

Regular Council Meeting
AGENDA

Tuesday, September 27, 2016, 7:00 PM
Tecumseh Town Hall
www.tecumseh.ca

Pages

1. **CALL TO ORDER - Mayor**
2. **MOMENT OF SILENCE**
3. **NATIONAL ANTHEM**
4. **ROLL CALL & DISCLOSURE OF PECUNIARY INTEREST**
5. **COUNCIL MINUTES**
 - a. Public Council 4 - 6
September 13, 2016, Re: ZBA 1415 Lesperance Road
 - b. Regular Council 7 - 18
September 13, 2016
6. **SUPPLEMENTARY AGENDA ADOPTION**
7. **DELEGATIONS**
 - a. Gerry Orum and Beth Noakes
Re: Dragon Boats For a Cure
 - b. John Matheson and Mike Varey, StrategyCorp
Re: Ward Boundary and Council Structure Review
 - c. Tracy Pringle, Account Manager, MPAC, Municipal & Stakeholder Relations 19 - 49
Re: 2016 Assessment Update
 - d. Kristi Koutros & Hannah Ruuth, Youth Advisory Committee; and Douglas Drouillard and Nancy Tenant, Senior Advisory Committee
Re: 2016 Activity Report and 2017 Outlook
8. **COMMUNICATIONS FOR INFORMATION**
 - a. Association of Municipalities of Ontario, September 14, 2016 50 - 50
Re: Formula Allocation for New Federal and Provincial Clean Water Funding
9. **COMMUNICATIONS ACTION REQUIRED**
 - a. Town of Amherstburg, September 14, 2016, Re: Municipal Nuclear Emergency Response Plan (MNERP) 51 - 61
THAT the Town of Tecumseh support Amherstburg's Council resolution requesting the Province to amend the Provincial Nuclear Emergency Response Plan (PNERP) and request for additional funding for their Municipal Nuclear Emergency Response Plan (MNERP).
 - b. Recycling Council of Ontario, September 14, 2016, Re: Waste Reduction Week 62 - 63
THAT October 17 to 23, 2016, be proclaimed as 'Waste Reduction Week' in the Town of Tecumseh

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Re: Ontario 150 Partnership Program Grant Application | 78 - 81 |
| b. | Financial Services | |
| 1. | Director Financial Services & Treasurer, September 19, 2016,
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Re: Ontario Infrastructure and Lands Corporation (OILC)
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| c. | Parks & Recreation Services | |
| 1. | Director Parks & Recreation Services, September 1, 2016,
Report No. 22/16
Re: Dragon Boat Festival Request - Lakewood Park | 87 - 101 |
| d. | Planning & Building Services | |
| 1. | Manager Building Services & Chief Building Official, September
15, 2016, Report No. 29/16
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| 2. | Manager Planning, September 21, 2016, Report No. 30/16
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Status Report and Public Infrastructure Fund (PTIF) Overview | 106 - 117 |
| e. | Public Works & Environmental Services | |
| 1. | Manager Roads & Fleet, September 7, 2016, Report No. 24/16
Re: Interim Paved Walkway Installation along County Road 42 -
Preliminary Cost Estimate | 118 - 130 |
| 2. | Drainage Superintendent, September 9, 2016, Report No. 45/16
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| 3. | Director Public Works & Environmental Services, September 14,
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- b. By-Law 2016-70 162 - 162
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16. NOTICES OF MOTION

17. NEXT MEETING

Tuesday, October 11, 2016
7:00 pm Regular Council Meeting

18. ADJOURNMENT

**MINUTES OF A PUBLIC MEETING OF
THE COUNCIL OF THE TOWN OF TECUMSEH**

Tecumseh Council meets in public session on Tuesday, September 13, 2016, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:00 p.m.

(PCM 12-1)

ORDER

The Mayor calls the meeting to order at 6:00 p.m.

(PCM 12-2)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councillor	- Brian Houston
	Councillor	- Rita Ossington
	Councillor	- Tania Jobin

Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services	
	& Clerk	- Laura Moy
	Deputy Clerk	- Tatiana Dafoe
	Director Public Works &	
	Environmental Services	- Dan Piescic
	Manager Planning	- Chad Jeffery
	Director Fire Services & Fire Chief	- Doug Pitre

Absent: Councillor Andrew Dowie is absent due to personal business.

(PCM 12-3)

PECUNIARY INTEREST

There is no pecuniary interest declared by a Member of Council.

(PCM 12-4)

INTRODUCTION AND PURPOSE OF MEETING

The purpose of the meeting is to consider a proposed Zoning By-law amendment pursuant to the provisions of the *Planning Act, R.S.O. 1990*. An application has been filed with the Town requesting that the Tecumseh Zoning By-law 1746 be amended by changing the zoning on a 971.5 square metre (10,458 square foot) property located on the west side of Lesperance Road (1415 Lesperance Road), approximately 27 metres south of its intersection with Arbour Street, from "Residential Type Two Zone (R2-3)" to "Residential Type Two Zone (R2-25)." This rezoning will facilitate the reconstruction of a general/professional office building on the subject property, along with establishing additional site-specific regulations related to yard widths (setbacks), parking and landscaped buffer requirements.

(PCM 12-5)

DELEGATIONS

Manager Planning states the existing R2-3 zone permitted a office use however that use was restricted to the building that had existed on the property prior to its demolition in December 2015. Similar to the existing zoning that applied to the property, the proposed new zone will continue to permit a single-unit residential dwelling as an alternate use for the property. The subject property is designated "residential" with a site-specific policy in the Tecumseh Official Plan. This site-specific designation recognizes the historical use of the property as a general/professional building.

The property is subject to a site plan control process and will ultimately require the entering into of a site plan agreement with the Town which will address on-site amenities.

Jim McCauley

Mr. McCauley states he is aware of the property's history back to when it was a Legion. He feels as it is a residential area that it should be used for residential purposes. He further states traffic is already busy and an office use will add to the traffic congestion.

Joyce McCauley

Ms. McCauley inquires what the building would look like. When it was a Legion, Lesperance Road was not as heavily congested with traffic. Adding another building with vehicles coming and going will add to the traffic congestion. Manager Planning advises the proponents have submitted an artistic rendering of the envisioned appearance of the building which is appended to the Planning & Building Services Report No 24/16.

Administration has asked the proponents to give consideration to developing a facade more in keeping with the appearance of the existing area, as well as an alternate entrance area.

Ms. McCauley states that now having seen the appearance of the building she is opposed to its look as it is not in keeping with the existing area.

Councillor Ossington advises that she lives nearby. The greatest concern of the area residents is that the appearance of the building be compatible with the existing predominantly residential area. Other concerns expressed to her are increased traffic and some drainage issues.

Doug Pitre

Mr. Pitre states the east side of his property abuts the subject property. He would object to a multi-residential unit. He states the proposed office use would benefit and enhance the area.

Larry Troupe

Mr. Troupe does not believe the office will be limited to 2-3 vehicles. He feels there will be vehicles coming and going daily. He states Lesperance Road is already heavily congested and an office use will only add to the congestion.

