

Regular Council Agenda
AGENDA

Tuesday, April 10, 2018, 7:00 pm
Tecumseh Town Hall
www.tecumseh.ca

	Pages
1. Order	
2. Moment of Silence	
3. National Anthem	
4. Roll Call	
5. Disclosure of Pecuniary Interest	
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17.	Notices of Motion	
18.	Next Meeting	
	5:00 pm Public Council Meeting Re: ZBA/OPA N/S Tecumseh Road (former WECDSD vacant property) Rosati Construction	
	7:00 pm Regular Council Meeting	
19.	Adjournment	

Minutes of a Regular Meeting of
The Council of the Town of Tecumseh

Tecumseh Council meets in regular public session on Tuesday, March 27, 2018, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 pm.

1. Order

The Mayor calls the meeting to order at 7:00 pm.

2. Moment of Silence

The Members of Council and Administration observe a moment of silence.

3. National Anthem

The Members of Council and Administration observe the National Anthem of O Canada.

4. Roll Call

Present:

Mayor
Deputy Mayor
Councillor
Councillor
Councillor
Councillor
Councillor

Gary McNamara
Joe Bachetti
Bill Altenhof
Andrew Dowie
Brian Houston
Tania Jobin
Rita Ossington

Also Present:

Acting Chief Administrative Officer and Director
Planning & Building Services
Director Corporate Services & Clerk
Director Parks & Recreation Services
Director Information & Communication Services
Director Financial Services & Treasurer
Director Fire Services & Fire Chief
Deputy Clerk & Manager Legislative Services
Public Works & Environmental Services
Manager Planning Services
Deputy Fire Chief
Manager Roads & Fleet
Manager Recreation Programs & Events

Brian Hillman

Laura Moy
Paul Anthony
Shaun Fuerth
Luc Gagnon
Doug Pitre
Jennifer Alexander
Phil Bartnik
Chad Jeffery
Chad Mactier
Kirby McArdle
Kerri Rice

5. Disclosure of Pecuniary Interest

Councillor Andrew Dowie declares a pecuniary interest on By-law 2018-24, being a by-law to close up and authorize the sale of the alley located between Coronado and Barry and abutting 12600 to 2700 Little River Blvd., 340 to 346 Coronado, 387 Barry, and 12733 to 12765 Mason, as his parents requested this closure and has property adjacent to this alley.

6. Minutes**Motion: RCM - 92/18**

Moved By Councillor Rita Ossington
Seconded By Councillor Tania Jobin

That the minutes of the March 13, 2018 Regular Meeting of Council, and the minutes of the March 13, 2018 Public Meeting of Council, as duplicated and delivered to the members, are adopted.

Carried

7. Supplementary Agenda Adoption

There are no supplementary agenda items.

8. Delegations**Fire Service Recognition**

The Members recognize Kiara Lynn Harrison for her extraordinary efforts to rescue a man from a burning vehicle on February 18, 2018, in the early morning hours. She is commended for her bravery and courage.

Top 100 Festival Award

The Members thank the 2017 Corn Festival Committee for their assistance with organizing the annual Festival and the appreciation is extended for their efforts and helping to once again achieve the Top 100 Festival Award from the Festivals & Events Ontario.

9. Communications - For Information

- a. Town of Lakeshore - dated March 19, 2018
Re: Notice of Open House and Complete Application
 - b. Canadian Public Works Association - dated March 12, 2018
Re: 2018 National Public Works Week May 20-26, 2018
 - c. Town of Essex - dated March 12, 2018
Re: User Pay Childcare Services at AMO and FCM Conferences
 - d. Township of South Stormont - dated March 14, 2018
Re: Resolution regarding legislations and regulations relative to the Ontario Building Code
 - e. City of Windsor - dated March 22, 2018
Re: Sewer Use Master Plan - Notice of Commencement
 - f. Ontario Good Roads Association - dated March 22, 2018
Re: Be in the know with new Asset Management Training
 - g. Dillon Consulting - dated March 22, 2018
Re: Sylvestre Industrial Park Area Sanitary Sewer Extension - Notice of Study Commencement
- A Member discusses Item A – Town of Lakeshore, Notice of Open House and Complete Application, that the proposed development is similar to the development proposed on the former Pud's Place Property.
- Additionally, a Member notes that no action is recommended on Item G – Dillon Consulting, and acknowledges the Notice of Study Commencement on the Sylvestre Industrial Park Area Sanitary Sewer Extension.

The Mayor is asked by the Members to bring the Town of Essex request on User Pay Childcare Services to the attention of the Association of Municipalities of Ontario Board.

Motion: RCM - 93/18

Moved By Councillor Rita Ossington
Seconded By Councillor Andrew Dowie

That Communications - for Information A through G as listed on the Tuesday, March 27, 2018 Regular Council Agenda are received.

Carried

10. Communications - Action Required

No Communications – Action Required is presented.

11. Committee Minutes

a. Cultural & Arts Advisory Committee

Motion: RCM - 94/18

Moved By Councillor Bill Altenhof
Seconded By Councillor Brian Houston

That the March 19, 2018 minutes of the Cultural and Arts Advisory Committee, as was duplicated and delivered to the Members of Council, are accepted.

Carried

b. Tecumseh Accessibility Advisory Committee

Motion: RCM - 95/18

Moved By Councillor Tania Jobin
Seconded By Councillor Rita Ossington

That the March 20, 2018 minutes of the Tecumseh Accessibility Advisory Committee, as was duplicated and delivered to the Members of Council, are accepted.

Carried

c. Tecumseh Business Improvement Area

Motion: RCM - 96/18

Moved By Councillor Bill Altenhof
Seconded By Councillor Brian Houston

That the December 13, 2018 as amended, February 21, 2018 and the February 21, 2018 Annual General Meeting minutes of the Town of Tecumseh Business Improvement Area, as was duplicated and delivered to the Members of Council, are accepted.

Carried

d. Youth Advisory Committee

Motion: RCM - 97/18

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Bill Altenhof

That the March 19, 2018 minutes of the Youth Advisory Committee, as was duplicated and delivered to the Members of Council, are accepted.

Carried

e. Heritage Committee

Motion: RCM - 98/18

Moved By Councillor Brian Houston
Seconded By Councillor Rita Ossington

That the March 19, 2018 minutes of the Heritage Advisory Committee, as was duplicated and delivered to the Members of Council, are accepted.

Carried

12. Reports

a. Fire & Emergency Services

FIRE-2018-04 Amendment to the 2018 Fire Five (5) Year Capital Projects Plan 2018 - 2022

The Deputy Fire Chief explains the need to replace the gear referenced in the report.

Motion: RCM - 99/18

Moved By Councillor Brian Houston
Seconded By Councillor Bill Altenhof

That the following additional equipment purchases for 2018 be approved:

- Equipment purchases for 3 sets of firefighter bunker gear \$7,800;

And that the additional equipment purchases be funded through the Fire Equipment Lifecycle Reserve;

And further that Appendix A: Town of Tecumseh 2018-2022 Fire Five (5) Year Capital Project Expenditure Forecast as amended be approved.

Carried

b. Parks & Recreation Services

PRS-2018-02 Taste of Tecumseh Festival 2018

Motion: RCM - 100/18

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Bill Altenhof

That the Optimist Club of St. Clair Beach be authorized to sell and serve alcoholic beverages for consumption by patrons at Lakewood Park from Friday, June 15, 2018 through to and including Saturday, June 16, 2018, subject to compliance with the provisions of the Town's Municipal Alcohol Risk Management Policy 31 for the purposes of hosting the 2018 Taste of Tecumseh Festival;

And that relief be granted from the Noise By-law No. 2002-07, as amended, in order to permit the Optimist Club of St. Clair Beach to operate loud speakers or sound amplifying equipment during the 2018 Taste of Tecumseh Festival for the purposes of musical entertainment and event announcements on Friday, June 15, 2018 and Saturday, June 16, 2018 from 5:00 p.m. to 1:00 a.m.

Carried

PRS-2018-03 Windsor Sport and Culture Annual Celebration

An inquiry is made about delegating authority to administration to authorize waiving of the noise by-law in relation to annual events that do not serve alcohol.

A provision is noted that authority of council would continue to be required for waiver of fees and signs.

Administration is requested to review the proposal and report to the members.

Motion: RCM - 101/18

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Brian Houston

That relief be granted from the Noise By-law No. 2002-07, as amended, in order to permit the Windsor Sports and Culture Club to operate loud speakers or sound amplifying equipment on Saturday, August 4, 2018, from 10:00 a.m. to 8:00 p.m. for live band performances and entertainment during their annual community event celebration.

Carried

PRS-2018-05 St. Clair College Baseball at Lacasse Park**Motion: RCM - 102/18**

Moved By Councillor Rita Ossington
Seconded By Councillor Bill Altenhof

That St. Clair College be authorized to sell and serve alcoholic beverages for consumption by patrons at the Lacasse Park Baseball Diamond during home games throughout the 2018 baseball season starting June 9, 2018 through to and including August 31, 2018, subject to compliance with the provisions of the Town's Municipal Alcohol Risk Management Policy 31.

Carried

PRS-2018-06 Carter Shows Ltd. Contract for the 2018 Corn Festival**Motion: RCM - 103/18**

Moved By Councillor Brian Houston
Seconded By Councillor Tania Jobin

That an Agreement be entered into with Carter Shows Limited for the purposes of providing the Midway Carnival for the 2018 Tecumseh Corn Festival, at the rates set out below:

- 25% of the Ride Gross less HST;
- 50% of the Concession Revenue or \$5,000, whichever is greater;
- \$2,500 for Advertising;
- 100 VIP Passes;

And that the Clerk be directed to prepare a by-law for Council's consideration at their next regular public meeting to authorize the Mayor and Clerk to execute an Agreement with Carter Shows Limited for the purposes of providing the Midway Carnival for the 2018 Tecumseh Corn Festival, at the rates set out above, satisfactory in form and content to the Town's Solicitor.

Carried

c. Planning & Building Services

PBS-2018-11, D19 ROSTEC, Rosati Development, North Side of Tecumseh Rd

Motion: RCM - 104/18

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Rita Ossington

That the scheduling of a public meeting to be held on Tuesday, April 24th, 2018 at 5:00 p.m., for the applications submitted by Rosati Construction to amend the St. Clair Beach Official Plan and Zoning By-law 2065 for a 1.74 hectare (4.29 acre) parcel of land located on the north side of Tecumseh Road at its intersection with Dorset Park, from:

- i) the current Official Plan designation of “Institutional” to a “Medium Density Residential” designation with a site-specific policy that will establish a maximum density of 44 units per hectare and permit multi-unit residential uses; and
- ii) the current “Institutional Zone (I)” to a site-specific “Residential Type Three Zone (R3)” in order to permit the construction of a residential subdivision consisting of a maximum of 22 townhouse units and one, four-storey apartment building containing a maximum of 55 units, be authorized.

Carried

13. By-Laws**Motion: RCM - 105/18**

Moved By Councillor Rita Ossington
Seconded By Councillor Bill Altenhof

That By-Law 2018-22 being a by-law of The Corporation of the Town of Tecumseh to authorize the borrowing upon amortizing debentures in the principal amount of \$99,200.00 towards the cost of the North Talbot Road Sanitary Sewer;

And That By-Law 2018-23 being a by-law to amend By-law 2065, the Town's Comprehensive Zoning By-law for those lands in the former Village of St. Clair Beach. (Lot 130, Plan 51 – 154 Hayes Avenue);

And Further That By-Law 2018-25 being a by-law to authorize the sale of 154 Hayes Avenue;

Be given a first and second reading.

Carried

Motion: RCM - 106/18

Moved By Councillor Rita Ossington
Seconded By Councillor Bill Altenhof

That By-Law 2018-22 being a by-law of The Corporation of the Town of Tecumseh to authorize the borrowing upon amortizing debentures in the principal amount of \$99,200.00 towards the cost of the North Talbot Road Sanitary Sewer;

And That By-Law 2018-23 being a by-law to amend By-law 2065, the Town's Comprehensive Zoning By-law for those lands in the former Village of St. Clair Beach. (Lot 130, Plan 51 – 154 Hayes Avenue);

And Further That By-Law 2018-25 being a by-law to authorize the sale of 154 Hayes Avenue;

Be given a third and final reading.

Carried

Councillor Andrew Dowie has declared a pecuniary interest on this matter and refrains from voting.

Motion: RCM - 107/18

Moved By Councillor Rita Ossington
Seconded By Councillor Bill Altenhof

That By-Law No. 2018-25 being a by-law to close up and authorize the sale of the alley located between Coronado and Barry and abutting 12600 to 2700 Little River Blvd., 340 to 346 Coronado, 387 Barry, and 12733 to 12765 Mason);

Be given first and second reading.

Carried

Motion: RCM - 108/18

Moved By Councillor Rita Ossington
Seconded By Councillor Bill Altenhof

That By-Law No. 2018-25 being a by-law to close up and authorize the sale of the alley located between Coronado and Barry and abutting 12600 to 2700 Little River Blvd., 340 to 346 Coronado, 387 Barry, and 12733 to 12765 Mason);

Be given a third and final reading.

Carried

14. Unfinished Business

The Members receive the Unfinished Business listing.

15. New Business**Notice of Public Meeting**

A notice has been given by the County regarding the Walker Road and South Talbot Intersection Reconstruction. A request is made for direct notice to be given to affected residents within a prescribed area.

It is noted this not a planning matter. The County is engaging this project and will be delivering the notice to the public that the process has started. No public meeting has been scheduled, however there will be public meetings in the future.

The notice was hand delivered to the residents in the area. This is a first step in a long term project.

Concern is expressed that the notice was first given to the media, before being hand delivered to the residents.

It is also noted that the residents will be receiving a further notice and request to enter in order that surveys can be conducted and needs assessed for any further land needs. A PIC is also planned with the area residents, notwithstanding it is not required.

Administration will contact the County Engineer regarding the concerns and comments expressed by Council, and ask that affected area land owners be notified prior to the media.

16. Motions

Motion: RCM - 109/18

Moved By	Councillor Bill Altenhof
Seconded By	Councillor Brian Houston

That By-Law 2018-26 being a by-law to confirm the proceedings of the Tuesday, March 27, 2018, regular meeting of the Council of The Corporation of the Town of Tecumseh be given first, second, third and final reading.

Carried

17. Notices of Motion

No notices are presented.

18. Next Meeting

5:00 pm In-Camera Meeting

6:00 pm Public Council Meeting Re: 7095 Manning Road

7:00 pm Regular Council Meeting

19. Adjournment

Motion: RCM - 110/18

Moved By	Councillor Bill Altenhof
Seconded By	Councillor Andrew Dowie

That there being no further business, the Tuesday, March 27, 2018 meeting of Regular Council now adjourn at 7:41 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Minutes of a Public Meeting of
The Council of the Town of Tecumseh

Tecumseh Council meets in public session on Tuesday, March 27, 2018, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 5:30 pm.

1. Call to Order

The Mayor calls the meeting to order at 5:31 pm.

2. Roll Call

Present:

Mayor

Deputy Mayor

Councillor

Councillor

Councillor

Councillor

Councillor

Gary McNamara

Joe Bachetti

Bill Altenhof

Andrew Dowie

Brian Houston

Tania Jobin

Rita Ossington

Also Present:

Acting Chief Administrative Officer

Director Corporate Services & Clerk

Director Parks & Recreation Services

Director Fire Services & Fire Chief

Deputy Clerk & Manager Legislative Services

Manager Planning Services

Brian Hillman

Laura Moy

Paul Anthony

Doug Pitre

Jennifer Alexander

Chad Jeffery

3. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Delegations

There are no delegations present.

5. Communications

a. Notice of Public Meeting

Re: Proposed Zoning By-Law Amendment, 154 Hayes Avenue

b. Essex Region Conservation Authority

Re: Zoning By-Law Amendment 154 Hayes Ave

Motion: PCM - 14/18

Moved By

Deputy Mayor Joe Bachetti

Seconded By

Councillor Brian Houston

That Communications A and B as listed on the Tuesday, March 27, 2018 Public Council Meeting Agenda are received.

Carried

6. Reports

- a. PBS-2018-12 Zoning By-law Amendment, 154 Hayes Avenue D19
154HAY

Motion: PCM - 15/18

Moved By Councillor Andrew Dowie
Seconded By Deputy Mayor Joe Bachetti

That a by-law having the effect of amending the St. Clair Beach Zoning By-law 2065 for an 840 square metre (9,040 square foot) parcel of land situated on the north side of Hayes Avenue, immediately west of its intersection with Fairway Crescent (154 Hayes Avenue), from “Recreational Zone (RE)” to “Residential Type Two Zone (R2)”, in order to facilitate the Town of Tecumseh’s disposition of the subject property and the potential future construction of a single unit dwelling on the property, be adopted, subject to the satisfactory resolution of relevant issues identified at the associated Public Meeting.

