) Building rental	\$ 427.52	\$ 420.00	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
c) Materials	\$ 106.86	\$ 105.00	Y
Confined Space Rental			
a) Building rental	\$ 432.65	\$ 425.00	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
Fire Vehicle Standby with 4 Firefighters	\$ 450.00		Y
Use of Firehall for Carwash	\$ 25.00		Y

**** Note 1** - Legal and/or engineering/consulting fees, if required, will be added to the base fee

SCHEDULE C
By-Law No. 2016-82

Police Services

TYPE OF FEE	2017 FEES	2016 FEES	HST
Criminal Record, Police Record & Vulnerable Sector Check (Employment)	\$ 25.00	\$ 25.00	N
Duplicate Copy of Criminal & Police Record Check	\$ 4.43	\$ 4.43	Y
Criminal Record, Police & Vulnerable Sector Check (Volunteer)	no charge	no charge	n/a
Fingerprints (OPP charge) *	\$ -	\$ 23.45	Y
Fingerprints (LIVESCAN – on behalf of RCMP) *	\$ -	\$ 25.00	N
Traffic/Motor Vehicle Collision Report	\$ 37.39	\$ 37.39	Y
Occurrences Confirmation/Incident Reports	\$ 37.39	\$ 37.39	Y
Technical Traffic Collision Reports	\$ 500.00	\$ 500.00	Y
Reconstructionist Report	\$ 1,000.00	\$ 1,000.00	Y
Alarm Registration Fee	\$ 20.00	\$ 16.00	N

* Fee payable to Minister of Finance

SCHEDULE D
By-Law No. 2016-82

Planning Department				
TYPE OF FEE		2017 FEES	2016 FEES	HST
Application for Consent per severed lot See Note 1		\$ 550.00	\$ 550.00	N
Change a Conditional approval		\$ 150.00	\$ 150.00	N
Special Meeting Fee		\$ 550.00	\$ 550.00	N
Application Fee Minor Variance		\$ 550.00	\$ 550.00	N
Application Fee Official Plan Amendment	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Zoning By-law Amendment Regulation	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Zoning By-law Amendment Minor See Note 2	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 250.00	\$ 250.00	
	Total	\$ 1,250.00	\$ 1,250.00	
Application Fee Holding removal By-law		\$ 700.00	\$ 700.00	N
Application Fee Temporary Use By-law	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 250.00	\$ 250.00	
	Total	\$ 1,250.00	\$ 1,250.00	
Application Fee Renewal Temporary Use By-law		\$ 700.00	\$ 700.00	N
Application Fee Plan of Sub-division/Condominium	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Part Lot Control By-law		\$ 700.00	\$ 700.00	N
Application Fee Development Control Agreement New	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 3,500.00	\$ 3,500.00	
	Total	\$ 5,500.00	\$ 5,500.00	
Application Fee Development Control Agreement Amendment	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,500.00	\$ 1,500.00	
Application Fee Site Plan Control Agreement new	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Site Plan Control Agreement Major	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,500.00	\$ 1,500.00	
Application Fee Site Plan Control Agreement Minor See Note 3	Fee	\$ 700.00	\$ 700.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,200.00	\$ 1,200.00	

Note 1: Where multi-lot development is proceeding by consent, one application and \$550 fee will be required per each new, individual lot proposed to be created.

Note 2: A minor zoning by-law amendment application is proposed to include the following: For sites currently zoned Agricultural - any addition to the permitted range of users; for sites already zoned - any change to existing regulations.

Note 3: Upon the depletion of the \$500 deposit amount required to cover the costs for outside technical services (including but not limited to, engineering and legal services), the applicant will be required to submit an additional deposit of \$500. All costs incurred by the Town for outside technical services over and above the deposit will be reimbursed to the Town by the applicant

SCHEDULE E
By-Law No. 2016-82

Public Works

TYPE OF FEE		2016 FEES	2016 FEES	HST
Sanitary Sewer Inspections				
a) within road and 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
b) beyond 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
Storm Sewer Inspections				
a) within road and 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
b) beyond 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
Curb Cuts	Fee	\$ 66.00	\$ 65.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 566.00	\$ 565.00	
Road Crossings	Fee	\$ 260.00	\$ 255.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,260.00	\$ 1,255.00	
Culverts	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Weed cutting				
a) minimum charge		\$ 253.00	\$ 220.00	Y
b) hourly rate		\$ 293.24	\$ 255.00	Y
Construct a paved driveway entrance	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Construct an unpaved driveway entrance	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Signs				
a) Handicap, Fire Route & No Parking		\$ 56.00	\$ 55.00	N
b) Sign Posts		\$ 56.00	\$ 55.00	N
General labour charges per hour		\$ 63.25	\$ 55.00	Y
Drainage Tiles Inspection		\$ 61.00	\$ 60.00	N
Municipal Drain Apportionment Agreement		\$ 175.00	\$ 175.00	N

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation

TYPE OF FEE	2017 FEES	2016 FEES	HST
Pavilion Rental			
a) Private Use	\$ 115.00	\$ 113.00	Y
b) Commercial Corporations	\$ 198.50	\$ 195.00	Y
c) School Use	\$ 58.00	\$ 57.00	Y
d) Lacasse Pavillion/Leisure Pool Rental Combo	\$ 58.00	\$ 57.00	Y
Room Rentals - Arena			
a) Affiliated Comm. Organizations (Local Non-profit)	\$ 38.00	\$ 37.00	Y
b) Private use	\$ 142.50	\$ 140.00	Y
c) Private use with Facility Staff set-up	\$ 173.00	\$ 170.00	Y
d) Private use - with kitchen	\$ 219.00	\$ 215.00	Y
e) Private use - with kitchen with Facility Staff set-up	\$ 249.50	\$ 245.00	Y
f) Hourly Rate (Profit Organization (hourly))	\$ 30.50	\$ 30.00	Y
Audio Visual Equipment			
a) Overhead Projector & Screen	\$ 23.00	\$ 23.00	Y
b) TV/DVD Player	\$ 23.00	\$ 23.00	Y
c) Podium/Sound System	\$ 23.00	\$ 23.00	Y
Room Rentals - Optimist Club			
a) Affiliated Comm. Organizations (Local Non-profit)	\$ 38.00	\$ 37.00	Y
b) Private use	\$ 142.50	\$ 140.00	Y
c) Private use - with kitchen	\$ 168.00	\$ 165.00	Y
d) Hourly Rate (Profit Organization (hourly))	\$ 30.50	\$ 30.00	Y
e) Entire Building - All Day Use	\$ 259.00	\$ 255.00	Y
Parks Commemorative Program			
a) Park Bench with concrete pad	\$ 1,600.00	\$ 1,600.00	N
b) Tree Planting donation	\$ 500.00	\$ 500.00	N
Court Keys			
a) Tennis Court	\$ 25.00	\$ 25.00	Y
b) Tennis Court (1/2 season starting Sept. 1st)	\$ 12.50	\$ 12.50	Y
c) Pickleball/per person	\$ 25.00	\$ 25.00	Y
d) Pickleball/per person (1/2 season starting Sept. 1st)	\$ 12.50	\$ 12.50	Y
Special Event - Lakewood Park			
Special Event 1 day (Non-Paid Admission Events)*	\$ 500.00	\$ -	Y
Special Event 1 day	\$ 1,000.00	\$ 1,000.00	Y
Special Event 2 day	\$ 1,750.00	\$ 1,750.00	Y
Special Event 3 day	\$ 2,250.00	\$ 2,250.00	Y
Special Event 4 day	\$ 2,750.00	\$ 2,750.00	Y
Special Event Hydro (per day - North only)	\$ 200.00	\$ 200.00	Y
Wedding Ceremonies (Lakewood South)	\$ 250.00	\$ 250.00	Y
Wedding Receptions (Lakewood South)	\$ 750.00	\$ 750.00	Y
Parking at Lakewood (green space - per day)	\$ 1,000.00	\$ 1,000.00	Y
Greenspace Parking - damage deposit	\$ 500.00	\$ 500.00	N
Garbage collection Town staff (per can/per day)	\$ 2.25	\$ 2.25	Y
Special Event Set-up & Take down (per day)	\$ 310.00	\$ 310.00	Y

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation

Special Event - Lacasse Park/McAuliffe Park			
Special Event 1 day (Non-Paid Admission Events)*	\$ 500.00	\$ -	Y
Special Event 1 day	\$ 750.00	\$ 750.00	Y
Special Event Tent rental (15' X 15' - 1-3 days)	\$ 225.00	\$ 225.00	Y
Non-profit Triathlon/Cross country/Walkathon Park			
Rental (per hour - maximum 5 hours)	\$ 84.00	\$ 83.00	Y
School (per hour - maximum 5 hours)	\$ 50.00	\$ -	Y
Additional Special Event Charges			
Special Event - Hosted in Municipal Parking Lot**	\$ 195.00	\$ -	Y
Building Key Deposit	\$ 200.00	\$ -	Y
Security Deposit for Noise Bylaw Exemptions	\$ 500.00	\$ 500.00	N
Mapping services (IT Department) - 3 hours	\$ 132.00	\$ 130.00	Y
Food/Beverage Sales	\$ 254.50	\$ 250.00	Y
Security Fencing:			
120 Panels - 6ft high x 8ft wide			
90 Panels - 3.5ft high x 7ft wide			
a) Per Panel (1 - 5 day event) delivered only	\$ 3.50	\$ 3.50	Y
b) Per Panel (1 month) delivered only	\$ 6.50	\$ 6.50	Y
c) Per Panel (1 - 5 day event) installed	\$ 5.50	\$ 5.50	Y
d) Per Panel (1 month) installed	\$ 8.50	\$ 8.50	Y
Sports Fields rental (Max 4 hr block)			
Ball Diamond - Adult	\$ 33.00	\$ 32.00	Y
Ball Diamond - Youth	\$ 19.00	\$ 18.00	Y
Ball Diamond with lights - Adult	\$ 53.00	\$ 52.00	Y
Ball Diamond with lights - Youth	\$ 32.00	\$ 31.50	Y
Soccer Pitch - Adult	\$ 33.00	\$ 32.00	Y
Soccer Pitch - Youth	\$ 18.50	\$ 18.00	Y
User Group: per registrant (Ball/Soccer)	\$ 5.00	\$ 5.00	N
Ice Rental - hourly			
Ice Rental - Prime Time (effective April 1)	\$ 167.00	\$ 165.50	Y
Ice Rental - Non- Prime Time (Starting April 1)	\$ 134.00	\$ 132.00	Y
1-8 people: Non-Prime 6am-3pm (Party / small group instruction)	\$ 114.00	\$ 112.00	Y
Summer Training Ice - June to August Saturday 2:00pm - 6:00 pm Sunday 9:00am - 2:00pm			
1/3 Ice: Ice barriers mandatory (max 5 players excluding coaches)	\$ 60.00	\$ 60.00	Y
1/2 Ice: Ice barriers mandatory (max 8 players excluding coaches)	\$ 75.00	\$ 75.00	Y
Summer Weekend Sat/Sun 8am-4pm (June to August)	\$ 114.00	\$ 112.00	Y
Tournament/Event booking 35 hrs or more April - Aug	\$ 114.00	\$ 112.00	Y
Municipal or Municipal partnership program Apr - Aug	\$ 114.00	\$ 112.00	Y
Lifecycle Hourly Capital Surcharge (effective January 1)	\$ 4.00	\$ -	Y
Lifecycle Hourly Capital Surcharge (effective April 1)	\$ 5.00	\$ 2.00	Y

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation

Public Skating (price increase effective September)			
Open/Parent & Tot/Seniors	\$ 3.54	\$ 3.54	Y
Open/Parent & Tot/Seniors Skating Pass	\$ 35.40	\$ 30.00	Y
Family rate (up to 5)	\$ 11.06	\$ 11.06	Y
Family rate weekday program pass	\$ 55.00	\$ 55.00	Y
Figure Skating Practice (day use if available)	\$ 6.19	\$ 6.19	Y
Sponsorship (per hour)	\$ 245.00	\$ 225.00	Y
Weekend Public Skating - Individual	\$ 4.42	\$ 3.98	Y
Weekend Public Skating - Family (up tp 5 people)	\$ 13.27	\$ 11.06	Y
Shinny Hockey (per person)	\$ 6.19	\$ 6.19	Y
Shinny Weekday Pass	\$ 61.95	\$ 61.95	Y
Senior Shinney Hockey	\$ 4.42	\$ 4.42	Y
Arena Floor (Non ice rentals)			
a) Special Events (Not for Profit per hour)	\$ 95.00	\$ 94.00	Y
b) Lacross/ball hockey/inline skating etc (per hour)	\$ 66.00	\$ 65.00	Y
c) Commercial Rental (per day)	\$ 1,500.00	\$ 1,500.00	Y
d) Multiple Day Rental (to be negotiated)	Negotiated	Negotiated	Y
Skate Shop Rental per month (per contract)	\$ 330.00	\$ 330.00	Y
Program/Rental Administration Fees			
a) Program Transfer/Withdrawal Fee	\$ 10.18	\$ 10.00	Y
b) Rental Cancellation Fee	\$ 25.50	\$ 25.00	Y
c) Re-print Receipts	\$ 6.64	\$ 6.64	Y
Marketing and Advertising			
a) Ice Resurfacer Wrap - 1 year (Fee plus cost of wrap production/installation)	\$ 2,000.00	\$ 5,000.00	Y
b) Ice Resurfacer Wrap - 2 year (Fee plus cost of wrap production/installation)	\$ 3,900.00	\$ 9,750.00	Y
c) Ice Resurfacer Wrap - 3 year (Fee plus cost of wrap production/installation)	\$ 5,800.00	\$ 14,250.00	Y
d) Zamboni Decals (per side)	\$ 600.00	\$ -	Y
e) In-Ice Advertising	\$ 1,000.00	\$ -	Y
f) Rink Boards	\$ 600.00	\$ -	Y
g) 2nd Rink Board	\$ 500.00	\$ -	Y
h) Illuminated Wall Panel 3' X 15'	\$ 1,600.00	\$ -	Y
i) Illuminated Wall Panel 5' x 9'	\$ 1,200.00	\$ -	Y
j) Illuminated Wall Panel 5' x 5'	\$ 1,000.00	\$ -	Y
k) Activity Guide Ad - Full Page Cover	\$ 500.00	\$ -	Y
l) Activity Guide Ad - Full Page Inside	\$ 300.00	\$ 300.00	Y
m) Activity Guide Ad - 1/2 page	\$ 200.00	\$ 200.00	Y
n) Activity Guide Ad - 1/4 page	\$ 100.00	\$ 100.00	Y

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation

Pool Rentals			
a) Pool with max 25 persons	\$ 65.00	\$ 61.00	Y
b) Pool with max 50 persons	\$ 125.00	\$ 120.00	Y
c) Pool with max 75 persons	\$ 175.00	\$ 170.00	Y
d) Pool with max 100 persons	\$ 205.00	\$ 200.00	Y
e) Pool & Slide with max 25 persons	\$ 117.00	\$ 115.00	Y
f) Pool & Slide with max 50 persons	\$ 171.00	\$ 168.00	Y
g) Pool & Slide with max 75 persons	\$ 230.00	\$ 225.00	Y
h) Pool & Slide with max 100 persons	\$ 270.00	\$ 264.00	Y
i) Pool & Tot Pool with max 25 persons	\$ 92.00	\$ 90.00	Y
j) Pool & Tot Pool with max 50 persons	\$ 150.00	\$ 147.00	Y
k) Pool & Tot Pool with max 75 persons	\$ 211.00	\$ 207.00	Y
l) Pool & Tot Pool with max 100 persons	\$ 238.00	\$ 233.00	Y
m) Pool, Tot Pool and Slide with max 25 persons	\$ 150.00	\$ 146.00	Y
n) Pool, Tot Pool & Slide with max 50 persons	\$ 206.00	\$ 202.00	Y
o) Pool, Tot Pool & Slide with max 75 persons	\$ 261.00	\$ 256.00	Y
p) Pool, Tot Pool & Slide with max 100 persons	\$ 293.00	\$ 287.00	Y
Leisure Pool Birthday Party Packages (additional fees will be applied for food & beverages)			
a) One Pool with Party Room & Staff	\$ 114.00	\$ 112.00	Y
b) One Pool & Slide with party Room & Staff	\$ 166.00	\$ 163.00	Y
c) Two Pools with Party Room & Staff	\$ 142.00	\$ 139.00	Y
d) Two Pools & Slide with Party Room & Staff	\$ 199.00	\$ 195.00	Y
e) Recreation Swim with Party Room & Staff	\$ 99.00	\$ 97.00	Y
f) Recreation Swim & Slide with Party Room & Staff	\$ 126.00	\$ 124.00	Y
Public Swim			
a) Tot Time - Adult and 1 child	\$ 3.98	\$ 3.98	Y
b) Tot Time - each additional child	\$ 1.77	\$ 1.77	Y
c) Open Rec Swim - Individual	\$ 3.10	\$ 3.10	Y
d) Open Rec Swim - Family (max 5)	\$ 9.74	\$ 9.73	Y
e) Adult Length	\$ 3.98	\$ 3.98	Y
f) Aquafit	\$ 3.98	\$ 3.98	Y
g) Waterslide	\$ 1.77	\$ 1.77	Y
h) Sponsorship (per hour)	\$ 225.00	\$ 225.00	Y
Swim Card Passes Access to Recreation Swim Programs 10 ticket entries per card			
Tot Time - Adult and 1 Child	\$ 39.82	\$ 39.82	Y
Open Rec Swim (Individual)	\$ 30.97	\$ 30.97	Y
Open Rec Swim (Family) (max 5)	\$ 97.35	\$ 97.35	Y
Adult Lengths	\$ 39.82	\$ 39.82	Y
Aquafit	\$ 39.82	\$ 39.38	Y
Waterslide	\$ 17.70	\$ 17.70	Y

