

Special Council Meeting
AGENDA

Tuesday, November 28, 2017, 6:00 pm
Tecumseh Town Hall
www.tecumseh.ca

Pages

1. CALL TO ORDER
2. ROLL CALL
3. DISCLOSURE OF PECUNIARY INTEREST
4. INTRODUCTION AND PURPOSE OF MEETING
5. DELEGATIONS
6. COMMUNICATIONS
7. REPORTS
 - a. Director Corporate Services & Clerk Report No 46-17 2
Re: Award Nominations
 - b. Manager Committee & Community Services Report 47-17 8
Re: 2018 Committee Appointments
8. ADJOURNMENT



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services and Clerk
Report No. 46/17

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services & Clerk

DATE OF REPORT: November 17, 2017

DATE TO COUNCIL: November 28, 2017

SUBJECT: Award Nominations

RECOMMENDATIONS

It is recommended that:

1. The nominations for the 2017 Donald “Donny” Massender Memorial Volunteer Award (Donny Massender Award) **be considered**; and
2. The nominations for the 2017 Dr. Henri Breault Community Excellence Award **be considered**; and that
3. The nomination of Michael J. Rovers for the 2018 Senior of the Year Award **be accepted**; and further that
4. Following the November 28, 2017, Special Meeting of Council, the nominators and selected recipients of each of the Awards, be invited to attend a Volunteer Appreciation Event, during National Volunteer Week in April 2018.

BACKGROUND

The Awards Policy No. 2 (Policy) was first approved in February 22, 2011. The Policy establishes processes and timelines for submitting nominations and selecting recipients each year for the Donny Massender Award, Dr. Henri Breault Community Excellence Award and the Senior of the Year Award (collectively herein after referred to as Awards).

The Policy includes a provision for the recipient of the annual Donny Massender Award to be nominated for the Provincial June Callwood Outstanding Achievement Award for Volunteerism in Ontario and the Ontario Medal for Good Citizenship.

The annual recipient of the Senior of the Year Award is nominated for the Ontario Senior of the Year Award and the Senior Achievement Award (Canada).

Oversight of the Policy and the calling of nominations is the responsibility of the Corporate Services & Clerk Department.

Traditionally, a Volunteer Appreciation Night has been held to acknowledge the dedication and commitment of the Town's committee and board members. It has also served as a venue to present these annual Awards.

In 2018, Volunteers and Award recipients will be recognized at an event being planned during National Volunteer Week during the month of April.

COMMENTS

In accordance with the Policy, a Notice of Call for Nominations for each of the Awards was placed in the Essex Free Press (September 14, 2017 and October 12, 2017) and Shoreline Week (September 15, 2017 and October 13, 2017) in addition to being posted on the Town's website, social media (Facebook and Twitter) and Tecumseh Town App. Additionally, the Notice was mailed directly to local charitable and non-profit organizations on September 18, 2017.

The Policy establishes a deadline for submitting Nominations to the Clerk as October 31 annually.

Donald "Donny" Massender Memorial Volunteer Award

The Town of Tecumseh established the Donny Massender Award in 2010 to annually recognize a person who has made exceptional contributions to the citizens of the Town, or the public at large and is well-known for his/her work as an outstanding fundraiser, advocate and supporter of charitable organization(s).

Donny was an employee of the Town's Environmental Services area for 28 years and a 33 year member of the Tecumseh Fire & Rescue Services Department. He was also a diligent volunteer, having been a past president with the Tecumseh Goodfellows and a member of the Fr. Nicholas Point Council 4375 Tecumseh Knights of Columbus.

Recipients of the Donny Massender Award are recognized for the highest level of volunteerism and public service and who have demonstrated an unselfish desire to help others and have a compassion to assist those in need.

The following Table provides a list of past recipients of the Donny Massender Award, along with the nominations received for 2017.

Donald 'Donny' Massender Memorial Volunteer Award

Year	Name	2017 Nominations
2010	Natalie Lapointe	Tom Laliberte
2011	Ricardo Tonial	David Lozinsky
2012	Kate Shaw and Andre Le Tarte	Frank Perissinotti
2013	Jan Wright	
2014	John Poole and Robert Labute	
2015	Joe Chauvin	
2016	Rose Rennie (aka Rosie the Clown)	

Direction of Council is requested on the recipient of the 2017 Donny Massender Award.

Dr. Henri Breault Community Excellence Award

The Town established the Dr. Henri Breault Community Excellence Award in 2000 to annually recognize a person who has displayed continued dedication and perseverance to a cause or causes that have ultimately benefited the citizens of the Town and the general population at large.

Recipients of the Dr. Henri Breault Community Excellence Award are recognized for the highest level of excellence and achievement in any field and are the best of Tecumseh’s caring and diverse community who stand as a shining example for everyone.