Carried

7. Adjournment

Motion: PCM - 16/18

Moved By Councillor Brian Houston
Seconded By Councillor Bill Altenhof

That there being no further business, the Tuesday, March 27, 2018 Public Council Meeting now adjourn at 5:33 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

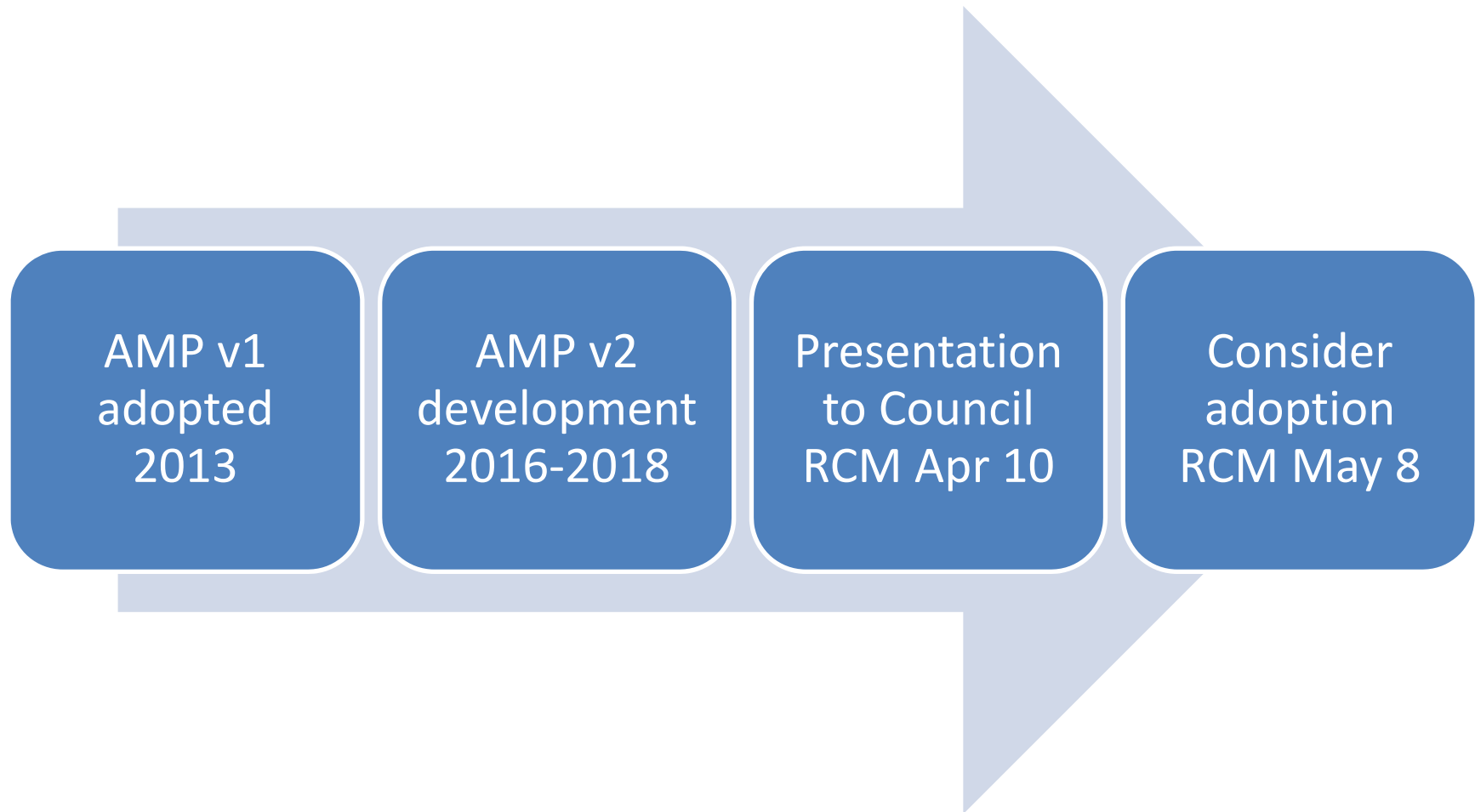


Asset Management Plan v2

Presented to Council

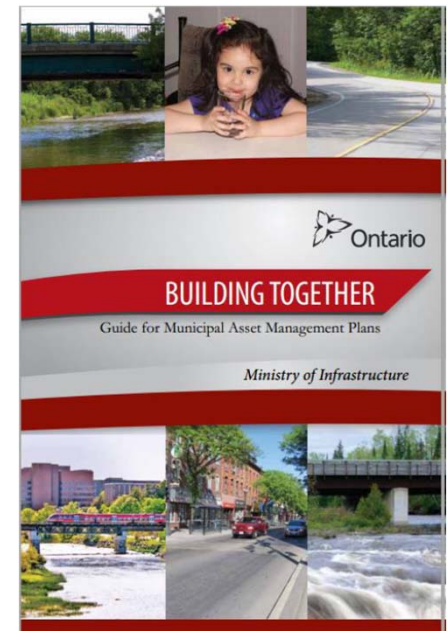
April 10, 2018

AMP – Update process



Brief history

- *Building Together: Guide for Municipal Asset Management Plans (2012)*
- Requirement for municipalities to adopt AMP by 2013
- Tecumseh's AMP v1 adopted by Council December 2013
- **Planned** for:
 - General review and update - 2015
 - Inclusion of facilities and parks assets - 2016
 - Inclusion of all capital assets - 2017



AMP v2 - Format

- The Town's AMP v2 follows the same format as v1, including:
 - Executive Summary
 - Introduction
 - State of local infrastructure
 - Expected levels of service
 - Asset management strategy
 - Financing strategy
- The planning period has been reduced from 40 years to 20 years (Provincial requirement is minimum 10 years)

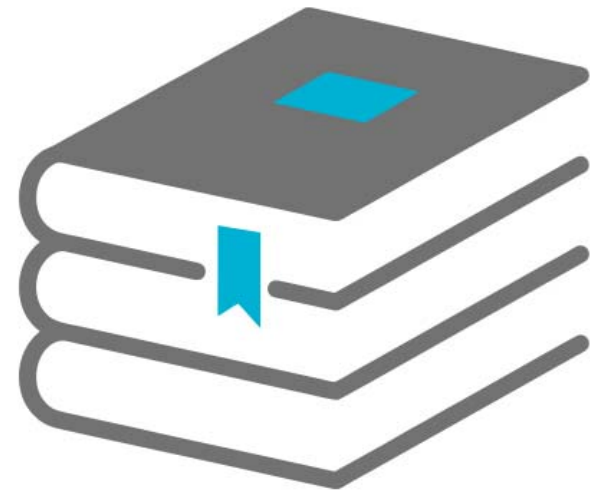
AMP v2 - Important measures

- **State of local infrastructure**
- All assets included in the AMP are subject to a condition assessment, supported by:
 - Various studies (Road needs, bridge needs etc.)
 - Physical inspection
 - Age/material type
- **Expected levels of service**
 - Adopted by Council in 2013
 - No changes for v2



AMP v2 – Study updates

- Many studies completed during 2014-2017:
 - Development Charges
 - Road Needs
 - Bridge Needs (spans > 3m)
 - Water & Wastewater Rate
 - Pump Stations
 - Traffic Signals
 - Culverts (spans < 3m)
 - Transportation Master Plan
 - Bridge Roadside Safety Review



AMP v2



- AMP v2:
 - Addresses core infrastructure not in v1:
 - Culverts < 3 m span
 - Pump stations, metering stations, water tower
 - Traffic signals, street lights
 - Incorporates recently completed studies, 5-yr capital plans
 - Includes additional asset categories:
 - Facilities
 - Fleet

AMP v2

- Replacement cost:
 - **\$691 million** (\$549-million in v1)
 - **\$78k per household** (\$62k per household in v1)
 - **\$402 million** – projected expenditures over next 20 years



Annual requirement

Based on 20-year projection

General Tax

- \$11.1 million required
- \$ 8.9 million allocation
- \$2.2 million annual deficit

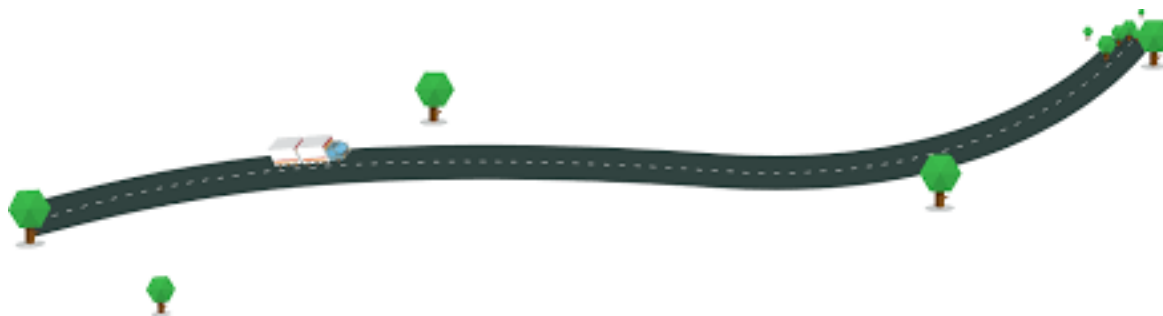
Rate Supported

- \$7.1 million required
- \$6.7 million allocation
- \$0.4 million annual deficit

- Assumptions:
 - General tax allocation includes funds that are not specifically dedicated to a particular asset category
 - Rate supported allocation includes rate increases through 2024 per 2015 water and wastewater rate study
 - DC revenues not included

Funding shortfalls

- Roadways - Projecting **\$26.7M deficit** by 2037
 - Tecumseh Main Street CIP streetscape \$34.5M
 - Works done in phases starting in 2024 with a target completion of 2035

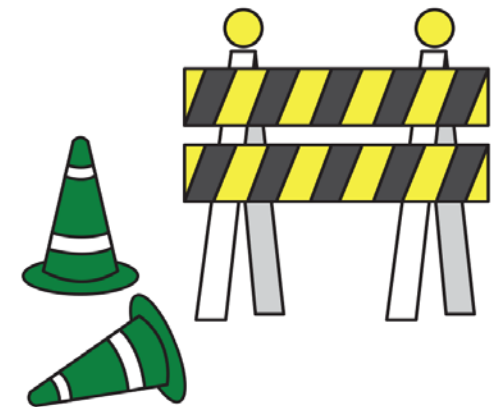


Funding shortfalls

- Bridges - Projecting **\$10.7M deficit** by 2037
 - 20 year plan based on Bridge Need Study and Culverts < 3m Study
 - Culverts < 3m Study is reason for the significant increase
 - Annual lifecycle contribution was increased by \$120k in 2017
 - Need to assess estimated costs before making further increases

Funding shortfalls

- Stormwater - Projecting **\$24.6M deficit** by 2037
 - Pump station projects \$17M over 20 year period
 - Includes two major reconstructions
 - St. Clair Beach works \$4.8M
 - Oldcastle stormwater works \$4.2M
 - Manning Rd – Ph 2 – ETLD \$1.7M
 - Stormwater master plan - 2018

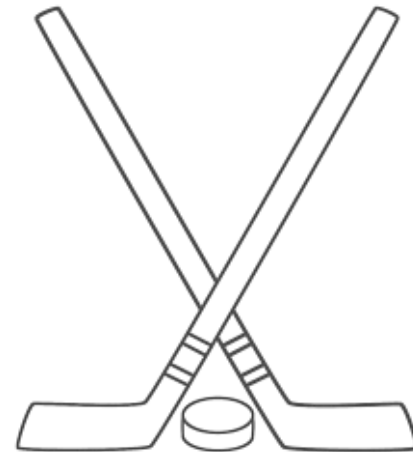


Funding shortfalls

- Wastewater - Projecting **\$11.2M deficit** by 2037
 - Advancement of sanitary sewer connections in Oldcastle cause of deficit beginning balance
 - 20 year plan reflects growth expenditures of \$49M from the 2014 DC Study
 - \$20M of this total is the purchase of additional treatment capacity

Funding shortfalls

- Facilities - Projecting **\$12.2M deficit** by 2037
 - Multi-Use Sportsplex project \$24.8M
 - Projected reserve deficit assumes senior government grant funding, community fundraising and debt
 - Debt funded through NIL reserve



Financing strategy

- Town **commitment** to asset management financing
 - Lifecycle Program – replacement of assets
 - New Infrastructure levy – asset additions
- AMP will be used to determine required enhancements to Lifecycle and NIL
- Senior government support essential

Going forward

- Increasing legislated demands placed upon municipalities with regards to Asset Management will require:
 - Research
 - Education
 - Collaboration
 - Staff time



Legislative change

- Province announced authority for Ontario Regulation of AMP's within *Infrastructure for Jobs and Prosperity Act, 2015*
- Purpose was to implement best practices throughout municipal sector, provide consistency, promote collaboration
- Province met with municipalities during 2016 with expectation of new regulation to take effect as early as 2017
- *O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure* passed late 2017

O. Reg. 588/17

- Regulation highlights
 - An **asset management policy** must be developed and adopted by **July 1, 2019**. The policy must:
 - Identify which goals, plans, studies the policy will support (Official Plan, strategic plan, master plans ...)
 - Detail how the AMP affects development of the budget
 - Identify Executive Lead and Council involvement
 - Document the Town's commitment to public engagement
 - + other content requirements

O. Reg. 588/17 cont'd

- Prepare AMP in three phases
 - ✓ Phase 1 – core infrastructure – July 1, 2021
 - ✓ Phase 2 – assets – July 1, 2023
 - ✓ Phase 3 – additional details – July 1, 2024
- Post 2024
 - ✓ Required to update plan every 5 years
 - ✓ Annual update to Council
- Must be endorsed by executive lead of municipality, starting with Phase 1

Next steps



- 2018
 - Review requirements and conduct research on O. Reg. 588/17
 - Begin work on Asset Management Policy
 - Incorporate results from current studies:
 - Tecumseh Storm Drainage MP (2018), Oldcastle Hamlet Storm Drainage MP (2019), Water/Wastewater MP Update (2018)
- 2019
 - Finalize Asset Management Policy by July 1, 2019

Acknowledgements

- Financial Services
 - Zora
- PWES
 - Phil
 - Kirby
- ICS
- Parks
- Planning
- Directors



Questions/comments?



Minutes of the Court of Revision Meeting
for the 7th Concession Drain

A meeting of the Court of Revision for the 7th Concession Drain was held on Tuesday, March 27, 2018, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:00 pm.

1. Call to Order

The Mayor calls the meeting to order at 6:00 pm.

2. Roll Call

Present:

Mayor

Deputy Mayor

Councillor

Councillor

Councillor

Gary McNamara

Joe Bachetti

Andrew Dowie

Brian Houston

Tania Jobin

Also Present:

Acting Chief Administrative Officer

Director Corporate Services & Clerk

Director Fire Services & Fire Chief

Deputy Clerk & Manager Legislative Services

Manager Planning Services

Public Works & Environmental Services,

Drainage Superintendent/Engineering Technologist

Brian Hillman

Laura Moy

Doug Pitre

Jennifer Alexander

Chad Jeffery

Phil Bartnik

Sam Paglia

3.

Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Introduction and Purpose of Meeting

The purpose of the meeting is to hear from any affected owner who wishes to appeal his/her assessment or any part thereof as set out in the Drainage Report, prepared by Baird AE, dated November 23, 2017.

5. Delegations

There are no delegations present.

6. Communications

a. Notice of Sitting of Court of Revision

Re: 7th Concession Drain

b. Notice of 2nd Sitting of Court of Revision

Re: Repair and Improvement to the 7th Concession Drain

c. Essex Region Conservation Authority

Re: 7th Concession Drain

d. By-Law 2018-13

Being a by-law to provide for the repair and improvements to the 7th Concession Drain

Motion CR-01/18

Moved By Councillor Tania Jobin
Seconded By Councillor Andrew Dowie

That Communications A through D as listed on the March 27, 2018 Court of Revision Agenda are received.

Carried

7. Reports

a. PWES-2018-05, 7th Concession Drain Reconsider Engineer's Drainage Report

Motion: CR - 02/18

Moved By Councillor Brian Houston
Seconded By Councillor Tania Jobin

That the 2nd Reconsidered Drainage Report and specifications for the 7th Concession Drain (Drain) as prepared by Baird AE, dated November 23, 2017 (Drainage Report) be received;

And that consideration be given to third and final readings of Provisional By-law 2018-13 to adopt the Drainage Report and repeal provisional By-law No. 2017-15.

Carried

8. Adjournment

Motion: CR- 03/18

Moved By Councillor Joe Bachetti
Seconded By Councillor Brian Houston

That there being no further business, the March 27, 2018 meeting of Court of Revision now adjourn at 6:03 pm.

Gary McNamara, Mayor

Laura Moy, Clerk

Minutes of the Senior Advisory Committee
for the Corporation of The Town of Tecumseh

A meeting of the Senior Advisory Committee for the Town of Tecumseh was scheduled to be held on March 22, 2018, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh at 6:00 pm.

1. Call to Order

The Chairperson calls the meeting to order at 6:00 pm.

2. Roll Call

Present:

Chair	Douglas Drouillard
Member	Suzanne Beneteau
Member	Dara Pfiefer O'Connor (6:10 pm)
Member	Michelle Phillion
Member	Nancy Tennant

Also Present:

Manager Committee & Community Services	Christina Hebert
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Absent:

Vice-Chair	Paul Morand
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3. Disclosure of Pecuniary Interest

None reported.

4. Delegations

a. Director Parks & Recreation Services

Re: Multi-Use Sportsplex

The Director Parks & Recreation Services provides an overview of the progress for the Multi-Use Sportsplex to date. He explains the Multi-Use Sportsplex will serve to host indoor recreational activities, with a gymnasium, an indoor walking track and program spacing.

The intent of the Multi-Use Sportsplex is to be a multi-use facility and to avoid duplication of other local sportsplexes, for example there are three (3) relatively new indoor pools to the area.

