

Cultural & Arts Advisory Committee Meeting
AGENDA

Monday, August 21, 2017, 7:00 pm
Tecumseh Town Hall
www.tecumseh.ca

Pages

1. CALL TO ORDER
2. ROLL CALL
3. DISCLOSURE OF PECUNIARY INTEREST
4. DELEGATIONS
5. COMMUNICATIONS
 - a. Cultural and Arts Advisory Committee Minutes - June 5, 2017 2 - 4
 - b. Sue Beneteau, email dated August 2, 2017 Re: Murals 5 - 5
 - c. 2017 Budget, as at August 16, 2017 6 - 6
6. REPORTS
7. UNFINISHED BUSINESS
 - a. Dillon Drive Recognition 7 - 7
 - b. Culture Days
8. NEW BUSINESS
9. NEXT MEETING
10. ADJOURNMENT

MINUTES OF A MEETING OF THE CULTURAL & ARTS ADVISORY COMMITTEE FOR THE TOWN OF TECUMSEH

A meeting of the Cultural & Arts Advisory Committee for the Town of Tecumseh was scheduled to be held on Monday, June 5, 2017, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh at the hour of 7:00 pm.

(CAAC 6-1)

ORDER

The Chair calls the meeting to order at 7:04 pm.

(CAAC 6-2)

ROLL CALL

Present:	Member	- Ian Froese
	Councillor	- Brian Houston
	Member	- Phil Kane
	Member	- Dwayne Ellis
	Councillor	- Rita Ossington
	Chair	- Marian Drouillard

Also Present:	Deputy Clerk	- Christina Hebert
	Director Corporate Services & Clerk	- Laura Moy

Absent:	Vice-Chair	- Rhonda Dupuis
	Member	- Jerome Baillargeon
	Member	- Ashleigh Neal

(CAAC 6-3)

DISCLOSURE OF PECUNIARY INTEREST

None reported.

(CAAC 6-4)

DELEGATIONS

Tom Rindlisbacher Re: Storyboard Request – Harold Rindlisbacher

The Director Corporate Services & Clerk explains, in keeping with the Town's Storyboard Policy No. 88, the process for the approval and placement of Storyboard Plaques when the Town receives requests for a Storyboard Plaque to commemorate a significant historical event, person, date or a physical and natural feature.

The Family of Harold Rindlisbacher has submitted a written request for a Storyboard Plaque. Consultation is being held with the Planning & Building Services Department and Parks & Recreation Services Department, as well as on tonight's Agenda for consultation with the Committee.

Mr. Tom Rindlisbacher provides an overview of his father Harold's accomplishments, including five (5) terms of office as Deputy Reeve for St. Clair Beach.

The proposed location is in Lakewood Park [North Side].

The Director Corporate Services & Clerk advises the Town is looking at developing a Lakewood Park Storyboard which would highlight the overall history of the park and would be located on the Pavilion wall.

Following a final review of the proposed story, submitted by the Rindlisbacher Family, and a report to Council, it is anticipated that the Storyboard Plaque would be installed in the early Fall.

Motion: (CAAC-15/17) Moved by Councillor Rita Ossington
Seconded by Member Ian Froese

THAT the Cultural & Arts Advisory Committee supports the proposed Storyboard Plaque, as submitted by the Rindlisbacher Family, and recommends the approval and placement of the final Storyboard Plaque in Lakewood Park [North Side].

Carried

The Director Corporate Services & Clerk vacates the meeting at 7:31 p.m.

(CAAC 6-5)

COMMUNICATIONS**Minutes**

a) Cultural & Arts Advisory Committee Meeting held May 8, 2017

Motion: (CAAC-16/17) Moved by Councillor Brian Houston
 Seconded by Member Dwayne Ellis

THAT the Minutes of the Cultural & Arts Advisory Committee meeting held May 8, 2017, be approved.

Carried

(CAAC 6-6)

REPORTS**Briefing Note Re: Tecumseh Area Historical Society Feather Project, Phase 2**

The Deputy Clerk provides an overview of the status of the Tecumseh Area Historical Society Feather Project. Seven (7) additional feathers are in the final stages of completion and the locations for the additional feathers need to be determined.