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation

Seasonal Swim Passes Access to all Rec Swims for the summer (Tot Time, Adult Length, Aquafit, Open)			
a) Individual Pass	\$ 58.00	\$ 58.00	Y
b) Individual Pass (1/2 season starting August 1st)	\$ 29.00	\$ 29.00	Y
c) Family Pass (max 5)	\$ 133.00	\$ 133.00	Y
d) Family Pass (max 5) (1/2 season starting August 1st)	\$ 67.00	\$ 67.00	Y
Aquatic Programs - "Learn to Swim" (Fee assumes 10 classes)			
a) Parent & Tot	\$ 66.00	\$ 66.00	N
b) Preschool	\$ 66.00	\$ 66.00	N
c) Rookie/Ranger/Star	\$ 70.00	\$ 70.00	N
d) Swimmer (Swimmer 1-2: 30 min. class)	\$ 66.50	\$ 66.50	N
e) Swimmer (Swimmer 3-6: 45 min. class)	\$ 68.50	\$ 68.50	N
f) Swimmer H40 ratio 1:4	\$ 89.00	\$ 89.00	N
g) Bronze Star	\$ 81.86	\$ 81.86	Y
h) Bronze Medallion	\$ 176.99	\$ 176.99	Y
i) Bronze Cross	\$ 107.96	\$ 107.96	Y
j) Swim Teams	\$ 200.00	\$ 200.00	N
k) NLS Lifeguard	\$ 265.49	\$ 265.49	Y
l) Semi-Private Swim Lessons (3 persons, each pay)	\$ 8.85	\$ 8.85	Y
m) Semi-Private Swim Lessons (2 persons, each pay)	\$ 12.39	\$ 12.39	Y
n) Private Swim Lessons	\$ 23.89	\$ 23.89	Y
o) Adult Swim Lessons	\$ 61.06	\$ 61.06	Y
p) Lifesaving Sport	\$ 61.95	\$ -	Y
Day Camp			
a) Weekly Rate (5 days)	\$ 130.00	\$ 130.00	N
b) Holiday Week Rate (4 days)	\$ 115.00	\$ 115.00	N
c) Daily Rate	\$ 35.00	\$ 35.00	N
d) 1/2 Day Rate	\$ 20.00	\$ 20.00	N
e) Field Trip	\$ 13.00	\$ 13.00	N
f) Specialty Camps (negotiated)	Negotiated	Negotiated	N

* Example: BIA Fall Into Health, Optimist Club Family Fun Fair

** Example: 2016 Night Market

SCHEDULE G
By-Law No. 2016-82

Water Department

TYPE OF FEE	2017 FEES	2016 FEES	HST
Unauthorized Hydrant Use	\$100 + cost	\$100 + cost	Y
Private Hydrant Maintenance	at cost or \$300	at cost or \$300	Y
Flow Testing Public Hydrants per call - Regular Hours	\$ 65.00	\$ 65.00	Y
Flow Testing Public Hydrants per call - After Hours	\$ 80.00	\$ 80.00	Y
Water meter frozen	At cost	At cost	N
Turn Water On/Off	At cost	At cost	N
After hours callout	At cost	At cost	N
Alterations/Repairs of Distribution System for All Customers (examples include watermain lowering/cut in tee/valave/hydrant relocation)	Cost plus burden	Cost plus burden	N
Watermain Tap - 25 mm to 50 mm diameter watermain	Cost plus burden	Cost plus burden	N
Boil Water Advisory per event	\$ 750.00	\$ 750.00	N
Subdivision Development Fees			
a) Subdivision Development	\$ 1,200.00	\$ 1,200.00	N
b) Service Inspection Fee per water service connection	\$ 50.00	\$ 50.00	N
Inspection of Private Development - watermain equal to or greater than 100 mm (4")			
a) Minimum charge	\$ 250.00	\$ 250.00	N
b) per metre of service pipe installed	\$ 10.00	\$ 10.00	N
Water Service Charge	At cost	At cost	N

SCHEDULE H
By-Law No. 2016-82

Tecumseh Transit

TYPE OF FEE	2017 FEES	2016 FEES	HST
Adult Transit Fare	\$ 2.00	\$ 2.00	N
Senior Transit Fare	\$ 1.50	\$ 1.50	N
Student Transit Fare	\$ 1.00	\$ 1.00	N
Child Transit Fare (under 5)	\$ -	\$ -	N
Veteran Transit Fare	\$ -	\$ -	N
Blind Person Transit Fare	\$ -	\$ -	N
Person Accompanying Disabled Rider Fare	\$ -	\$ -	N
Adult Monthly Bus Pass	\$ 35.00	\$ 35.00	N
Adult 6 Month Bus Pass	\$ 175.00	\$ 175.00	N
Adult 12 Month Bus Pass	\$ 350.00	\$ 350.00	N
Senior Monthly Bus Pass	\$ 30.00	\$ 30.00	N
Senior 6 Month Bus Pass	\$ 150.00	\$ 150.00	N
Senior 12 Month Bus Pass	\$ 300.00	\$ 300.00	N
Student Monthly Bus Pass	\$ 25.00	\$ 25.00	N
Student 6 Month Bus Pass	\$ 125.00	\$ 125.00	N
Student 12 Month Bus Pass	\$ 250.00	\$ 250.00	N



THE CORPORATION OF THE TOWN OF TECUMSEH

Parks and Recreation Department
Report No. 29/16

TO: Mayor and Members of Tecumseh Town Council

FROM: Kerri Rice, Manager Recreation Programs & Events

DATE: October 24, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: Transition Timelines for the Tecumseh Corn Festival - Update

RECOMMENDATIONS

It is recommended that:

1. Parks and Recreation Report No. 29/16 respecting the Transition Timelines for the Tecumseh Corn Festival be received; and that
2. The Corn Festival remain within the Town's Operating Budget for 2017 whereas the Manager Recreation Programs & Events will continue to provide support to the Committee, similar to the support provided in 2016; and further that
3. The OPP labour for the licensed tent will remain as part of the Town's in-kind contribution to the 2017 Festival; and furthermore that
4. A one-year extension be negotiated with Carter Shows Ltd. for the Midway Carnival for the 2017 Festival; and that
5. A one-year agreement with the Optimist Club of St. Clair Beach be prepared for the servicing of the Corn Booth for the 2017 Corn Festival; and further that
6. A one-year agreement with the Knights of Columbus Council No. 4375 be prepared for the servicing of the Licensed Tent for the 2017 Corn Festival.

BACKGROUND

At the Regular Council Meeting on January 27, 2015, the Members passed the following resolution (RCM-30/15):

That an Administrative Report be provided to the Policies & Priorities Committee on how to move the Corn Festival and BIA Art of Eating towards self-sustainable events and moving away from reliance on the Town for support through a phase-in approach.

At the Policies & Priorities Committee Meeting on November 30, 2015, in accordance with Council's direction, Administration proposed a phase-in approach to move the Tecumseh Corn Festival towards a self-sustaining community event. The following table outlines the steps proposed by Administration to be implemented over a three-year period. Note that T is for Town and NP is for Not for Profit group.

	2016	2017	2018
• Responsibility for Festival including recruiting and appointing volunteers	T	NP	NP
• Reduction of the Manager, Recreation Programs/Events labour dedicated to the Corn Festival (labour will be redistributed to the Department)	50%	100%	100%
• Committee responsible for taking on the responsibilities once completed by the Manager, Recreation Programs/Events	50%	100%	100%
• Manager Recreation Programs/Events as a resource to the not-for-profit organization for the planning of the festival but no longer provide dedicated service to the event. Manager Recreation Programs/Events involvement with festival will be similar to that which is provided to all event organizers planning an event within the Town of Tecumseh; preparation of facility rental agreements, preparing report for Council's consideration regarding special requests/approvals, SERT meetings, etc.	N/A	✓	✓
• Manager Recreation Programs/Events involvement with festival will be similar to that which is provided to all event organizers planning an event within the Town of Tecumseh: preparation of facility rental agreements, preparing report for Council's consideration regarding special requests/approvals, SERT meetings, etc.	N/A	N/A	✓
• Festival budget remains within the Town's Operating Budget	Yes	No	No
• Town in-kind contribution - Park facility	✓	✓	✓
• Town in-kind contribution - Town equipment	✓	✓	✓
• Town in-kind contribution – Parks & PW labour for set-up and maintenance	✓	✓	✓
• Town in-kind contribution - Fire labour for first-aid and fire prevention education	✓	✓	✓
• Town in-kind contribution - OPP labour for festival activities, including parade & entertainment and the licensed tent	✓	✓	✓
• Town in-kind contribution - OPP labour for the licensed tent	✓		
• Contract with Carter Shows Midway, Corn Booth, Licensed Tent etc.	T	NP	NP
• One Member of Council as a liaison representative to the Committee; non-voting member	✓	✓	✓
• Town Administration to meet with local not-for-profit organizations to discuss opportunities for organizations to take over the management of the festival; not-for-profit organizations may be required to submit proposals for consideration	✓	✓	N/A
• Town grant to the NP phased out by 2021. Amount to be determined	N/A	✓	✓

At the Policies & Priorities Committee Meeting on November 30, 2015, the Members directed the following (PPC-02/15):

1. *Parks and Recreation Report No. 27/15 respecting the Transition Timelines for the Tecumseh Corn Festival be received;*
2. *AND THAT Administration be directed to implement the phase-in approach to transition the Tecumseh Corn Festival to a self-sustaining community event as outlined in Parks and Recreation Report No. 27/15;*
3. *AND FURTHER THAT one Member of Council be selected as a liaison representative and one alternate member to the Corn Festival Committee as a non-voting member for 2016.*

COMMENTS

Throughout 2016, Administration worked with the Corn Festival Committee (Committee) to implement the identified transition items for 2016. All but one of the items identified for 2016 were implemented. The item not completed in 2016 was "*Town Administration to meet with local not-for-profit organizations to discuss opportunities for organizations to take over the management of the festival; not-for-profit organizations may be required to submit proposals for consideration.*" Due to several changes to the Committee structure, resignations and additions, Administration was not able to initiate discussions with Not-for-Profit organizations. As a result, Administration recommends that the transition timelines be amended as follows (Note, changes from the original timeline are noted in **RED**):

	2016	2017	2018
<ul style="list-style-type: none"> Responsibility for Festival including recruiting and appointing volunteers 	T	T	NP
<ul style="list-style-type: none"> Reduction of the Manager Recreation Programs & Events labour dedicated to the Corn Festival (labour will be redistributed to the Department) 	50%	100%	100%
<ul style="list-style-type: none"> Committee responsible for taking on the responsibilities once completed by the Manager Recreation Programs & Events 	50%	50%	100%
<ul style="list-style-type: none"> Manager Recreation Programs & Events as a resource to the not-for-profit organization for the planning of the festival but no longer provide dedicated service to the event. Manager Recreation Programs & Events involvement with festival will be similar to that which is provided to all event organizers planning an event within the Town of Tecumseh; preparation of facility rental agreements, preparing report for Council's consideration regarding special requests/approvals, SERT meetings, etc. 	N/A	✓	✓
<ul style="list-style-type: none"> Manager Recreation Programs & Events involvement with festival will be similar to that which is provided to all event organizers planning an event within the Town of Tecumseh: preparation of facility rental agreement, preparing report for Council's consideration regarding special requests/approvals, SERT meetings, etc. 	N/A	N/A	✓
<ul style="list-style-type: none"> Festival budget remains within the Town's Operating Budget 	Yes	Yes	No
<ul style="list-style-type: none"> Town in-kind contribution - Park facility 	✓	✓	✓
<ul style="list-style-type: none"> Town in-kind contribution - Town equipment 	✓	✓	✓
<ul style="list-style-type: none"> Town in-kind contribution – Parks & PW labour for set-up and maintenance 	✓	✓	✓
<ul style="list-style-type: none"> Town in-kind contribution - Fire labour for first-aid and fire prevention education 	✓	✓	✓
<ul style="list-style-type: none"> Town in-kind contribution - OPP labour for festival activities, including parade & entertainment and the licensed tent 	✓	✓	✓
<ul style="list-style-type: none"> Town in-kind contribution - OPP labour for the licensed tent 	✓	✓	
<ul style="list-style-type: none"> Contract with Carter Shows Midway, Corn Booth, Licensed Tent etc. 	T	T	NP
<ul style="list-style-type: none"> One Member of Council as a liaison representative to the Committee; non-voting member 	✓	✓	✓
<ul style="list-style-type: none"> Town Administration to meet with local not-for-profit organizations to discuss opportunities for organizations to take over the management of the festival; not-for-profit organizations may be required to submit proposals for consideration 	Not completed	✓	N/A
<ul style="list-style-type: none"> Town grant to the NP phased out by 2021. Amount to be determined 	N/A	N/A	✓

It is recommended that for 2017, the Corn Festival will remain within the Town's Operating Budget and that the Manager Recreation Programs & Events continue to provide support to the Committee, similar to the support provided in 2016. In addition, the OPP labour for the licensed tent will remain as part of the Town's in-kind contribution to the 2017 Festival.

Festival Service Provider Contracts:

As the Festival remains a Town event, contracts for the three major service providers (Midway Carnival, Corn Booth, and Licensed Tent) require negotiations.

Carter Shows Ltd. (Carter Shows) has been providing the midway carnival for the Festival for nearly two decades. In the past, the Town has negotiated multi-year agreements with Carter Shows to provide rides to the Festival. The most recent contract with Carter Shows was for the years 2012 – 2016 and according to the agreement; Carter Shows was to provide fifteen (15) or more amusement rides, food booths and games at the Festival. In exchange, Carter Shows provided the Town with a percentage of the ride gross and concession revenue as well as funding to support Festival advertising.

The Optimist Club of St. Clair Beach (Optimist Club) has been coordinating and servicing the Festival's Corn Booth for over 25 years. In 2014, a formal yearly contract agreement was prepared between the Town and the Optimist Club for the corn booth operation. According to the agreement, the Optimist Club provides all equipment and supplies required for the operation of the booth and is responsible for the maintenance, cleaning, and supervision of the corn booth.

The Fr. Nicholas Point Council No. 4375 Knights of Columbus [K of C] has been coordinating and serving a licensed tent at the Festival since the 1990s. A formal yearly agreement has been prepared between the Town and the K of C for the licensed tent operation. According to the agreement, the K of C are provided space at the festival to sell and serve alcoholic beverages in accordance with the Municipal Alcohol Policy and the Alcohol and Gaming Commission of Ontario liquor licensing requirements.

As the contracts for the Midway, Corn Booth and Licensed Tent have all expired it is recommended that for the 2017 Festival that a one-year agreement be prepared for the three major service providers. One-year agreements will allow Administration to continue to explore options to transition the Festival to a Not-for-Profit organization without binding the Town and Festival for future years. Administration is requesting direction from Council as to its preferred procurement for the one-year agreements for the Midway Carnival, Corn Booth and Licensed Tent. Options include:

- Option 1: Request For Proposal
- Option 2: Sole Source.

According to Policy Number 17-2006, Purchasing Policy:

Section 3.6 REQUEST FOR PROPOSAL:

- a) Refers to a competitive method of procurement, which may include supplier or contractor pre-qualification, where suppliers are requested to submit a creative solution to a problem, requirement or objective. The selection of the successful proponent is based on the effectiveness of the proposed solution rather than on price alone.*

Section 3.9 NON-COMPETITIVE PURCHASES:

- a) The requirement for competitive bid solicitation for goods, services and construction may be waived under joint authority of the appropriate Department Director and the Purchasing Coordinator and replaced with negotiations by the Department Director under the following circumstances:*

- ii. where due to abnormal market condition, the goods, services or construction required are in short supply;*
- iii. where only one source of supply would be acceptable and cost effective;*
- iv. where there is an absence of competition for technical or other reasons and the goods, services or construction can only be supplied by a particular supplier and no alternative exists*

Midway Carnival

Administration has confirmed that there are six (6) carnival/midway suppliers in Ontario. However, as it is typical for carnival/midway suppliers to have existing contracts and tour date commitments in place, this may preclude suppliers from participating at the 2017 Festival. Administration has reviewed the 2016 tour dates for the various suppliers and confirmed that they were booked at other locations the weekend of the Festival. In addition, Administration reached out to midway providers to inquiry about availability for the 2017 Festival weekend and has received confirmation that they are already committed for the weekend and would not be available for the Festival.

With the longstanding history between Carter Shows and the Festival, Administration recommends that a one-year extension be negotiated with Carter Shows as a sole source supplier for the Midway Carnival for the 2017 Festival.

Corn Booth

The operation of the Corn Booth is considered a unique service based on the established relationship that the Optimist Club has with Bonduelle, the local industry that donates all of the corn to the Festival. The Corn Booth is considered the essential component of the Festival as there is no 'Corn Festival' without the corn. Over the years, the Optimist Club has invested and maintained the equipment and supplies required to prepare corn on-site at the Festival. The Optimist Club has an established volunteer base to manage all of the requirements of the Corn Booth including the booth set-up, daily operation, and take-down. With the longstanding history between the Optimist Club and the Festival, Administration considers the Optimist Club as an acceptable sole source supplier.

Administration recommends that a one-year agreement be prepared with the Optimist Club as a sole source supplier for the servicing of the Corn Booth for the 2017 Festival.

Licensed Tent

Although the K of C has been coordinating the licensed tent at the Festival for a significant period of time, the operation of such a licensed tent is not considered a unique service. There are a number of not for profit organizations within the region that coordinate licensed events for the purposes of raising funds. The Alcohol and Gaming Commission of Ontario issues Special Occasion Permits to community organizations and not-for-profit organizations for events that are open to the public including festivals and large public events. In addition, the Town's Municipal Alcohol Policy further outlines requirements for event organizers to host events that serve and/or sell alcohol. Typically, licensed tents at festivals are considered a profitable venture and therefore Administration anticipates that there would be interest from community organizations for the opportunity to bid for the right to operate the licensed tent at the Festival. However, based on the number of years that the K of C has operated the licensed tent at the Festival, Council may choose to consider the K of C as an acceptable sole source.

Administration recommends that a one-year agreement be prepared with the K of C as a sole source supplier for the servicing of the Licensed Tent for the 2017 Festival.

Upon the successful transition of the Festival to a Not-For-Profit, the responsibility for selecting the service providers for the Midway, Corn Booth and Licensed Tent will be the responsibility of the Not-For-Profit.

CONSULTATIONS

Director Corporate Services & Clerk

Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

Midway Carnival

The terms and conditions outlined in the 2012-2016 agreement with Carter Shows included a percentage of the ride gross and concession revenue as well as funding to support Festival advertising. The chart below provides the revenue received from Carter Shows over the five-year agreement.