The Director Parks & Recreation Services reviews the process conducted for the feasibility study, including an explanation of the public consultation and open house, in addition to interviews with sports user groups to determine the needs assessment. He confirms older adults and seniors were well-represented at the open house.

It is further explained the Town is currently engaging the services of an architect to prepare a detailed design of the sportsplex.

In response to a query, the Director Parks & Recreation Services confirms the facility will be fully accessible for all users and comply with the *Accessibility for Ontarians with Disabilities Act* built standards, including proper heating and cooling.

Member Nancy Tennant advises of the need for programming for older adults and seniors, such as shuffleboard courts, table tennis and badminton. She also expresses the need for proper flooring and sound systems in the program spacing for recreational programming use.

The Chair extends appreciation to the Director Parks & Recreation Services for his explanation of the feasibility study and progress to date regarding the Multi-Use Sportsplex.

5. Communications

- a. Senior Advisory Committee Minutes held February 22, 2018

Motion: SAC- 08/18

Moved By Member Suzanne Beneteau

Seconded By Member Nancy Tennant

That the Minutes of the Senior Advisory Committee meeting held February 22, 2018, be approved.

Carried

6. Reports

None.

7. Unfinished Business

- a. Seniors Community Grant

The Members are apprised that approximately ten (10) persons participated in the Life After Fifty (LAF) Brunch social event held today, March 22nd. Bus transportation was cancelled as all participants elected to drive.

Discussion ensues respecting the LAF pilot project and the success of the Membership Program, as well as the participation level in the organized social events.

A suggestion is made to consider conducting a survey amongst older adults and seniors to assess what activities/interests are most appealing.

As previously discussed, the remaining grant funds will be allocated to persons on the wait list for LAF memberships and a limited number of memberships will be made available to Tecumseh seniors on a 'first come, first serve' basis.

- b. Senior Services Directory

The Manager Committee & Community Services is working on inputting the information amassed by the Members into the directory template.

The 'working' directory will be continually updated as further information becomes available.

- c. Education Workshops

Member Nancy Tennant advises she has spoken with the In-Store Dietitian at Zehrs Manning Road regarding coordinating an education workshop. The Manager Committee & Community Services will contact the In-Store Dietitian to discuss availability.

8. New Business

a. Soirée Coffee House

The Manager Committee & Community Services advises the Tecumseh Cultural and Arts Advisory Committee, in partnership with l'Essor High School, will be hosting a 'Soirée Coffee House' event on Friday, May 11, 2018, from 7:00 pm to 10:00 pm. The Soirée Coffee House will take place in the Tecumseh – l'Essor Arts Centre.

The Committee is excited to be hosting this community event for individuals to share their stage talents with area residents in a coffee house setting. All ages are welcome and the Committee is looking for a diverse range of talent – vocals, instrumental, dance, readings, theatrical groups, etc. – to showcase and celebrate local talent.

Interested performers will need to submit a completed Registration Form by Friday, April 6, 2018.

The Members are encouraged to share the information with persons who may be interested in performing and help promote the event.

9. Next Meeting

The next meeting of the Senior Advisory Committee will be held April 26, 2018.

10. Adjournment

Motion: SAC- 09/18

Moved By Member Nancy Tennant

Seconded By Member Dara Pfiefer O'Connor

That there being no further business, the March 22, 2018, meeting of the Senior Advisory Committee be adjourned at 7:18 p.m.

Carried

Doug Drouillard, Chair

Christina Hebert, Manager
Committee & Community Services



The Corporation of the Town of Tecumseh

Chief Administrative Officer

To: Mayor and Members of Council

From: Tony Haddad, Chief Administrative Officer

Date to Council: April 10, 2018

Report Number: CAO-2018-06

Subject: AMO Main Street Revitalization Grant Funding

Recommendations

It is recommended:

That report CAO-2018-06 AMO Main Street Revitalization Grant Funding **be received**.

That a new accessible pathway at the Tecumseh Heritage Museum, which is in the Town's Tecumseh Road Main Street CIP Area, **be approved**, at an estimated cost of \$12,500 plus HST.

That the by-law authorizing the Town to enter into an Agreement with the Association of Municipalities of Ontario attached to this report **be approved**.

Background

The Main Street Revitalization Initiative was announced in January 2018 by the Government of Ontario. It is a \$26 million fund, part of the \$40 million Main Street Enhancement fund, aimed at helping municipal governments undertake main street revitalization activities that support and benefit small businesses. The Association of Municipalities of Ontario (AMO) is administering the program on behalf of the Province of Ontario's Ministry of Agriculture, Food and Rural Affairs. The agreement between AMO and Municipalities has an effective date of April 1, 2018.

As of April 1, 2018, municipal governments can invest in revitalization activities that will support small businesses through activities undertaken to revitalize main streets. The work can be identified as a priority through an existing Community Improvement Plan or municipal physical infrastructure priority identified through other municipal land use planning documents

for the municipality's main street that involves construction, renewal, renovation or redevelopment, or material enhancement in several categories including:

- Commercial building façade improvements
- Preservation and adaptive reuse of heritage and industrial buildings
- Structural improvements to buildings
- Improvement of community energy efficiency
- Accessibility enhancements
- Signage
- Streetscaping and landscaping improvements
- Implementation of marketing plans

Eligible costs include those incurred on or after April 1, 2018 up to and including March 21, 2020 for construction, renewal, or material enhancement activities funded under existing Community Improvement Plan financial incentive programs and/or construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure Category that will support success of small businesses in main street areas.

The money must be spent by March 31, 2020 and municipalities must earn interest on the Funds to apply to the project later. 100% of total project costs may be funded with this grant program, if another program being applied has restriction on the use of funds, it must be adhered to.

The amount each municipality receives is a one-time allocation that will be paid out when the municipal government has fully executed an Agreement with AMO and provided the appropriate information for the transfer of the funds.

Additional funds provided by other programs, the municipality and/or private funding may be used on the projects and this information must be included in the annual reporting provided to AMO.

Municipalities only need to report initial upfront projects for 2018 and then once annually on projects until all the funds are spent. Future projects may be determined and included in the annual reporting document.

Municipalities will be expected to acknowledge funding of projects by inviting the Province to participate in media events or announcements related to projects funded under the Main Street Revitalization Initiative.

Assets purchased or constructed using Main Street funds must be for public use and benefit. If a municipality wishes to dispose of assets prior to March 31, 2021 and it is valued at more than \$50,000 at the time of disposal, the written consent of the Province is required.

Comments

Tecumseh's one time allocation is \$58,195.14.

The recommended project for 2018 is a new accessible pathway at the Tecumseh Heritage Museum, which is in the Town's Tecumseh Road Main Street CIP Area, at an estimated cost of \$12,500 plus HST. Further projects will be determined and recommended to Council as they are determined going forward. The Town only needs to provide an initial project for 2018 in order to secure the one time allocation. Further projects recommended this year and for 2019 and 2020 will be shared with AMO in the annual reports due in May.

The municipal contact for Tecumseh will be Luc Gagnon, Director Financial Services and Treasurer.

Annual reports on the project must demonstrate how the funding has been invested in the community to support revitalization within Main Street areas. For projects under the Community Improvement Plan stream, the evaluation will be on:

- number of small businesses supported
- total value of physical improvements
- total main street funds provided
- total municipal investment
- total private investment

For projects under the Municipal Physical Infrastructure stream, the evaluation will be on:

- total value of physical improvements
- total main street funds provided
- total municipal investment

Consultations

Chief Administrative Officer
Financial Services
Parks & Recreation Services
Planning & Building Services
Public Works & Environmental Services

Financial Implications

Tecumseh's one time allocation is \$58,195.14 and will be provided following the signing of the agreement with AMO. Funds not spent before March 31, 2020 are expected to gain interest for future projects. Tecumseh is permitted to use the funds as part of CIP grants or for municipal infrastructure within the main street area.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Lesley Racicot
Manager Strategic Initiatives

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning & Building Services

Reviewed by:

Paul Anthony, RRFA
Director Parks & Recreation Services

Reviewed by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Reviewed by:

Dan Piescic, P.Eng.
Director Public Works & Environmental Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
1	Municipal By-Law

The Corporation of the Town of Tecumseh

By-Law Number 2018 - 28

Being a by-law to authorize the execution of an Agreement with the Province of Ontario and The Corporation of the Town of Tecumseh under the Main Street Revitalization Initiative

Whereas the Corporation of the Town of Tecumseh (Municipality) wishes to enter into an Agreement with the Province of Ontario in order to participate in Ontario’s Main Street Revitalization Initiative;

And Whereas the Municipality acknowledges that Funds received through the Agreement must be invested in an interest bearing reserve account until the earliest of expenditure or March 31, 2020;

And Whereas pursuant to the *Municipal Act*, S.O. 2001, c.25 s.5(3), the powers of a municipality shall be exercised by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

- 1. **That** the Mayor and the Clerk be and they are hereby authorized and empowered on behalf of The Corporation of the Town of Tecumseh, to execute an Agreement dated the 10th day of April, 2018, between the Corporation of the Town of Tecumseh and the Province of Ontario, a copy of which Agreement is attached hereto and forms part of this by-law, and to do such further and other acts which may be necessary to implement the said Agreement.
- 2. **That** this by-law shall come into full force and take effect on the date of the third and final reading thereof.

Read a first, second and third time and finally passed this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk



The Corporation of the Town of Tecumseh

Financial Services

To: Mayor and Members of Council

From: Luc Gagnon, Director Financial Services & Treasurer

Date to Council: April 10, 2018

Report Number: FS-2018-05

Subject: Statement of Council Remunerations and Expenses Paid in 2017

Recommendations

It is recommended:

1. **That** Financial Services Report No. FS-2018-05 Statement of Remuneration and Expenses Paid in 2017 **be received**.

Background

The *Municipal Act 2001*, S.O. 2001, c. 25, Section 284 reads as follows:

Statement

284.

- (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,
- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
 - (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
 - (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

Mandatory item

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

Statement to be provided to municipality

(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).

Public records

(4) Despite the *Municipal Freedom of Information and Protection of Privacy Act*, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

The remuneration or expenses were authorized to be paid under By-law 2006-84 as amended by By-law 2007-27 and By-Law 2007-85, being a by-law respecting remuneration for Members of Council for the Corporation of the Town of Tecumseh and as covered by Policy #14 "Travel Policy".

Comments

None

Consultations

None

Financial Implications

Expenses were within budget allocations.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
1	Statement of Remuneration and Expenses Paid in 2017

TOWN OF TECUMSEH
Statement of Remuneration and Expenses Paid 2017
For the Year Ended December 31, 2017

			Expenses Paid					Remuneration & Expenses Total					
			Professional Dev./Growth	Education/ Seminars	Mileage/Travel & Committee	Sub-Total							
COUNCIL			Remuneration										
G. McNamara	Mayor	\$	43,780	\$	7,455	\$	614	\$	11,767	\$	19,836	\$	63,616
J. Bachetti	Deputy-Mayor	\$	34,773		4,610			\$		4,610		\$	39,383
W. Altenhof	Councillor	\$	26,089		-			\$		-		\$	26,089
A. Dowie	Councillor	\$	27,007		4,728		-	\$		4,728		\$	31,735
B. Houston	Councillor	\$	25,523		591		-	\$		591		\$	26,114
T. Jobin	Councillor	\$	25,205		666		23	\$		688		\$	25,893
R. Ossington	Councillor	\$	27,007		4,320		-	\$		4,320		\$	31,327
		\$	209,384	\$	22,368	\$	636	\$	11,767	\$	34,772	\$	244,156

The above remuneration, professional development and growth, education and seminars and other expenses were paid pursuant to by-law #2003-16 as amended by by-law #2006-84, 2007-27 and 2007-85 and as covered by Policy #14/2001 "Travel Policy".

POLICE SERVICES BOARD

G. McNamara	Mayor	\$ 3,522	1,805			1,805	5,327
J. Bachetti	Deputy-Mayor	2,722				-	2,722
E. Groh		3,522	1,558			1,558	5,080
C. Hales		4,090	2,097			2,097	6,187
F. Stibbard		3,522	1,760			1,760	5,282
		\$ 17,378	\$ 7,220	\$ -	\$ -	\$ 7,220	\$ 24,598

COMMITTEE OF ADJUSTMENT

W. Altenhof		600	1,737			1,737	2,337
L. Doyle		1,350	1,415			1,415	2,765
T. Fuerth		1,400	1,671			1,671	3,071
R. Mackie		550				-	550
T. Marentette		650				-	650
P. Morand		1,500	377			377	1,877
T. Muscedere		1,450	1,721			1,721	3,171
		\$ 7,500	\$ 6,921	\$ -	\$ -	\$ 6,921	\$ 14,421

ESSEX REGION CONSERVATION AUTHORITY

T. Jobin	Councillor	600			79	79	679
R. Ossington	Councillor	480			144	144	624
		\$ 1,080	\$ -	\$ -	\$ 222	\$ 222	\$ 1,302

ASSOCIATION OF MUNICIPALITIES OF ONTARIO

G. McNamara	Mayor				\$ 957	\$ 957	\$ 957
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ESSEX POWER

G. McNamara	Mayor	10,625			996	996	11,621
T. Burton		7,875			450	450	8,325
		\$ 18,500	\$ -	\$ -	\$ 1,446	\$ 1,446	\$ 19,946



The Corporation of the Town of Tecumseh

Parks & Recreation Services

To: Mayor and Members of Council

From: Paul Anthony, Director Parks & Recreation Services

Date to Council: April 10, 2018

Report Number: PRS-2018-13

Subject: Lakewood Park – Tree Carving – Cadillac/LaSalle

Recommendations

It is recommended:

That Erie Treasures Custom Chainsaw Art **be contracted** in the amount of \$4,500 plus HST to carve the likeness of Antoine de Lamothe Cadillac and René-Robert Cavelier, Sieur de LaSalle, as proposed, at Lakewood Park;

And that, an additional \$1,000 plus HST **be allocated** to landscape the area after the carving has been completed;

And further that funding of \$5,600 **be provided** from the One-Time Strategic Issues Lifecycle Reserve.

Background

At the October 10, 2017 Regular Meeting of Council, the members considered Parks & Recreation Services Report No. 23/17, Tree Carving – Lakewood Park, and passed motion (RCM-233/17) which reads as follows:

That Parks & Recreation Report No. 23/17, Tree Carving – Lakewood Park, be received;

And that Administration is directed to prepare a report proposing sketches and costing for the Lakewood Park tree carving project as outlined in this report for Council consideration and approval.

Comments

Administration has secured the services of an experienced Essex County chainsaw tree carving company, Erie Treasures Custom Chainsaw Art, to develop a sketch for the carving of likenesses of Antoine de Lamothe Cadillac and René-Robert Cavelier, Sieur de LaSalle, as recommended in Parks & Recreation Report 23/17. The proposed sketch is attached in a draft form.

The carving will highlight both explorers and include carvings at the bottom that reflect rocks, which is in line with the French line baskets in the park, as well as having a circular top with the Town of Tecumseh carved as shown in the attached sketch.

The cost of the carving is \$4,500 plus HST, and it is recommended that an additional contingency of \$1,000 be added to the project for landscaping around the carving after it is finished.

The contractor will undertake the carving in late April to mid May (weather permitting), and it is estimated it will take a total of 3 weeks to complete. Security fencing will be in place for safety reasons while the carving is being completed and as well to secure the area after the contractor is finished each day.

Consultations

Financial Services

Financial Implications

Administration confirms that the expenditure for this project was not included in the 2017 Parks Five (5) year Capital Projects.

Total funding required for this project is \$5,600 as per table below.

Carving	\$ 4,500
Contingency	\$ 1,000
	\$ 5,500
Non-rebateable HST 1.76%	\$ 100
Total Expenditure	\$ 5,600

Administration recommends that funding of \$5,600 be provided from the One-Time Strategic Issues Lifecycle Reserve.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Paul Anthony, RRFA
Director Parks & Recreation Services

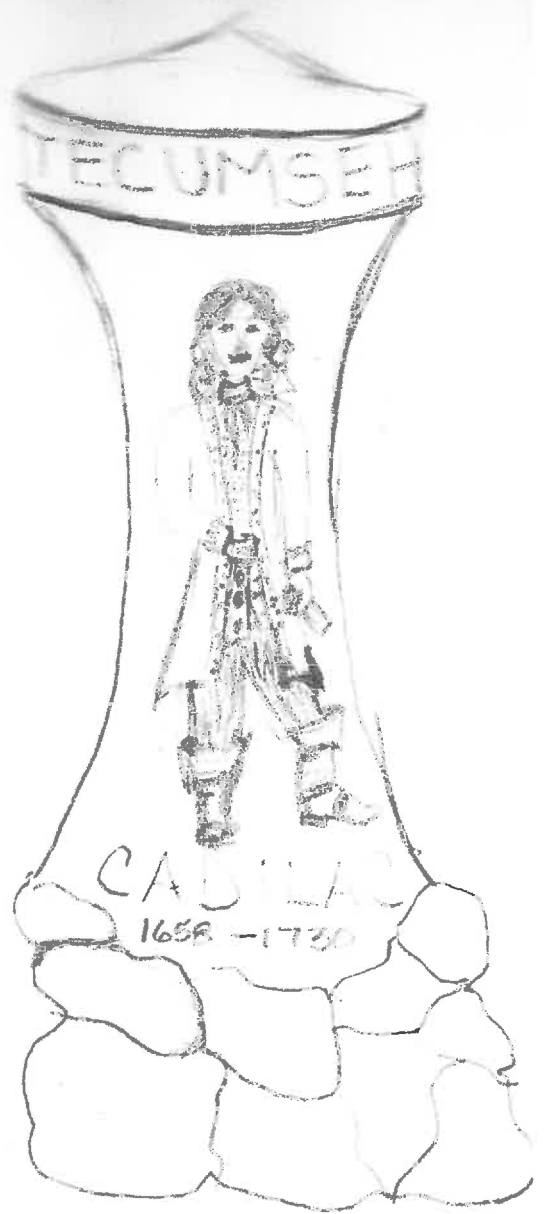
Reviewed by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
1	Draft Concept Drawing





The Corporation of the Town of Tecumseh

Planning & Building Services

To: Mayor and Members of Council

From: Chad Jeffery, Manager Planning Services

Date to Council: April 10, 2018

Report Number: PBS-2018-13

Subject: Summary of Public Consultation and Recommendations Regarding
Proposed Changes to the Tecumseh Transit Service
OUR FILE: T03 TTS

Recommendations

It is recommended:

That the results of the Public Consultation process regarding the proposed changes to the Tecumseh Transit Service, as noted in PBS-2018-13, **be received**;

And that the changes to the Tecumseh Transit Service Route, as noted in PBS-2018-13, **be authorized**.