(PCM 12-6)

COMMUNICATIONS

- A. Amendment Application, 1415 Lesperance Road
- B. Manager Planning Services, August 2, 2016, Planning & Building Services Report No. 24/16 Re: Zoning By-Law Amendment, V.A.C. Management Inc., 1415 Lesperance Road
- C. Essex Region Conservation Authority, August 31, 2016 Re: Zoning By-Law Amendment, 1415 Lesperance Rd.

Motion: (PCM-23/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

THAT the Communications listed as Items A through C on the September 13, 2016, Public Council Meeting Agenda, be received.

Carried

In response to an inquiry Manager Planning advises that a report will be presented to Council at its next meeting, regarding the discussions from this evening along with a proposed site plan agreement and zoning amendment.

(PCM 12-7)

ADJOURNMENT

Motion: (PCM-24/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

THAT there being no further business to discuss, the September 13, 2016, Public Meeting of the Council of the Town of Tecumseh adjourn at 6:26 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

**MINUTES OF A MEETING OF
THE COUNCIL OF THE TOWN OF TECUMSEH**

Tecumseh Council meets in regular public session on Tuesday, September 13, 2016, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 p.m.

(RCM 15-1)

ORDER

The Mayor calls the meeting to order at 7:00 pm.

(RCM 15-2)

MOMENT OF SILENCE

The Members of Council and Administration observe a moment of silence.

(RCM 15-3)

NATIONAL ANTHEM

The Members of Council and Administration observe the National Anthem of O'Canada.

(RCM 15-4)

ROLL CALL

Present:	Mayor	- Gary McNamara
	Deputy Mayor	- Joe Bachetti
	Councillor	- Brian Houston
	Councilor	- Rita Ossington
	Councillor	- Tania Jobin

Also Present:	Chief Administrative Officer	- Tony Haddad
	Director Corporate Services & Clerk	- Laura Moy
	Deputy Clerk	- Tatiana Dafoe
	Director Information	
	Director Financial Services & Treasurer	- Luc Gagnon
	Director Fire Services & Fire Chief	- Doug Pitre
	Director Public Works & Environmental Services	- Dan Piescic
	Director Parks & Recreation Services	- Paul Anthony
	Director Planning & Building Services	- Brian Hillman
	Director Information & Communication Services	- Shaun Fuerth
	Deputy Treasurer & Tax Collector	- Tom Kitsos
	Manager Planning	- Chad Jeffery

Absent: Councillor Andrew Dowie is absent due to personal business.

PECUNIARY INTEREST

There is no pecuniary interest declared by a Member of Council.

(RCM 15-5)

MINUTES

Motion: (RCM-282/16) Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Brian Houston

THAT the Minutes of the August 9, 2016, 6:30pm Court of Revision; and the 5:00 pm and 6:00 pm Public Meeting of Council; and the Minutes of the August 9, 2016 Regular Meeting of Council; as were duplicated and delivered to the Members, are adopted.

Carried

(RCM 15-6)

SUPPLEMENTARY AGENDA ADOPTION

Motion: (RCM-283/16) Moved by Councillor Rita Ossington
 Seconded by Councillor Brian Houston

THAT the September 13, 2016, Supplementary Council Agenda be adopted.

Carried

(RCM 15-7)

DELEGATIONS

None.

(RCM 15-8)

COMMUNICATIONS**Communications for Information**

- A. Town of Lakeshore, July 12, 2016, Re: Support of Resolution - Debt Incurred from the 2016 Pan Am Games and Parapan Am Games
- B. Ministry of Environment and Climate Change, August 2, 2016, Re: Windsor City Council's Decision in Support of Essex Town Council's resolution about the proposed Marathan Oil Refinery expansion in Detroit, Michigan
- C. Town of Lakeshore, August 11, 2016, Re: Notice of Open House and Complete Application
- D. Town of LaSalle, August 17, 2016, Re: Carbon Gas Tax on Union Gas Bill
- E. Ontario Good Roads Association, August 30, 2016, Re: OGRA Conference, February 26 - March 1, 2017, Fairmont RoyalYork Hotel
- F. The Federation of Canadian Municipalities, September 7, 2016, Re: Looking for Canada 150 Community Leaders
- G. Rural Ontario Municipal Association, September 8, 2016, Re: 2017 ROMA Conference

Motion: (RCM-284/16) Moved by Councillor Brian Houston
 Seconded by Councillor Tania Jobin

THAT Communications – *for Information* A through G as listed on the September 13, 2016, Regular Council Meeting Agenda are received.

Carried

Communications - Action RequiredA. Township of Carlow/Mayo, August 17, 2016, Re: Bill 171

Motion: (RCM-285/16) Moved by Councillor Rita Ossington
 Seconded by Councillor Tania Jobin

THAT Communications – *Action Required* is received;
AND THAT The Town of Tecumseh support Bill 171, *Highway Traffic Amendment Act regarding waste collection vehicles and snow plows, 2016.*

Carried

(RCM 15-9)

COMMITTEE MINUTES

Motion: (RCM-286/16) Moved by Councillor Brian Houston
 Seconded by Deputy Mayor Joe Bachetti

THAT the August 9, 2016 Minutes of the Court of Revision regarding the West Desisle Drain, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-287/16) Moved by Councillor Rita Ossington
 Seconded by Councillor Tania Jobin

THAT the August 30, 2016 Minutes of the Cultural & Arts Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-288/16) Moved by Councillor Brian Houston
 Seconded by Councillor Tania Jobin

THAT the July 20, and August 8, 2016 Minutes of the Tecumseh Business Improvement Area Board, as were duplicated and delivered to the Members of Council, are accepted.

Carried

Motion: (RCM-289/16) Moved by Councillor Rita Ossington
 Seconded by Deputy Mayor Joe Bachetti

THAT the August 16, 2016 Minutes of the Youth & Senior Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

(RCM 15-10)

REPORTS

Director Corporate Services & Clerk, August 8, 2016, Report No.25/16, Re: Essex Power Corporation Board of Directors Call for 2016 Applications

Motion: (RCM-290/16) Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Brian Houston

THAT a Notice of Call for Applications for the non-elected Tecumseh representative on the Essex Power Corporation Board of Directors be made in September 2016, in accordance with the Committee/Local Board Appointment Policy No. 4, along with other Committee/Board applications;

AND THAT the Notice be posted on the Town's website, Facebook and Twitter page, advertised in the local media, displayed on the Town's LED signs and posted in prominent locations in the Town's

facilities [i.e. Town Hall, Tecumseh Arena and Cada Library Complex];

AND FURTHER THAT that Consideration be given to the applications received before the October 31st deadline to fill the vacancy at the Special Meeting of Council to be held on Tuesday, November 22, 2016, at 6:00 p.m., as recommended in the Corporate Services & Clerks Report No. 23/16.

As recommended by the Director Corporate Services & Clerk, under Report No. 25/16, dated August 8, 2016.