The recommended locations for the additional seven (7) feathers, as listed in the Briefing Note on the Agenda, are discussed.

Motion: (CAAC-17/17) Moved by Councillor Brian Houston
 Seconded by Member Dwayne Ellis

THAT the Cultural & Arts Advisory Committee, taking into consideration well-light, high traffic areas for visibility and deterrence from vandalism, recommend the seven (7) new feather sculptures be placed at the following locations:

Ward 1: Fire Station No. 1
 OPP Station
 Tecumseh Arena

Ward 2: Parks Building – Manning Road
 Cada Library to complement the Feather Sculpture at Green Acres Park or alternatively, the South Side of Lakewood Park, closest to the new Pedestrian Bridge

Ward 3: Rocheleau Park

Ward 4: Fire Station No. 2 – Walker Road

Carried

(CAAC 6-7)

UNFINISHED BUSINESS**Soirée Coffee House Wrap Up**

Discussion ensues regarding the Soirée Coffee House and the positive feedback the Members received from the performers and l'Essor.

The event was very well attended, with excellent performances contributing to a successful evening.

The Members provide the following suggestions for future Coffee House events:

- Incorporate tea lights on the tables for atmosphere and lighting
- Signage to identify beverages to assist patrons as the Auditorium was dark and hard to differentiate between the regular and decaf coffee
- If continuing to host Coffee Houses, developing a program template would be ideal and efficient
- Ensure the Sound Technician is aware of where to position performers on the floor to avoid 'feedback' from the sound system
- Increase use of social media for promotion of the event, including developing a hashtag and encouraging patrons to share photos/videos during the event, etc.
- Consider hosting auditions for interested performers

Canada 150 Mosaic Project

The Members are reminded the Canada 150 Mosaic Project workshops will be held at the Tecumseh Arena on Monday, June 19, 2017 and at Tecumseh Vista Academy on Tuesday, June 20, 2017.

The area schools will be attending the morning and early afternoon sessions, with the community attending the afternoon and evening sessions.

Participant forms are being received from individuals who are interested in being entered into a draw to be selected to paint a tile at one of the painting workshops. Committee Members interested in entering the draw to paint a tile are asked to email the Deputy Clerk.

Thank you packages to the participants are being assembled this week for distribution to the participants at the workshops.

Appreciation is expressed to the Members who have volunteered to assist with set up, replenishing supplies, clean up, etc. The workshop sessions are being finalized and confirmation of the session times and details will be sent to the volunteers.

A reminder is provided that the Town is seeking feedback for selecting the location of the mural once permanently assembled.

(CAAC 6-8)

NEW BUSINESSDillon Drive

Councillor Rita Ossington explains the history and significance of Dillon Drive which is named after Jack Dillon, a World War II veteran who passed away.

The Members concur that proper naming recognition in honour of veterans needs to be further explored.

Motion: (CAAC-18/17) Moved by Councillor Brian Houston
Seconded by Member Dwayne Ellis

THAT That the Cultural and Arts Advisory Committee recommend that the process and protocol for naming recognition, specific to veterans, including associated costs, be investigated.

Carried

Culture Days

A reminder is provided that Culture Days is scheduled for September 29 – 30 and October 1, 2017. The Members will begin brainstorming ideas for this year's event.

(CAAC 6-9)

NEXT MEETING

The next meeting of the Cultural & Arts Advisory Committee will be held on Monday, July 17, 2017, at 7:00 pm, in the Sandwich South Room, Tecumseh Town Hall.

(CAAC 6-10)

ADJOURNMENT

Motion: (CAAC-19/17) Moved by Member Ian Froese
Seconded by Member Brian Houston

THAT there being no further business, the June 5, 2017, meeting of the Cultural & Arts Advisory Committee be adjourned at 8:51 pm.

Carried

Marian Drouillard, Chair

Christina Hebert, Deputy Clerk

I have been a life long resident in Tecumseh and very proud of my town, always promoting its events and its great history.