The recipient is not limited to an individual and may include a family, group, or company.

The following Table provides a list of past recipients of the Dr. Henri Breault Community Excellence Award, along with the nomination received for 2017.

<i>Dr. Henri Breault Community Excellence Award</i>		
Year	Past Recipients	2017 Nomination
1998	John Staley	Michael J. Rovers
2000	Don Lappan John Poole George Rocheleau	
2004	William Onslow Anne Rigo Michael & Kathleen Rocheleau	
2005	Anthony P. Toldo	
2006	Tony J. Azar	
2007	Dr. Albert Schumacher	
2008	Michael G. Solcz	
2009	Louis Gouin	
2010	Robert Waronchak	
2012	Bernarda Camello-Doctor	
2013	John McGivney	
2014	Brian Sherwell	
2015	No Nominations Received	
2016	Tecumseh Goodfellows Team #35	

It is recommended that the 2017 Dr. Henri Breault Community Excellence Award be given to Michael J. Rovers.

Senior of the Year Award

Recipients of the Senior of the Year Award are recognized for having enriched the social, cultural or civic life of the community without thought of personal or financial gain.

Recipients of the Senior of the Year Award are nominated to the Ontario Senior of the Year Award which gives each municipality in Ontario the opportunity to honour one outstanding local Ontarian who, after the age of 65, has enriched the social, cultural or civic life of his or her community. The selected recipient will be nominated for the Ministry’s Senior of the Year Award.

The recipient for the Senior of the Year Award will also be nominated for the Senior Achievement Award (Canada) which is awarded to recognize and celebrate outstanding seniors who, after age 65, have made significant contributions to their communities.

The recipient of the Senior of the Year Award has traditionally been recognized at the Annual Tecumseh Corn Festival.

The following Table provides a list of past recipients of the Senior of the Year Award and the names of the current nominees.

Senior of the Year Award

Year	Past Recipients	2018 Nominations
2009	Madeline Bonham	Douglas Drouillard
2010	Louis Gouin	Judy Wellwood-Robson
2012	Richard Nosella	
2013	Andy Roy	
2014	Doreen Ouellette	
2015	Susie Korchank	
2016	Paul Morand	
2017	Kenneth Coulson	

Direction of Council is requested on the recipient of the 2018 Senior of the Year Award.

Copies of the nomination submissions are available in the Clerk's Office for review.

CONSULTATIONS

None

FINANCIAL IMPLICATIONS

The cost of the Volunteer Appreciation Event is included in the 2018 Budget.

LINK TO STRATEGIC PRIORITIES

No.	2017-18 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable

Website Social Media News Release Local Newspaper

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M., CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 1. None

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THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 47/17

TO: Mayor and Members of Council

FROM: Christina Hebert, Manager Committee & Community Services

DATE OF REPORT: November 9, 2017

DATE TO COUNCIL: November 28, 2017

SUBJECT: 2018 Committee Appointments

RECOMMENDATIONS

It is recommended that:

1. All applications to the Youth Advisory, Senior Advisory, Cultural & Arts Advisory and the Heritage Committees **be accepted**; and
2. The applications for the Committee of Adjustment **be considered**; and further that
3. The term of the Committee appointments be for the remaining term of Council, ending December 1, 2018, or until such time as new members are appointed; and furthermore that
4. Following the direction of the Members at the November 28, 2017, Special Meeting of Council:
 - a. applicants be notified of Council's decisions; and that
 - b. by-laws be prepared to adopt and formally appoint new members to these above-noted Committees at the next regular meeting of Council.

BACKGROUND

The Committee/Local Board Application & Appointment Policy No. 4 (Policy) establishes timelines for calling and receiving applications for Committees/Local Boards and a process for reviewing the applications, as well as selecting persons to be appointed to the respective Committees/Local Boards.

The term of all Committees, the Business Improvement Area (BIA) and the Tecumseh Police Services Board appointments are consistent with the term of the Council that has appointed the Members.

A comprehensive review of the Policy was undertaken prior to the Annual Committee/Board Application and Selection Process for 2016. Revisions to the Policy were approved at the August 9, 2016, Regular Council Meeting as recommended in the Corporate Services & Clerk Report No. 23/16.

The Policy requires that applications for appointments to fill vacancies that may occur for any Committee or Local Board in a non-election year be called in September by the Clerk.

COMMENTS

In accordance with the Policy, a Notice of Call for Applications to fill the current vacancies on the following Committees was published in the local newspapers [Essex Free Press, September 14 and October 12 and Shoreline Week, September 15 and October 13], in addition to being posted on the Town's website, linked to the Town's social media and on the Tecumseh Town App.