Carried

Director Corporate Services & Clerk, August 4, 2016, Report No.26/16, Re: 2016-17 Tecumseh Snow & Leaf Angels Program

Motion: (RCM-291/16) Moved by Councillor Brian Houston

Seconded by Councillor Rita Ossington

THAT The Town of Tecumseh continue the Snow & Leaf Angels Program for the 2016-2017 Fall/Winter season;

AND THAT Administration work with area service groups, schools and volunteer organizations to recruit volunteers (Snow & Leaf Angels)

AND FURTHER THAT Volunteer incentives be funded from the Administration (the expense of promotional items)

AND FURTHERMORE THAT A notice for the Program be posted on the Town's website, Facebook and Twitter page, on the Tecumseh App, advertised in the local media and displayed on the Town's LED signs.

As recommended by the Director Corporate Services & Clerk under Report No. 26/16, dated August 4, 2016.

Carried

Director Corporate Services & Clerk, August 22, 2016, Report No.27/16, Re: 2016 Local Government Week

Motion: (RCM-292/16) Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Tania Jobin

THAT the Mayor proclaim the week of October 16 to 22, 2016, as Local Government Week (LGW) in the Town of Tecumseh (Town)

AND THAT Events and activities be planned for local elementary and secondary students to create awareness of local government and acknowledge its vital role and function in helping to shape the community;

AND FURTHER THAT LGW activities and events be posted on the Town's website, Tecumseh App and Social Media pages [Facebook and Twitter];

AND FURTHERMORE THAT Local elementary and secondary schools be invited to participate in the planned events.

As recommended by the Director Corporate Services & Clerk under Report No. 27/16, dated August 22, 2016.

Carried

Director Corporate Services & Clerk, July 26, 2016, Report No.28/16, Re: 2017 Council Conferences

Motion: (RCM-293/16) Moved by Councillor Brian Houston
 Seconded by Deputy Mayor Joe Bachetti
THAT Members of Council be authorized to attend the following conferences scheduled to be held in 2017, in accordance with the Town's Travel Policy No. 14 and Professional Development Policy No. 73:

EVENT	DATES	LOCATION
ROMA Annual Conference	January 29-31, 2017	Toronto, ON
OGRA Annual Conference	February 26-March 1, 2017	Toronto, ON
Festivals and Events Ontario Conference	March 1-3, 2017	Sault Ste. Marie, ON
OSUM Conference and Trade Show	May 2-5, 2017	Blue Mountain, ON
FCM Annual Conference and Trade Show	June 1-4, 2017	Ottawa, ON
Great Lakes and St. Lawrence Cities Initiative Annual Meeting and Conference	June 14-16, 2017	Montreal, QC
AMO AGM & Annual Conference	August 13-16, 2017	Ottawa, ON
AMO/MMAH Ontario West Municipal Conference	TBD	TBD

As recommended by the Director Corporate Services & Clerk under Report No. 28/16, dated July 26, 2016.

Carried

Director Corporate Services & Clerk, August 31, 2016, Report No.29/16, Re: Essex Power Corporation Appointment of Proxyholder for Shareholders' 2016 Annual Meeting

Motion: (RCM-294/16) Moved by Councillor Rita Ossington
 Seconded by Councillor Tania Jobin
THAT Mayor Gary McNamara be appointed proxyholder for the Town of Tecumseh to cast its shareholder's votes at Essex Power Corporation's 2016 Shareholders' Annual Meeting;
AND THAT Mr. Tom Burton be appointed as an alternate proxyholder for the Town of Tecumseh to cast its shareholder's votes at Essex Power Corporation's 2016 Shareholders' Annual Meeting if Mayor Gary McNamara is absent from the meeting;
AND FURTHER THAT The Director of Corporate Services & Clerk be authorized to sign all necessary proxy forms to implement this resolution and forward them to Essex Power Corporation.
 As recommended by the Director Corporate Services & Clerk under Report No. 29/16, dated August 31, 2016

Carried

Director Corporate Services & Clerk, August 31, 2016, Report No.30/16, Re: 2016 By-Election Councillor Ward 2 Update - List of Candidates and Voting Procedures

Motion: (RCM-295/16) Moved by Councillor Rita Ossington
 Seconded by Councillor Brian Houston
THAT The Director Corporate Services & Clerk's Report No. 30/16 regarding the 2016 By-election for the Office of Councillor Ward 2 and the List of Candidates and Voting Procedures be received.
 As recommended by the Director Corporate Services & Clerk under Report No. 30/16, dated August 31, 2016.

Carried

Director Corporate Services & Clerk, September 6, 2016, Report No.31/16, Re: Essex Region Greenway Trail Extension Land Acquisition from 1185604 Ontario Inc.

Motion: (RCM-296/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

THAT The Mayor and the Clerk be authorized to execute an Agreement of Purchase and Sale between The Corporation of the Town of Tecumseh (Town) and 1185604 Ontario Inc. to acquire Part of Lot 303 Concession South of Talbot Road now designated as Parts 2,3, and 4 on Plan 12R-26617 in the Town of Tecumseh, in the County of Essex Province of Ontario (Lands), to facilitate the construction of the Essex Region Greenway Trail Extension to the Herb Gray Parkway Trail;

AND THAT The Mayor and the Clerk be authorized to execute the Final Transfer Payment Agreement under the Ontario Municipal Cycling Infrastructure Program between the Town and Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the Province of Ontario.

As recommended by the Director Corporate Services & Clerk under Report No. 31/16, dated September 6, 2016.

Carried

Director Fire Services & Fire Chief, August 25, 2016, Report No. 5/16 Re: Fire Chief's Q2 of 2016 Fire Rescue Services Update

Motion: (RCM-297/16) Moved by Councillor Rita Ossington
Seconded by Councillor Brian Houston

THAT Report No. 05-16 Fire Chief's Q2 and Q3 of 2016 Fire Rescue Services Update be received.

As recommended by the Director Fire Services & Fire Chief under Report No. 5/16, dated August 25, 2016.

Carried

Director Parks & Recreation Services, September 1, 2016, Report No. 23/16 Re: Rink Board & Illuminated Sign Advertising

Motion: (RCM-298/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

THAT The Parks & Recreation Services Department take over the responsibility of selling the arena board and illuminated sign advertisement at the Tecumseh Arena;

AND THAT any arena board illuminated sign advertisement revenue in excess of the annual operating base budget of \$14,000 be allocated to the Arena Reserve fund for future capital enhancements;

AND FURTHER THAT the following advertisement fees be approved and added to the 2016 fees and charges bylaw:

Rink Boards	\$ 600	HST additional
2 nd Rink Board	\$ 500	HST additional
Illuminated Wall Panel 3' X 15'	\$1600	HST additional
Illuminated Wall Panel 5' X 9'	\$1200	HST additional
Illuminated Wall Panel 5' X 5'	\$1000	HST additional

As recommended by the Director Parks & Recreation Services under Report No. 23/16, dated September 1, 2016.

Carried

Director Parks & Recreation Services, August 23, 2016, Report No. 24/16 Re: Design / Build Services Award - Lakewood Park Pedestrian Bridge

Motion: (RCM-299/16) Moved by Councillor Rita Ossington
Seconded by Councilor Tania Jobin

THAT The proposal provided by AMICO Infrastructures Inc. to provide the design/build services for the Lakewood Park Pedestrian Bridge, in the amount of \$165,600 for Option 2 Powder Coated, be approved; and that the Mayor and Clerk be authorized to enter into an agreement, satisfactory in form to the Town's Solicitor, with AMICO Infrastructures Inc.