I am also a founding member of the Tecumseh Historical Society and always looking for ways to enhance our town even more.

Many many times, and especially lately when I have had to travel by train to do business in Toronto, I often thought how wonderful it would be if we had murals painted on the north sides of the Bonduelle buidlings....similar to the ones that decorate the walls in downtown Essex. These murals could be painted by local artists, our high school students who excel in Arts, and .examples of paintings or sketches would be Chief Tecumseh, forefathers, former mayors, the Canadian flag, and other pertinent images that would represent Tecumseh.

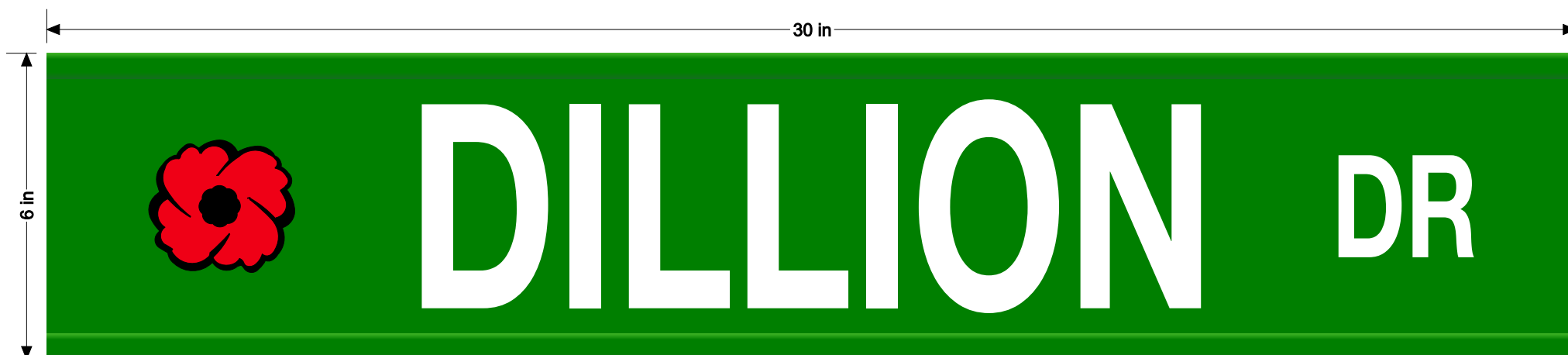
I would be glad to be part of a committee to help decide how to proceed should the town's administration think this is a worthwhile project.

Thank you for your time!

Sincerely, Sue Beneteau

**Town of Tecumseh
Year-to-Date Variance
Cultural Committee 7700**

	2017 Approved Budget	August YTD Actuals	2017 Year-to-Date Variance	2017 Year-to-Date % Committed
REVENUES				
Transfers from Reserves				
4-9580 Transfer from Reserves	1,000	3,108	2,108	311
Total Transfers from Reserves	1,000	3,108	2,108	311
TOTAL REVENUES	1,000	3,108	2,108	311
EXPENDITURES				
Maintenance Materials & Supplies				
5-2400 Materials & supplies	1,000	256	-744	26
5-5830 Miscellaneous	1,000	15,704	14,704	1,570
Total Maintenance Materials & Supplies	2,000	15,960	13,960	798
Professional Services				
5-4040 Professional Fee - Other	5,000	500	-4,500	10
Total Professional Services	5,000	500	-4,500	10
Other				
5-2250 Miscellaneous Service	700		-700	
5-5610 Advertising	300	1,286	986	429
Total Other	1,000	1,286	286	129
Expenditures Before Transfers	8,000	17,746	9,746	222
TOTAL EXPENDITURES	8,000	17,746	9,746	222
NET EXPENDITURES	7,000	14,638	7,638	209



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7

**APPROVAL
REQUIRED** ✓

I HAVE REVIEWED THE ABOVE SPECIFICATIONS AND HEREBY FULLY UNDERSTAND THE CONTENT OF THE WORK TO BE PERFORMED AND APPROVE THIS PROJECT TO BEGIN"

Customer Name: _____
(Please Print)

Customer Signature: _____ Date: _____