- Committee of Adjustment
- Cultural & Arts Advisory
- Heritage
- Youth Advisory
- Senior Advisory
- Tecumseh Accessibility Advisory (TAAC)

Committee Members were also notified of the call for Committee Appointments, to fill vacancies.

The Policy establishes a deadline for submitting applications to the Clerk as October 31st annually.

Applicants must be:

- a resident, or owner/tenant of land in the Town;
- a Canadian citizen; and
- at least 18 years of age, unless otherwise indicated [ie: Youth Advisory Committee members must be 13-23 years of age and Senior Advisory Committee members must be at least 60 years of age].

Applicants may not be:

- an employee of the Town, nor
- prohibited by law from voting in a municipal election.

Copies of the applications received for each of the Committees are available in the Corporate Services & Clerks Department for viewing.

A brief description of each of the Committees is provided in the paragraphs which follow. Tables are also provided which list the current Committee Members, and the names of applicants. The Tables also indicate the Committees to which Council Members have been appointed.

Committee of Adjustment

The Committee of Adjustment is responsible for holding hearings under the *Planning Act R.S.O. 1990, c.P.13 (Planning Act)* with respect to minor variances to the Town's Zoning By-law and applications for consents to severances which result in the creation of a new lot(s) or lot additions.

The *Planning Act* permits the Council of the municipality, by by-law, to constitute and appoint a Committee of Adjustment for the municipality composed of such persons, not fewer than three (3), as the Council considers advisable.

The Members of the Committee who are not Members of a municipal Council shall hold office for the term of the Council that appointed them, and the Members of the Committee who are Members of a municipal Council shall be appointed annually.

The Committee of Adjustment for the Town is comprised of seven (7) Members, currently six (6) of whom are from the public and the Members are appointed for Council's term of office, in accordance with the *Planning Act*. Councillor Bill Altenhof is currently appointed for the term ending December 31, 2017. The past practice by Council, has been to appoint at least one Member from each of the four (4) Wards.

Meetings of the Committee are regularly held once a month on the third Monday at 5:00 pm in the Council Chambers of Tecumseh Town Hall.

Committee of Adjustment	
<p>Current Members</p> <ul style="list-style-type: none"> • Lee Anne Doyle • Tom Fuerth • Robert James Mackie • Tom Marentette • Paul Morand • Tony Muscedere • Bill Altenhof [Term ending December 31, 2017] 	<p>2018 Applicants</p> <ul style="list-style-type: none"> • Scott Shields • John Levesque • Lori Chadwick

Youth Advisory Committee

A Youth Advisory Committee (YAC) was first established in 2016. The YAC offers advice to Council and Administration on issues that affect area youth and works with Town departments, agencies and organizations that are involved in youth initiatives.

The YAC is comprised of youth between the ages of 13-23.

Meetings are held in the Sandwich South Room, of the Tecumseh Town Hall, on the third Monday of each month at 4:30 pm.

Youth Advisory Committee	
<p>Current Members</p> <ul style="list-style-type: none"> • Brendan Froese • Kristi Koutros • Andre Ducharme • Ava Ruuth 	<p>2018 Applicants</p> <ul style="list-style-type: none"> • Jacob Altenhof • Michael Altenhof • Maria Giorlando

Senior Advisory Committee

A Senior Advisory Committee (SAC) was first established in 2016 for purpose of providing advice to Council and Administration on issues that affect seniors in the community.

The SAC is comprised of members over the age of 60. Meetings are held at the Tecumseh Town Hall on the fourth Thursday of each month at 6:00 pm in the Council Chambers.

Senior Advisory Committee	
<p>Current Members</p> <ul style="list-style-type: none"> • Paul Morand • Doug Drouillard • Nancy Tennant • Dara Pfeifer O'Connor • Michelle Phillion 	<p>2018 Applicants</p> <ul style="list-style-type: none"> • Suzanne Beneteau

Cultural & Arts Advisory Committee

Tecumseh Council established a Cultural & Arts Advisory Committee under the following Terms of Reference:

- identify cultural activities and engagements encouraging community participation;
- obtain artwork depicting local diverse talents and landmarks in addition to the unique features of the Town, preserving the Town’s various histories in the former municipalities of the Town of Tecumseh, Village of St. Clair Beach and Township of Sandwich South, and capturing the essence and spirit of the amalgamated Town;
- identify prominent locations within the Town for public display of artwork; and
- research grants and acquire donations for achieving such goals.

The meetings of the Committee are regularly held once a month on the third Monday at 7:00 pm at Town Hall.