Background

In February of 2018, Town Council received PBS-2018-02, which provided the annual status report on the Tecumseh Transit Service (TTS) for 2017. As part of the report, Council was provided information regarding proposed changes to the route and schedule of the TTS that would be implemented in mid-2018. The proposed changes involved the removal and/or relocation of bus stops in areas of low ridership, the introduction of new bus stops for proposed new route areas, along with a potential revision to the TTS hourly schedule. These changes were deemed necessary in order to ensure a higher level of dependability for the TTS. In order to obtain



proper public feedback on the proposed changes, Council authorized the scheduling of an Open House, which was held on March 8, 2018. Attendees of the Open House included current TTS riders, local seniors contemplating using the TTS, current and former public transit bus drivers and a former transit service manager for multiple Canadian municipalities.

In addition to the Open House, the public was able to provide comments by way of a survey which was available on the TTS bus, on the Town's website and through an online version of the survey. And finally, Town Administration rode the bus on various occasions to solicit public feedback.

Once all the comments were obtained and tabulated, Administration met with First Student Canada to review the results and discuss final recommended changes.

The purpose of this Report is to provide Council with a summary of the public feedback received through the above-noted public consultation methods and to recommend changes to the TTS which, if approved, will be implemented over the next month.

Comments

Results of the Public Consultation Process

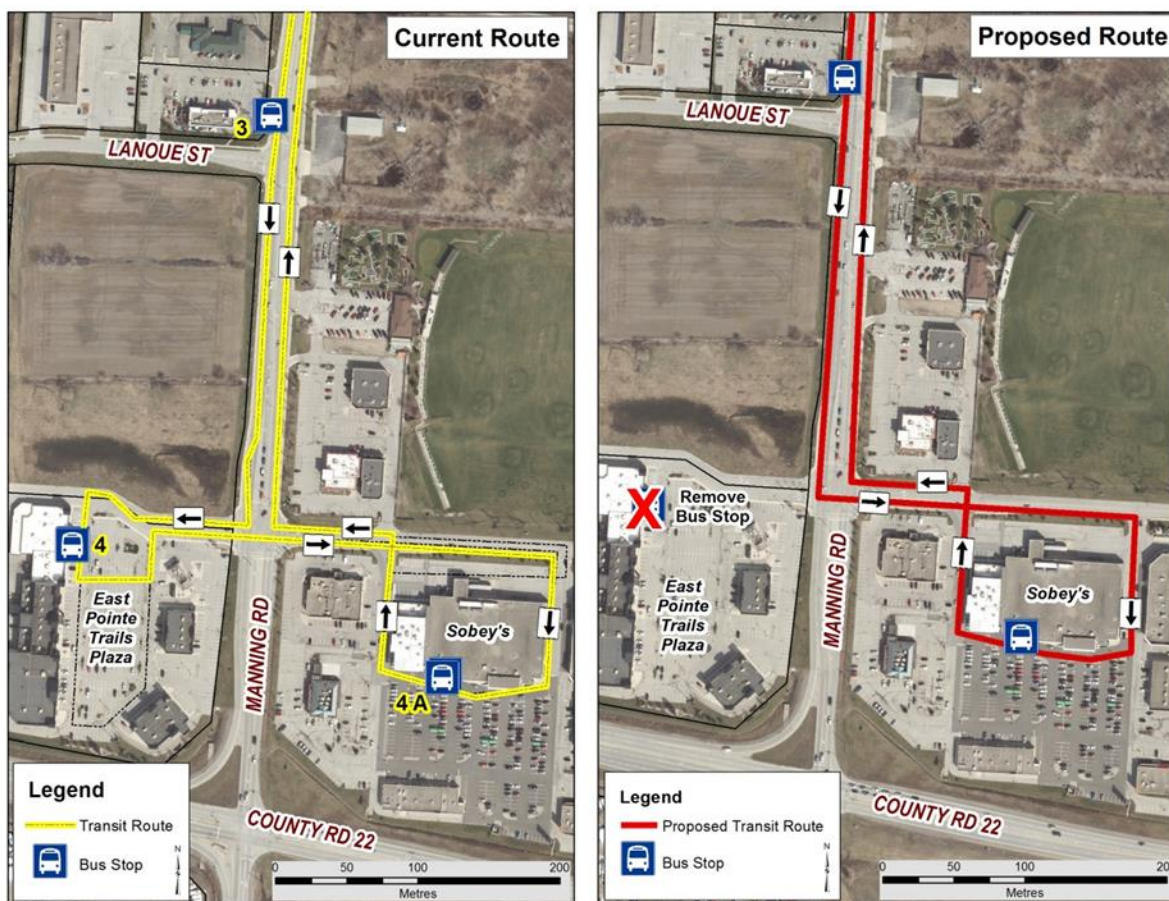
As noted above, public feedback on the proposed changes to the TTS was provided by way of the Open House, on-line survey or the survey available on the bus. The Town received 60 responses through the consultation process. Of the 60, seven were deemed invalid because they were duplicates and/or the respondent was not from the Windsor-Essex region.

To put this into perspective, on an average day in 2017, 86 riders rode the bus. Accordingly, the results should be interpreted as a helpful indicator of public sentiment from those who took the time to complete the survey and they appear to generally validate the proposed revisions. More specifically, the proposed changes, public feedback on the proposed changes and a recommended course of action on each change is provided below.

Proposed Change #1 – Elimination of Bus Stop at East Pointe Trails Plaza

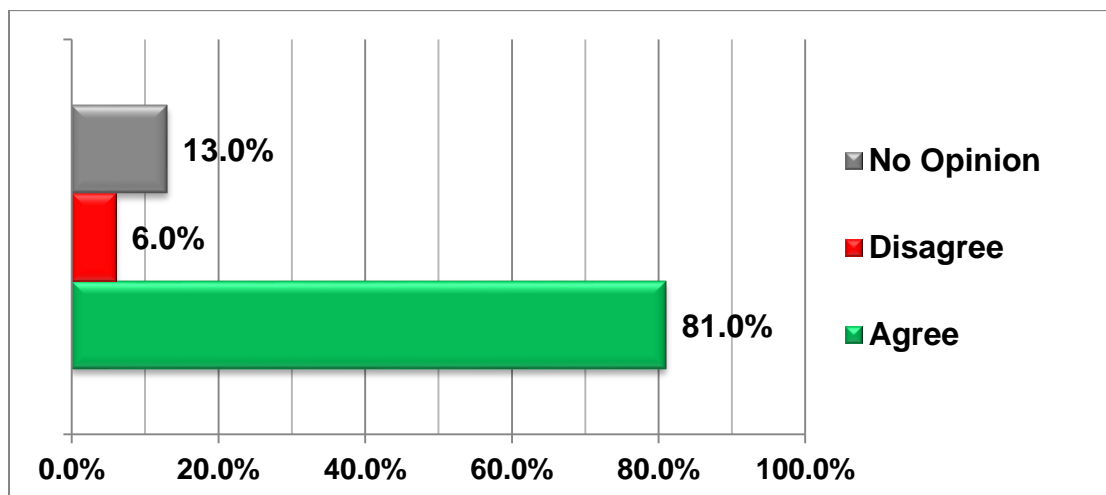
Summary

In November of 2014, the TTS extended into the Town of Lakeshore at the Sobeys Grocery Store located within the St. Clair Shores Shopping Centre for a six-month trial period to gauge ridership interest at this location. Over time, the annual ridership at this stop has grown to over 1,200 making it the third most popular stop on the TTS route in 2017. It is estimated that removing the stop in East Pointe Trails Plaza, thus allowing the bus to turn left from Manning Road onto Amy Croft Drive, thereby negating entering the plaza's parking lot, will save 1-2 minutes depending on signalization timing at Amy Croft Drive and Manning Road. This East Pointe Trails Plaza stop has very low ridership with only 109 in 2017 (approximately two riders a week). Although direct access to the plaza would be eliminated under this scenario, TTS stops exist within a reasonable walking distance at both Lanoue/Manning and at the Sobeys grocery store. There is no cost associated with this proposed route modification.



Public Feedback

Overall, the majority (81%) of respondents were in favour of the elimination of the bus stop at the East Pointe Trails Plaza.



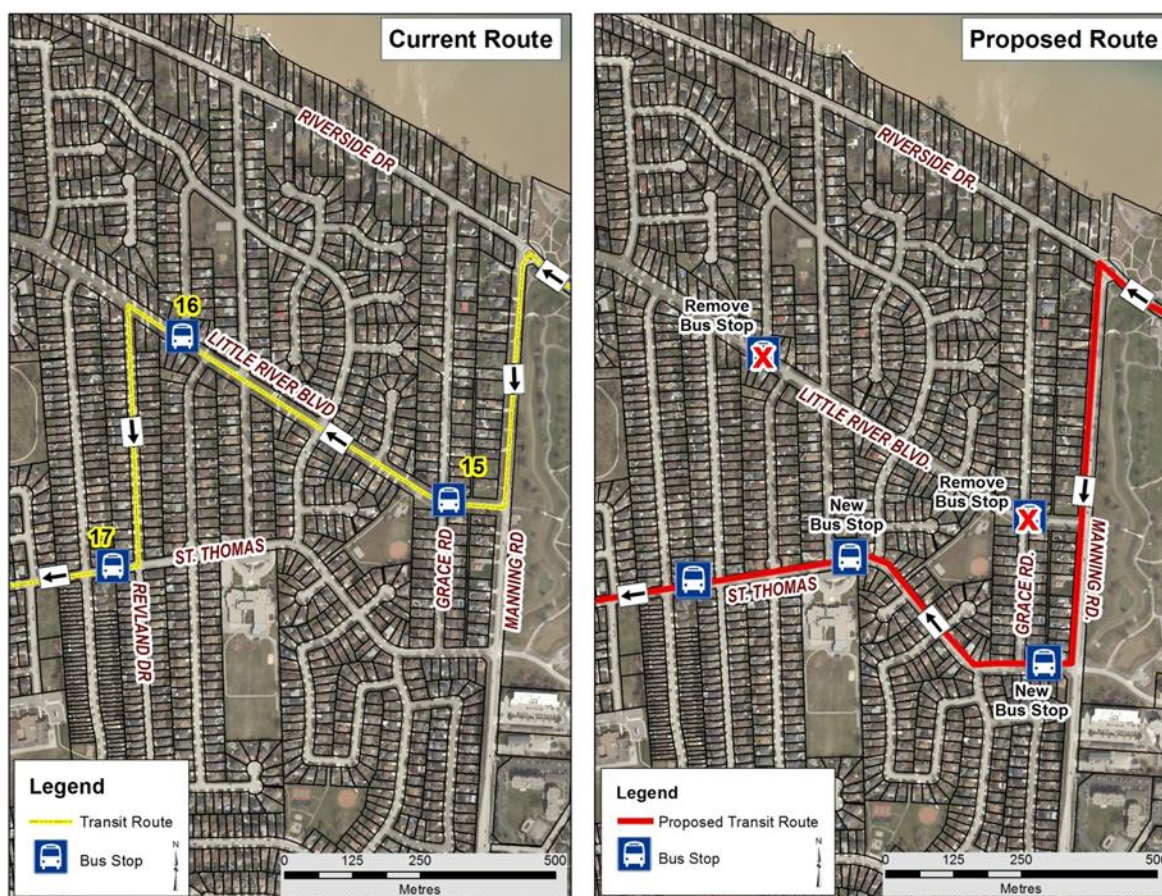
Recommendation

Administration recommends that the TTS route be revised in accordance with Proposed Change #1.

Proposed Change #2 - Shifting the TTS Route from Little River to St. Thomas

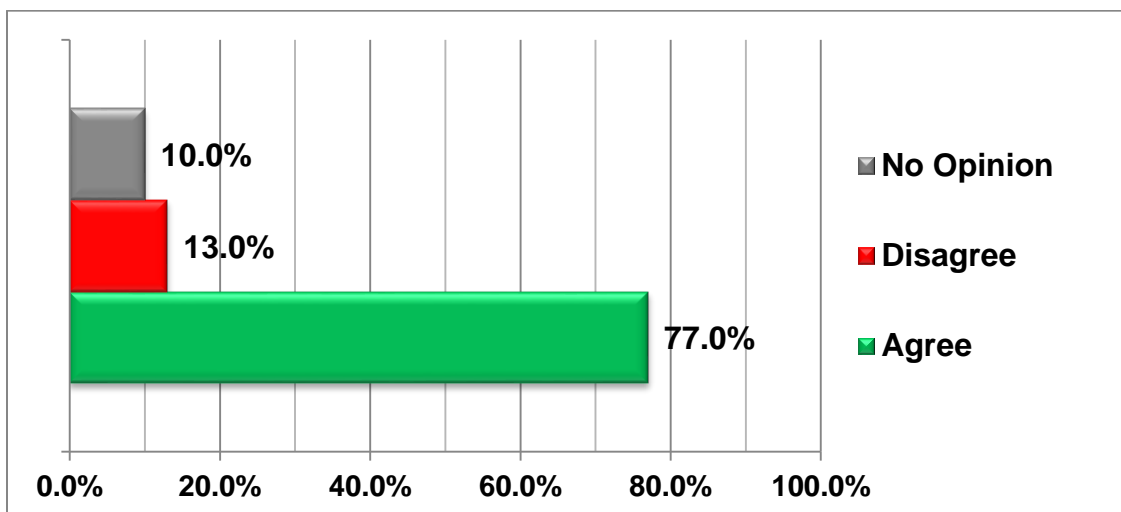
Summary

The rationale for this proposed route revision is to provide a transit stop closer to the high density residential areas and the shopping district on the east side of Manning Road. There is no time impact as a result of this change but it provides a better balance to the residential neighbourhoods west of Manning Rd. between Riverside Dr. and Tecumseh Rd and will provide a stop directly in front of Ste-Marguerite D'Youville School. The ridership levels at Stops 15 and 16 are low, at 276 and 52, respectively. Further, the proposed relocation of these stops will remain relatively accessible to those boarding at the current locations. There may be marginal costs associated with providing a bus pad and/or short sidewalk extension on St. Thomas.



Public Feedback

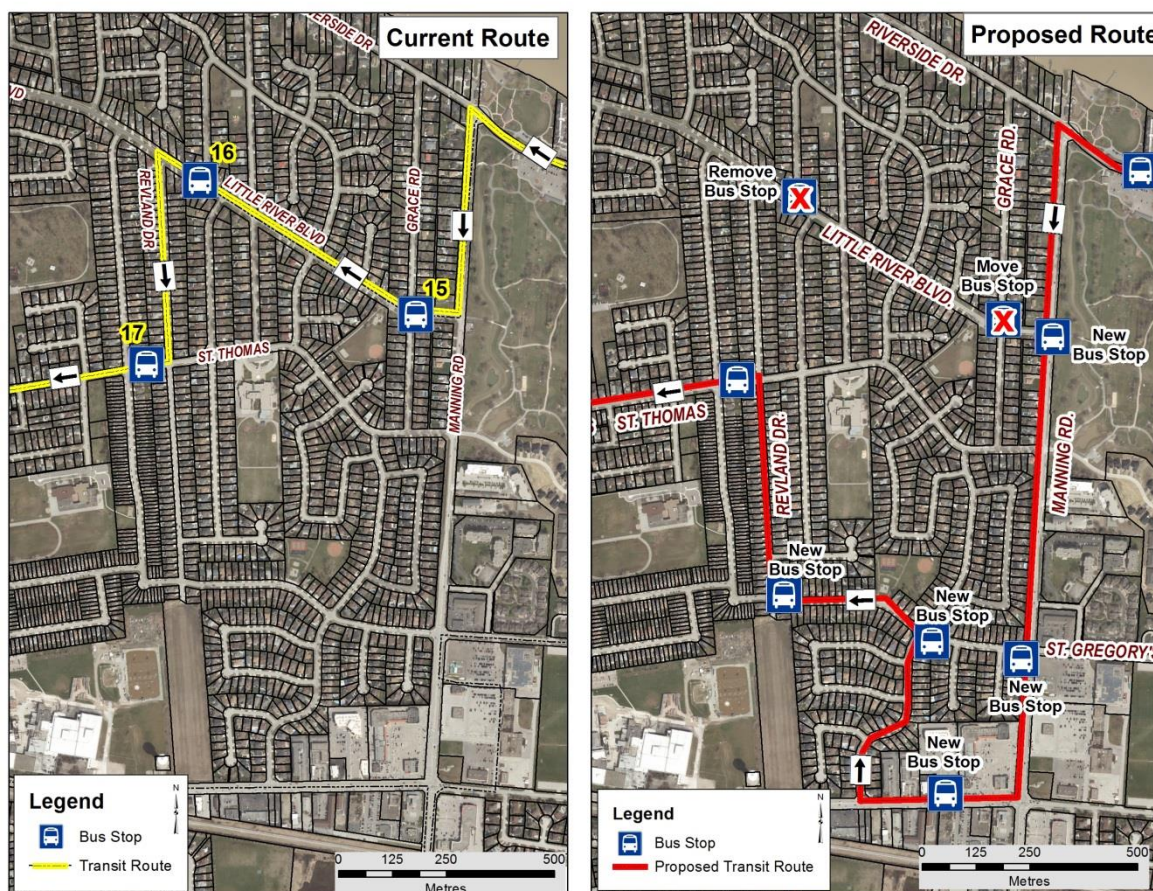
Overall, the majority (77.0%) of respondents were in favour of the proposed shift in the TTS route from Little River Boulevard to St. Thomas Street.