Carter Shows: 2012-2016

		25% of Ride		Signing	\$2,500	Concession	
		Gross		Bonus	Advertising	Revenue	TOTAL
2012	\$	26,801.06	\$	4,000.00	\$ 2,500.00	\$ 3,000.00	\$ 36,301.06
2013	\$	25,356.25	\$	2,000.00	\$ 2,500.00	\$ 5,000.00	\$ 34,856.25
2014	\$	20,053.25	\$	1,500.00	\$ 2,500.00	\$ 5,000.00	\$ 29,053.25
2015	\$	21,515.49		N/A	\$ 2,500.00	\$ 5,000.00	\$ 29,015.49
2016	\$	13,984.96		N/A	\$ 2,500.00	\$ 5,000.00	\$ 21,484.96

Corn Booth

The agreement with the Optimist Club does not include financial terms and conditions. However, each year the Optimist Club provides the Festival with financial and in-kind donations. In-Kind contributions provided by the Optimist Club includes: Providing 1000 complimentary corn tickets that the Committee distributes to festival guests and dignitaries (in-kind donation value of \$3000), complimentary corn for all seniors attending the festival on 'Senior's Day', and corn for Festival activities such as the Corn Eating Contest. Throughout the years, the Optimist Club has provided financial contributions to the Festival to purchase materials and supplies required for Festival activities and enhancements such as medallions/ribbons for contest winners, bingo equipment, bike-friendly valet service and the inflatable corn maze. The annual in-kind and financial contributions by the Optimist Club to the Festival are estimated between \$3000 and \$9000.

Licensed Tent

Historically, a one-year agreement has been executed with the K of C that includes payment to lease space to erect a tent to sell/serve alcohol. Throughout the years, other fees have been charged for reimbursement for other services provided to the K of C by the Festival. The chart below provides the revenue received from the K of C over the past five years.

Knights of Columbus

		Lease	Additional	Additional Fee Description		Total
		Agreement	Fees			
2012	\$	16,000.00	\$ 480.00	Security Fencing Rental	\$	16,480.00
2013	\$	16,000.00	\$ 288.00	Security Fencing Rental	\$	16,288.00
2014	\$	16,000.00	\$ 288.00	Security Fencing Rental	\$	16,288.00
2015	\$	16,000.00	\$ 1,023.00	Security Fencing Rental and Reimbursement for Event Staff	\$	17,023.00
2016	\$	16,000.00	\$ 1,406.00	Security Fencing Rental, Reimbursement for Event Staff Assistance with Tent Set- Up and Purchase of garbage bags	\$	17,406.00

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Kerri Rice
Manager Recreation Programs & Events

Reviewed by:

Reviewed by:

Paul Anthony, RRFA
Director Parks & Recreation

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 1.

/kr



**THE CORPORATION OF THE
TOWN OF TECUMSEH**

Planning and Building Services
Report No. 34/16

TO: Mayor and Members of Council

FROM: Michael Voegeli, Manager of Building Services, Chief Building Official

DATE: November 14, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: **2016 3rd Quarter Permit Report**

RECOMMENDATIONS

It is recommended that:

1. Planning and Building Services Report No. 34/16, "2016 3rd Quarter Permit Report", be received.

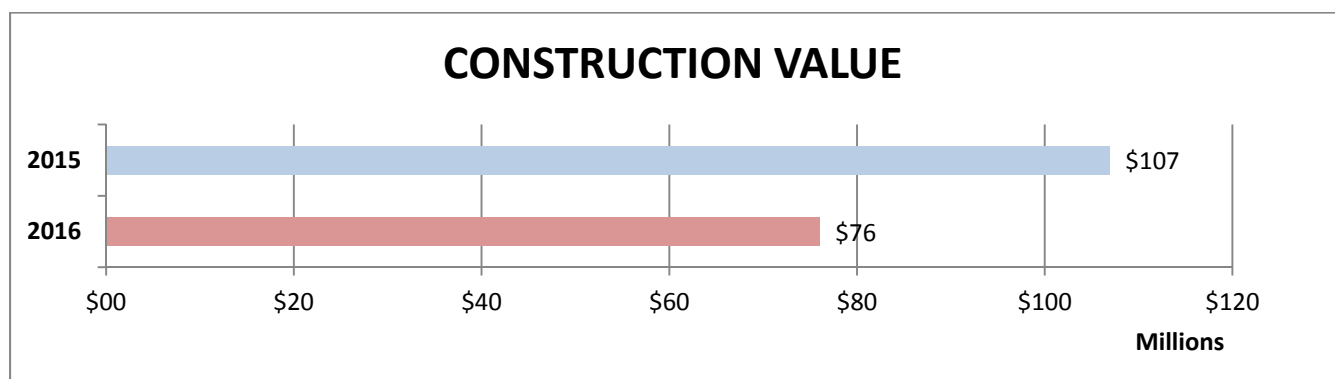
BACKGROUND

This Report summarizes the permits issued for the first nine months of 2016 (January-September) and compares the values of the same period of the previous year.

COMMENTS

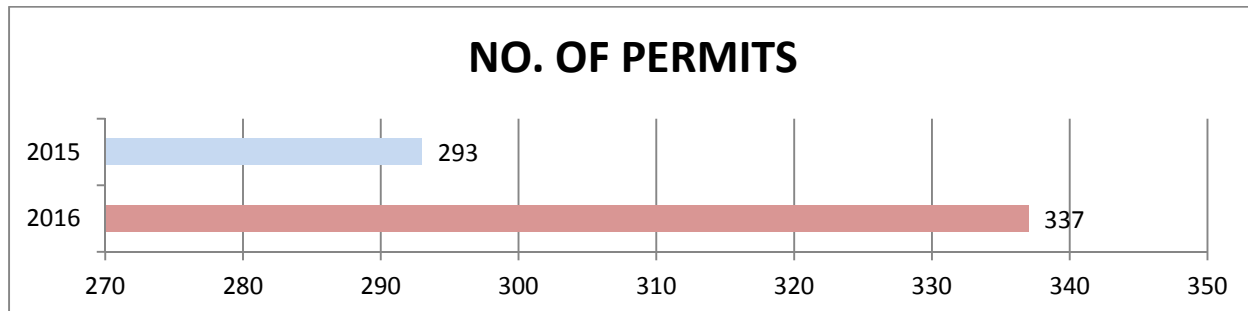
1. Construction Value:

The following chart summarizes the reported construction value of permits for the period. Construction value is reported at \$76,033,293 which is \$30,885,657 lower than the \$106,918,950 construction value reported last year. This difference is due in part to the construction of a \$23,400,000, 59 unit, residential building that was constructed in 2015.



2. Number of Permits:

The following chart summarizes the number of permits issued for the period. The number of permits has increased by 44.



3. Permit Types:

The following chart summarizes the number of permits issued by type for the period. A total of 76 new dwelling unit permits were issued, which resulted in 76 new residential units, compared to 94 new residential units for the same period in 2015.

Permit Activity		
Types of Permits	No of Permits	
	2016	2015
New Residential Buildings	44	35
New Multi-Residential Buildings	32	1
Residential Additions and Improvements	95	70
New Non-Residential Buildings	5	10
Non-Residential Additions and Improvements	37	50
Swimming Pools	43	30
Lot Grading	0	2
Fences	42	38
Signs	36	46
Demolitions	3	11
Totals	337	293

CONSULTATIONS

None.

FINANCIAL IMPLICATIONS

None.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Michael Voegeli,
Manager, Building Services,
Chief Building Official

Reviewed by:

Brian Hillman, MA MCIP RPP
Director, Planning and Building Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 0.

mwv



THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services
Report No. 26/16

TO: Mayor and Members of Council

FROM: Sam Paglia, P.Eng., Drainage Superintendent

DATE: November 7, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: Endangered Species Act
Species at Risk Mitigation Plan for Municipal Drains

RECOMMENDATIONS

It is recommended that:

1. Dillon Consulting Limited be retained to provide professional services to complete a Species at Risk Mitigation Plan for an estimated fee of \$28,500 excluding applicable taxes.
2. The cost of \$28,500 to prepare a Species at Risk Mitigation Plan for the Town's 123 municipal drains be funded from each drainage project from 2017 to 2021:
 - \$442 per Section 4 project,
 - \$110 per Section 74 project (brushing or cutting only),
 - \$221 per Section 74 project (excavation and brushing),
 - \$442 per Section 75 project,
 - \$442 per Section 78 project.

BACKGROUND

At the May 25, 2010 Regular Council Meeting (RCM), the Town of Tecumseh executed an Endangered Species Act Exemption Agreement (Agreement) with the Ministry of Natural Resources and Forestry (MNRF, formerly MNR) under Section 23 of the Ontario Regulation 242/08 (O.Reg. 242/08), under the *Endangered Species Act, 2007 (ESA, 2007)* (Motion RCM-181/10). Under that Agreement, all municipal drainage works conducted under the *Drainage Act* were exempt from Sections 9 and 10 of the ESA, 2007.

9.(1) *No person shall,*

- (a) *Kill, harm, harass, capture or take a living member of a species that is listed on the Species at Risk in Ontario List as an extirpated, endangered or threatened species;*

10.(1) *No person shall damage or destroy the habitat of,*

- (a) *A species that is listed on the Species at Risk in Ontario List as an endangered or threatened species;*

On July 1, 2013, regulatory amendments to the *ESA, 2007* came into effect, replacing the existing Agreement under Section 23 of O.Reg. 242/08, which expired on June 30, 2015. In order to remain

compliant with the newly amended *ESA, 2007*, the Town now has the ability to register all municipal drainage works with the MNRF by completing a Notice of Activity Form.

COMMENTS

To register municipal drainage work activity under the newly amended *ESA, 2007*, the Town would complete a Notice of Activity Form, providing information on all of the municipal drains that are within its jurisdiction and a list of all the species at risk that could potentially be affected by drainage works. As part of the registration process, the Town would be required to have a qualified Biologist prepare Mitigation Plans for each species that may potentially be impacted by drainage works in accordance with subsections 6, 11, 12 and 13 of Section 23.9 of O.Reg. 242/08. Mitigation Plans would need to be updated at a minimum every five years to include newly listed species or delisted species and include the most up-to-date best management practices (subparagraph iii, paragraph 5, subsection(6) of O.Reg. 242/08). In addition, the Town would be required to prepare annual reports to the MNRF on or before December 31st of each year outlining the drainage works conducted in the previous year (subsection I, paragraph 6, subsection 6 and 14 of Section 23.9 of O.Reg. 242/08).

A Mitigation Plan is required for 25 species at risk within the Town's municipal drains, including fishes, mussels, reptiles, plants and trees. Only those species considered endangered or threatened require a Mitigation Plan.

In discussion with Dillon Consulting Limited (Dillon), Dillon can provide a Mitigation Plan that addresses all 25 listed species at risk, a drain inventory, annual reporting for five years and one update to the Mitigation Plan for a total of \$28,500.

Dillon has qualified Biologists on staff available to immediately begin work on this project. Dillon has assisted and continues to assist the Town in many drainage projects and therefore has knowledge and experience regarding Tecumseh's municipal drains.

Administration compared the cost of hiring a Biologist to complete a Mitigation Plan on a project by projects basis versus hiring a Biologist to complete Mitigation Plans for all 123 municipal drains within the Town of Tecumseh.

Two projects were used as a basis for the cost analysis: the East Townline Drain and the Wellwood Drain. Both of these drainage projects are currently on-going and will require Mitigation Plans for the species at risk within each respective drainage area. A local Biologist quoted \$3,240 and \$7,380 (exclusive of taxes) for the East Townline and Wellwood Drain Mitigation Plans respectively for a total of \$10,620. The cost of preparing two Mitigation Plans is just under half the cost for Dillon to prepare a Mitigation Plan for all **123** municipal drains.

CONSULTATIONS

Dillon Consulting Limited
Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

In accordance with O.Reg. 242/08, Mitigation Plans need to be updated at a minimum of every five years. In order to recover the cost of the legislated Mitigation Plans, it is proposed that an expense is applied to each municipal drainage project as a means to fairly cost-share the expenditure between all affected landowners for compliance with the Ministry's imposed regulation.

The estimated cost to carry out a five-year Species at Risk Mitigation Plan for the Town's 123 municipal drains is \$28,500 excluding applicable taxes.

Section 78 drainage projects are repair and improvement projects that modify or add to drainage works that intend to increase the effectiveness of the system. Section 74 drainage projects are maintenance projects that repair or maintain the original design and assets of the drain.

When determining a method to recover the expense of Mitigation Plans, a 'factor of scale' was assigned to each type of drainage projects in order to calculate the cost to each project dependent on the scope of the works. In general, Section 78 projects are more detailed and costly than Section 74 projects. The factor of scale therefore applied to a Section 4, 75 and 78 project is '1' while the factor of scale applied to a Section 74 project that would include excavation works is '0.5'. A Section 74 project that is strictly a brushing or cutting operation would be assigned a factor of '0.25'.

Drainage Act	Current No. of Projects 2016	Projected No. of Projects 2017 - 2021	Factor of Scale	Projected No. of Projects x Factor of Scale	Cost per Project	Estimated Totals
S.4	0	1	1.00	1.0	\$442	\$442
S.74 (Brushing)*	7	30	0.25	7.5	\$110	\$3,314
S.74	11	50	0.05	25.0	\$221	\$11,047
S.75	0	1	1.00	1.0	\$442	\$442
S. 78	7	30	1.00	30.0	\$442	\$13,256
TOTALS	25	110	-	64.5	-	\$28,500

**Brushing or cutting maintenance*

Each of these added costs will be outlined in the final invoice for each municipal drainage work undertaken.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Reviewed by:

Cheryl Curran, BES
Clerk I – Administrative Clerk

Sam Paglia, P.Eng.
Drainage Superintendent

Reviewed by:

Reviewed by:

Phil Bartnik, PMP, P.Eng.
Manager Engineering Services

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Reviewed by:

Dan Piescic, P.Eng.
Director Public Works & Environmental
Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

CC



THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services
Report No. 40/16

TO: Mayor and Members of Council

FROM: Daniel Piescic, Director Public Works & Environmental Services

DATE: November 10, 2016

DATE TO COUNCIL: November 22, 2016

SUBJECT: Rainfall Event of September 29, 2016

RECOMMENDATIONS

It is recommended that:

1. Public Works and Environmental Services Report No. 40/16, Rainfall Event of September 29, 2016, be received as information.

BACKGROUND

September 29, 2016 Rainfall

On September 29, 2016, an unprecedented and extraordinary rainfall event of unusual intensity and duration occurred in Windsor, Tecumseh and Lakeshore. The rain storm was centered over the Town of Tecumseh and Wards 1, 2 and 3 bore the brunt of the storm. Using data from an independent rain gauge monitored by Weather Underground, and located near Revland Street in Tecumseh, it was observed that:

- 220 mm of rain fell in 24 hours between 6:00 pm September 28 and 6:00 pm September 29
- 195 mm of rain fell in the 12 hours between 12:00 midnight and 12:00 noon on September 29.
- 175 mm of rain fell in the six (6) hours between 6:00 am and 12:00 noon on September 29.
- 110 mm of rain fell in two (2) hours during an intense period of the storm, between 8:00 am and 10:00 am on September 29.

Figures 1 and 2 illustrate the pattern of rainfall accumulation, and the intensity and rate of accumulation of rainfall, respectively.

A rainfall event is typically classified according to its frequency of occurrence. Classifying the event considers various factors such as the duration and intensity of the rainfall, as well as the amount of accumulation. Rainfall frequency return periods are typically established through statistical review. The average rainfall intensity over a given time can also provide the return period, noting that a short duration and high intensity rainfall can be characteristic of a 1:100 flood, as can be a longer rainfall event with moderate rainfall intensity. The September 28 and 29, 2016, rain fall event, where approximately 220 mm of rain fell in a 24 hour period, and 110 mm fell in two (2) hours during the morning of September 29, was a very severe, intense and infrequent storm. Using the Environment Canada rainfall data for the Windsor A Weather Station, a 1:100 year storm would result in 108 mm of rain in a 24 hour period. Based on that comparison, unofficially this storm far exceeded the 1:100 year

storm. To our knowledge, this rainfall was the largest 24 hour rainfall event ever recorded in the Town of Tecumseh.

The heavy rains on September 28 and 29 saturated the soil and the resultant storm water runoff inundated the storm sewer system as the frequency of the rainfall event exceeded the design frequency of the Town's storm sewer system. As the storm sewer system could no longer accept more storm water, no additional runoff could enter the street catch basins and street flooding occurred. With storm water sitting on the roadway and other low-lying ground surfaces, there was increased opportunity for storm water to enter the sanitary sewer system. The resulting large inflow of runoff water overwhelmed the Town's storm water and wastewater systems' normal operating capacities, which in turn, caused the both systems to surcharge. The combination of surcharged sewer systems and the inability of some residences to protect themselves from the high water levels due to failed, or overwhelmed sump pumps and/or a lack of backwater valves, resulted in many flooded basements.

On September 29 and on several days following, more than 1,300 residents reported via telephone, or via the flood survey posted on the Tecumseh website, that they had basement flooding occur at their properties. The reported number of flooded basements may be an underestimate as not all residents opted to report whether they experienced basement flooding. The attached map, titled "Locations of Reported Basement Flooding" illustrates the distribution of reported basement flooding.

The Town's storm water and wastewater systems were both fully functional at all times before, during and after the storm. In addition, all eight (8) of the Town's storm water pump stations and all four (4) of the wastewater pump stations were fully operational and were capable of operating at maximum capacity at all times. Furthermore, as is standard operating procedure, crews from both Public Works & Environmental Services and Parks & Recreation Services Departments were on-site at the storm water pump stations and flooded roadways, and OCWA personnel were at the wastewater pump stations to ensure no issues occurred and the pumps continued to operate. Heavy equipment was used, where necessary, to clear debris from trash grates leading to the pump stations to ensure proper flow into the pump stations.

The Insurance Bureau of Canada reports that this rainfall event resulted in significant property damage and that insurance claims to date in the Windsor, Tecumseh and Lakeshore area have exceeded \$108 million.