As recommended by the Director Parks & Recreation Services under Report No. 24/16, dated August 23, 2016.

Carried

Manager Parks & Horticulture, September 6, 2016, Report No. 25/16 Re: Tender Award for the Request of Quotations Pathway Construction in Various Parks

Motion: (RCM-300/16) Moved by Councillor Rita Ossington
Seconded by Councillor Brian Houston

THAT The quotation provided by Pettit Paving to construct pathways in various parks in the amount of \$91,997 plus HST be approved.

As recommended by the Manager Parks & Horticulture under Report No. 25/16, dated September 6, 2016.

Carried

Director Planning & Building Services, September 6, 2016, Report No. 26/16 Re: Summary of Public Consultation, Del Duca Industrial Park Ltd

Motion: (RCM-301/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

THAT A by-law having the effect of amending the Sandwich South Official Plan for a 21.6 hectare (53.4 acre) parcel of land situated at the north-east corner of the 8th Concession/North Talbot Road intersection, from "Hamlet Development" to "Business Park", in order to facilitate the development of the lands for an industrial subdivision/business park, be adopted;

THAT A by-law having the effect of amending the Sandwich South Zoning By-law 85-18 for a 21.6 hectare (53.4 acre) parcel of land situated at the north-east corner of the 8th Concession/North Talbot Road intersection, from "Agricultural Zone (A)" to "Holding Industrial Zone (H)M1", in order to facilitate the development of the lands for an industrial subdivision/business park, be adopted;

AND THAT A by-law placing the subject property under site plan control, in accordance with subsection 6.4.3 of the Sandwich South Official Plan, be adopted.

As recommended by the Director Planning & Building Services under Report No. 26/16, dated September 6, 2016.

Carried

Councillor Jobin states a number of residents brought forward concerns at the Public Meeting. She feels the residents ought to be given an opportunity to review the report and asks that the report be deferred until she has had the opportunity to share the report with the residents who completed the sign-in sheet for the public meeting.

Motion: (RCM-302/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Rita Ossington

THAT Mr. Jeffery Slopen be authorized to come forward as a delegation and to address any questions from the Members.

Carried

The purpose of the sign-in sheet completed at the public meeting is questioned and an inquiry is made into the impact of a deferral.

Director Planning & Building Services states the sign-in sheet is more a function of understanding and recoding of who is in attendance at a public meeting. Historically there is no follow up. The obligation under the *Planning Act* is to hold the public meeting and hear input from residents, that a summary of those comments be reported back to Council with opinion and advice by the Town's Planner and other professionals.

At the public meeting, valid concerns were raised but can be addressed through a site plan control agreement. The Planning & Building Services department is comfortable with the recommendation presented in the report and moving forward with the approval.

Mr. Slopen advises that his client wishes the matter to move forward as it is critical to ensure tenant retention. He supports the Planning & Building Services Report on the meeting agenda which he states is very comprehensive. He does not want to lose the opportunity to have a light industrial tenant in the subject property. A deferral would serve no purpose and would not change the report already presented to Council. He states that residents have remedies should Council wish to proceed with the approval.

A Member states that with today's technology efforts should be made to communicate with residents who attended the public meeting.

Councillor Jobin proposes a motion to defer the Director Planning & Building Services Report No. 26/16, dated September 6, 2016, there is no seconder.

Manager, Planning, September 8, 2016, Report No. 27/16 Re: Site Plan Control Agreement, Jon Marwood Parks and Kathleen Ann Parks

Motion: (RCM-303/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

THAT A by-law authorizing the execution of the Jon Marwood Parks and Kathleen Ann Parks site plan control agreement, satisfactory in form to the Town's Solicitor, which allows for the construction of a new 231 square metre (2,486 square foot) convenience store and associated gas bar and truck diesel card-lock facility, along with associated on and off-site works, on a 1.9 hectare (4.8 acre) parcel of land, located on the north-east corner of the Walker Road (County Road 11) / McCord Lane intersection (5470 Walker Road), be adopted, subject to the completion of the following prior to the Town's execution of the Agreement:

- i) The Owner executing the Site Plan Control Agreement;
- ii) The Owner posting security for performance pursuant to paragraph 6.1 of the agreement; and
- iii) The requisite stormwater management report being approved by the Town and the Essex Region Conservation Authority

AND THAT The Mayor and Clerk be authorized to execute the site plan agreement, as attached hereto and/or in such modified version as may be approved by the Town's solicitor prior to execution and such further documents as are called for by the site plan agreement approved above including, but not limited to, the execution of the acknowledgement/direction required to register the site plan agreement on title to the lands and such other acknowledgement/directions for any related transfers or real property registrations contemplated by the site plan agreement. As recommended by the Manager, Planning under Report No. 27/16, dated September 8, 2016.

Carried

(RCM 15-11)

BY-LAWS

Motion: (RCM-304/16) Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Rita Ossington

THAT By-law No. 2016-62 Being a by-law to authorize the execution of Final Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the Province of Ontario and The Corporation of the Town of Tecumseh under the Ontario Municipal Cycling Infrastructure Program;

AND THAT By-law No. 2016-63 Being a by-law to authorize the execution of an Agreement of Purchase and Sale between The Corporation of the Town of Tecumseh and 1185604 Ontario Inc. regarding the ERCA Trail;

AND THAT By-law No. 2016-64 Being a by-law to expropriate lands required for municipal purposes;

AND THAT By-law No. 2016-65 Being a by-law to amend By-law 2015-82 a by-law which prescribes tariffs of administrative fees and charges for the Town of Tecumseh;

AND THAT By-law No. 2016-66 Sandwich South Official Plan Amendment - Del Duca Industrial Park Ltd;

AND FURTHER THAT By-law No. 2016-67 Being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

AND FURTHERMORE THAT By-law No. 2016-68 Being a by-law to designate as a site plan control area part of the area covered by the Official Plan for lands in the former Township of Sandwich South
Be given first and second reading.

Carried

Motion: (RCM-305/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

THAT By-law No. 2016-62 Being a by-law to authorize the execution of Final Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the Province of Ontario and The Corporation of the Town of Tecumseh under the Ontario Municipal Cycling Infrastructure Program;

AND THAT By-law No. 2016-63 Being a by-law to authorize the execution of an Agreement of Purchase and Sale between The Corporation of the Town of Tecumseh and 1185604 Ontario Inc. regarding the ERCA Trail;

AND THAT By-law No. 2016-64 Being a by-law to expropriate lands required for municipal purposes;

AND THAT By-law No. 2016-65 Being a by-law to amend By-law 2015-82 a by-law which prescribes tariffs of administrative fees and charges for the Town of Tecumseh;

AND THAT By-law No. 2016-66 Sandwich South Official Plan Amendment - Del Duca Industrial Park Ltd;

AND FURTHER THAT By-law No. 2016-67 Being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

AND FURTHERMORE THAT By-law No. 2016-68 Being a by-law to designate as a site plan control area part of the area covered by the Official Plan for lands in the former Township of Sandwich South
Be given third and final reading.