Cultural & Arts Advisory Committee	
<p>Current Members Council:</p> <ul style="list-style-type: none"> • Councillor Rita Ossington • Councillor Brian Houston <p>Members:</p> <ul style="list-style-type: none"> • Ian Froese • Dwayne Ellis • Rhonda Dupuis • Marian Drouillard • Phil Kane 	<p>2018 Applicants</p> <ul style="list-style-type: none"> • Christopher McNamara

Heritage Committee

The Heritage Committee is appointed under the *Ontario Heritage Act*. The Committee may advise on matters related to the Act and to properties in the Town that have Cultural Heritage Value and which the Town may wish to protect from destruction or harmful change by passing of a Designation By-law as provided for in the *Ontario Heritage Act*.

Tecumseh Council is required, under the *Ontario Heritage Act*, to consult with its Heritage Committee during the designation/repeal-of-designation process for individual properties or districts and on applications to demolish/remove structures from, or otherwise alter designated properties.

Statutory role of the Municipal Heritage Committee:

- Designation - advise Council prior to the designation of a property;
- Repeal of Designation - advise Council prior to the repeal of a by-law or part thereof designating property;
- Amendment of Designation - advise Council prior to the amendment of a by-law or part thereof designating a property;
- Alteration of a Designated Property - advise Council on applications to alter a designated property where such proposed alteration may affect the reasons for designation as set out in the by-law designating the property;
- Demolition - advise Council on applications to demolish or remove any building or structure on designated property;
- Easements / Covenants - advise Council before the passing of by-laws providing for the entering into of easements or covenants with the owners of real property, or interests therein, for the conservation of buildings of historical or architectural value or interest; and

- Districts - advise Council before passing a by-law to define one or more areas to be examined for designation as a heritage conservation district.

Meetings of the Heritage Committee are regularly held once a month on the third Monday at 6:00 pm, at Tecumseh Town Hall.

<i>Heritage Committee</i>	
<p>Current Members</p> <p>Council:</p> <ul style="list-style-type: none"> • Councillor Brian Houston • Councillor Rita Ossington <p>Members:</p> <ul style="list-style-type: none"> • Ian Froese • Dwayne Ellis • Rhonda Dupuis • Chris Carpenter • Terry England 	<p>2018 Applicants</p> <ul style="list-style-type: none"> • John Levesque • Marian Drouillard • Charlie Gray

Tecumseh Accessibility Advisory Committee

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) paragraph 29(1) requires municipalities with a population of not less than 10,000 to establish an Accessibility Advisory Committee to advise Council each year about the preparation, implementation and effectiveness of the municipality’s Accessibility Plan, in addition to other obligations as established by the AODA.

Section 29(3) of the AODA requires that the majority of the Members of the Committee be persons with disabilities. The Tecumseh Accessibility Advisory Committee (TAAC) normally meets quarterly at 12:00 p.m. at Town Hall.

Currently, seven (7) members are appointed to the TAAC, four (4) of which are persons with disabilities. While the TAAC currently meets the composition requirement of the AODA, additional members, being persons with a disability, were sought for greater diversity. One (1) application was received from an able-bodied person, for which currently there is no vacant positions.

<i>Tecumseh Accessibility Advisory Committee</i>	
<p>Current Members</p> <p>Council:</p> <ul style="list-style-type: none"> • Councillor Tania Jobin <p>Members:</p> <ul style="list-style-type: none"> • Mary Anne Askin • Terry England • Ron Doherty • Ron Matsyek • Linda Stanczak • David Golden 	<p>2018 Applicants</p> <p>None</p>

Council Committee and Board Appointments

The following is a list of Council appointments to the Town's Committees and Local Boards.

<i>Committee / Local Board</i>	<i>2018 Appointment</i>
Tecumseh Accessibility Advisory	Councillor Tania Jobin
Cultural & Arts Advisory	Councillor Brian Houston Councillor Rita Ossington
Heritage	Councillor Brian Houston Councillor Rita Ossington
BIA Board	Councillor Brian Houston (Liaison) Councillor Bill Altenhof
Essex Power Corporation Board of Directors	Mayor Gary McNamara
Essex County Library Board	Councillor Andrew Dowie
ERCA	Deputy Mayor Joe Bachetti Councillor Andrew Dowie
Dog Pound	Councillor Brian Houston
Police Services Board	Mayor Gary McNamara Deputy Mayor Joe Bachetti

Corn Festival Committee

The 2018 Corn Festival, as recommended under Parks & Recreation Report No. 24/17, will be managed by the Parks & Recreation Department, similar to other community events operated by the Department. The Manager Recreation Programs & Events will oversee the planning of the Festival and as such, the Corn Festival Committee is no longer necessary.

CONSULTATIONS

None

FINANCIAL IMPLICATIONS

There are no financial implications.

LINK TO STRATEGIC PRIORITIES

No.	2017-18 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Christina Hebert, BA (Hons), MA, Dipl.M.A
Manager Committee & Community Services

Reviewed by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): None

CH/