The Mayors of Windsor and Tecumseh declared emergencies on Thursday, September 29, 2016. On Monday, October 3, 2016, the Ontario Minister of Municipal Affairs visited Windsor and Tecumseh and announced the Province had activated the Disaster Recovery Assistance Program.

COMMENTS

Two Separate Sewer Systems

The Town of Tecumseh utilizes storm water and wastewater collection systems and they are separate sewer systems.

The Town's wastewater collection system consists of underground wastewater sewer pipes and four (4) wastewater pump stations that collect wastewater and convey it to treatment plants in Windsor for treatment. Storm water is collected and conveyed to Lake St. Clair via the Town's storm sewer system and eight storm water pumping stations.

Storm Sewer Collection System

The Town's storm sewer system within Wards 1, 2 and 3 collects storm water for ultimate discharge to Lake St. Clair. Several pump stations exist along Riverside Drive that lift the storm water from the storm

sewers to the lake. The pump stations are equipped with standby power generators in case of power outages.

The design of the storm sewers is based on the frequency of a particular storm event and is referred to as a 1 in “x” number of year’s event. The lower the number “x”, the more frequent the event and the smaller the rainfall volume. The result is a smaller storm sewer. The larger the number “x”, the less frequent the event and the larger the rainfall volume and larger size storm sewer. Pump stations are similarly designed.

Much of the pre 1984 storm sewer systems in the Town were designed to a 1:2 year rainfall event. The Ministry of the Environment and Climate Change (MOECC) last updated its design guidelines in 1984 and recommended the return frequency for storm sewer design be 1:2 or 1:5 year rainfall event. Much of the storm sewer systems in the Town post 1984 are designed to either one of those two rainfall events depending on which former municipality the storm sewer is situated. It is important to repeat that the September 29 storm far exceeded the 1:100 year rainfall let alone a 1:2 year or 1:5 year rainfall event. A storm sewer system designed for a two or five year storm event cannot be expected to contain a storm event far greater than a 1:100 year event such as occurred on September 29, 2016 without some road and ground surface flooding. That rain fall was the largest 24 hour rainfall event ever recorded in the Town.

Rainwater is collected into the storm system by catch basins and inlets in the roadway and by private drain connections (PDCs) that can typically include sump pumps that drain foundation drains. Portions of the Town have roof leaders or downspouts connected to the PDCs as well. When the rainfall exceeds the normal operating capacity of the storm sewers, the rainwater backs up in the storm sewer system, filling it and rising up onto the roadway. These back-ups occur when a rainfall event exceeds the design rainfall event frequency. Often, the run-off water can be temporarily accommodated in the roadway until the storm passes and the sewer system can effectively convey the rainwater away.

While street flooding is normally considered a bad thing, it is more desirable to have water temporarily pond in the roadways than to have rainwater enter basements or the wastewater collection system.

It is very important to note that most Canadian municipalities design and construct their local municipal storm water systems to handle either a 1:2 year or 1:5 year rain fall. No Ontario municipality designs their storm water system to handle the rainfall event that occurred on September 29, 2016. To do so would result in enormous diameter storm water pipes and huge pumping station capacities which would be unaffordable to construct.

Wastewater Collection System

The Town’s wastewater collection system consists of two components, the collection sewers and the wastewater pumping stations. Wastewater consists of dry weather flow and wet weather flow. The wastewater is collected for treatment at wastewater treatment plants located in Windsor.

The Tecumseh wastewater collection system was designed following MOECC guidelines and based on a per capita usage (dry weather flow) and nominal extraneous flow (wet weather flow) calculation.

Dry weather flow is the sewage (or sanitary as it is sometimes referred to) from buildings and consists of water used in showers, toilets, sinks and floor drains.

Wet weather flows are extraneous flows that inadvertently enter the sanitary collection system. It is also referred to as inflow and infiltration (I&I).

Infiltration is typically described as any extra water that enters sanitary sewer pipes from the surrounding soil. Infiltration water can enter the sewer pipes through leaky pipe joints, cracks in pipes leaky manholes and other similar type defects.

Inflow is typically described as any extra water flowing into the sanitary collection system from above ground sources and is usually a result of rainfall activity and can enter the sanitary system by sheet flow of water over leaky manhole covers and uncovered cleanouts or through private property rain downspouts or cellar, yard, area or foundation drains illegally connected to the sanitary sewer system. Based on observations made in studies carried out by the Town and on observations of data from monitors that the Town has placed in the Towns sanitary sewers, the pattern of wet weather flow has revealed that the majority of inflow into the sanitary sewer system is occurring on private properties.

Any extra water from inflow and infiltration is unwanted and is the primary cause of sanitary sewers becoming overwhelmed and resulting in the surcharging of the sanitary sewer system. Surcharged sanitary sewers can then cause the mixture of sewage and extra storm water to rise up through floor drains, shower drains and other plumbing fixtures and thereby enter the basements.

Basement Flooding Questionnaire

Town staff set up an on-line questionnaire to determine the extent of the basement flooding. In addition, phone calls from residents were also received providing similar information. Over 1,300 responses were recorded. The attached map shows the distribution of the reports of flooding.

Widespread basement flooding was experienced throughout Wards 1, 2 and 3 of the Town. Many of the respondents to the questionnaire indicated that the water had entered their basement through the floor drain which provides a direct connection to the sanitary sewer system. Some respondents indicated the water entered their basement through their sump pump pit and that the water was sometimes “dirty” and sometimes clear.

Responses also indicated that street flooding had occurred throughout Wards 1, 2 and 3 with the heaviest flooding being in low lying areas.

Previous History of Basement Flooding

The Town has had a history of basement flooding during severe rainfall events. The highest frequency of basement flooding appears to have been concentrated in the former Village of St. Clair Beach, with the next highest frequency occurring in the former Town of Tecumseh. The sanitary sewers in the Tecumseh Hamlet have surcharged during severe rainfall events and resulted in some basement flooding. The following is a list of recorded rainfall events that resulted in basement flooding in 2013 and prior years.

Date of Event	Total Rainfall Amount	Comments
September 1981	89.0 mm	Basement flooding reported in St. Clair Beach(SCB), Old Tecumseh and Tecumseh Hamlet
July 1983	82.0 mm	Basement flooding reported in SCB
February 1985	34.6 mm*	Basement flooding reported in SCB
February 1990	70.6 mm	Basement flooding reported in SCB
June 2010	89.8 mm	Basement flooding reported in SCB, Old Tecumseh and Tecumseh Hamlet
September 2011	86.0 mm	Basement flooding reported in SCB
July 2013	70 mm (in 4hrs)	Basement flooding reported in Tecumseh Hamlet

*Rainfall recorded at Windsor Airport-actual rainfall in SCB likely much higher

As a result of significant rainfall events that occurred on June 5 and 6, 2010, and September 9 and 10, 2011, widespread basement flooding was experienced by residents in Wards 1 and 2 of the Town. The unusually large amount of storm water run-off overwhelmed the Town's wastewater systems' normal operating capacity, which in turn, caused the sewers to surcharge resulting in flooded basements.

A significant rainfall event occurred on July 16, 2013, and widespread basement flooding was experienced by residents in Ward 3 of the Town. The resulting unusually large amount of storm water run-off overwhelmed the Town's wastewater systems' normal operating capacity, which in turn, caused the sewers to surcharge resulting in flooded basements

Causes of Basement Flooding

Water can enter basements in several ways and for many reasons and is most likely to occur during periods of heavy rainfall, or when snow is melting rapidly during a thaw. Some of the ways are listed below and are illustrated in Figure 3:

- Storm water overwhelming the capacity of the sump pump, causing backup from the sump
- Sump pump failures due to power outages, overuse or other malfunctions
- A blocked connection between the residence and the main sewer in the street
- A back-up of wastewater (or a combination of wastewater and rainwater) through the sanitary sewer system (via floor drain, cleanout etc.)
- Poor grading around the house
- Through cracks, holes etc. in basement walls or floors
- Overland flow through openings in the residence

A backup of wastewater in the sanitary sewer system (from a combination of wastewater and rainwater) is one of the most damaging ways that flooding of a basement can occur. It is caused by an excessive amount of inflow of storm water into the sanitary sewer system and thereby causing the system to be overwhelmed and surcharged which results in wastewater rising up into basements. This is illustrated in Figure 4. Unwanted storm water can enter into the sanitary sewer system by various ways including:

- Infiltration into leaky sewers on both the public right-of-way and on private properties
- Inflow into sanitary manholes located in flooded roadways or low-lying areas
- Inflow through cross connections of roof downspouts to sanitary sewer
- Inflow through cross connections in homes (floor drains and foundation drains)
- foundation drains being directly connected to the sanitary sewer

A backup of storm water from the sump pump is also one of the most damaging ways that flooding of a basement can occur. It is caused by storm water overwhelming the capacity of the sump pump, sump pump failures due to power outages, overuse or other malfunctions and aggravated by poor grading around the house.

It is difficult to determine the exact cause of every home's flooding as not all homes within the flooding areas were subject to basement flooding or the same underlying cause. Protecting each home from basement flooding is the best defence. Information is available on our website and administration will continue to highlight the opportunities and methods for homeowners to protect their residences from flooding.

Town Actions and Improvements Made to Date

1. Since the early 1980s, several studies, reports and remediation programmes were prepared and implemented to investigate the causes of the flooding and reduce the extent of basement flooding.

2. Flood reduction program work was undertaken in the 1990s in response to widespread basement flooding within the former Village of St. Clair Beach. The program included a regular sewer inspection and cleaning program, the upgrading of the Hayes sanitary pump station and a building standards by-law that provided specific measures to control and mitigate inflow to the sanitary sewer system. These standards included the elimination of roof eaves trough downspout leaders to the sanitary sewers, lot drainage and grading requirements and basement sump pump pit discharge details for new developments. The program was somewhat successful as the frequency of sanitary sewer basement flooding had somewhat reduced.
3. In response to the 2010 flooding event, the Town engaged Dillon Consulting Limited to provide a complete assessment of the Town's Wastewater Collection System and in 2011 Council approved a ten year plan at an estimated cost of **\$10 million** to implement four main areas of improvement to reduce the risk of basement flooding as follows:
 - a) Improvements to reduce extraneous flows;
 - b) Partnering with homeowners to manage risk;
 - c) Assessment and management of public infrastructure;
 - d) Storm drainage improvements

As of November 2016, much of the ten year plan has been implemented. The elimination of extraneous flows from the sanitary system is still ongoing and will likely continue for a number of years. The majority of the inflow is occurring on private property and will also require action by property owners to reduce the inflow.

4. A flood prevention by-law was approved to make backflow valves and sump pump overflows mandatory for new home construction. A policy for mandatory disconnection of rain water leaders and improper cross connections was also developed.
5. In 2012, Council implemented a voluntary subsidy program to assist homeowners (single family, duplex homes and row houses) with the cost of the installation of a new backwater valve and the disconnection of foundation drains from the sanitary sewer system. The eligibility for the program was backdated to June 2010. The program provides for a subsidy of up to a maximum of 80% of the cost of the installation of a new backwater valve, up to a maximum of \$800 and a subsidy of a maximum of 50% of the cost of the disconnection of foundation drains from the sanitary sewer system, up to a maximum of \$1,060. Since the program implementation and prior to September 29, 2016 only 17 residences have applied for the subsidy for the backwater valve and none have applied for the disconnection of foundation drain subsidy. Since September 29, 2016 approximately 180 residences have applied for the subsidy for the backwater valve which will result in providing over **\$144,000** to residents to install backwater valves in their residences.
6. As part of the ten year plan, in 2011, Council approved a project to investigate (via flow monitoring and hydraulic modelling) the capacity of the Lakewood (Hayes) Sanitary Pump Station and the sewer collection pipes in the effort to optimize the Town's sanitary sewer collection system and reduce the risk of basement flooding in the area served by the Little River trunk sanitary sewer (Wards 1 and 2).

Based on the results of the flow monitoring and hydraulic modelling, the Lakewood (Hayes) Pump Station and Storage Facility project was implemented in 2014. The project included constructing a new pump station with increased discharge capacity, decommissioning of the existing facility at Hayes Avenue, and a system storage capacity to temporarily store peak wet weather flows. The storage facility consisted of 450 metres of 2.25 metre diameter pipe

providing 1800 cubic metres of wet weather flow storage capacity to mitigate basement flooding in Wards 1 and 2. This project was implemented at a cost of **\$4.3 million**.

7. In 2009, Council approved the reconstruction of the Brighton Storm Water Pumping Station and related storm sewers to improve the service level of the storm sewer system for the drainage area served by the Brighton Pump Station. The implementation of this project improved the capacity of the existing station to 2.23 cubic metres per second. This project was implemented at a cost of **\$5.6 million**.
8. In 2012, Council approved the recommendation that authorized administration to proceed with a program to outfit the Town's existing storm water pumping stations with back-up power generation. All eight pump stations in the Town can now operate on back-up generators in the event of power failure. This project was implemented at a cost of **\$1.1 million**.
9. In 2012, Council approved the recommendation that all newly constructed single family dwellings, semi-detached dwellings and townhouse dwellings in the Town of Tecumseh have backwater valves installed in accordance with the Ontario Building Code; that all lot grading plans and sanitary sewer private drain connection sheets for new residential developments shall be required to include details and notes on the installation of backwater valves; and that general information related to the benefits of an maintenance of backwater valves, sump pumps and lot grading be made available to builders and homeowners through the Town of Tecumseh and in brochures available at Tecumseh Town Hall.
10. In 2013, Council approved the reconstruction of the East Town Line Drain Storm Water Pump Station at the foot of Manning Road and related storm sewers to improve the service level of the storm sewer system for the drainage area served by the East Town Line Drain Pump Station. The implementation of this project improved the capacity of the existing station from 1.9 to 7.5 cubic metres per second. This project was implemented at a cost of **\$8.6 million**.
11. In 2014, Council approved the relocation of a portion of the East Town Line Drain from the west side of Manning Road into Lakewood Park from Hayes Avenue to Riverside Drive. The implementation of this project improved the conveyance capacity and storage capacity of the East Town Line Drain along this location and will accommodate the proposed road improvements to Manning Road which will then improve the road side safety of Manning Road. This project was implemented at a cost of **\$0.7 million**
12. In 2014, the Town implemented a new standard for new residential subdivisions that all plumbing fixtures in basements must be drained via a sewage ejector pump to the sanitary building sewer. All plumbing fixtures on the first floor level and above may be drained by gravity pipes to the building sewer. This system virtually ensures that basement flooding will not occur from surcharging of the Towns sanitary sewer system. It also eliminates any likelihood of cross connections of storm water into the sanitary system.
13. Information has also been provided on the Town's website, on a continuing basis, on how to flood proof a residence.

These actions, implemented by the Town to date, were intended to prevent basement flooding from surcharged sanitary sewers by providing sufficient protection from rainfall events of up to 80 mm in 24 hours.

Proposed Future Town Actions

Although considerable action has been taken to date by the Town to reduce the risk of basement flooding more work is planned.

Future Wastewater System Actions

1. The Town is currently in the midst of preparing an update to the Water/Wastewater Master Plan. This plan will result in recommendations for infrastructure improvements to support existing development and future infrastructure expansions for future development. The updated Master Plan is anticipated to be completed by June 2017.
2. As part of the ten year action plan, the Town has placed rain water shields in sanitary manhole covers in low lying areas of Wards 1 and 2. This prevents the entry of rainwater into the sanitary system during heavy rains. The placement of rain water shields in all remaining manhole covers is intended to take place.
3. As part of the ten year action plan, the Town will continue its program of reducing I&I of storm water into the Town owned portions of the sanitary system. Excess I&I is the root cause of surcharging of the sanitary system leading to basement flooding. However, past studies by the Town have revealed that the majority of inflow into the sanitary system is occurring on private properties. Accordingly, there is also an opportunity for private property owners to assist in the reduction of unwanted inflow sources from their property. In October 2016, the Town applied for two grants totalling \$3 million from the senior levels of government to assist with the reduction of I&I. It is intended that a portion of these funds be used to assist property owners in reducing I&I from the sanitary system.
4. As part of the ten year action plan, a second wet weather flow storage facility is proposed to be constructed along Riverside Drive to temporarily store excess inflow during severe rainfall events. The project includes constructing a new storage facility consisting of 400 metres of 1.5 metre diameter pipe (replacing the existing 400 mm diameter pipe) along Riverside Drive between Pentilly Road and Kensington Boulevard providing 700 cubic metres of wet weather flow storage capacity to mitigate basement flooding in Ward 2.
5. The Town will continue to provide a voluntary subsidy program to assist homeowners (single family, duplex homes and row houses) with the cost of the installation of a new backwater valve and the disconnection of foundation drains from the sanitary sewer system. The program provides for a subsidy of up to a maximum of 80% of the cost of the installation of a new backwater valve, up to a maximum of \$800 and a subsidy of a maximum of 50% of the cost of the disconnection of foundation drains from the sanitary sewer system, up to a maximum of \$1,060.
6. The Town will continue to investigate and evaluate the current wastewater system and potential improvements that can be made to ensure storm water inflow is managed effectively during major storm events.
7. The Town will also continue to provide information to residents in person and on the Town's website on how to implement flood protection measures for residences.

Future Stormwater System Actions

1. The Town has partnered with the Essex Region Conservation Authority and surrounding municipalities to update the Region's Intensity-Duration-Frequency (IDF) curves. An IDF curve is a key storm water management design tool used to produce a design rainfall event of a particular intensity and duration for various return periods, which is applied when designing storm water infrastructure. An update to this curve is required to take into account the effects of climate change. This work is in progress but more work is needed to finalize the updated curves for practical use by engineering practitioners.

2. The Town will continue its program of neighbourhood local improvements, which includes upgrading local storm sewers and storm outlets.
3. The Town's storm water infrastructure network is supported through eight storm water pumping stations, which are primarily located near the shore of Lake St. Clair within Wards 1, 2 and 3.

The Town's storm water infrastructure has performed reasonably well in handling rainfall events up to and including 90 mm of rain in a 24 hour period. However, the 220 mm of rain that fell in the 24 hours of September 28 & 29, 2016, overwhelmed the Town's storm water infrastructure. This was to be expected as no local municipal storm water system is designed to handle a storm of that magnitude. That being said, it is intended that an investigation be undertaken to determine if there any improvements that can be reasonably made to the Town's storm water infrastructure.