Through the public feedback process and through consultation with First Student Canada, an additional issue was raised along with a suggestion to address the issue through a modification to Proposed Change #2. It has been noted that excessive time delays are being experienced with the TTS when entering and exiting the Tecumseh Medical Centre (TMC) plaza on Tecumseh Road. On its eastbound trip, making a left hand turn into the plaza and navigating through the congested parking areas to the rear building causes significant delays. Further delays occur when attempting to make the left turn back onto Tecumseh Road, particularly during peak operating hours. In order to avoid these delays, while continuing to offer effective service to the TMC plaza, the TTS route is proposed to be further modified, as described below and illustrated in the image on the following page.

Recommendation

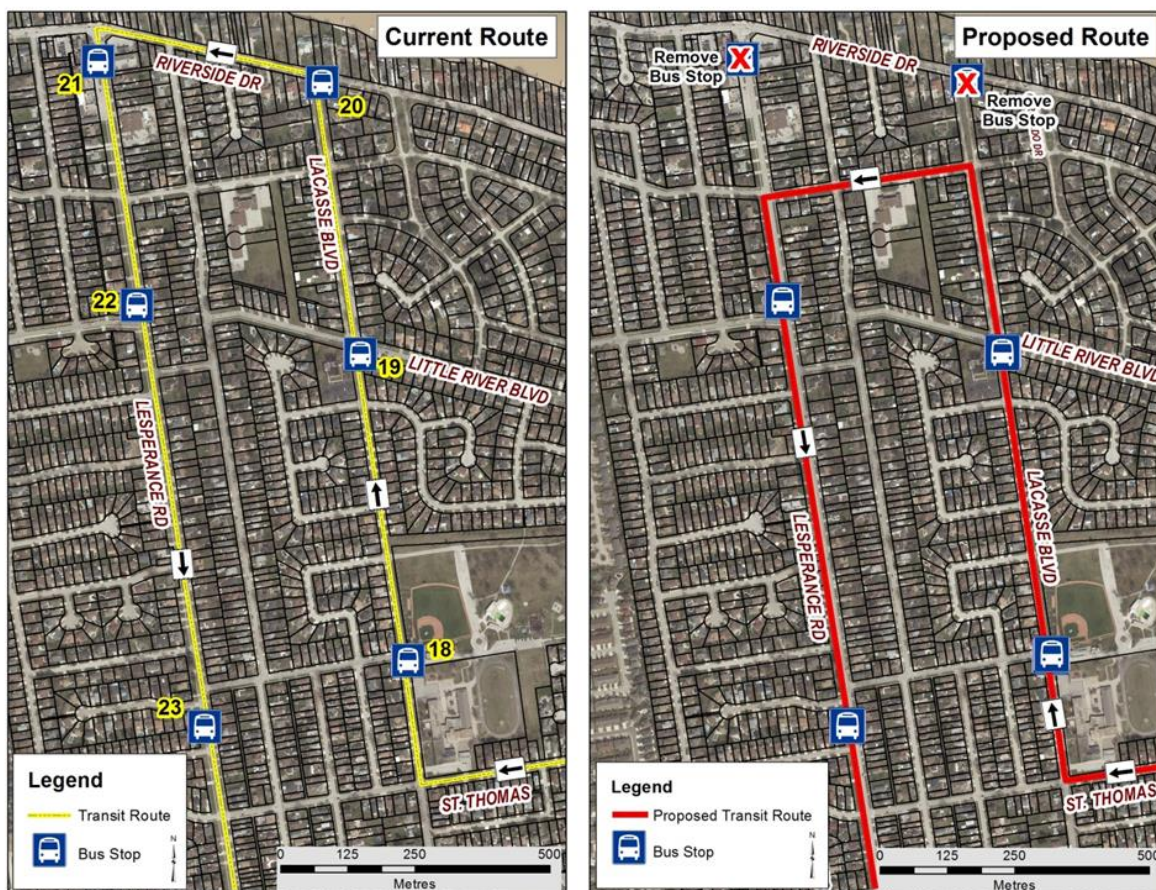
It is recommended that Proposed Change #2 be revised such that the TTS continue southbound on Manning Road to Tecumseh Road, where it would then turn right and travel westbound on Tecumseh Road. A new bus stop would be provided on the north side of Tecumseh Road, immediately in front of the TMC plaza. The bus would then continue west and turn right onto Green Valley and travel north, turning left onto St. Gregory's and continue west along St. Gregory's until reaching Revland, where it would then turn right and travel north on Revland to St. Thomas, where it would then turn left and continue west to Lacasse. Additional new bus stops will be installed along this section of the TTS route at various street intersections. The current bus stop located at the Little River/Grace intersection will be shifted easterly to the Little River/Manning Road intersection. Along with resolving timing conflicts at the Tecumseh Medical Plaza, the proposed route change provides new bus stops to additional residential areas of the Town. In addition, the change provides enhanced service to the TMC plaza and commercial uses in this vicinity as the bus will now travel both east and west along the Tecumseh Road corridor with a bus stop at the entrance to the TMC plaza property. However, the bus will no longer enter the TMC plaza site. Although this change will add approximately 1.4 kilometres, it is believed it will actually result in reduced delays along with improved and more reliable service delivery. There would also be some marginal costs associated with providing four new stops along this route.



Proposed Change #3 – New Lacasse-Dillon-Lesperance Route

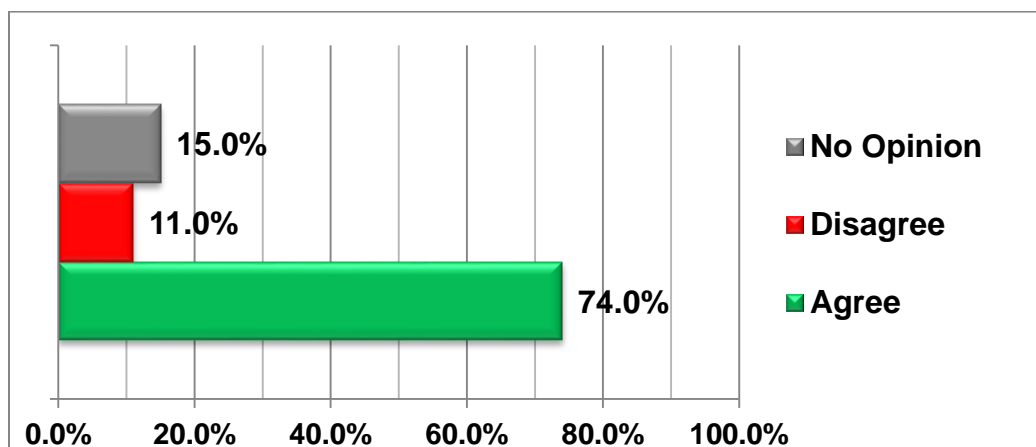
Summary

The removal and/or relocation of Stops 20 and 21 and the revision of the TTS route through Dillon Drive from Lacasse Blvd to Lesperance Rd would result in only a slight reduction in distance (approximately 0.5 km) but would avoid delays associated with turning left onto Riverside Drive from Lacasse and the possibility of having to wait for a red light at Riverside and Lesperance. Stops 20 and 21 have had very low ridership levels over the years with an annual total of only 182 riders in 2017 representing less than one percent of total ridership. There would be no anticipated costs associated with this revision.



Public Feedback

Overall, the majority (74%) of respondents were in favour of the proposed shift in the TTS route.



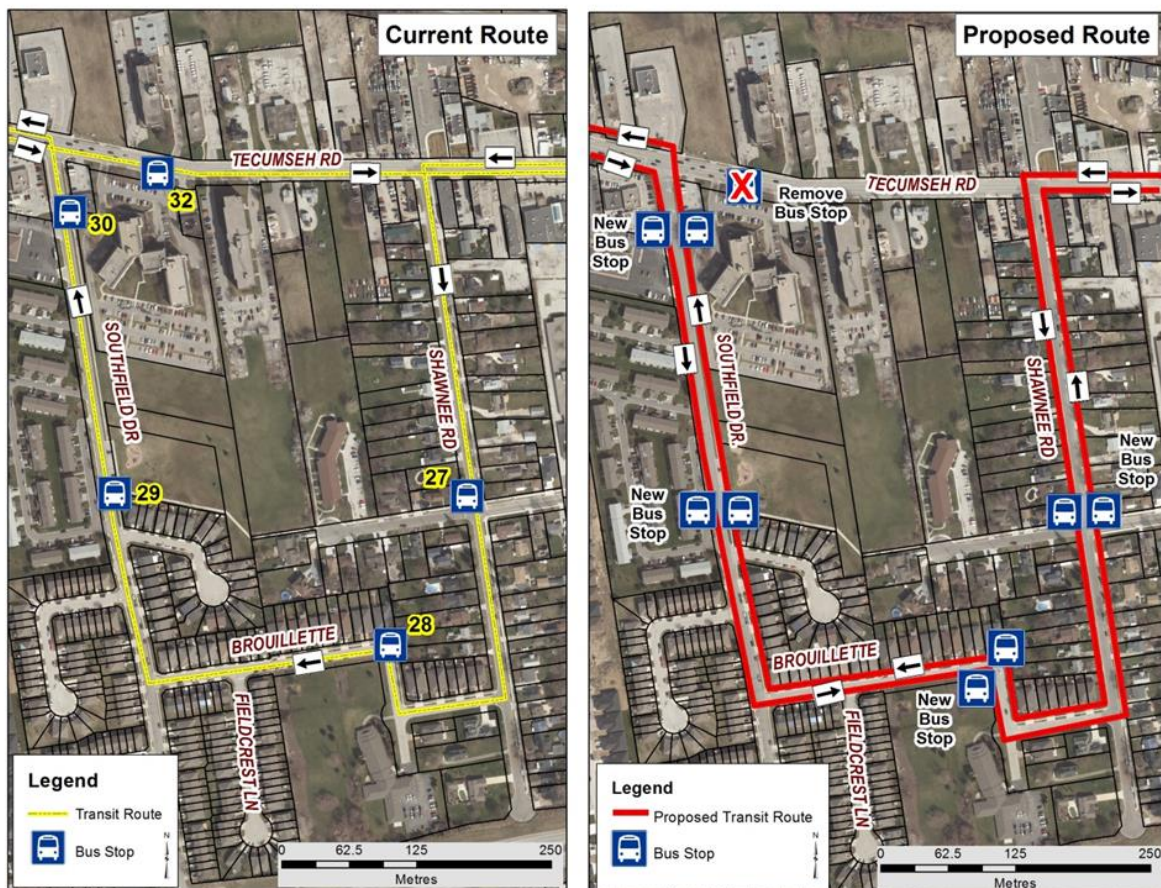
Recommendation

Administration recommends the TTS route be revised in accordance with Proposed Change #3.

Proposed Change #4 – New Southfield/Brouillette/Shawnee Eastbound Loop

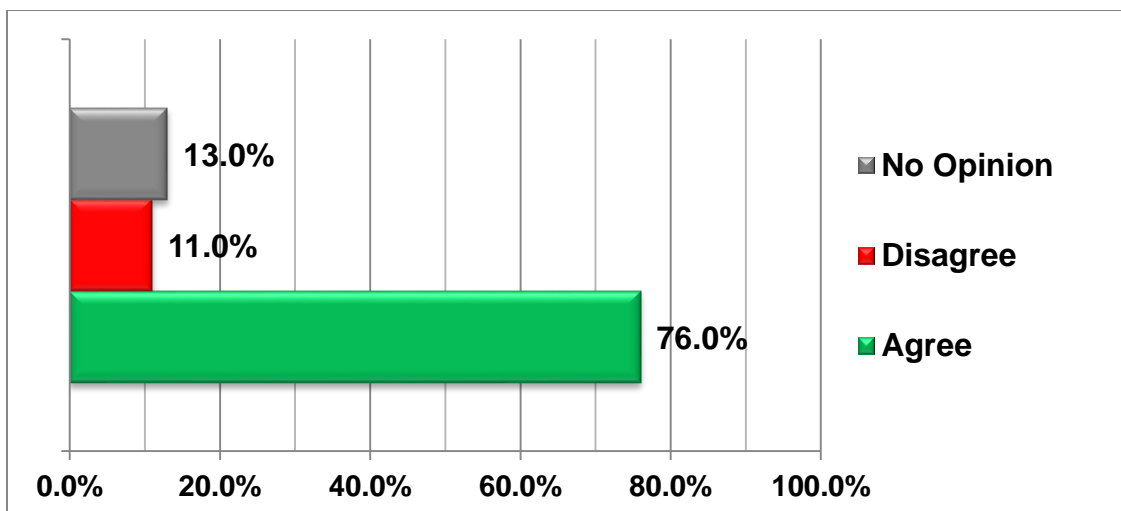
Summary

The neighbourhoods surrounding the Southfield/Brouillette/Shawnee loop are higher density than most neighbourhoods serviced by the TTS thereby lending themselves to higher transit usage which is reflected in the ridership numbers originating from this area. For example, Stops 27 and 28 have ridership levels of 720 and 469, respectively. Although the TTS serves this area westbound on route to Tecumseh Mall in Windsor, it bypasses it on its return to Town eastbound along Tecumseh Road. It is believed that ridership numbers in this area could be increased by providing eastbound service through this neighbourhood. The estimated additional time that would be added to the TTS route to accommodate this proposed revision is approximately two minutes. There would also be some marginal costs associated with providing four new stops along this route.



Public Feedback

Overall, the majority (76%) of respondents were in favour of the proposed new eastbound loop into the Southfield/Brouillette/Shawnee area.



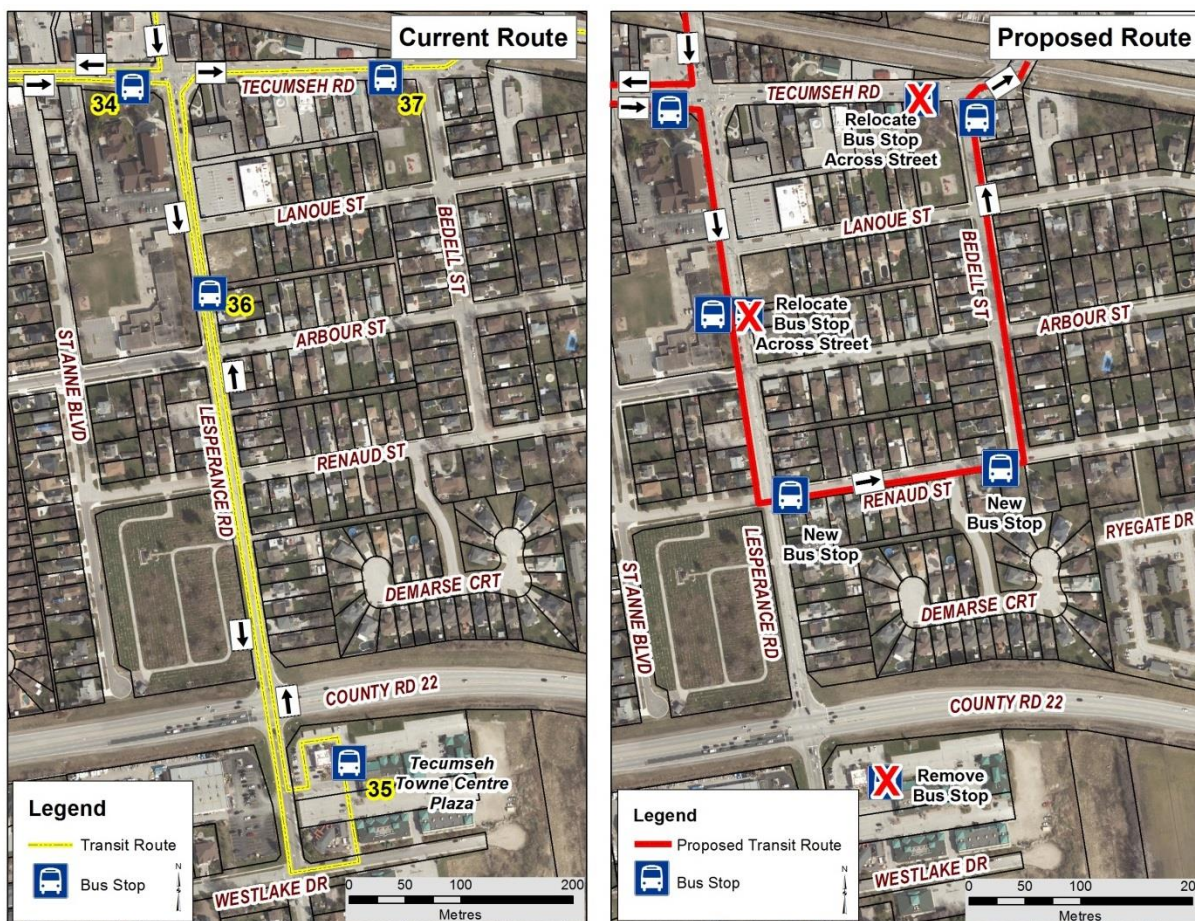
Recommendation

Administration recommends the TTS route be revised in accordance with Proposed Change #4.