Carried

(RCM 15-12)

UNFINISHED BUSINESS

The Members receive the Unfinished Business listing.

(RCM 15-13)

NEW BUSINESS

St. Mary's Baseball Park

Successful Baseball Tournament over the past weekend was organized and acknowledged.

A letter of congratulation from the Mayor and Council to be sent to the organizing committee.

Sandwich South 50th Anniversary Celebration

Reminder that Sandwich South will be celebrating its 50th Anniversary and events have been planned for September 29-30, 2016.

2017 Pre-Budget Council Consultation

An introductory presentation on the 2017 Business Plan and Budget is given. Members are reminded of the 2015 Strategic Priorities and the multi-year budget process, along with the 2017 Budget Timelines approved earlier, including the public consultation and survey process.

The pressures and drivers for the 2017 Budget are explained by the Director Financial Services & Treasurer and the Deputy Treasurer & Tax Collector. On a conservative basis assessment growth is not expected in 2017. Operating expenditures are expected to decrease due to the OPP Contract and hydro savings from the LED Street Light conversion, however expenditure increases are anticipated for staff enhancement, hydro rate increase, legal, roadside maintenance, parks maintenance and Canada Day events, ERCA, youth & senior advisory committees, vehicle maintenance-fire, CIP grants and other areas such as inflation, utilities and employee benefits.

A summary of staff enhancements will be presented during budget presentations offering further details, including how the enhancements will improve operations and service delivery.

Lifecycle/Capital expenditures are expected to increase due to future improvements called for new capital requirements, new bridge culverts, storm pumps and fire apparatus. When new infrastructure is introduced, it becomes included in Lifecycle for future maintenance.

Unfunded Capital projects are listed for the benefit of the members, based on priority and year.

Water and wastewater rates are explained as they relate to the budget and impact, as well sanitary rates. Comparative rates for water and sanitary rates for the area municipalities are shown, highlighting the Town as among the lowest.

Drivers that may impact the budget and which cannot be quantified include, but are not necessarily limited to, bargaining with CUPE and the Firefighters' Association, assessment growth, education and county levies, ERCA and EWSWA.

Some financial metrics are shown demonstrating discretionary reserves as percentage of own source revenue, net financial liabilities per capita, tax receivables as a percentage of total levy, asset consumption, based on the MIDAS and Ministry of Municipal Affairs through the FIR.

The Members are given a comparison of the 2015 Essex County tax levy, and water & wastewater rates. In addition, financial metrics for discretionary reserves, net financial liabilities per capita, tax receivables, commercial/industrial assessment and asset consumption are discussed.

The purpose of this presentation is to generate discussion and gather input on the 2017 draft budget preparation.

The Chief Administrative Officer advises that departmental budgets are prepared based on general guidelines. The Pre-Budget Consultation provides a forum for Administration to receive comments from Council.

In response to an inquiry regarding grants, the Director Financial Services & Treasurer advises that the Town does look for funding from the senior levels of government for capital projects to expedite the ability of the Town to move forward with projects as soon as possible. He also comments on the Town's lack of success on funding applications due to its financial and fiscal responsibility. The Mayor comments on the potential in the future for formula based funding from the Federal Government being a more fair and equitable basis for communities.

Motion: (RCM-306/16) Moved by Councillor Rita Ossington
Seconded by Deputy Mayor Joe Bachetti

THAT the 2017 Pre-Budget Council Consultation presentation be received.

Carried

(RCM 15-14)

MOTIONS

Motion: (RCM-307/16) Moved by Councillor Brian Houston
Seconded by Councillor Rita Ossington

THAT directions given at the In Camera meeting held at 5:00 p.m., in accordance with Section 239 (2)(e) and (f) of the Municipal Act, 2001 which permits a meeting to be closed to the public when the matter being considered is litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose be confirmed

Carried

Motion: (RCM-308/16) Moved by Councillor Rita Ossington
Seconded by Councillor Tania Jobin

THAT By-law 2016-69, being a by-law to confirm the proceedings of the September 13, 2016 regular meeting of the Council of The Corporation of the Town of Tecumseh;
Be given first, second, third and final reading.

Carried

(RCM 15-15)

NOTICES OF MOTIONS

There are no Notices of Motion.

(RCM 15-16)

NEXT MEETING

The next Regular Council meeting will be held on Tuesday, September 27, 2016, at 7:00 p.m.

A Policies & Priorities Committee Meeting will be held on Tuesday, September 27, 2016 at 6:00 p.m.

(RCM 15-17)

ADJOURNMENT

Motion: (RCM-309/16) Moved by Councillor Brian Houston
Seconded by Deputy Mayor Joe Bachetti

THAT there being no further business the September 13, 2016,
regular meeting of Council now adjourn at 8:07 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Delivering the 2016 Assessment Update

Mayor and Council
Town of Tecumseh
September 27, 2016

Tracy Pringle
Account Manager, Municipal
and Stakeholder Relations



AGENDA

- Property Assessment and Taxation
- 2016 Assessment Update – the Residential Experience
- How can I learn more about my assessment?
- Enhancing Municipal Engagement
- Preliminary Residential Market Trends

An isometric illustration of a city street scene. The central portion of the image is covered by a semi-transparent blue overlay. Within this blue area, the title 'PROPERTY ASSESSMENT AND TAXATION' is written in large, white, sans-serif capital letters. Below the title is the 'mpac' logo, which consists of the lowercase letters 'mpac' in white, with a white swoosh underline that starts under the 'm' and ends under the 'c'. To the right of the logo, the words 'MUNICIPAL PROPERTY ASSESSMENT CORPORATION' are written in smaller, white, sans-serif capital letters, stacked in three lines. The background of the entire slide is an isometric city scene. On the left, there are green trees and a brick building. In the center, under the blue overlay, are various blue-tinted buildings, including one with a 'GASSTATION' sign. On the right, there are more colorful buildings, a red-roofed house, a yellow taxi, and an ambulance. The overall style is clean and modern, using a mix of colors and a consistent isometric perspective.

PROPERTY ASSESSMENT AND TAXATION



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

PROPERTY ASSESSMENT & PROPERTY TAXES

The Ontario
Property
Taxpayer



The Municipal Property Assessment Corporation determines Current Value Assessments and classifications for all properties in Ontario.

The Provincial Government passes legislation, sets assessment policies and determines education tax rates. The Province also operates an independent assessment appeal tribunal – the Assessment Review Board (ARB).

Municipalities determine revenue requirements, set municipal tax rates and collect property taxes to pay for your municipal services.