Accordingly, in the Public Works & Environmental Services 2017 Capital Works Plan, Council will be requested to approve a proposed Storm Water Master Plan which will focus on an analysis of the Town's urban storm infrastructure within the existing eight (8) storm pumping station service areas.

This analysis will review how the Town's storm water infrastructure functions during minor rainfall events (i.e. what can be contained within the storm sewer network), and major rainfall events (what would follow overland flood routes). The storm pumping stations will also be reviewed to determine if any modifications or improvements are required based on any of the recommended storm sewer network improvements (i.e. capacity upgrades).

The Master Plan will also look for efficiencies which may be possible to make in the storm sewer network, and whether a consolidation of storm pumping stations is feasible. The Master Plan will follow the Municipal Class Environmental Assessment (EA) process, and is equivalent to the same steps that a Schedule 'B' EA would follow. This will provide the Town with the necessary analysis/study under the Municipal Class EA process to complete future improvements reconstruct and/or decommission storm pumping stations without having to complete a separate Schedule 'B' EA at a later date.

Comment

While the past and proposed future modifications and infrastructure improvements by the Town will not guarantee that a basement flooding event will never again occur, the cumulative effect of such actions will serve to eventually reduce the impact of severe rainfall events and lessen the extent of any basement flooding associated with heavy rain events.

Recommended Actions for Homeowners to Take to Reduce the Risk of Basement Flooding

While the Town has undertaken studies to address extraneous flows into the sanitary sewer collection system and has implemented many improvements to both the sanitary and storm water systems, there is also an opportunity for private property owners to implement protective measures to reduce the risk of basement flooding and to eliminate sources of extraneous flows into the sanitary system.

The Town has also endeavoured to raise awareness of the availability of resources on the Town's website and elsewhere and has encouraged property owners to take measures to reduce the chance of basement flooding.

However, severe weather events and/or other related factors that lead to basement flooding are difficult to predict. Municipal planning cannot account for every potential scenario and in some cases, weather

events can simply overwhelm the infrastructure. This is why residents and businesses should ensure their property is ready to handle whatever nature throws at it.

Although there was widespread basement flooding reported throughout Wards 1, 2 and 3 of the Town during the September 29, 2016, severe rainfall event, there were many homes that, in fact, did not experience basement flooding. These included homes that were surrounded by other homes that did experience flooded basements. Of course some of the homes did not have flooded basements because they had no basement or their basement was very shallow. However, it is our opinion that the remaining homes did not suffer basement flooding because they all had proper flood protection measures in place including a backwater valve. Several residents did comment that they had a backwater valve installed but had not maintained it and as a result encountered flooding. Flood protection measures are discussed below.

Adopting flood protection measures is an important tool in protecting a residence. The following are effective measures that property owners can implement to reduce the risk of flooding in basements:

1. Ensure ground and pavement surfaces around the residence slope away from the building and toward a suitable storm water outlet in order to prevent water from running toward the foundation walls.
2. Ensure sump pumps are properly installed and maintained and have an adequate pumping rate. Sump pump discharge pipes should also drain away from the residence to prevent water from running back toward the foundation wall and down to the foundation drains.
3. Remove any cross connection between the sump pump, sanitary pipes or floor drain.
4. Ensure a mainline backwater valve is installed where sanitary pipes leave the house. If you have a backwater valve installed, have it checked and cleaned regularly to ensure it is working properly. As a back-up measure to a mainline backwater valve there are also floor drain back water valves available that can be installed directly in floor drains in addition to the mainline backwater valve. As an alternative to the backwater valve, a sewage ejector pump may be utilized to drain the plumbing fixtures on the basement level.
5. Ensure all roof leader downspouts are disconnected from the underground storm piping (where it is safe to do so) and that they discharge away from the foundation of the home.
6. Ensure there are no cracks in the storm water drain piping around the home to prevent water from running back into the weeping tiles and thereby overwhelming the sump pump.
7. Ensure that all eaves troughs are cleaned out and if you have basement windows that the window wells have protective covers over them.
8. Ensure there are no cracks or holes in the basement walls or floors that may allow water to enter the basement.
9. If possible, provide a backup power supply to the sump pump.

The following links provide information on how to reduce the risk of basement flooding:

Handbook for Reducing Basement Flooding

(http://www.tecumseh.ca/sites/default/files/Handbook_for_Reducing_Basement_Flooding_0.pdf)

Protect Your Home from Basement Flooding

(<http://www.tecumseh.ca/sites/default/files/Protect%20Your%20Home%20from%20Basement%20Flooding.pdf>)

Information for Residents on Stormwater Management

(<http://www.tecumseh.ca/sites/default/files/Information%20Report%20for%20Residents%20-%20Tecumseh%20Stormwater%20Management.pdf>)

Additional information will be shared on the Town's website and app, as well as social media to direct residents to information on how they can reduce the risk of flooding on their properties.

Concluding Comments

While past and proposed future modifications and infrastructure improvements by the Town are significant, they alone will not guarantee that a basement flooding event will never again occur. The cumulative effect of such actions will serve to eventually reduce the impact of severe rainfall events and lessen the extent of any basement flooding associated with heavy rain events.

The effects of climate change will likely have further negative impacts on municipal sewage systems and the Town will continue to strive to manage the ever intensifying climactic events as they evolve.

There are, however, measures that property owners can and should take to reduce the risk of basement flooding. We encourage all residents to review ways to protect their properties from the impacts of severe weather and implement the suggested improvements.

CONSULTATIONS

Financial Services

Information & Communication Services

FINANCIAL IMPLICATIONS

As a consequence of the flooding that occurred on September 29, 2016, the Town incurred unanticipated and unbudgeted expenses in dealing with the aftermath of the flooding. Some of the significant costs are as follows:

Town staff overtime for flood debris collection	\$27,000
Flood debris collection by Windsor Disposal Services	\$85,000
Flood debris collection by Contractors (estimated)	\$30,000
Flood debris disposal tipping fees	\$40,000
Subsidy for Backwater Valve	\$144,000
Total expenses	\$326,000

No recoveries are expected to offset this cost; consequentially Administration will consider funding options as part of the year-end financial variance analysis.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	✓
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Reviewed by:

Dan Piescic, P.Eng.
Director Public Works & Environmental
Services

Luc Gagnon, CMA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

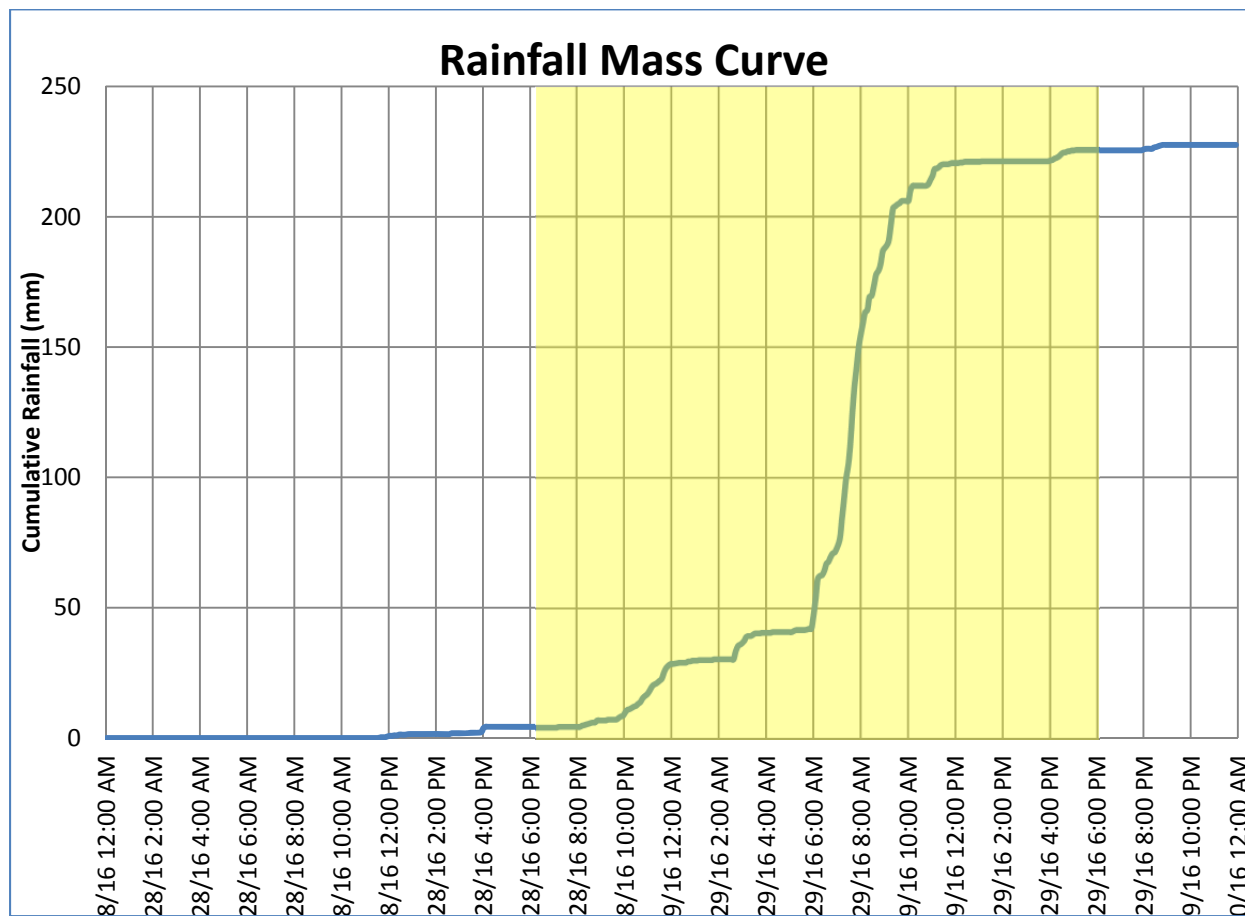
Attachments:

1. Figure 1: Rainfall Accumulation, Rainfall Event of September 28 & 29, 2016
2. Figure 2: Rainfall Increment and Intensity, Rainfall Event of September 28 & 29, 2016
3. Map: Locations of Reported Basement Flooding
4. Figure 3: How Flooding can Occur in a Home: Infiltration Flooding, Overland Flooding and Sewer Backup
5. Figure 4: How Sewer Backup can Enter a Home

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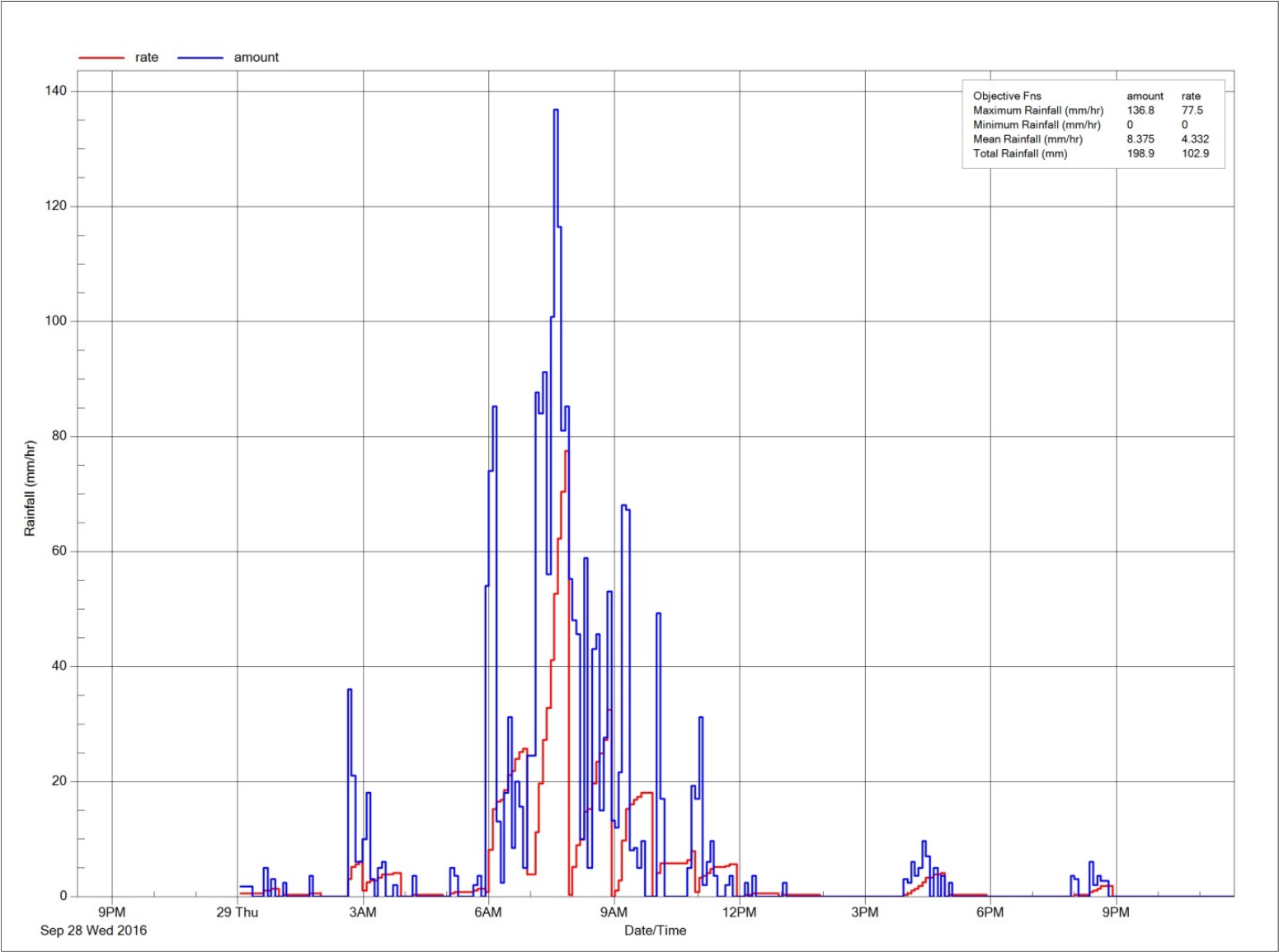
FIGURE 1

Rainfall Accumulation Rainfall Event of September 28 & 29, 2016



Source: Weather Underground

FIGURE 2
Rainfall Increment and Intensity
Rainfall Event of September 28 & 29, 2016



MAP 1

Locations of Reported Basement Flooding

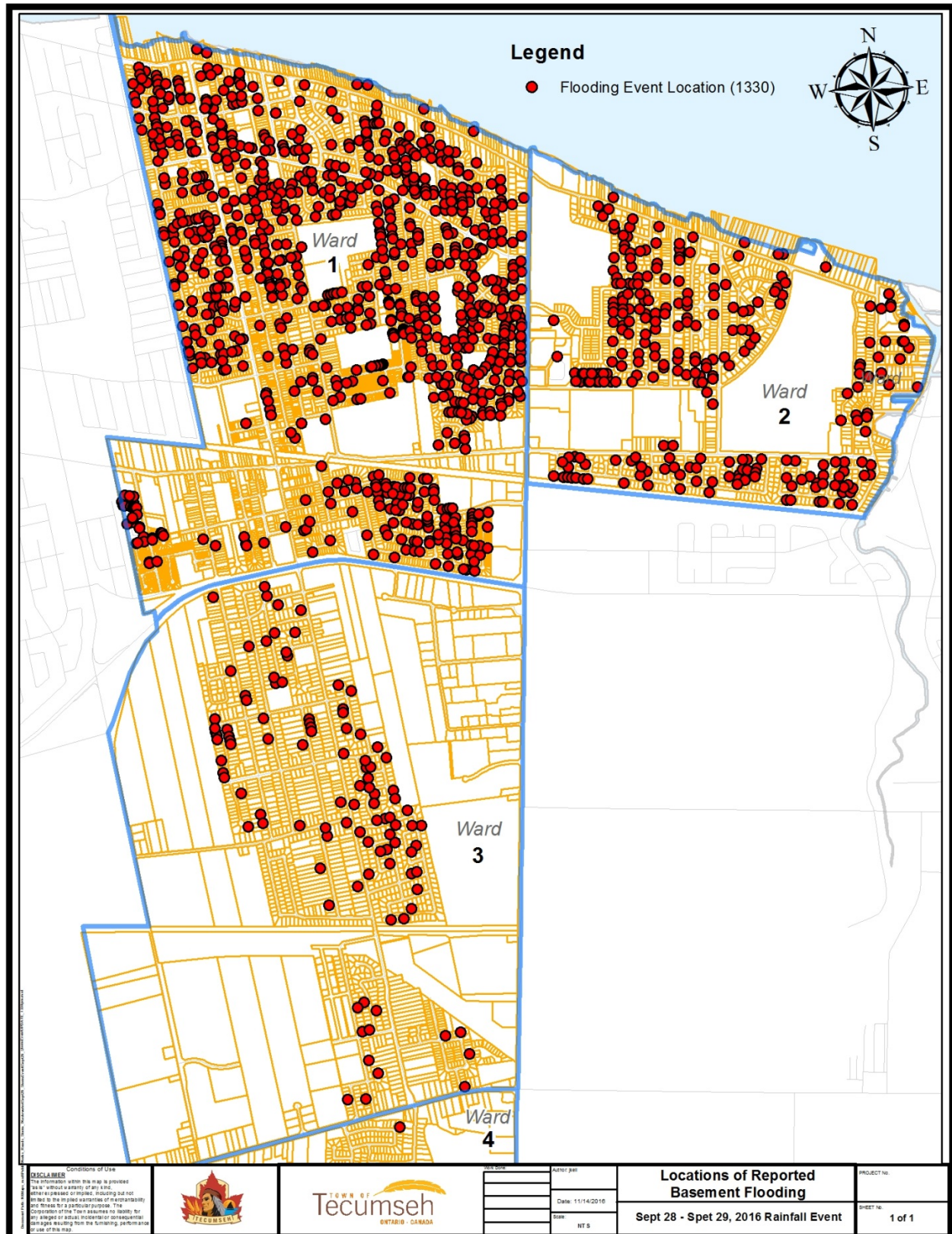
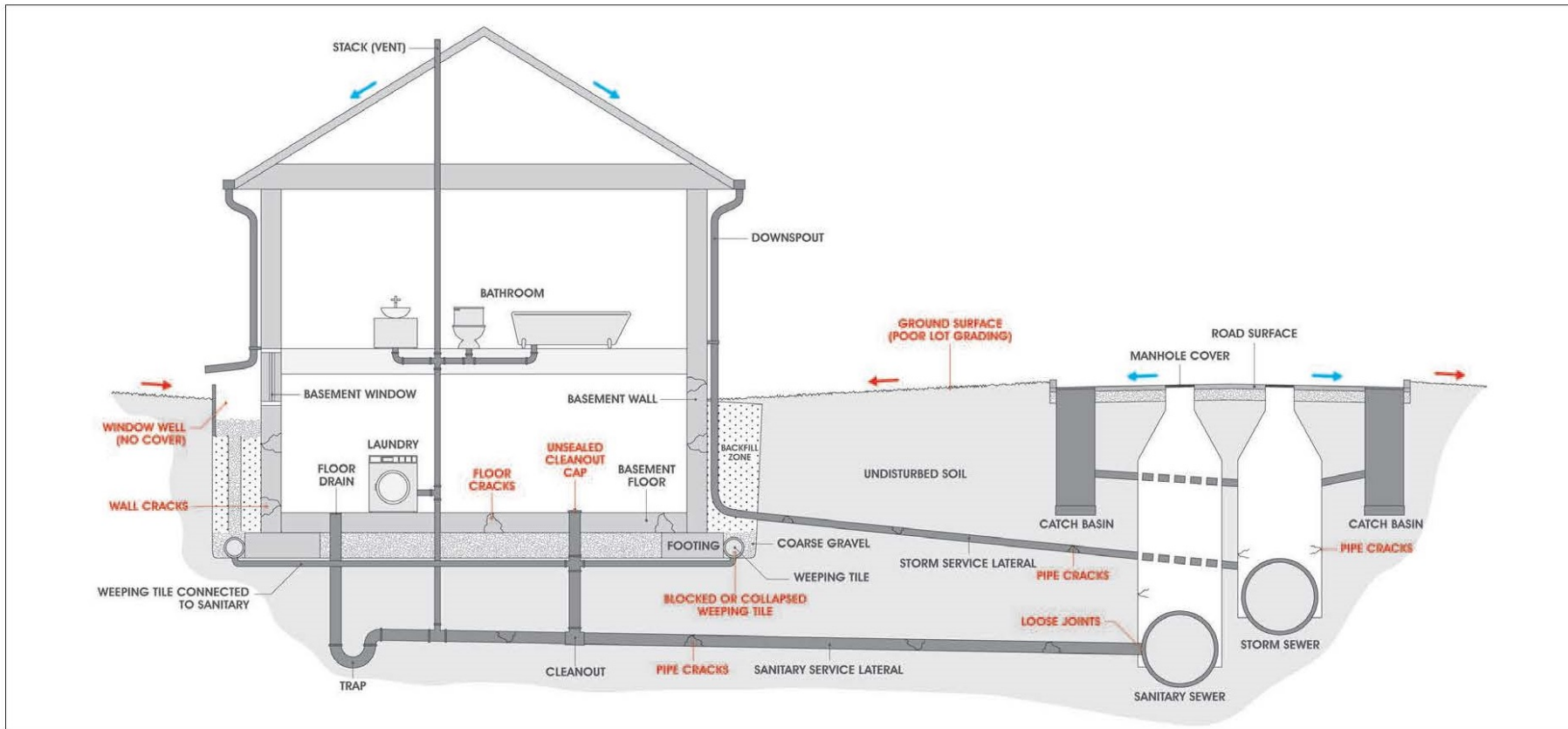