Proposed Change #5 – Elimination of Bus Stop at Tecumseh Towne Centre Plaza

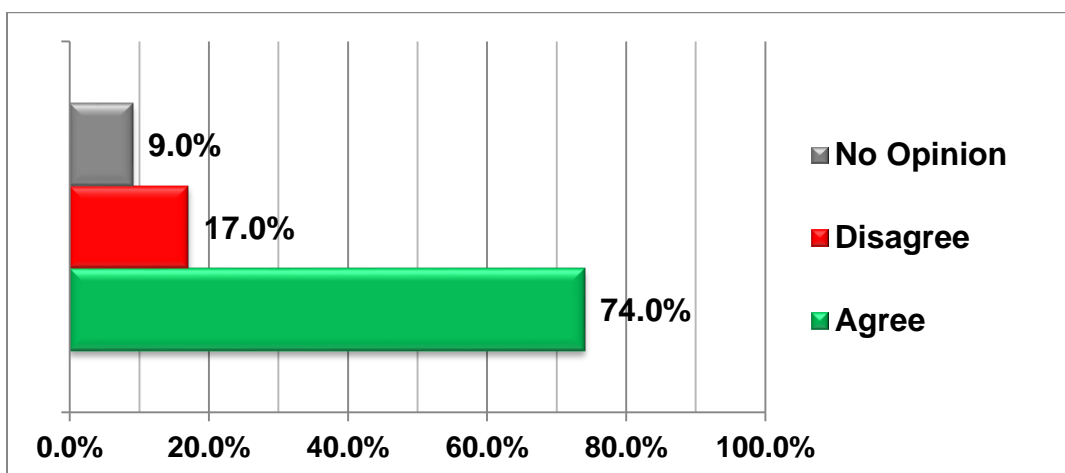
Summary

Stop 22, at the Tecumseh Town Centre Plaza, generated only 78 riders in 2017 – an average of less than two riders per week. Due to the traffic signals at County Road 22 and queueing of traffic in front of the access to this plaza at peak times, there can be considerable delays related to accessing this stop. It is estimated that its removal could save three to five minutes depending on the timing of the signalization and the time of the day. Rerouting the TTS easterly on Renaud and adding a stop at Lesperance/Renaud would still enable anyone wishing to access the plaza or Home Hardware to do so with only a very short walk. This revision would also involve the relocation of Stop 36 to the west side of Lesperance Road, a new bus stop at Bedell/Renaud and the relocation of the Ticonderoga Stop to the east side of Bedell Street. This proposed revision would also more directly serve the higher density Ryegate residential development. There would be no anticipated costs associated with this revision.



Public Feedback

Overall, the majority (74%) of respondents were in favour of the proposed elimination of the bus stop at Tecumseh Town Centre Plaza.



Recommendation

Administration recommends the TTS route be revised in accordance with Proposed Change #5.

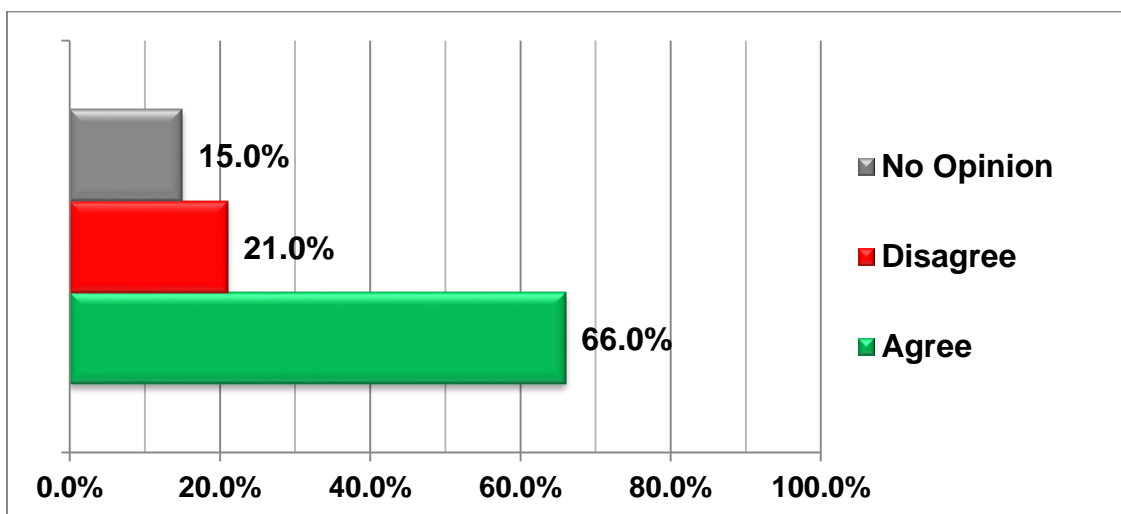
Proposed Change #6 – Service Time Change to 6:30 a.m. to 6:30 p.m.

Summary

Currently, the TTS runs from 6:00 a.m. to 6:00 p.m. Over the years, there have been some requests by ridership to extend the service into the evening to allow for additional time to catch the evening run after work. Accordingly, the possibility of changing the timing to 6:30 a.m. – 6:30 p.m. has been reviewed. In discussions with the bus drivers, it was noted that there are very few riders during the first hour of the service and they felt that those who do take it early can be accommodated within the proposed shifted timing.

Public Feedback

Although public support was evident with the proposed time change (66% in favour), there were respondents that advised that commencing the service 30 minutes later would result in their inability to get to work on time in the morning. The majority of those in favour of the time change suggested simply extending the service into the evening (i.e. extending the service beyond 12 hours per day), rather than shifting the start/stop times.



Recommendation

Administration recommends that Proposed Change #6 NOT be implemented and that the 6:00 a.m. to 6:00 p.m. daily service time be maintained.

Additional Comments / Suggestions from Ridership

In addition to the responses received with regards to the aforementioned changes, additional comments and suggestions were submitted through the survey and through correspondence received by email and post mail. The most common comments and suggestions included:

- Introducing a second bus to the TTS which would run in the opposite direction/route as the current one (four respondents);
- Extend the bus route (or add a second bus) down Lesperance Road to County Road 42 or the long-term care facility on St. Alphonse (Extendicare) (three respondents);
- Rather than shifting the TTS service schedule, extend the schedule to 8:00 p.m. (16 respondents);
- Provide transit service on Sundays (even if only half day) (five respondents);
- Install GPS on the bus and provide an APP that riders can use to review the TTS schedule and track the location of the bus (one respondent).

Administration is not recommending the implementation of the foregoing suggested route/schedule revisions at this time as the anticipated benefit derived from these changes is outweighed by the significant monetary investment that would be necessary, with the exception of the suggested change to extend the service until 8:00 p.m.

Administration would like an opportunity to consider this suggestion in greater detail through further discussions with First Student Canada so that accurate cost estimates can be developed and further regard can be given to the perceived benefits from a service delivery perspective. It may be that the best path forward is to introduce extended hours on a trial basis to best understand the benefit to the ridership. This idea of extending the service until 8:00 can be reviewed with Council in a future report and allow the other route changes to proceed in the interim if supported by Council.

In addition, Administration is currently exploring various options to allow ridership to track the location of the transit bus through the use of GPS and a corresponding app.

Summary

All of the recommended changes will have the net impact of increasing the total route distance by approximately one kilometre. However, it is anticipated that the nature of the changes (reducing areas of traffic congestion and difficult left turns) will actually provide an anticipated reduction in travel time. It is believed that there will be a greater potential for the bus to travel the route in accordance with the schedule more consistently and to thus maintain an improved service level for ridership.

Consultations

First Student Canada

Financial Implications

There will be a nominal cost associated with purchasing new bus stop signs/poles and re-numbering current bus stop signs. There are adequate funds available in the Council approved 2018 budget to fund these costs.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Enrico DeCecco, BA (Hons), MCIP, RPP
Junior Planner

Prepared by:

Chad Jeffery, MA, MCIP, RPP
Manager Planning Services

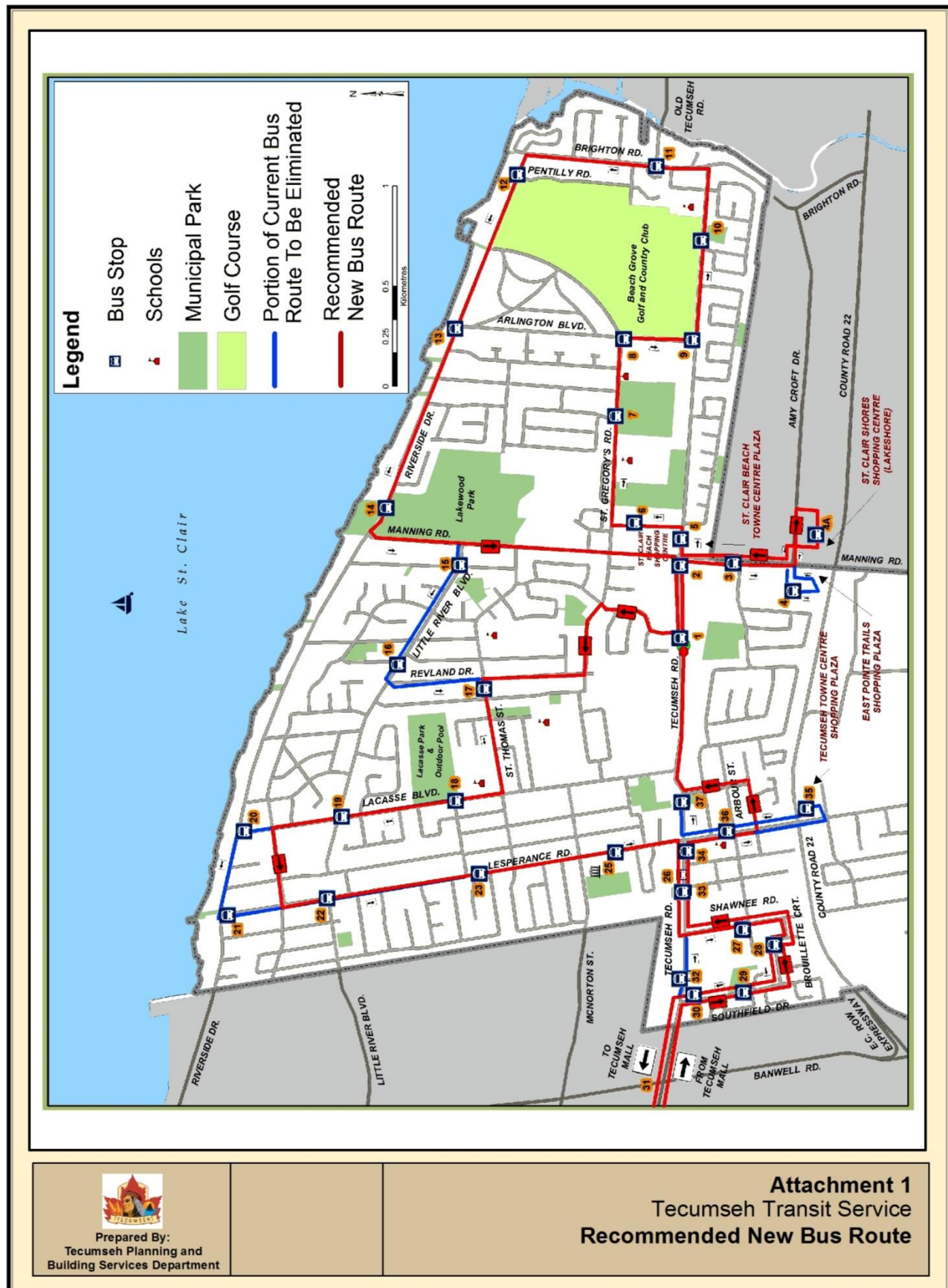
Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning & Building Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
1	Recommended New Bus Route Map





The Corporation of the Town of Tecumseh

Planning & Building Services

To: Mayor and Members of Council

From: Chad Jeffery, Manager Planning Services

Date to Council: April 10, 2018

Report Number: PBS-2018-14

Subject: Financial Incentive Program Grant Application
Tecumseh Road Main Street Community Improvement Plan
1071 Lesperance Road – c/o Lesperance Square Inc.
Planning, Design and Architectural Grant Program
OUR FILE: D18 CIPFIP - CIP-01/18

Recommendations

It is recommended:

1. **That** the Grant Application for the Tecumseh Road Main Street Community Improvement Plan Financial Incentive Program, for the property located at 1071 Lesperance Road (Roll No. 374406000005100), **be approved and deemed eligible** for the following Financial Incentive(s) in accordance with Section 11.3 (5):

- i) Planning, Design and Architectural Grant, for a total amount of \$3,000.00 toward the preparation of architectural drawings

all of which is in accordance with the Tecumseh Road Main Street Community Improvement Plan and PBS-2018-14.

Background

On January 12, 2016, Council adopted the Tecumseh Road Main Street Community Improvement Plan (CIP) in accordance with Section 28(2) of the Planning Act. The CIP applies to an area that represents the historical commercial core of the Town and comprises an approximate 1.2 kilometre corridor centred on Tecumseh Road from the VIA Railway on the east to the Town's border with the City of Windsor just beyond Southfield Drive on the west (see CIP Area in Figure 1). The area encompasses 96 acres and approximately 115

properties with a mix of commercial and residential along with many tracks of underutilized land.

The CIP establishes a community developed vision and provides a means for planning and promoting development activities to more effectively and efficiently use lands, buildings, and facilities. Its goal is to bring about revitalization and encourage both private and public investment in the CIP Area. To help achieve this vision, the CIP provides for a range of financial incentive programs to registered Owners and tenants of land and buildings within the CIP Area.

Attachment 1 contains a table that outlines the financial incentives available for lands in the CIP Area, subject to satisfying various criteria and rules.



Comments

Proposal

In March of 2018, Town Administration held a pre-consultation meeting with the new Owner of the commercial property located at 1071 Lesperance Road (see Attachments 2 and 2A for location). The subject property is currently occupied by a restaurant with an accessory residential apartment on the second floor. The Owner is proposing to undertake exterior renovations to the façade of the existing building on the property (see image below) as well as interior renovations to both the commercial and residential components.



The Owner met with Town Administration to determine whether the proposed improvements would qualify for financial incentives under the CIP. Building façade improvements are contemplated by the CIP subject to meeting the design guidelines established in the CIP. In addition, the professional fees associated with the preparation of design/architectural drawings required to undertake the façade improvements qualify as a grant.

Proposed Grant Details

Based on the foregoing, the Owner has submitted a Financial Incentive Program Grant Application seeking financial incentives under the Planning, Design and Architectural Grant Program in the amount of \$3,000 (Note: HST is not included as part of the grant). As required by the CIP, the Owner has provided two reliable cost estimates for the preparation of Architectural drawings, as identified below:

1. Design Group 547 Inc. - \$6,250
2. Vijay Vasantgadkar Architect Inc. - \$7,000

The requested amount of \$3,000 represents the maximum amount of grant available (50% of the total eligible costs or up to \$3,000), as established by the selected preferred quote of Design Group 547 Inc.

It should be noted that the current application is only for the Planning, Design and Architectural Grant Program. This initial application process will permit the Owner to engage the professional services of an architect in order to prepare the necessary drawings which will then be evaluated by Town Administration against the CIP design guidelines. Once these drawings are approved, the Owner will then be eligible to apply for the Building Façade Improvement Grant Program (BFIP) seeking a grant that will assist in completing the improvements to the building facade. Approval for this subsequent BFIP application, and any other additional grant requests, will be brought forward for Council consideration by way of a separate report.

The Planning, Design and Architectural Grant Program application has been reviewed/evaluated by Town Administration against the requirements of the CIP. Town Administration has no concerns with the application and recommends that the application be approved and be deemed eligible in accordance with Section 11.3 (5) of the CIP.

Next Steps

Upon Council approval, a letter from the Town to the Owner advising of Council's approval will represent a grant commitment. The CIP established the following:

- i) the Owner will have a period of six months to start the project and one year to complete the proposed works from the date of Council approval;
- ii) extensions will be considered on a case by case basis;

- iii) an application may be cancelled if work does not commence within the six-month period or if the approved works are not completed within a one-year period from the date of Council approval.