Police and
fire protection



Roads, sidewalks,
public transit

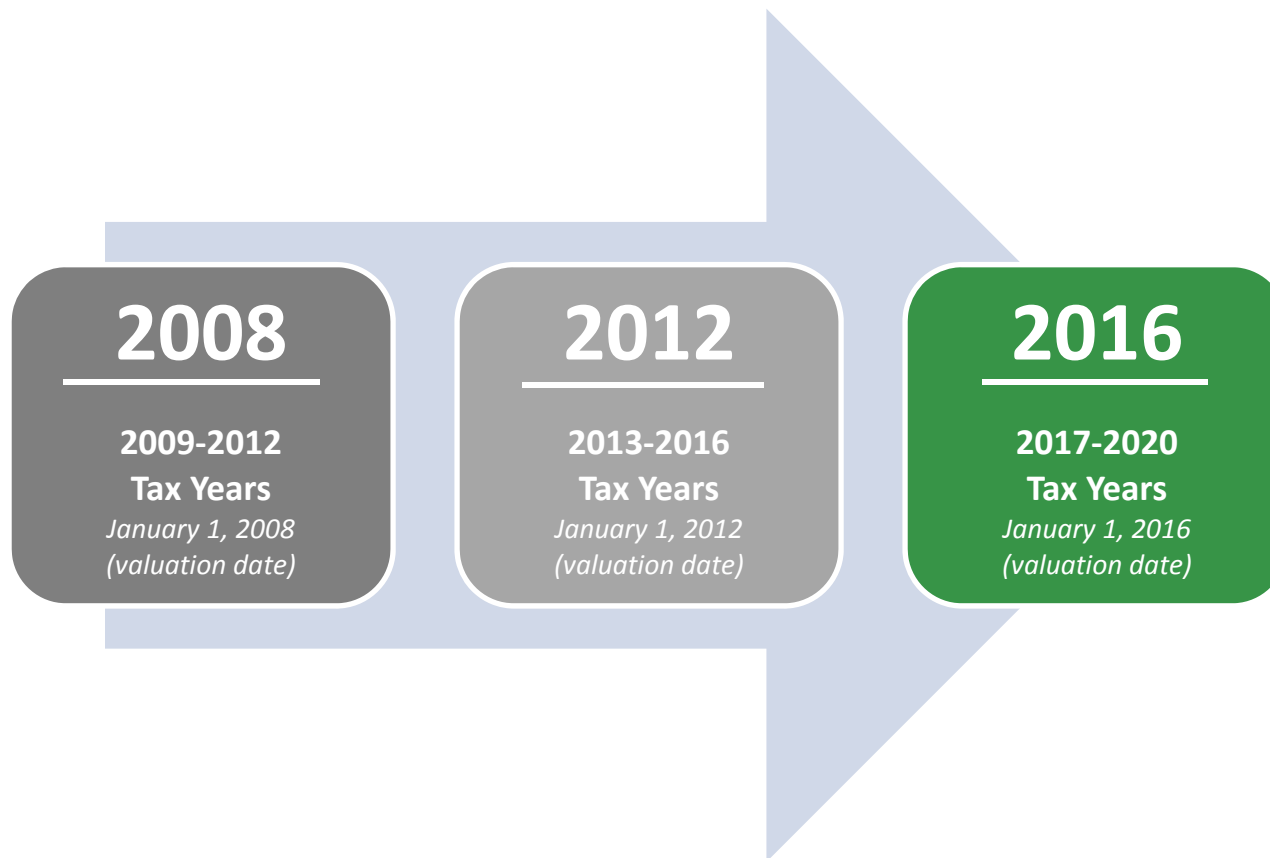


Waste
management



Parks & leisure
facilities

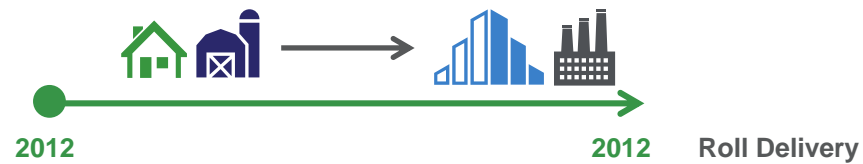
ONTARIO'S ASSESSMENT CYCLE



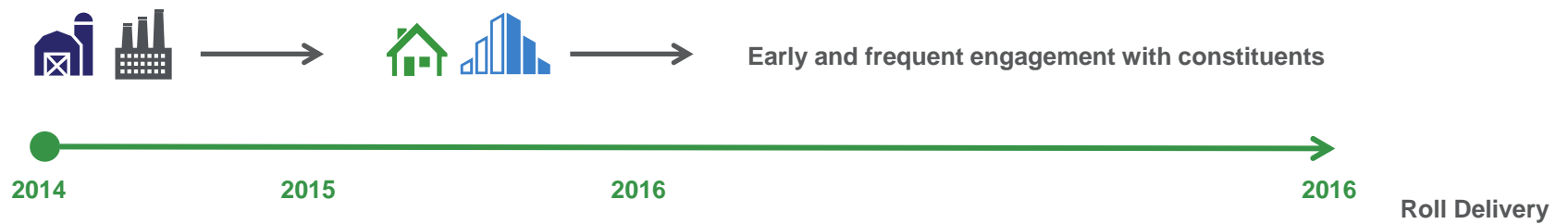


2016 ASSESSMENT UPDATE

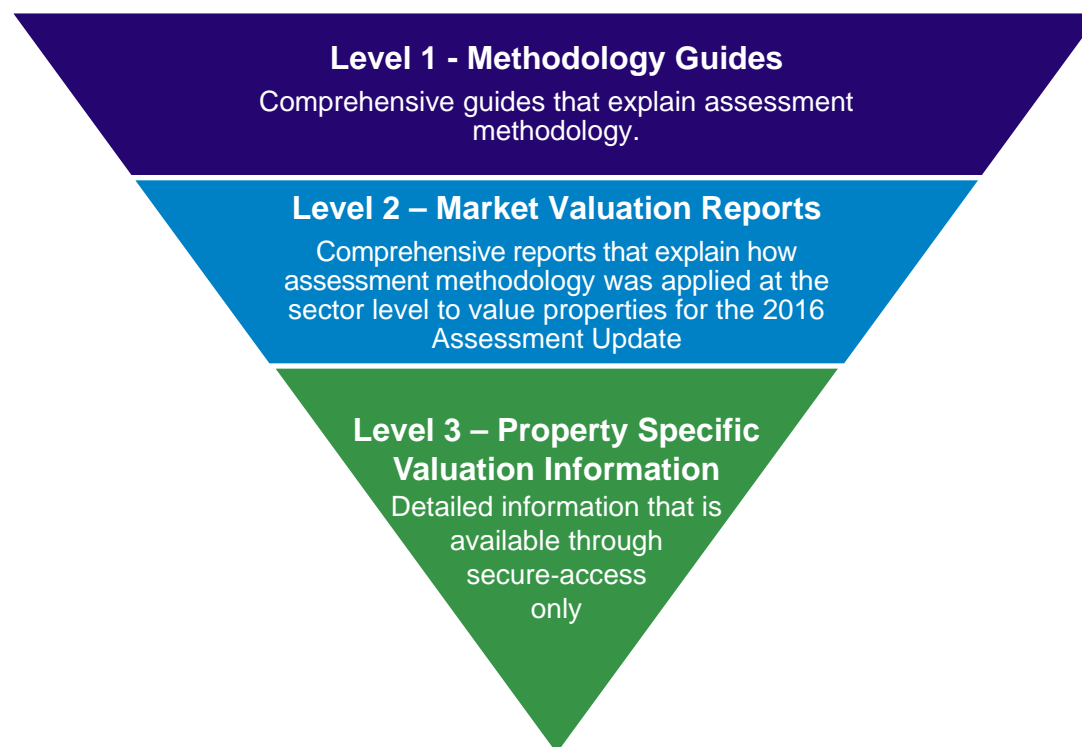
2012 ASSESSMENT UPDATE



2016 ASSESSMENT UPDATE



TRANSPARENCY AND SHARED UNDERSTANDING





BENEFITS OF ADVANCED DISCLOSURE

Benefits for municipalities:

✓ Improved roll predictability and stability

✓ Improved risk analysis

✓ No surprises

✓ Opportunity to provide feedback

Benefits for property taxpayers:

✓ Increased satisfaction and confidence

✓ Easy access to property information

✓ No surprises

✓ Opportunity to provide feedback

2016 PROPERTY ASSESSMENT NOTICES



Residential property owners received their Property Assessment Notices starting **August 8th**




Farm Property Assessment Notices will be mailed **October 11th**



Multi-Residential and Business Notices will be mailed **October 18th**

**THE NEW ASSESSMENTS WILL SERVE AS THE BASIS FOR
CALCULATING PROPERTY TAXES FOR 2017 – 2020**

2016 PROPERTY ASSESSMENT NOTICE



1234567890

JACKSON JASON
ABC IMPORTS LIMITED
200 MAIN STREET
UNIT 5000
33 FLOOR
ANYWHERE ON M4K 1B3

Issue Date:
April 4, 2016

THIS IS NOT A TAX BILL.

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing more than five million properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario.

MPAC's 2016 assessed value of your property is \$228,000

Account Information:

Roll Number	12 34 567 899 12345 1234
AboutMyProperty™ Access Key	ABCD EFG1 HK2
Your property's location and description	900 Dunes Rd. PLAN169 BLK 1 PT LOT4
Municipality	Ottawa City
School support	English-Public

Assessment overview:

MPAC's assessed value of your property as of January 1, 2016	\$228,000
MPAC's assessed value of your property as of January 1, 2012	\$162,000
Between 2012 and 2016 , your property's assessed value changed by	\$66,000

If you disagree with MPAC's assessment or classification, you can file a Request for Reconsideration and MPAC will review your assessment.

How will my municipality use MPAC's property assessment?

Under the phase-in provision in the Assessment Act, an increase in assessed value is introduced gradually. A decrease in assessed value will be introduced immediately. The assessed value and classification of your property is used as the basis for calculating your property taxes.

Property Classification: Residential

Tax Year	Assessed Value	Request for Reconsideration Deadline
2016	\$162,000	
2017	\$178,500	August 1, 2016
2018	\$195,000	March 31, 2018
2019	\$211,500	March 31, 2019
2020	\$228,000	March 31, 2020

To learn more about how your property was assessed, see the information on page two of this Notice. For more information on the Request for Reconsideration process, market trends in your area, property assessment and taxation, visit www.aboutmyproperty.ca.

Page 1 of 2

Property Assessment Notice

For the 2017 to 2020 property taxation years

How does MPAC assess my property?

Roll Number: 12 34 567 899 12345 1234

Property summary:

Property type	Single Family Dwelling
Property information	Frontage: 54.23 feet Depth: 150.00 feet Lot area: 8,100.00 square feet
Building – exterior square footage	1,053 square feet
Year of construction	1974

For residential properties, there are **five major factors** that generally account for 85% of your property value.

- Location
- Age of the property, adjusted for any major renovations or additions
- Lot dimensions
- Quality of construction
- Living area

To establish your property's assessed value, MPAC analyzes property sales in your area. This method, called Current Value Assessment, is used by most assessment jurisdictions in North America. MPAC's assessments and data are also used by banks, insurance companies and the real estate industry.

Have questions about your assessment?

Log on to AboutMyProperty™ to learn more...


Visit www.aboutmyproperty.ca to learn more about how your property was assessed, see the information we have on file, as well as compare it to others in your neighbourhood. Still not sure about your property's assessed value? You have the option to file a Request for Reconsideration. Your deadline to file a Request for Reconsideration is on page one of this Notice.

Log on to www.aboutmyproperty.ca with your Roll Number and Access Key. These are found on page one of this Notice.

Still have questions?

We're here to help. Contact us and one of our property assessment experts will help guide you through your Notice. Have a question about your property taxes? Contact your municipality for assistance.

Ontario's property assessment system



The Municipal Property Assessment Corporation determines Current Value Assessments and classifications for all properties in Ontario.


The Provincial Government passes legislation, sets assessment policies and determines education tax rates. The Province also operates an independent assessment appeal tribunal – the Assessment Review Board (ARB).

Municipalities determine revenue requirements, set municipal tax rates and collect property taxes to pay for your municipal services. These services may include:


- Police and fire protection
- Roads, sidewalks and public transit
- Waste management
- Parks and leisure facilities

Page 2 of 2

2016 PROPERTY ASSESSMENT NOTICE



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION



1234567890

JACKSON JASON
ABC IMPORTS LIMITED
200 MAIN STREET
UNIT 5000
11 FLOOR
ANYWHERE ON M4K 1B3


Issue Date:
April 4, 2016

Municipal-specific Issue Date


**Property
Assessment
Notice**

For the 2017 to 2020
property taxation years

CHANGES TO FILING A REVIEW (BILL 144)



MUNICIPAL
 PROPERTY
 ASSESSMENT
 CORPORATION
 2024-2025



JACOB ALON
 AAC-HARDYS LIMITED
 300 MAIN STREET
 UNIT 100
 11 FLOOR
 WILLOWDALE ON M4C 1B3

Issue Date:
 April 1, 2026

Property Assessment Notice
 For the 2021 to 2027
 property taxation year

THIS IS NOT A TAX BILL

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing more than five million properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario.

MPAC's 2016 assessed value of your property is \$228,000

Account Information:	
Roll Number	12 34 567 89R 12345 1234
Assessment/Property Access Key	ABC DEF1 GH2
Your property's location and description	900 Spruce AVE PLANS169 BLU L PT L2174
Municipality	Ottawa City
School Support	English-Public

Assessment overview:
 MPAC's assessed value of your property as of January 1, 2016 \$228,000
 MPAC's assessed value of your property as of January 1, 2012 \$162,000
 Between 2012 and 2016, your property's assessed value changed by \$66,000

Property classification
 Residential

If you disagree with MPAC's assessment or classification, you can file a Request for Reconsideration with MPAC and review your assessment. To learn more visit www.assessmyproperty.ca

Your deadline to file a RIR **August 1, 2016**

Five major factors account for approximately 65% of the assessed value of your property:
 Frontage: 50.23 m
 Depth: 130.00 square feet
 Lot area: 6,539.00 square feet

To see how this assessment will be used by your municipality please refer to "How will my municipality use MPAC's property assessment?" on the back of this notice.

CONTACT US
 1-866-266-MPAC (6722)
 TTY: 1-877-888-MPAC (7222)
 Monday to Friday
 9 a.m. to 5 p.m.