FIGURE 3

How Flooding can occur in a Home: Infiltration Flooding, Overland Flooding and Sewer Backup
Some Conditions that can lead to Basement Flooding

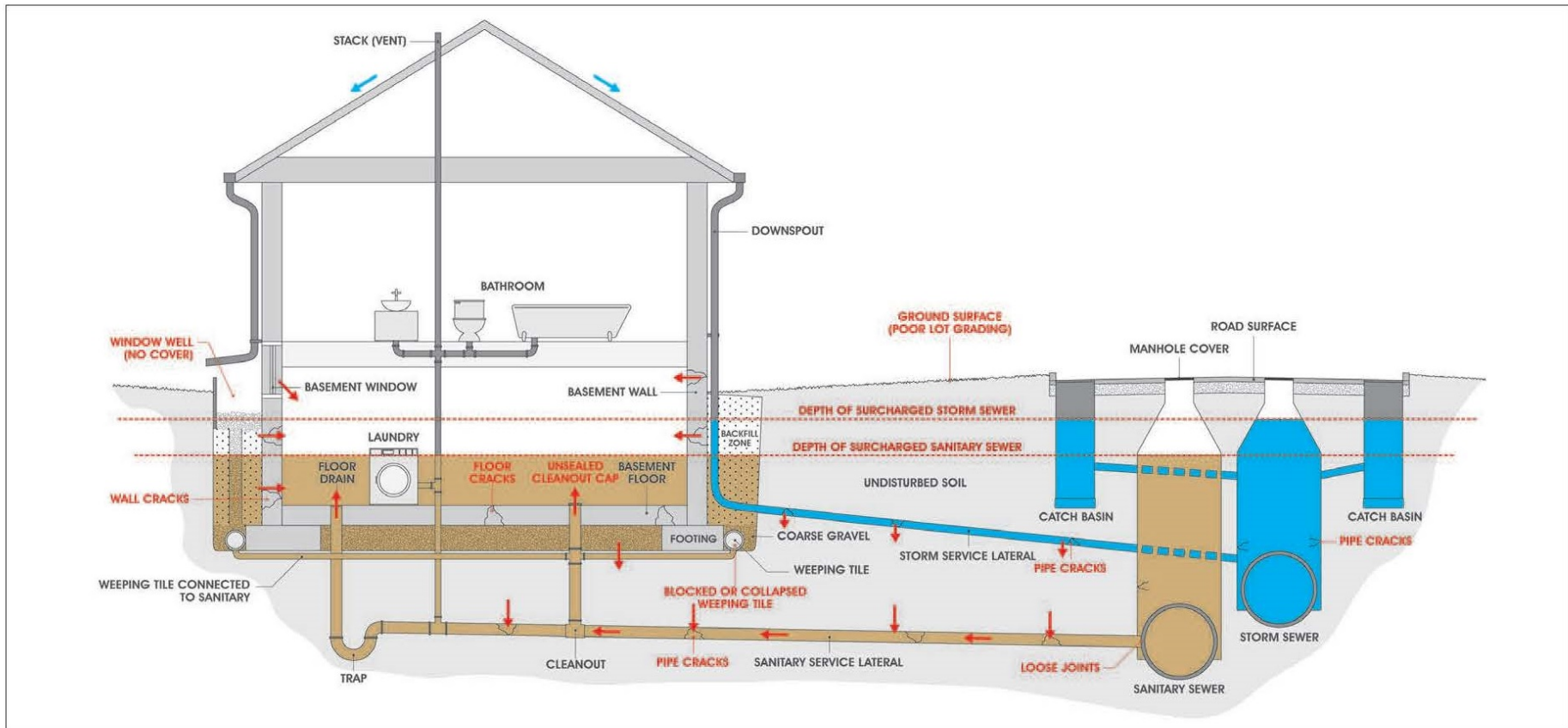


What to look for in this diagram

This diagram shows a home that is at risk of basement flooding from infiltration flooding, overland flooding and sewer backup. In this diagram:

- The cracks in the foundation wall and basement floor are unsealed.
- Downspouts are connected to the municipal sewer system or are discharging too close to the foundation.
- The yard is improperly graded and sloped toward the home.
- The weeping tiles are connected to the sanitary sewer lateral.
- The weeping tiles have not been maintained and are damaged.
- There is no backwater valve in place.
- The sewer laterals have not been maintained, are cracked and have loose joints.
- The storm sewer lateral has not been severed and is prone to exfiltration.
- The backfill area beside the foundation wall is uncapped.
- The sewer cleanout is uncapped and unsealed.
- There is no window well cover in place.

FIGURE 4
How Sewer Backup can Enter a Home



What to look for in this diagram

This diagram shows how sewer backup can enter a home. In this diagram:

- The sanitary sewer is surcharging and pushing sewage back into the home through the sanitary sewer lateral.
- Sewage is entering the basement through plumbing fixtures, including the basement floor drain and the unsealed sewer cleanout.
- Because the weeping tiles are connected to the sanitary sewer, sewage has been forced into the weeping tiles and is infiltrating into the basement through cracks in the basement walls.
- In this instance, the municipal storm sewer is also surcharging, and forcing storm sewage into the home's storm sewer lateral. High pressure storm sewage is exfiltrating from the storm sewer lateral and entering the sanitary sewer lateral, thereby increasing the amount of sewage that enters the basement.
- The home's sanitary sewer lateral is also in disrepair, and water is entering through cracks and loose joints.

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-80

A BY-LAW OF THE CORPORATION OF THE TOWN OF TECUMSEH TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$267,100.00 TOWARDS THE COST OF THE NORTH TALBOT ROAD SANITARY SEW.

AND WHEREAS subsection 401 (1) of the Municipal Act, 2001, as amended (the “Act”) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation of The Town of Tecumseh (the “Municipality”) has passed the By-law or By-laws, as applicable, enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law authorizing the capital work described in column (2) of Schedule “A” (individually a “Capital Work” and collectively the “Capital Works”, as the case may be), and authorizing the entering into of a Financing Agreement dated effective as of May 01, 2012 for the provision of temporary and long term borrowing from Ontario Infrastructure and Lands Corporation (“OILC”) in respect of the Capital Work(s) (the “Financing Agreement”) and the Municipality desires to issue debentures for the Capital Work(s) in the amount or respective amounts, as applicable, specified in column (5) of Schedule “A”;

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority, the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority, would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority, by the Ontario Municipal Board pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted an application to OILC for long term borrowing through the issue of debentures to OILC in respect of the Capital Work(s) (the “Application”) and the Application has been approved;

AND WHEREAS to provide long term financing for the Capital Work(s) and to repay certain temporary advances in respect of the Capital Work(s) made by OILC pursuant to the Financing Agreement, it is now deemed to be expedient to borrow money by the issue of amortizing debentures in the principal amount of \$267,100.00 dated December 01, 2016 and maturing on December 01, 2021, and payable in semi-annual instalments of combined principal and interest on the first day of June and on the first day of December in each of the years 2017 to 2021, both inclusive on the terms hereinafter set forth;

NOW THEREFORE the Council of The Corporation of the Town of Tecumseh enacts as follows:

1. For the Capital Work(s), the borrowing upon the credit of the Municipality at large of the principal amount of \$267,100.00 and the issue of amortizing debentures therefor to be repaid in semi-annual instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of amortizing debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said principal amount of \$267,100.00 (the "Debentures"). The Debentures shall bear the Municipality's municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the principal amount of \$267,100.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Debentures (the "Obligations"), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated December 01, 2016, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 1.76% per annum and mature during a period of 5 year(s) from the date thereof payable semi-annually in arrears as described in this section. The Debentures shall be paid in full by December 01, 2021 and be payable in equal semi-annual instalments of combined principal and interest on the first day of June and on the first day of December in each of the years 2017 to 2021, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, as set forth in Schedule "C" attached hereto and forming part of this By-law ("Schedule "C").
6. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "**Toronto Business Day**")

7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

“Prime Rate” means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **“Reference Banks”**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **“Prime Rate”** shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

8. In each year in which a payment of equal semi-annual instalments of combined principal and interest becomes due in respect of the Capital Work(s) including the last ‘non-equal’ instalment, there shall be raised as part of the Municipality’s general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule “C” to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered

holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the

new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.

16. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.
20. Subject to the Municipality's investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.
21. This By-law takes effect on the day of passing.

By-law read a first and second time this 22nd day of November, 2016

By-law read a third time and finally passed this 22nd day of November, 2016

Gary McNamara
Mayor

Laura Moy
Clerk/Director of Staff Service

The Corporation of The Town of Tecumseh

Schedule “A” to By-law Number 2016-80

(1)	(2)	(3)	(4)	(5)	(6)
By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
	North Talbot Road Sanitary Sew	\$3,060,250.00	\$791,000.00	267,100.00	5 year(s)

The Corporation of The Town of Tecumseh
Schedule “B” to By-law Number 2016-80

No. 2016-01	\$267,100.00
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C A N A D A
Province of Ontario
The Corporation of The Town of Tecumseh

FULLY REGISTERED INTEREST RATE 1.76% AMORTIZING DEBENTURE
The Corporation of The Town of Tecumseh (the “Municipality”), for value received,
hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”)

or registered assigns, subject to the Conditions attached hereto which form part hereof (the “Conditions”), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (December 01, 2021), the principal amount of

TWO HUNDRED SIXTY-SEVEN THOUSAND ONE HUNDRED DOLLARS
----- (\$267,100.00) -----

by equal semi-annual instalments of combined principal and interest on the first day of June and on the first day of December in each of the years 2017 to 2021, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Amortizing Debenture Schedule (the “Amortization Schedule”) and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions, interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the closing date, or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 1.76 % per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule. Interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the “OILC Act, 2011”) hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of indebtedness evidenced by this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The Town of Tecumseh as at the 1st day of December, 2016.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2016-80 of the Municipality duly passed on the 22nd day of November, 2016 (the “By-law”), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: December 01, 2016

_____	(Seal)_____
Gary McNamara, Mayor	Luc Gagnon, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.	
Ontario Infrastructure and Lands Corporation	
by: _____	by: _____
Authorized Signing Officer	Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of amortizing debentures in the principal amount of \$267,100.00 dated December 01, 2016 and maturing on December 01, 2021 payable in equal semi-annual instalments of combined principal and interest on the first day of June and on the first day of December in each of the years 2017 to 2021, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "Debenture") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Municipal Board over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

December 01, 2016

Ed Hooker, Barrister and Solicitor
Wolf Hooker Professional Corporation

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “Debentures” and individually a “Debenture”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any Payment Date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding Payment Date.
7. The Municipality shall make all payments in respect of equal semi-annual instalments of combined principal and interest including the last 'non-equal' instalment on the Debentures on the Payment Dates commencing on June 01, 2017 and ending on December 01, 2021 as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "**Toronto Business Day**"), and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable

disappearance, theft or destruction, provided that the applicant shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the financing agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, OILC, at its discretion, shall assess any losses that it may incur as a result of the termination as follows: if on the date of termination the outstanding principal balance on the Debentures is less than the net present value of the Debentures, the Municipality shall pay the difference between these two amounts to OILC.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a

Toronto Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Toronto Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **“Prime Rate”** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **“Reference Banks”**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **“Prime Rate”** shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

THE CORPORATION OF THE TOWN OF TECUMSEH
Schedule "C" to By-law Number 2016-80

LOAN AMORTIZATION SCHEDULE

Loan.....: 1600
 Name.....: The Corporation of The Town of Tecumseh
 Principal: 267,100.00
 Rate.....: 01.76%
 Term.....: 5 Years
 Paid.....: Semi-annual
 Prin/Int.: 28,019.75
 Matures..: 12/01/2021

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
<hr/>					
1	06/01/2017	28,019.75	25,669.27	2,350.48	241,430.73
2	12/01/2017	28,019.75	25,895.16	2,124.59	215,535.57
3	06/01/2018	28,019.75	26,123.04	1,896.71	189,412.53
4	12/01/2018	28,019.75	26,352.92	1,666.83	163,059.61
5	06/01/2019	28,019.75	26,584.83	1,434.92	136,474.78
6	12/01/2019	28,019.75	26,818.77	1,200.98	109,656.01
7	06/01/2020	28,019.75	27,054.78	964.97	82,601.23
8	12/01/2020	28,019.75	27,292.86	726.89	55,308.37
9	06/01/2021	28,019.75	27,533.04	486.71	27,775.33
10	12/01/2021	28,019.75	27,775.33	244.42	0.00
<hr/>					
		280,197.50	267,100.00	13,097.50	

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-81

Being a by-law to amend By-law 85-18,
the Town's Comprehensive Zoning By-law
for those lands in the former Township of Sandwich South.
(D19 1855MAN – 1855 Manning Road/County Road 19)

WHEREAS By-law No. 85-18 is the Town's comprehensive zoning by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Tecumseh, for lands situated within the former Township of Sandwich South;

AND WHEREAS the Council of the Corporation of the Town of Tecumseh deems it necessary and in the best interest of proper planning to further amend By-law No. 85-18;

AND WHEREAS this By-law conforms to the Sandwich South Official Plan in effect for the Town of Tecumseh for lands in the former Township of Sandwich South, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. That Schedule "A", Map 3, to By-law 85-18, as amended, is hereby further amended by changing the zoning classification for those lands as depicted on Schedule "A" attached hereto and forming part of this by-law from "Industrial Zone (M1)" to "Industrial Zone (M1-25)".
2. That By-law 85-18, Section 14, Industrial Zone (M1) Regulations, as amended, is hereby further amended by the addition of a new subsection 14.3.25 to immediately follow subsection 14.3.24 and to read as follows:

"14.3.25 Defined Area M1-25 as shown on Schedule "A", Map 3, of this By-Law.

a) Permitted Uses

- i) All uses permitted in the Industrial Zone (M1);
- ii) Commercial recreation establishment.

b) Permitted Building and Structures

- i) Buildings and structures for the uses permitted in subsection 14.3.25 a) of this By-law;
- ii) Accessory buildings and structures for the uses permitted in subsection 14.3.25 a) of this By-law.

c) Zone Provisions

All lot and building requirements for the permitted buildings and structures permitted in subsection 14.3.25 a) shall be in accordance with subsections 14.1.3 to 14.2.5, inclusive of this By-law.

d) Additional Regulations

Notwithstanding any other provisions of this By-law to the contrary, the provisions of subsection 14.1.6 of this By-law shall not apply to lands zoned M1-25”