Upon delivery of the completed drawings and plans to the Town, Administration will conduct a review of the work to ensure all requirements of the CIP have been complied with. Once it has been determined that the CIP requirements have been met and, upon the receipt of invoices from the Owner and proof of payment, the Grant will be issued.

Consultations

Planning & Building Services
Financial Services
Fire & Emergency Services

Financial Implications

The Tecumseh Road CIP provides for Support Programs and Incentives that can total up to \$417,000 per calendar year commencing in 2016. The \$417,000 is the sum of annual maximum limits per individual incentive program category within the CIP. Actual incentives available will depend on approved budget funding.

The 2018 budget includes CIP grant funding of \$125,000. An additional \$88,618 of uncommitted budget allocation from prior period budgets was carried forward, thus totalling \$213,618 in funds available for 2018. To date, no other CIP grant fund applications have been approved during 2018, thus the current available funding total is \$213,618.

Upon approval of the recommendations of this report, remaining available program funds for 2018 will be \$210,618 as referenced in the table in Attachment 3.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Enrico DeCecco, BA (Hons), MCIP, RPP
Junior Planner

Reviewed by:

Chad Jeffery, MA, MCIP, RPP
Manager Planning Services

Reviewed by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning & Building Services

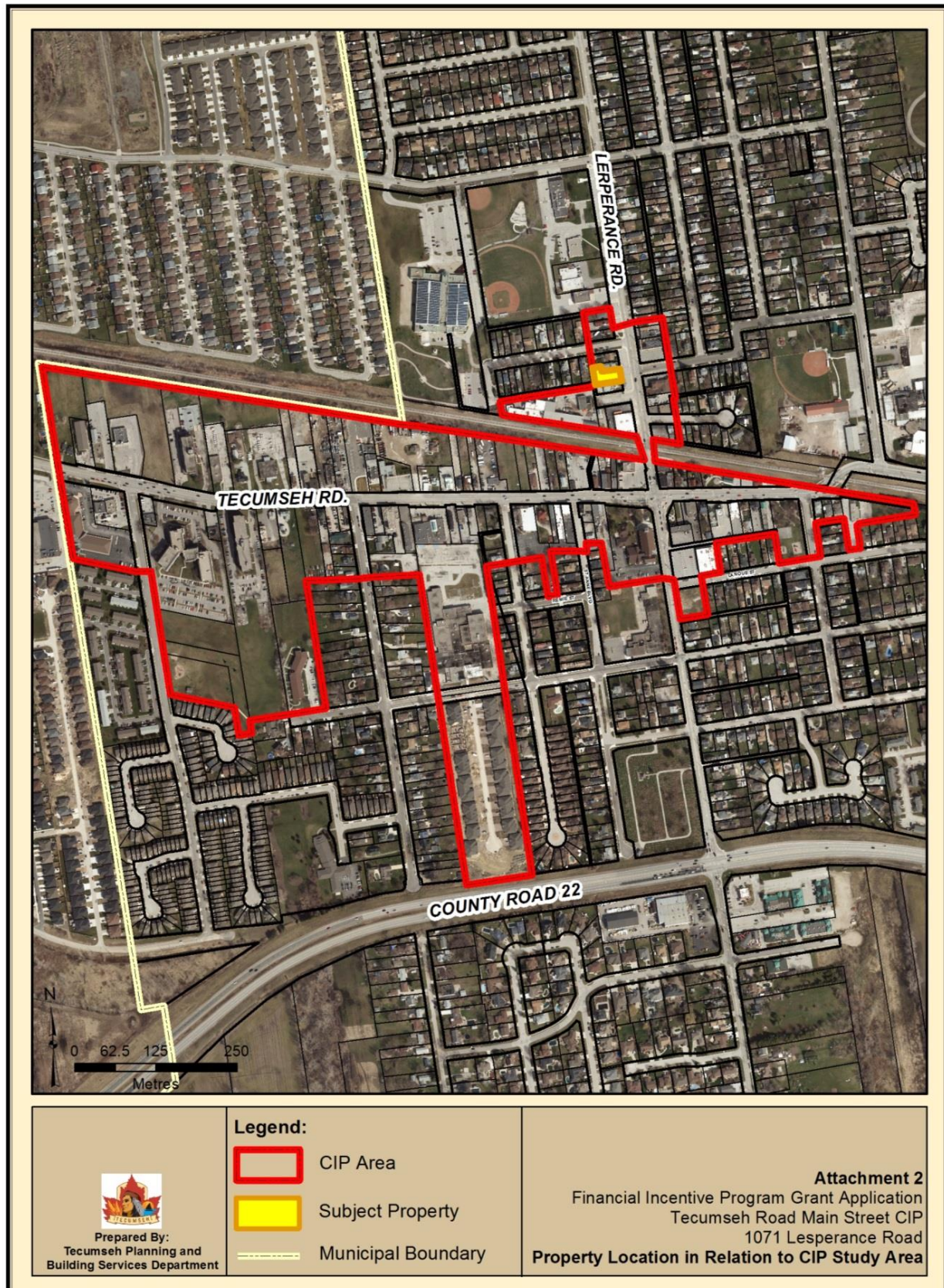
Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
1	CIP Support Programs and Incentives Summary
2	Property Location in Relation to CIP Study Area
2A	Property Location, Detail View
3	CIP Incentives Financial Summary

Attachment 1
Financial Incentive Program Grant Application
Tecumseh Road Main Street Community Improvement Plan
1071 Lesperance Road
CIP Support Programs and Incentives Summary

11.4 SUPPORT PROGRAMS AND INCENTIVES SUMMARY		
Grant Program	Monetary Incentive	Annual Program Allocation
Planning, Design, and Architectural Grants	Matching grant of 50% of the cost of eligible planning, design and architectural work to a maximum grant of \$3,000 with a maximum of one study per property.	\$15,000
Planning Application and Permit Fee Grant Program	Grant will be provided for 100% of the normal application or permit fees paid by the applicant to a maximum of \$2,000 for approved projects.	\$10,000
Development Charges Grant Program	One-time grant of an amount equivalent to the Town of Tecumseh Development Charge for the buildings being constructed.	\$200,000
Building Façade Improvement Grant Program (BFIP)	Matching grant of 50% of the cost of eligible façade improvements to existing commercial properties to a maximum grant of \$15,000, with a maximum of one grant per property per year. Improvements must cost \$2,000 or greater to be eligible.	\$45,000
Building and Property Improvement Grant Program (BPIG)	Amount to be determined based upon the incremental increase in the municipal taxes that results from the work being completed.	N/A
Building Rehabilitation Loan Program (BRLP)	Loan equivalent to a proportion of the work value and on a matching funds basis, to a maximum of 50% of eligible costs. The maximum loan is \$15,000.	N/A
Residential Grant Program (RGP)	Grant equal to the cost of rehabilitating existing residential units and/or constructing new residential units on the basis of \$30 per square foot of habitable floor space rehabilitated or constructed, to a maximum grant of \$20,000 per unit.	\$100,000
Parking Area Improvement Program (PAIP)	Matching grant of 50% of the cost of eligible parking area improvement work to a maximum grant of \$10,000, with a maximum of one grant per property per year.	\$30,000
Sidewalk Café Grant Program	One-time grant of 50% of the cost, up to a maximum of \$2,000 for the design of a sidewalk café. Additionally, the Town will provide eligible candidates an annual grant of 50% of the costs for related work, up to a maximum of \$2,000.	\$12,000
Mural/Public Art Program	One-time grant of a maximum of \$1,000.	\$5,000





Attachment 4
Financial Incentive Program Grant Application
Tecumseh Road Main Street Community Improvement Plan
1071 Lesperance Road
CIP Incentives Financial Summary Charts

CIP Incentives Summary - Year-to-Date April 3, 2018				
Grant Program	Annual Program Allocation Limit	Projects Committed	Projects Proposed	Paid
1. Planning, Design, and Architectural Grants	\$ 15,000	\$ -	\$ 3,000	\$ -
2. Planning Application and Permit Fee Grant Program	\$ 10,000	\$ -	\$ -	\$ -
3. Development Charges Grant Program	\$ 200,000	\$ -	\$ -	\$ -
4. Building Façade Improvement Grant Program (BFIP)	\$ 45,000	\$ -	\$ -	\$ -
5. Residential Grant Program (RGP)	\$ 100,000	\$ -	\$ -	\$ -
6. Parking Area Improvement Program (PAIP)	\$ 30,000	\$ -	\$ -	\$ -
7. Sidewalk Café Grant Program	\$ 12,000	\$ -	\$ -	\$ -
8. Mural/Public Art Program	\$ 5,000	\$ -	\$ -	\$ -
	\$ 417,000	\$ -	\$ 3,000	\$ -
Actual Budget Allocations:				
2018	\$ 125,000			
Prior Years - Carry-forward	\$ 88,631			
Total Available for 2018	\$ 213,631			
2018 Annual Funding Shortfall including carry-overs	\$ (203,369)			
Total Available for 2018 less Projects Committed		\$ 213,631		
Remaining Available less Projects Proposed			\$ 210,631	

CIP Approved Projects and Funding Since Inception										
Project Code / Year	Project Name	1	2	3	4	5	6	7	8	Total
CIP-01/16	Buckingham Realty	\$ 1,475								\$ 1,475
CIP-02/16	Frank Brewing Co.							\$ 2,000		\$ 2,000
CIP-03/16	1614840 Ontario Ltd.		\$ 2,000	\$ 80,784						\$ 82,784
CIP-04/16	Valente Development Corp.			\$ 80,003						\$ 80,003
CIP-02/17	Valente Development Corp.			\$ 78,120						\$ 78,120
CIP-03/17	Lesperance Plaza Inc				\$ 15,000					\$ 15,000
CIP-04/17	St. Anne Church				\$ 15,000					\$ 15,000
CIP-05/17	Carrots N Dates							\$ 2,000		\$ 2,000
CIP-06/17	Buckingham Realty				\$ 15,000					\$ 15,000
Total		\$ 1,475	\$ 2,000	\$ 238,907	\$ 45,000	\$ -	\$ -	\$ 4,000	\$ -	\$ 291,382

The Corporation of the Town of Tecumseh

By-Law Number 2018 - 27

Being a by-law to levy a special charge of the Business Improvement Area and to provide for its collection for the year 2018.

Whereas Town of Tecumseh By-law No. 2016-12 designated an Improvement Area within the Downtown area of the Town of Tecumseh;

And Whereas pursuant to Section 208 (1) and (2) (a) of the Municipal Act, 2001 c.25, the municipality shall annually raise the amount required for the purposes of the Board of Management for the Business Improvement Area, and may establish a special charge for the amount to be raised by levy upon rateable property in the improvement area that is in a prescribed business class;

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

- 1. **That** there shall be levied and collected for the purposes of the Board of Management for the Business Improvement Area a special charge for 2018 upon rateable property in the area that is in a prescribed business property class (see Schedule “A”) at the rates as detailed in Schedule “A”, in the amount of \$109,000.00.
- 2. **That** the Business Improvement Area levy be included, as a separate charge specifying the amount payable in respect of such property, on the final tax notice for those properties in the prescribed business property class (see Schedule “A”).
- 3. **That** the Business Improvement Area levy be collected in the same manner and under the same terms as the General Municipal Levy for 2018.

Read a first and second time this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk

Read a third time and finally passed this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk

Schedule A
Taxable Assessment and Tax Rates
Corporation of the Town of Tecumseh
2018 Business Improvement Area

RTC	RTQ	Description	Taxable	Type of Land	Returned Assessment for 2018	2018 BIA Rate
C	T	Commercial	Taxable	Full	82,697,320	0.00084469
X	T	Commercial - New	Taxable	Full	13,882,685	0.00084469
C	U	Commercial	Taxable	Excess Land	753,860	0.00059128
X	U	Commercial - New	Taxable	Excess Land		0.00059128
C	X	Commercial	Taxable	Vacant Land	1,943,838	0.00043872
C	1	Commercial	Taxable	Farmland 1	2,500,500	0.00019516
S	T	Shopping Centre	Taxable	Full	18,008,850	0.00084469
Z	T	Shopping Centre - New	Taxable	Full	6,759,100	0.00084469
D	T	Office Building	Taxable	Full	322,295	0.00090867
Y	T	Office Building - New	Taxable	Full	2,942,715	0.00090867
I	T	Industrial	Taxable	Full	1,104,300	0.00151640
I	U	Industrial	Taxable	Excess Land	-	0.00098566
S	U	Shopping Centre	Taxable	Excess Land	119,500	0.00059128
Z	U	Shopping Centre - New	Taxable	Excess Land	-	0.00059128
I	X	Industrial	Taxable	Vacant Land	-	0.00098566
I	H	Utilities	Taxable	Full	-	0.00151640
I	K	Utilities	Taxable	Excess Land	-	0.00098566
L	T	Large Industrial	Taxable	Full	-	0.00209689
L	U	Large Industrial	Taxable	Excess Land	-	0.00136298
					131,034,963	

The Corporation of the Town of Tecumseh

By-Law Number 2018 - 28

Being a by-law to authorize the execution of an Agreement with the Province of Ontario and The Corporation of the Town of Tecumseh under the Main Street Revitalization Initiative

Whereas the Corporation of the Town of Tecumseh (Municipality) wishes to enter into an Agreement with the Province of Ontario in order to participate in Ontario's Main Street Revitalization Initiative;

And Whereas the Municipality acknowledges that Funds received through the Agreement must be invested in an interest bearing reserve account until the earliest of expenditure or March 31, 2020;

And Whereas pursuant to the *Municipal Act*, S.O. 2001, c.25 s.5(3), the powers of a municipality shall be exercised by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

- 1. **That** the Mayor and the Clerk be and they are hereby authorized and empowered on behalf of The Corporation of the Town of Tecumseh, to execute an Agreement dated the 10th day of April, 2018, between the Corporation of the Town of Tecumseh and the Province of Ontario, a copy of which Agreement is attached hereto and forms part of this by-law, and to do such further and other acts which may be necessary to implement the said Agreement.
- 2. **That** this by-law shall come into full force and take effect on the date of the third and final reading thereof.

Read a first, second and third time and finally passed this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk

MUNICIPAL FUNDING AGREEMENT

ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as "AMO")

AND:

THE TOWN OF TECUMSEH

(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making \$26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the "OMAFRA-AMO Agreement"), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the Corporations Act, 1990 R.S.O. 1990, Chapter c.38.

“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

- a. Municipality or its agent (including its wholly owned corporation); and
- b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.

“Lower-tier Municipality” means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and “Municipalities” means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

“Municipal Physical Infrastructure” means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

“Ontario” means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

“Parties” means AMO and the Recipient.

“Project Completion Date” means the Recipient must complete its Project under this Agreement by March 31, 2020.

“Recipient” has the meaning given to it on the first page of this Agreement.

“Results Report” means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

“Single-tier Municipality” means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient’s Annual Report.

1.2 Interpretations:

Herein, etc. The words “herein”, “hereof” and “hereunder” and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.
- 2.2 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.3 **Notice.** Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.
 - a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: "The Project is funded [if it is partly funded the Recipient should use "in part"] by the Ontario Ministry of Agriculture, Food and Rural Affairs."
 - b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
- 3.2 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.
 - a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be

awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Projects.** Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

- 5.1 **Eligible Costs.** Schedule C sets out specific requirements for Eligible and Ineligible Costs.
- 5.2 **Discretion of Ontario.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by by-law (a "Transfer By-law"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

6.3 Transfer of Funds to a non-municipal entity. Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

- a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.
- c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.

6.4 Use of Funds. The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

6.5 Payout of Funds. The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.

6.6 Use of Funds. The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

- a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,

- b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.
- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Ontario's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.
- 6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.
- 7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:
 - a) the amounts received from AMO under this Agreement;
 - b) the amounts received from another Eligible Recipient;
 - c) the amounts transferred to another Eligible Recipient;
 - d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. RECORDS AND AUDIT

8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.

8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. INSURANCE AND INDEMNITY

9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.

9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended

or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 **AMO not liable.** In no event shall Ontario or AMO be liable for:

- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
- (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 **Recipient to Compensate Ontario.** The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. DISPOSAL

10.1 **Disposal.** The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or

for which Funds were provided, the cost of which exceed \$50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

- 11.1 **Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an “Event of Default”:
- (a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.
 - (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
 - (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
 - (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
 - (e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.
- 11.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 11.3 **Remedies on default.** If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient’s receipt of the notice of an Event of Default, it may immediately terminate this Agreement.
- 11.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

- 12.1 **No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE

13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director
Main Streets Agreement
Association of Municipalities of Ontario 200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Email: mainstreets@amo.on.ca

b) If to the Recipient:

Director, Financial Services/Treasurer
Luc Gagnon
TOWN OF TECUMSEH
917 Lesperance Road
Tecumseh, ON N8N 1W9
(519) 735-2184 x119
lgagnon@tecumseh.ca

14. MISCELLANEOUS

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this

Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

- 14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.
- 14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.
- 14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.
- 14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. SCHEDULES

- 15.1 This Agreement, including:
- Schedule A Municipal Allocation
 - Schedule B Eligible Projects
 - Schedule C Eligible and Ineligible Costs
 - Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

16. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME:

TOWN OF TECUMSEH

Mayor Name

Signature

Clerk Name

Signature

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By Title

Signature

In the presence of:

Witness Title

Signature

**SCHEDULE A
MUNICIPAL ALLOCATION**

RECIPIENT'S NAME: **TOWN OF TECUMSEH**

ALLOCATION: **\$58195.1428**

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.