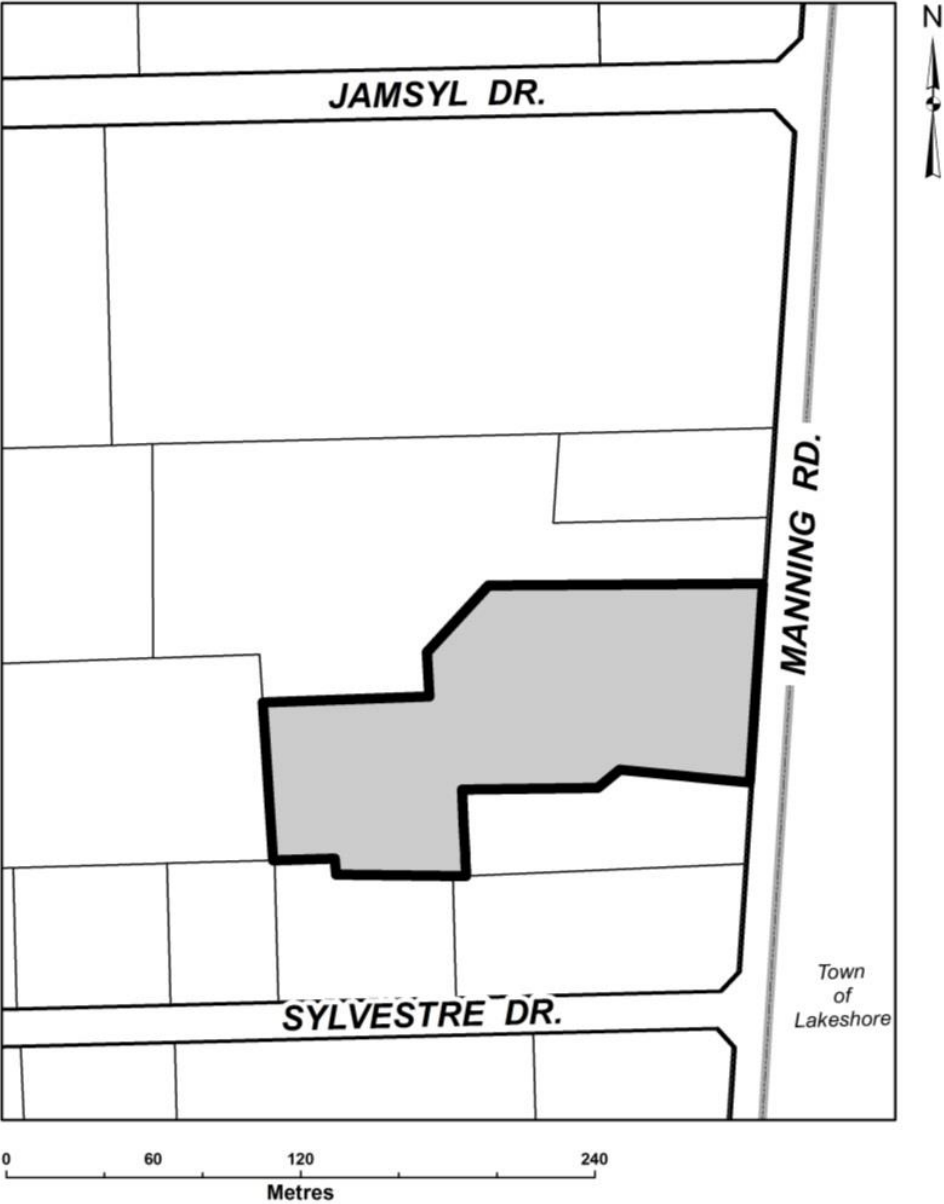
4. This By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 34 of the *Planning Act, R.S.O. 1990*.


READ a first, second, third time and finally passed this 22nd day of November, 2016.

Gary McNamara, Mayor

Laura Moy, Clerk

SCHEDULE "A"
1855 MANNING ROAD
TOWN OF TECUMSEH



 Change from "M1" to "M1-25"

This is Schedule "A" to By-law No. 2016-81.
Passed the 22nd day of November, 2016.

Signed

Mayor

Clerk

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW 2016-82

Being a by-law to prescribe a tariff of administrative fees and charges for the Town of Tecumseh

WHEREAS Section 391 of *The Municipal Act*, 2001 S.O. 2001, c. M.25 authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control;

AND WHEREAS *The Municipal Act*, 2001 S.O. 2001, c. M.25 grants a municipality the power to pass by-laws that impose specific fees for licensing, services, permits and other reasons;

AND WHEREAS Section 69 of *The Planning Act*, R.S.O. 1990, c.P.13 grants a Council of a municipality, by by-law, and a planning board, by resolution, authority to establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 446(1) of *The Municipal Act 2001* S.O. 2001, c. M.25 authorizes a municipality under this or any other Act or under a bylaw under this or any other Act to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

AND WHEREAS the Council of The Corporation of the Town of Tecumseh deems it desirous to prescribe administrative fees and charges for The Corporation of the Town of Tecumseh, not otherwise prescribed by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. In this By-law:
 - (a) "Council" means the municipal Council of The Corporation of the Town of Tecumseh;
 - (b) "Month" means any consecutive thirty day time period;
 - (c) "Town" means The Corporation of the Town of Tecumseh;
 - (d) "Treasurer" means the Treasurer of The Corporation of the Town of Tecumseh.
2. Schedules "A" to "H" attached hereto and forming part of this By-law shall be adopted and prescribed as the administrative fees or charges for the Town.
3. Any person who makes an application to, or a request for services of, or enters into an agreement with, or obtains an approval from, the Town, in respect of the things or matters set out in this By-law, shall pay to the Treasurer the applicable administrative fees or charges set out in the Schedules "A" to "H" of this By-law unless otherwise provided for in this By-law, and such administrative fees and charges are not refundable and are payable upon the person making such application or request for services or entering into such agreement or obtaining such approval.

4. The administrative fees and charges listed in Schedules “A” to “H” attached to this By-law will be subject to applicable taxes including but not limited to Harmonized Sales Tax (HST).
5. Interest on all amounts due and unpaid shall be charged at the rate of 2.0 percent per Month.
6. Any administrative fees or charges imposed under this By-law constitute a debt of the person to the Town and may be added by the Treasurer, together with interest, to the tax roll for any real property in the municipality all of the owners of which are responsible for paying such administrative fees and charges to be collected in like manner as municipal taxes.
7. Nothing in this By-law shall be so construed as to prevent the Council from reducing or waiving any administrative fee or charge set under this By-law.
8. Should any section, subsection, clause or provision of this By-law or its Schedules “A” to “H” be declared by a court of competent jurisdiction to be invalid, the said section, subsection, clause or provision shall not affect the validity of this By-law or its Schedules “A” to “H” as a whole or any part thereof, other than the part so declared to be invalid.
9. That By-laws No. 2015-82 and No. 2016-18, 2016-65 and any by-law inconsistent with this by-law are hereby repealed.
10. This by-law may be cited as the “Administrative Fees and Charges By-law”.
11. This By-law shall come into force and take effect on January 1, 2016.

READ a first, second and third time and finally passed this 22nd day of November, 2016.

Gary McNamara, Mayor

“Seal”

Laura Moy, Clerk

SCHEDULE A
By-Law No. 2016-82

General Administration

TYPE OF FEE	2017 FEES	2016 FEES	HST
Archival Research - per hour or part thereof with a minimum fee of one hour plus cost of photocopying or plotting	\$ 147.61	\$ 145.00	Y
Photocopies (per page)			
a) 11inch X 17 inch	\$ 0.62	\$ 0.61	Y
b) 8-1/2 inch x 11 inch	\$ 0.31	\$ 0.30	Y
c) 8-1/2 inch x 14 inch	\$ 0.56	\$ 0.55	Y
d) Bound publications	\$ 5.77	\$ 5.67	Y
Maps, plans on plotter - per square foot	\$ 3.21	\$ 3.15	Y
Large Format Scanning - per square foot	\$ 2.25	\$ -	Y
Geo-referenced data (reference Policy #43)			
a) Each Segment (layer)	20% of Cost	20% of Cost	Y
b) Per parcel/entity	\$ 0.20	\$ 0.20	Y
c) Data production service fee	\$ 51.36	\$ 50.45	Y
Digital data on CD/DVD	\$ 51.36	\$ 50.45	Y
Compliance Reports			
a) Building	\$ 73.00	\$ 71.00	N
b) Fire	\$ 63.00	\$ 60.00	N
c) Public Works	\$ 63.00	\$ 61.00	N
d) Tax Certificates	\$ 63.00	\$ 60.00	N
Municipal Paraphernalia			
a) Town pins - each	\$ 0.44	\$ 0.44	Y
b) Town golf shirts - each	\$ 22.79	\$ 22.79	Y
c) Fleece Blanket	\$ 18.36	\$ 18.36	Y
d) Baseball Caps	\$ 9.29	\$ 9.29	Y
e) Coffee mugs	\$ 4.69	\$ 4.69	Y
f) Town of Tecumseh flags	\$ 126.77	\$ 126.77	Y
g) Canadian flags	\$ 47.57	\$ 47.57	Y
h) Ontario flags	\$ 47.57	\$ 47.57	Y
Return Cheque	\$ 27.00	\$ 27.00	N
Burial permit	\$ 15.00	\$ 15.00	N
Reprint Tax Bills	\$ 10.00	\$ 10.00	N
Tax Registration administration fee	\$210 plus costs	\$200 plus costs	N

SCHEDULE B
By-Law No. 2016-82

Fire Department

TYPE OF FEE	2017 FEES	2016 FEES	HST
Property Inspection by request; Determination of occupancy; New construction (Ontario Building Code); Licensing (Liquor Licensing Board of Ontario); Change in property use			
a) Sq. Ft from 0 to 2,500	\$ 66.15	\$ 62.86	Y
b) Sq. Ft from 2,501 to 5,000	\$ 96.68	\$ 93.74	Y
c) Sq. Ft. from 5,001 to 10,000	\$ 142.52	\$ 123.51	Y
d) Sq. Ft. from 10,001 to 20,000	\$ 254.51	\$ 245.91	Y
e) Sq. Ft. from 20,001 and over	\$ 381.77	\$ 369.42	Y
Fire assistance for private standby beyond normal fire protection at Commercial or industrial premises: per hour per manned apparatus	\$ 427.57	\$ 410.00	Y
Risk & Safety Management Plan Review - Level 1 Propane Facility	\$ 218.85	\$ 207.66	Y
Risk & Safety Management Plan Review - Level 2 Propane Facility ** Note 1	\$ 1,669.51	\$ 1,621.70	
Engineering Peer Review of RSMP Submits	at cost		
Daycare Inspection License approval	\$ 66.15	\$ 62.83	Y
Daycare Inspection License approval follow-up	\$ 25.44	\$ 19.82	Y
Fire Inspection of apartments, boarding and lodging houses made under retrofit apartments in single family dwelling			
a) Owner's Request	\$ 254.51	\$ 245.93	Y
b) From Complaint	\$ 381.77	\$ 369.42	Y
c) Orders Issued	\$ 381.77	\$ 369.42	Y
Fire flow testing private hydrants or request for flow test information	\$ 66.15	\$ 62.83	Y
Fire Scene photographs on disc	\$ 9.16	\$ 7.70	Y
Room Rental	\$ 137.43	\$ 131.28	Y
Training Tower Rental			
a) Building rental	\$ 325.75	\$ 313.67	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
Smoke House Rental			
a) Building rental	\$ 427.52	\$ 415.31	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
c) Materials	\$ 106.86	\$ 102.61	Y
Confined Space Rental			
a) Building rental	\$ 432.65	\$ 415.31	Y
b) Staffing (Other duties rate)	2 FF	2 FF	Y
Fire Vehicle Standby with 4 Firefighters	\$ 450.00		Y
Use of Firehall for Carwash	\$ 25.00		Y

**** Note 1** - Legal and/or engineering/consulting fees, if required, will be added to the base fee

SCHEDULE C
By-Law No. 2016-82

Police Services

TYPE OF FEE	2016 FEES	2015 FEES	HST	Note Ref
Criminal Record, Police Record & Vulnerable Sector Check (Employment)	\$ 51.00	\$ 50.00	N	2
Duplicate Copy of Criminal & Police Record Check	\$ 660.00	\$ 650.00	N	4
Criminal Record, Police & Vulnerable Sector Check (Volunteer)	\$ 50.44	\$ 49.56	Y	3
Fingerprints (OPP charge) *	\$ 50.44	\$ 49.56	Y	
Fingerprints (LIVESCAN – on behalf of RCMP) *	\$ 53.00	\$ 52.00	N	
Traffic/Motor Vehicle Collision Report	\$ 22.00	\$ 22.00	N	
Occurrences Confirmation/Incident Reports	\$ 16.00	\$ 16.00	N	
Technical Traffic Collision Reports	\$ 32.74	\$ 31.86	Y	
Reconstructionist Report	\$ 1,000.00	\$ 1,000.00	Y	6
Alarm Registration Fee	\$ 20.00	\$ 16.00	N	

* Fee payable to Minister of Finance

Note 1: These are no longer provided by detachment. Must be obtained by through FOI process.

Note 2: Any OPP detachment is obligated to provide clearances for residents of any OPP policed area. Not limited to residents. HST exempt.

Note 3: No charge, as per OPP Fee Schedule.

Note 4: Included on OPP Fee Schedule.

Note 5: Fingerprinting no longer performed at Tecumseh Detachment. All fingerprinting is now digital process, centralized at Essex OPP detachment.

Note 6: While these reports are rare, they are included on OPP Fee Schedule.

SCHEDULE D
By-Law No. 2016-82

Planning Department				
TYPE OF FEE		2017 FEES	2016 FEES	HST
Application for Consent per severed lot See Note 1		\$ 550.00	\$ 550.00	N
Change a Conditional approval		\$ 150.00	\$ 150.00	N
Special Meeting Fee		\$ 550.00	\$ 550.00	N
Application Fee Minor Variance		\$ 550.00	\$ 550.00	N
Application Fee Official Plan Amendment	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Zoning By-law Amendment Regulation	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Zoning By-law Amendment Minor See Note 2	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 250.00	\$ 250.00	
	Total	\$ 1,250.00	\$ 1,250.00	
Application Fee Holding removal By-law		\$ 700.00	\$ 700.00	N
Application Fee Temporary Use By-law	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 250.00	\$ 250.00	
	Total	\$ 1,250.00	\$ 1,250.00	
Application Fee Renewal Temporary Use By-law		\$ 700.00	\$ 700.00	N
Application Fee Plan of Sub-division/Condominium	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Part Lot Control By-law		\$ 700.00	\$ 700.00	N
Application Fee Development Control Agreement New	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 3,500.00	\$ 3,500.00	
	Total	\$ 5,500.00	\$ 5,500.00	
Application Fee Development Control Agreement Amendment	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,500.00	\$ 1,500.00	
Application Fee Site Plan Control Agreement new	Fee	\$ 2,000.00	\$ 2,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 2,500.00	\$ 2,500.00	
Application Fee Site Plan Control Agreement Major	Fee	\$ 1,000.00	\$ 1,000.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,500.00	\$ 1,500.00	
Application Fee Site Plan Control Agreement Minor See Note 3	Fee	\$ 700.00	\$ 700.00	N
	Deposit	\$ 500.00	\$ 500.00	
	Total	\$ 1,200.00	\$ 1,200.00	

Note 1: Where multi-lot development is proceeding by consent, one application and \$500 fee will be required per each new, individual lot proposed to be created.

Note 2: A minor zoning by-law amendment application is proposed to include the following: For sites currently zoned Agricultural - any addition to the permitted range of users; for sites already zoned - any change to existing regulations.

Note 3: Upon the depletion of the \$500 deposit amount required to cover the costs for outside technical services (including but not limited to, engineering and legal services), the applicant will be required to submit an additional deposit of \$500. All costs incurred by the Town for outside technical services over and above the deposit will be reimbursed to the Town by the applicant

SCHEDULE E
By-Law No. 2016-82

Public Works				
TYPE OF FEE		2017 FEES	2016 FEES	HST
Sanitary Sewer Inspections a) within road and 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
b) beyond 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
Storm Sewer Inspections a) within road and 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
b) beyond 5 ft back of curb	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,132.00	\$ 1,130.00	
Curb Cuts	Fee	\$ 66.00	\$ 65.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 566.00	\$ 565.00	
Road Crossings	Fee	\$ 260.00	\$ 255.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,260.00	\$ 1,255.00	
Culverts	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Weed cutting a) minimum charge b) hourly rate				
		\$ 253.00	\$ 220.00	Y
		\$ 293.24	\$ 255.00	Y
Construct a paved driveway entrance	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Construct an unpaved driveway entrance	Fee	\$ 132.00	\$ 130.00	N
	Indemnity	\$ 500.00	\$ 500.00	
	Total	\$ 632.00	\$ 630.00	
Signs a) Handicap, Fire Route & No Parking b) Sign Posts				
		\$ 56.00	\$ 55.00	N
		\$ 56.00	\$ 55.00	N
General labour charges per hour		\$ 63.25	\$ 55.00	Y
Drainage Tiles Inspection Municipal Drain Apportionment Agreement		\$ 61.00	\$ 60.00	N
		\$ 175.00	\$ 175.00	N

SCHEDULE F
By-Law No. 2016-82

Parks and Recreation			
TYPE OF FEE	2016 FEES	2015 FEES	HST
Pavilion Rental			
a) Private Use	\$ 115.00	\$ 113.00	Y
b) Commercial Corporations	\$ 198.50	\$ 195.00	Y
c) School Use	\$ 58.00	\$ 57.00	Y
d) Lacasse Pavillion/Leisure Pool Rental Combo	\$ 58.00	\$ 57.00	Y
Room Rentals - Arena			
a) Affiliated Comm. Organizations (Local Non-profit)	\$ 38.00	\$ 37.00	Y
b) Private use	\$ 142.50	\$ 140.00	Y
c) Private use with Facility Staff set-up	\$ 173.00	\$ 170.00	Y
d) Private use - with kitchen	\$ 219.00	\$ 215.00	Y
e) Private use - with kitchen with Facility Staff set-up	\$ 249.50	\$ 245.00	Y
f) Hourly Rate (Profit Organization (hourly))	\$ 30.50	\$ 30.00	Y
Audio Visual Equipment			
a) Overhead Projector & Screen	\$ 23.00	\$ 23.00	Y
b) TV/DVD Player	\$ 23.00	\$ 23.00	Y
c) Podium/Sound System	\$ 23.00	\$ 23.00	Y
Room Rentals - Optimist Club			
a) Affiliated Comm. Organizations (Local Non-profit)	\$ 38.00	\$ 37.00	Y
b) Private use	\$ 142.50	\$ 140.00	Y
c) Private use - with kitchen	\$ 168.00	\$ 165.00	Y
d) Hourly Rate (Profit Organization (hourly))	\$ 30.50	\$ 30.00	Y
e) Entire Building - All Day Use	\$ 259.00	\$ 255.00	Y
Parks Commemorative Program			
a) Park Bench with concrete pad	\$ 1,600.00	\$ 1,600.00	N
b) Tree Planting donation	\$ 500.00	\$ 500.00	N
Court Keys			
a) Tennis Court	\$ 25.00	\$ 25.00	Y
b) Tennis Court (1/2 season starting Sept. 1st)	\$ 12.50	\$ 12.50	Y
c) Pickleball/per person	\$ 25.00	\$ 25.00	Y
d) Pickleball/per person (1/2 season starting Sept. 1st)	\$ 12.50	\$ 12.50	Y
Special Event - Lakewood Park			
Special Event 1 day (Non-Paid Admission Events)*	\$ 500.00	\$ -	Y
Special Event 1 day	\$ 1,000.00	\$ 1,000.00	Y
Special Event 2 day	\$ 1,750.00	\$ 1,750.00	Y
Special Event 3 day	\$ 2,250.00	\$ 2,250.00	Y
Special Event 4 day	\$ 2,750.00	\$ 2,750.00	Y
Special Event Hydro (per day - North only)	\$ 200.00	\$ 200.00	Y
Wedding Ceremonies (Lakewood South)	\$ 250.00	\$ 250.00	Y
Wedding Receptions (Lakewood South)	\$ 750.00	\$ 750.00	Y
Parking at Lakewood (green space - per day)	\$ 1,000.00	\$ 1,000.00	Y
Greenspace Parking - damage deposit	\$ 500.00	\$ 500.00	N
Garbage collection Town staff (per can/per day)	\$ 2.25	\$ 2.25	Y
Special Event Set-up & Take down (per day)	\$ 310.00	\$ 310.00	Y
Special Event - Lacasse Park/McAuliffe Park			
Special Event 1 day (Non-Paid Admission Events)*	\$ 500.00	\$ -	Y
Special Event 1 day	\$ 750.00	\$ 750.00	Y
Special Event Tent rental (15' X 15' - 1-3 days)	\$ 225.00	\$ 225.00	Y
Non-profit Triathlon/Cross country/Walkathon Park			
Rental (per hour - maximum 5 hours)	\$ 84.00	\$ 83.00	Y
School (per hour - maximum 5 hours)	\$ 50.00	\$ -	Y
Additional Special Event Charges			
Special Event - Hosted in Municipal Parking Lot**	\$ 195.00	\$ -	Y
Building Key Deposit	\$ 200.00	\$ -	Y
Security Deposit for Noise Bylaw Exemptions	\$ 500.00	\$ 500.00	N
Mapping services (IT Department) - 3 hours	\$ 132.00	\$ 130.00	Y
Food/Beverage Sales	\$ 254.50	\$ 250.00	Y

Security Fencing: 120 Panels - 6ft high x 8ft wide 90 Panels - 3.5ft high x 7ft wide			
a) Per Panel (1 - 5 day event) delivered only	\$ 3.50	\$ 3.50	Y
b) Per Panet (1 month) delivered only	\$ 6.50	\$ 6.50	Y
c) Per Panel (1 - 5 day event) installed	\$ 5.50	\$ 5.50	Y
d) Per Panel (1 month) installed	\$ 8.50	\$ 8.50	Y
Sports Fields rental (Max 4 hr block)			
Ball Diamond - Adult	\$ 33.00	\$ 32.00	Y
Ball Diamond - Youth	\$ 19.00	\$ 18.00	Y
Ball Diamond with lights - Adult	\$ 53.00	\$ 52.00	Y
Ball Diamont with lights - Youth	\$ 32.00	\$ 31.50	Y
Soccer Pitch - Adult	\$ 33.00	\$ 32.00	Y
Soccer Pitch - Youth	\$ 18.50	\$ 18.00	Y
User Group: per registrant (Ball/Soccer)	\$ 5.00	\$ 5.00	N
Ice Rental - hourly			
Ice Rental - Prime Time (effective April 1)	\$ 167.00	\$ 165.50	Y
Ice Rental - Non- Prime Time (Starting April 1)	\$ 134.00	\$ 132.00	Y
1-8 people: Non-Prime 6am-3pm (Party / small group instruction)	\$ 114.00	\$ 112.00	Y
Summer Training Ice - June to August Saturday 2:00pm - 6:00 pm Sunday 9:00am - 2:00pm			
1/3 Ice: Ice barriers mandatory (max 5 players excluding coaches)	\$ 60.00	\$ 60.00	Y
1/2 Ice: Ice barriers mandatory (max 8 players excluding coaches)	\$ 75.00	\$ 75.00	Y
Summer Weekend Sat/Sun 8am-4pm (June to August)	\$ 114.00	\$ 112.00	Y
Tournament/Event booking 35 hrs or more April - Aug	\$ 114.00	\$ 112.00	Y
Municipal or Municipal partnership program April - Aug	\$ 114.00	\$ 112.00	Y
Lifecycle Hourly Capital Surcharge (effective January 1)	\$ 4.00	\$ -	Y
Lifecycle Hourly Capital Surcharge (effective April 1)	\$ 5.00	\$ 2.00	Y
Public Skating (price increase effective September)			
Open/Parent & Tot/Seniors	\$ 3.54	\$ 3.54	Y
Open/Parent & Tot/Seniors Skating Pass	\$ 35.40	\$ 30.00	Y
Family rate (up to 5)	\$ 11.06	\$ 11.06	Y
Family rate weekday program pass	\$ 55.00	\$ 55.00	Y
Figure Skating Practice (day use if available)	\$ 6.19	\$ 6.19	Y
Sponsorship (per hour)	\$ 245.00	\$ 225.00	Y
Weekend Public Skating - Individual	\$ 4.42	\$ 3.98	Y
Weekend Public Skating - Family (up to 5 people)	\$ 13.27	\$ 11.06	Y
Shinny Hockey (per person)	\$ 6.19	\$ 6.19	Y
Shinny Weekday Pass	\$ 61.95	\$ 61.95	Y
Senior Shinney Hockey	\$ 4.42	\$ 4.42	Y
Arena Floor (Non ice rentals)			
a) Special Events (Not for Profit per hour)	\$ 95.00	\$ 94.00	Y
b) Lacross/ball hockey/inline skating etc (per hour)	\$ 66.00	\$ 65.00	Y
c) Commercial Rental (per day)	\$ 1,500.00	\$ 1,500.00	Y
d) Multiple Day Rental (to be negotiated)	Negotiated	Negotiated	Y
Skate Shop Rental per month (per contract)	\$ 330.00	\$ 330.00	Y
Program/Rental Administration Fees			
a) Program Transfer/Withdrawal Fee	\$ 10.18	\$ 10.00	Y
b) Rental Cancellation Fee	\$ 25.50	\$ 25.00	Y
c) Re-print Receipts	\$ 6.64	\$ 6.64	Y
Marketing and Advertising			
a) Ice Resurfacer Wrap - 1 year (Fee plus cost of wrap production/installation)	\$ 2,000.00	\$ 5,000.00	Y
b) Ice Resurfacer Wrap - 2 year (Fee plus cost of wrap production/installation)	\$ 3,900.00	\$ 9,750.00	Y
c) Ice Resurfacer Wrap - 3 year (Fee plus cost of wrap production/installation)	\$ 5,800.00	\$ 14,250.00	Y
d) Zamboni Decals (per side)	\$ 600.00	\$ -	Y
e) In-Ice Advertising	\$ 1,000.00	\$ -	Y
f) Rink Boards	\$ 600.00	\$ -	Y

g) 2nd Rink Board	\$ 500.00	\$ -	Y
h) Illuminated Wall Panel 3' X 15'	\$ 1,600.00	\$ -	Y
i) Illuminated Wall Panel 5' x 9'	\$ 1,200.00	\$ -	Y
j) Illuminated Wall Panel 5' x 5'	\$ 1,000.00	\$ -	Y
k) Activity Guide Ad - Full Page Cover	\$ 500.00	\$ -	Y
l) Activity Guide Ad - Full Page Inside	\$ 300.00	\$ 300.00	Y
m) Activity Guide Ad - 1/2 page	\$ 200.00	\$ 200.00	Y
n) Activity Guide Ad - 1/4 page	\$ 100.00	\$ 100.00	Y
Pool Rentals			
a) Pool with max 25 persons	\$ 65.00	\$ 61.00	Y
b) Pool with max 50 persons	\$ 125.00	\$ 120.00	Y
c) Pool with max 75 persons	\$ 175.00	\$ 170.00	Y
d) Pool with max 100 persons	\$ 205.00	\$ 200.00	Y
e) Pool & Slide with max 25 persons	\$ 117.00	\$ 115.00	Y
f) Pool & Slide with max 50 persons	\$ 171.00	\$ 168.00	Y
g) Pool & Slide with max 75 persons	\$ 230.00	\$ 225.00	Y
h) Pool & Slide with max 100 persons	\$ 270.00	\$ 264.00	Y
i) Pool & Tot Pool with max 25 persons	\$ 92.00	\$ 90.00	Y
j) Pool & Tot Pool with max 50 persons	\$ 150.00	\$ 147.00	Y
k) Pool & Tot Pool with max 75 persons	\$ 211.00	\$ 207.00	Y
l) Pool & Tot Pool with max 100 persons	\$ 238.00	\$ 233.00	Y
m) Pool, Tot Pool and Slide with max 25 persons	\$ 150.00	\$ 146.00	Y
n) Pool, Tot Pool & Slide with max 50 persons	\$ 206.00	\$ 202.00	Y
o) Pool, Tot Pool & Slide with max 75 persons	\$ 261.00	\$ 256.00	Y
p) Pool, Tot Pool & Slide with max 100 persons	\$ 293.00	\$ 287.00	Y
Leisure Pool Birthday Party Packages (additional fees will be applied for food & beverages)			
a) One Pool with Party Room & Staff	\$ 114.00	\$ 112.00	Y
b) One Pool & Slide with party Room & Staff	\$ 166.00	\$ 163.00	Y
c) Two Pools with Party Room & Staff	\$ 142.00	\$ 139.00	Y
d) Two Pools & Slide with Party Room & Staff	\$ 199.00	\$ 195.00	Y
e) Recreation Swim with Party Room & Staff	\$ 99.00	\$ 97.00	Y
f) Recreation Swim & Slide with Party Room & Staff	\$ 126.00	\$ 124.00	Y
Public Swim			
a) Tot Time - Adult and 1 child	\$ 3.98	\$ 3.98	Y
b) Tot Time - each additional child	\$ 1.77	\$ 1.77	Y
c) Open Rec Swim - Individual	\$ 3.10	\$ 3.10	Y
d) Open Rec Swim - Family (max 5)	\$ 9.74	\$ 9.73	Y
e) Adult Length	\$ 3.98	\$ 3.98	Y
f) Aquafit	\$ 3.98	\$ 3.98	Y
g) Waterslide	\$ 1.77	\$ 1.77	Y
h) Sponsorship (per hour)	\$ 225.00	\$ 225.00	Y
Swim Card Passes Access to Recreation Swim Programs 10 ticket entries per card			
Tot Time - Adult and 1 Child	\$ 39.82	\$ 39.82	Y
Open Rec Swim (Individual)	\$ 30.97	\$ 30.97	Y
Open Rec Swim (Family) (max 5)	\$ 97.35	\$ 97.35	Y
Adult Lengths	\$ 39.82	\$ 39.82	Y
Aquafit	\$ 39.82	\$ 39.38	Y
Waterslide	\$ 17.70	\$ 17.70	Y
Seasonal Swim Passes Access to all Rec Swims for the summer (Tot Time, Adult Length, Aquafit, Open)			
a) Individual Pass	\$ 58.00	\$ 58.00	Y
b) Individual Pass (1/2 season starting Aug 1st)	\$ 29.00	\$ 29.00	Y
c) Family Pass (max 5)	\$ 133.00	\$ 133.00	Y
d) Family Pass (max 5) (1/2 season starting Aug 1st)	\$ 67.00	\$ 67.00	Y
Aquatic Programs - "Learn to Swim" (Fee assumes 10 classes)			
a) Parent & Tot	\$ 66.00	\$ 66.00	N
b) Preschool	\$ 66.00	\$ 66.00	N
c) Rookie/Ranger/Star	\$ 70.00	\$ 70.00	N
d) Swimmer (Swimmer 1-2: 30 min. class)	\$ 66.50	\$ 66.50	N
e) Swimmer (Swimmer 3-6: 45 min. class)	\$ 68.50	\$ 68.50	N
f) Swimmer H40 ratio 1:4	\$ 89.00	\$ 89.00	N

g) Bronze Star	\$ 81.86	\$ 81.86	Y
h) Bronze Medallion	\$ 176.99	\$ 176.99	Y
i) Bronze Cross	\$ 107.96	\$ 107.96	Y
j) Swim Teams	\$ 200.00	\$ 200.00	N
k) NLS Lifeguard	\$ 265.49	\$ 265.49	Y
l) Semi-Private Swim Lessons (3 persons, each pay)	\$ 8.85	\$ 8.85	Y
m)Semi-Private Swim Lessons (2 persons, each pay)	\$ 12.39	\$ 12.39	Y
n) Private Swim Lessons	\$ 23.89	\$ 23.89	Y
o) Adult Swim Lessons	\$ 61.06	\$ 61.06	Y
p) Lifesaving Sport	\$ 61.95	\$ -	Y
Day Camp			
a) Weekly Rate (5 days)	\$ 130.00	\$ 130.00	N
b) Holiday Week Rate (4 days)	\$ 115.00	\$ 115.00	N
c) Daily Rate	\$ 35.00	\$ 35.00	N
d) 1/2 Day Rate	\$ 20.00	\$ 20.00	N
e) Field Trip	\$ 13.00	\$ 13.00	N
f) Specialty Camps (negotiated)	Negotiated	Negotiated	N

* Example: BIA Fall Into Health, Optimist Club Family Fun Fair

** Example: 2016 Night Market

SCHEDULE G
By-Law No. 2015-82

Water Department			
TYPE OF FEE	2017 FEES	2016 FEES	HST
Unauthorized Hydrant Use	\$100 + cost	\$100 + cost	Y
Private Hydrant Maintenance	at cost or \$300	at cost or \$300	Y
Flow Testing Public Hydrants per call - Regular Hours	\$65.00	\$65.00	Y
Flow Testing Public Hydrants per call - After Hours	\$80.00	\$80.00	Y
Water meter frozen	At cost	At cost	N
Turn Water On/Off	At cost	At cost	N
After hours callout	At cost	At cost	N
Alterations/Repairs of Distribution System for All Customers (examples include watermain lowering/cut in tee/valave/hydrant relocation)	Cost plus burden	Cost plus burden	N
Watermain Tap - 25 mm to 50 mm diameter watermain	Cost plus burden	Cost plus burden	N
Boil Water Advisory per event	\$750.00	\$750.00	N
Subdivision Development Fees			
a) Subdivision Development	\$1,200.00	\$1,200.00	N
b) Service Inspection Fee per water service connection	\$50.00	\$50.00	N
Inspection of Private Development - watermains equal to or greater than 100 mm (4")			
a) Minimum charge	\$250.00	\$250.00	N
b) per metre of service pipe installed	\$10.00	\$10.00	N
Water Service Charge	At cost	At cost	N

SCHEDULE H
By-Law No. 2016-82

Tecumseh Transit

TYPE OF FEE	2017 FEES	2016 FEES	HST
Adult Transit Fare	\$ 2.00	\$ 2.00	N
Senior Transit Fare	\$ 1.50	\$ 1.50	N
Student Transit Fare	\$ 1.00	\$ 1.00	N
Child Transit Fare (under 5)	\$ -	\$ -	N
Veteran Transit Fare	\$ -	\$ -	N
Blind Person Transit Fare	\$ -	\$ -	N
Person Accompanying Disabled Rider Fare	\$ -	\$ -	N
Adult Monthly Bus Pass	\$ 35.00	\$ 35.00	N
Adult 6 Month Bus Pass	\$ 175.00	\$ 175.00	N
Adult 12 Month Bus Pass	\$ 350.00	\$ 350.00	N
Senior Monthly Bus Pass	\$ 30.00	\$ 30.00	N
Senior 6 Month Bus Pass	\$ 150.00	\$ 150.00	N
Senior 12 Month Bus Pass	\$ 300.00	\$ 300.00	N
Student Monthly Bus Pass	\$ 25.00	\$ 25.00	N
Student 6 Month Bus Pass	\$ 125.00	\$ 125.00	N
Student 12 Month Bus Pass	\$ 250.00	\$ 250.00	N

UNFINISHED REGULAR COUNCIL BUSINESS

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
18/14	Oct 14, 2014 PCM		Sea Containers	Report on the use of Sea Containers for consideration of a broader by-law.	Planning	
20/14	Dec 9, 2014		County Rd 34 Hamlet	Administration is asked to look into property ownership and to work with the owners on opportunities for alternate service arrangements.	PWES/ Clerks	In progress
	Nov 8, 2016	RCM 390/16	Traffic Study	That a traffic count be conducted for the intersection of Cada Street and St. Gregory's Road to determine if it warrants the installation of a crosswalk.	PWES	

Meeting Date: November 22, 2016

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-83

Being a by-law to confirm the proceedings of the
November 8, 2016 regular meeting of the Council
of The Corporation of the Town of Tecumseh

WHEREAS pursuant to Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. **THAT** the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the **November 22, 2016**, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said **November 22, 2016**, meeting referred to in paragraph 1 of this By-law.
3. **THAT** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 22nd day of November, 2016.

Gary McNamara, Mayor

"SEAL"

Laura Moy, Clerk