SCHEDULE B

ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements
- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C

ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics or marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

SCHEDULE D

REPORTING

1. Communication Report

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

Project Title	Project Description	Eligible Project Category (CIP/ Municipal Physical Infrastructure	Total Project Cost	Estimate of Funds (Main Street) Spent

2. Annual Report

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- a. Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2018 - 2020
Opening Balance	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from An Eligible Recipient	\$xxx	\$xxx
Transferred to an Eligible Recipient	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of Unspent Funds	\$xxx	

- b. Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project Category	Total Project Cost	Main Street Funds Used	Start & End Date	Completed?
							Yes/No/ Ongoing

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

- a. Community Improvement Plan Eligible Projects
- Number of small businesses supported;
 - Total value of physical improvements;
 - Total Main Street Funds provided;
 - Total Municipal investment; and,
 - Total private investment.
- b. Municipal Physical Infrastructure Eligible Projects
- Total value of physical improvements;
 - Total Main Street Funds provided; and
 - Total municipal investment.

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2018-29

Being a by-law to provide for the adoption of tax rates, area rates and additional charges for Municipal, County and Education purposes for the Year 2018.

Whereas Section 290(1) (a) (b) (c) of *The Municipal Act*, Chapter M.25, R.S.O. 2001 a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

And Whereas by By-law 2017-83 the Council of The Corporation of the Town of Tecumseh did approve the sum of \$22,326,128 to be raised for general municipal purposes for taxation year 2018;

And Whereas the Council of the County of Essex has, by By-law 57-2009, adopted optional property classes for the year 2018;

And Whereas the Council of the County of Essex has, by By-law 10-2018, established tax ratios for the year 2018;

And Whereas the Council of the County of Essex has, by By-law 11-2018, adopted the County of Essex levy and established tax rates for County purposes for the year 2018;

And Whereas the Council of The Corporation of the Town of Tecumseh is required to levy and collect the tax rates prescribed for school purposes on the residential and business property within The Corporation of the Town of Tecumseh;

And Whereas the assessment roll prepared in 2017 and upon which the taxes for 2018 are to be levied was certified by the Assessment Commissioner;

And Whereas the assessment on which the general municipal tax rate is to be calculated in each property class and sub-class is as detailed in Schedule "A" attached hereto;

Now Therefore the Council of The Corporation of the Town of Tecumseh does hereby enact as follows:

1. **That** the tax rates as listed in Schedule "B" attached hereto, be applied to the corresponding taxable assessments listed in Schedule "A" in the Town of Tecumseh to raise the sums of: \$22,326,128 for general Town purposes; \$14,596,026 for the County of Essex; and \$10,630,081 for education purposes.
2. **That** the amounts to be collected for tile drains, municipal drains, water mains, sewers and miscellaneous charges shall be as listed on Schedule "C" attached hereto.
3. **That** the Treasurer is hereby authorized to mail or cause to be mailed, the notice of taxes due to the address of the residence or place of business of the person to whom notice is required to be given.

4. **That** pursuant to the provisions of Section 346 (1), subject to Subsection (2) of *The Municipal Act*, R.S.O.2001 c 25, the 2015 taxes shall be paid to the Treasurer at 917 Lesperance Road, Tecumseh, Ontario, by telephone or electronically at banks or credit unions offering such services, and upon request of the person paying the taxes, the Treasurer shall issue a receipt of the amount paid.
5. **That** pursuant to the provisions of Section 347 (1) allocation of payment, subject to Subsection (2) and (3) of *The Municipal Act*, R.S.O. 2001 c 25, where any payment is received on account of taxes, payment shall first be applied against late payment charges owing in respect of those taxes and then applied against the taxes owing.
6. **That** the final taxes on property in the residential, farmlands, managed forests and pipeline classes shall become due and payable in two equal installments:
- | | |
|---------------|--------------------|
| Installment 1 | June 27, 2018 |
| Installment 2 | September 26, 2018 |
- That the final taxes on property in the commercial, shopping centre, office building, industrial, utilities and large industrial classes shall become due and payable in two equal installments:
- | | |
|---------------|--------------------|
| Installment 1 | September 26, 2018 |
| Installment 2 | November 28, 2018 |
- In the event the above dates can not be adhered to, the Treasurer may amend the above dates as long as they comply with the provisions of *The Municipal Act*.
7. **That** the Treasurer is hereby authorized to administer a pre-authorized payment plan for the Town of Tecumseh.
8. **That** penalties, be added as per the provisions of By-law No. 2017-84.
9. **That** interest, be added as per the provisions of By-law No. 2017-84.
10. **That** the failure to receive a tax notice does not exempt the property owner from penalty and interest charges.
11. **That** this by-law shall come into force and effect upon the date of the final reading thereof.

Read a first, second and third time and finally passed this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk

Schedule "A" to BY-LAW 2018-29

2018 Taxable Assessment

RTC	RTQ	Description			School Support	Returned Assessment for 2018
R	T	Res/Farm	Taxable	Full	Public	1,293,295,236
R	T	Res/Farm	Taxable	Full	Separate	874,352,965
R	T	Res/Farm	Taxable	Full	No Support	173,340
R	T	Res/Farm	Taxable	Full	French Public	8,005,145
R	T	Res/Farm	Taxable	Full	French Separate	97,406,632
M	T	Multi-Residential	Taxable	Full	Public	16,351,148
M	T	Multi-Residential	Taxable	Full	Separate	3,543,338
M	T	Multi-Residential	Taxable	Full	French Public	119,590
M	T	Multi-Residential	Taxable	Full	French Separate	556,574
F	T	Farmlands	Taxable	Full	Public	81,957,799
F	T	Farmlands	Taxable	Full	Separate	22,321,058
F	T	Farmlands	Taxable	Full	No Support	-
F	T	Farmlands	Taxable	Full	French Public	-
F	T	Farmlands	Taxable	Full	French Separate	283,150
C	T	Commercial	Taxable	Full (Occupied)	No Support	245,808,034
X	T	Commercial - NC	Taxable	Full (Occupied)	No Support	39,172,170
S	T	Shopping Centre	Taxable	Full (Occupied)	No Support	18,563,750
Z	T	Shopping Centre - NC	Taxable	Full (Occupied)	No Support	6,759,100
D	T	Office Building	Taxable	Full (Occupied)	No Support	322,295
Y	T	Office Building - NC	Taxable	Full (Occupied)	No Support	2,942,715
I	T	Industrial	Taxable	Full (Occupied)	No Support	149,711,282
J	T	Industrial - NC	Taxable	Full (Occupied)	No Support	17,432,552
I	H	Utilities	Taxable	Full (Occupied)	No Support	221,700
L	T	Large Industrial	Taxable	Full (Occupied)	No Support	4,879,000
K	T	Large Industrial - NC	Taxable	Full (Occupied)	No Support	3,116,027
P	T	Pipeline	Taxable	Full	No Support	13,798,654
T	T	Managed Forest	Taxable	Full	Public	156,108
T	T	Managed Forest	Taxable	Full	Separate	-
T	T	Managed Forest	Taxable	Full	French Public	-
T	T	Managed Forest	Taxable	Full	French Separate	-
					"Full" Assessment	2,901,249,362
C	U	Commercial	Taxable	Vacant Unit/ Excess Land	No Support	5,036,008
X	U	Commercial Excess - NC	Taxable	Vacant Unit/ Excess Land	No Support	776,978
C	X	Commercial	Taxable	Vacant Land	No Support	3,485,688
X	X	Commercial Vacant - NC	Taxable	Vacant Land	No Support	-
C	1	Commercial	Taxable	Farmland 1	No Support	2,500,500
S	U	Shopping Centre	Taxable	Vacant Unit/ Excess Land	No Support	119,500
Z	U	Shopping Centre Excess - NC	Taxable	Vacant Unit/ Excess Land	No Support	-
D	U	Office Building	Taxable	Vacant Unit/ Excess Land	No Support	-
I	U	Industrial	Taxable	Vacant Unit/ Excess Land	No Support	3,433,217
I	K	Utilities	Taxable	Vacant Unit/ Excess Land	No Support	-
I	X	Industrial	Taxable	Vacant Land	No Support	6,262,750
J	U	Industrial - NC	Taxable	Vacant Unit/ Excess Land	No Support	303,678
L	X	Large Industrial	Taxable	Vacant Unit/ Excess Land	No Support	-
					"Vacant" Assessment	21,918,319
		Total Taxable Assessment from Returned Assessment Roll				2,923,167,681
		Total Exempt Assessment from Returned Assessment Roll				99,230,932
		Total P.I.L'S Assessment from Returned Assessment Ro				4,563,700

Schedule "B" to BY-LAW 2018-29

2018 Tax Rate Schedule

RTC	RTQ	Description		2018 Municipal Tax Rates	2018 County Tax Rates	2018 Education Tax Rates	Grand Total Rate
R	T	Res/Farm	Full	0.00731580	0.00476455	0.00170000	0.01378035
M	T	Multi- Residential	Full	0.01430532	0.00931660	0.00170000	0.02532192
F	T	Farmlands	Full	0.00182895	0.00119114	0.00042500	0.00344509
C	T	Commercial	Full	0.00791602	0.00515545	0.01324316	0.02631463
X	T	Commercial - NC	Full	0.00791602	0.00515545	0.01090000	0.02397147
C	U	Commercial	Excess Land	0.00554121	0.00360882	0.00927021	0.01842024
X	U	Commercial - NC	Excess Land	0.00554121	0.00360882	0.00763000	0.01678003
C	X	Commercial	Vacant Land	0.00411148	0.00267768	0.00688606	0.01367522
X	X	Commercial - NC	Vacant Land	0.00411148	0.00267768	0.00688606	0.01367522
C	1	Farmland 1	Land for Development	0.00182895	0.00119114	0.00042500	0.00344509
S	T	Shopping Centre	Full	0.00791602	0.00515545	0.01324316	0.02631463
Z	T	Shopping Centre - NC	Full	0.00791602	0.00515545	0.01090000	0.02397147
S	U	Shopping Centre	Excess Land	0.00554121	0.00360882	0.00927021	0.01842024
Z	U	Shopping Centre - NC	Excess Land	0.00554121	0.00360882	0.00763000	0.01678003
D	T	Office Building	Full	0.00851559	0.00554594	0.01090000	0.02496153
Y	T	Office Building - NC	Full	0.00851559	0.00554594	0.01090000	0.02496153
D	U	Office Building	Excess Land	0.00596091	0.00388216	0.00763000	0.01747307
I	T	Industrial	Full	0.01421094	0.00925514	0.01340000	0.03686608
J	T	Industrial - NC	Full	0.01421094	0.00925514	0.01090000	0.03436608
I	U	Industrial	Excess Land	0.00923711	0.00601584	0.00871000	0.02396295
J	U	Industrial - NC	Excess Land	0.00923711	0.00601584	0.00708500	0.02233795
I	X	Industrial	Vacant Land	0.00923711	0.00601584	0.00871000	0.02396295
I	H	Utilities	Full	0.01421094	0.00925514	0.01340000	0.03686608
I	K	Utilities	Vacant Land	0.00923711	0.00601584	0.00871000	0.02396295
L	T	Large Industrial	Full	0.01965097	0.01279806	0.01340000	0.04584903
K	T	Large Industrial - NC	Full	0.01965097	0.01279806	0.01090000	0.04334903
L	U	Large Industrial	Excess Land	0.01277313	0.00831874	0.00871000	0.02980187
P	T	Pipeline	Full	0.00953249	0.00620821	0.01340000	0.02914070
T	T	Managed Forest	Full	0.00182895	0.00119114	0.00042500	0.00344509

Schedule "C" to BY-LAW 2018-29

2018 Tax Rate
Additional Charges

	TILE DRAINS			
	Expiry Yr		By-law	Amount
Tile Drain - 21	2021		2011-51	\$ 1,019.01
			TOTAL	\$ 1,019.01
	MUNICIPAL DRAINS			
Colchester	2019		N/A	\$ 4,050.59
Quick	2020		N/A	\$ 7,683.10
South Malden	2020		N/A	\$ 15,662.77
Pike Creek	2020		N/A	\$ 3,185.65
O'Neil	2021		N/A	\$ 8,645.11
Malden West	2021		N/A	\$ 5,751.96
Little 10th	2021		N/A	\$ 1,847.58
Gzowski	2021		N/A	\$ 1,446.36
South Malden Graham	2022		N/A	\$ 7,910.04
South McPhee	2022		N/A	\$ 13,364.70
10th Concession	2022		N/A	\$ 1,536.77
			TOTAL	\$ 48,273.12
	WATERMAINS			
			TOTAL	\$ -
	SEWERS			
North Talbot/Halford - 10	2023		2011-103	\$ 24,310.04
Brendan/Binder - 5	2020		2011-103	\$ 14,509.88
Burke/Outer/Moro - 5	2021		2011-103	\$ 61,143.86
Dumouchelle/Outer - 5	2021		2011-103	\$ 43,013.01
Pulleyblank/Crowder/Moro - 5*	2022		2011-103	\$ 22,077.31
			TOTAL	\$165,054.10
			GRAND TOTAL	\$214,346.23
* - Pulleyblank/Crowder/Moro - 5 - estimated amount. Actual financing rates not finalized at time of by-law print.				

UNFINISHED REGULAR COUNCIL BUSINESS

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
20/14	Dec 9, 2014 Feb 14, 2017		County Rd 34 Hamlet	Administration is asked to look into property ownership and to work with the owners on opportunities for alternate service arrangements. Administration is asked to provide an update to the affected property owners.	PWES/ Clerks	Update provided by legal on March 14, 2017. A further update will be given on May 8, 2018.
3/17	Mar 14, 2017		Alley Closing Policy	An alley closing policy is requested to establish a uniformed process for closing alleys.	Clerks	Next Policies & Priorities Committee
4/17	Mar 28, 2017		Oldcastle Hamlet	The presentation and requests made by FOOD is referred to Administration for a report and recommendation.	Planning	OMB Hearing Nov. 17-17, 2017 OMB Decision Jan. 17, 2018 Section 43 Review Feb 13, 2018
13/17	May 23, 2017		Signage on Manning Road	Administration is requested to approach the Town of Lakeshore and the County of Essex in regards to establishing a gateway policy with a common standard for regulating urbanized areas and signs for Manning Road.	CAO	Tecumseh and Lakeshore Administration have met and a response is pending from Lakeshore.
18/17	July 25, 2017		Urban Chickens	Zoning Order issued to Dan Beaulieu relating to the keeping of chickens at 2380 Lesperance Road, be deferred pending further discussion and decision-making by Council on the matter of the keeping of urban chickens based on further research and reporting by Administration.	Clerks/ Planning	Research is in progress
24/17	October 28, 2017		Riverside Drive Trail	Administration is asked to provide a report with a quantitative analysis on the location of the Riverside Drive Trail to be on the north or south side of the street.	PWES	A PIC is being planned for April-May
25/17	November 14, 2017		Tenanted Farm Tax Class	Administration is requested to provide comments regarding the tenanted farm tax properties being reclassified as a residential tax class (for non-tilled land), and not implementing this change. How this could action financially impact municipalities and property owners.	Finance	
26/17	December 12, 2017		Hill at Green Acres Optimist Park	A request for a report on the environmental history of the hill located at Green Acres Optimist Park. The report should include an option to remove the hill to accommodate a soccer field or other sports related field	Parks	Research is in progress
27/17	December 12, 2017		OMB Hearing Costs	A request is made for the financial costs of the OMB Ward Boundary hearing, in addition to the Del Duca and Oldcastle Hamlet OMB Hearings.	Finance	Final costs are being evaluated

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
1/18	January 30, 2018		Video Surveillance	Administration to follow up on video surveillance and potential grant funding for acquiring a system.	ICS	Grant application is being investigated and met with local expert
2/18	January 30, 2018		PIC on Wildlife Control	An educational workshop (PIC) on pesticides and wildlife control.	Clerks	Pending coordination of a date in April with MNR
6/18	February 27, 2018		St. Mary's School	A request is made to amend Bylaw 2012-50, being a bylaw to designate community safety zones within the Town of Tecumseh, to include St. Mary's School on County Road 34 and extend to Malden Road.	PWES/Clerks	Coordinating with the County of Essex as this is County road
7/18	March 13, 2018		Essex County Library Board	The Clerk is requested to invite the Essex County Library Board to provide Council with the Tecumseh library branch renovations before July 2018 for their consideration.	Clerks	The Chief Librarian will be attending the May22, 2018 meeting of Council.
8/18	March 13, 2018		Air Quality Standards and Enforcement	Administration is requested to send a letter to the Ministry of the Environment and Climate Change to seek clarification on responsibility for enforcement of air quality standards in residential areas.	Clerks	Draft letter being prepared
10/18	March 27, 2018		Noise By-law Exemptions	Administration is asked to look into delegation of authority for exemptions from the noise by-law for non-alcohol related special events on Town property.	PRS/Clerks	

The Corporation of the Town of Tecumseh

By-Law Number 2018 -30

Being a by-law to confirm the proceedings of the **April 10, 2018** regular meeting of the Council of The Corporation of the Town of Tecumseh

Whereas pursuant to Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

1. **That** the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the **April 10, 2018**, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **That** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said **April 10, 2018**, meeting referred to in paragraph 1 of this By-law.
3. **That** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 10th day of April, 2018.

Gary McNamara, Mayor

Laura Moy, Clerk