If you have accessibility needs, please call us for assistance.

www.assessmyproperty.ca

- Residential property owners have **120 days** from the **Issue Date** of their Property Assessment Notice to file a Request for Reconsideration (RfR)
- The RfR deadline for **Tecumseh** is **December 6, 2016**
- The **Issue Date** and **RfR deadline** are included on the Notice
- The early delivery of Assessment Notices and a 120-day RfR deadline will allow RfRs to be processed before Assessment Rolls are sent to municipalities – greater stability and accuracy

2016 PROPERTY ASSESSMENT NOTICE

MPAC's 2016 assessed value of your property is \$658,000

→ **2016 Assessed Value**

Account Information:

Roll Number	12 34 567 899 12345 1234
AboutMyProperty™ Access Key	ABCD EFG1 HJK2
Your property's location and description	900 Dynes Rd. PLAN169 BLK 1 PT LOT4
Municipality	Ottawa City
School support – see Attachment (1)	Residential - English-Public Exempt - Not Applicable

Assessment overview:

MPAC's assessed value of your property as of January 1, 2016	\$658,000
MPAC's assessed value of your property as of January 1, 2012	\$620,615
Between 2012 and 2016 , your property's assessed value changed by	\$37,385

If you disagree with MPAC's assessment or classification, you can file a Request for Reconsideration and MPAC will review your assessment.

How will my municipality use MPAC's property assessment?

Under the phase-in provision in the *Assessment Act*, an increase in assessed value is introduced gradually. A decrease in assessed value will be introduced immediately. The assessed value and classification of your property is used as the basis for calculating your property taxes.

This Property Assessment Notice has important information for you as a property owner.

Please review it and file it away for your records.

No action is required
unless you disagree with your assessment.

→ **Assessment Overview**

- Assessed Value as of January 1, 2016
- Assessed Value as of January 1, 2012
- Change between 2012 and 2016

2016 PROPERTY ASSESSMENT NOTICE

Property Classification:		Residential	Exempt	
Tax Year	Assessed Value		Total	Request for Reconsideration Deadline
2016	\$438,836	\$181,779	\$620,618	
2017	\$444,077	\$185,884	\$629,961	August 1, 2016
2018	\$449,318	\$189,990	\$639,308	March 31, 2018
2019	\$454,559	\$194,095	\$648,654	March 31, 2019
2020	\$459,800	\$198,200	\$658,000	March 31, 2020

To learn more about how your property was assessed, see the information on page two of this Notice. For more information on the Request for Reconsideration process, market trends in your area, property assessment and taxation, visit www.aboutmyproperty.ca.

CONTACT US

1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday
8 a.m. to 5 p.m.

If you have accessibility
needs, please call us
for assistance.

www.aboutmyproperty.ca

About My
Property.ca

Contact information

Key information

- **Property Classification**
- **Phase in Assessed Values**
(2017-2020 tax years)
- **RfR Deadline** (by tax year)

2016 PROPERTY ASSESSMENT NOTICE

How does MPAC assess my property?

Roll Number: 12 34 567 899 12345 1234

Property summary:

Property type	Single Family Dwelling
Property information	Frontage: 54.23 feet Depth: 150.00 feet Lot area: 8,100.00 square feet
Building – exterior square footage	1,053 square feet
Year of construction	1974

For residential properties, there are **five major factors** that generally account for 85% of your property value.



Location



Age of the property, adjusted for any major renovations or additions



Lot dimensions



Quality of construction



Living area

Property Details

How does MPAC assess my property?

- ✓ Five major factors affecting residential values

To establish your property's assessed value, MPAC analyzes property sales in your area. This method, called Current Value Assessment, is used by most assessment jurisdictions in North America. MPAC's assessments and data are also used by banks, insurance companies and the real estate industry.

2016 PROPERTY ASSESSMENT NOTICE

Have questions about your assessment?



Log on to AboutMyProperty™ to learn more...

Visit www.aboutmyproperty.ca to learn more about how your property was assessed, see the information we have on file, as well as compare it to others in your neighbourhood. Still not sure about your property's assessed value? You have the option to file a Request for Reconsideration. Your deadline to file a Request for Reconsideration is on page one of this Notice.

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Still have questions?

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Have questions about your assessment?

✓ Login to AboutMyProperty™

2016 PROPERTY ASSESSMENT NOTICE

Ontario's property assessment system



The Municipal Property Assessment Corporation
determines Current Value Assessments and classifications for all properties in Ontario.



The Provincial Government
passes legislation, sets assessment policies and determines education tax rates. The Province also operates an independent assessment appeal tribunal – the Assessment Review Board (ARB).



The Ontario Property Taxpayer



Municipalities
determine revenue requirements, set municipal tax rates and collect property taxes to pay for your municipal services. These services may include:



Police and fire protection



Roads, sidewalks and public transit



Waste management



Parks and leisure facilities

Description of Ontario's property assessment system

The image is a composite graphic. The background is an aerial, isometric view of a city neighborhood. On the left, there are green trees and a brick building. In the center, a large blue-tinted area contains the text and logo. On the right, there are more buildings, including a white one with a red roof, a yellow taxi, and an ambulance.

HOW CAN I LEARN MORE ABOUT MY ASSESSMENT?



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

ABOUTMYPROPERTY.CA

The screenshot shows the homepage of AboutMyProperty.ca. At the top is the logo and tagline "YOUR PROPERTY OUR ASSESSMENT. KNOW MORE ABOUT IT." followed by a navigation menu: Home, Market Trends, Tutorials, How Assessment Works, and Contact Us. The main content area is divided into three sections. The top-left section, titled "QUESTIONS ABOUT PROPERTY ASSESSMENT?", features a large orange speech bubble with a white question mark and a "LEARN MORE" link. The top-right section, titled "Login to AboutMyProperty™", contains a login form with fields for "User ID" and "Password", and links for "Forgot User ID", "Forgot Your Password", "Register", and "Need Help?". The bottom-left section, titled "MARKET TRENDS", includes a map graphic with yellow circles showing percentages (2%, 1%, 4%) and a "READ MORE" link. The bottom-right section, titled "HOW ASSESSMENT WORKS", features a graphic of interlocking gears and a "READ MORE" link.

Through **AboutMyProperty™** property owners can:

- ✓ Access information on how their property was assessed
- ✓ Compare their assessment to others in their community
- ✓ Learn more about property values through Market Trends (available before login)

Login information is included on every Notice mailed.

ABOUTMYPROPERTY.CA



Your Property.
Our Assessment.
Know More About It.

[Home](#) | [Market Trends](#) | [Tutorials](#) | [How Assessment Works](#) | [Contact Us](#)

Market Trends™

PLACE

Enter the name of a neighbourhood or municipality

GO

Learn more about the market trends in your neighbourhood through MarketSnapshot.

Learn more about the market trends in your neighbourhood through MarketSnapshot.

This report provides information on residential sale prices trends in neighbourhoods and municipalities across Ontario.

RESIDENTIAL MARKET TRENDS

RESIDENTIAL
Market Trends™

About My
Property.ca

Your Property.
Our Assessment.
Know More About It.

Tecumseh



Property values up 4.1% in Tecumseh

Residential property owners will see an average assessment increase of approximately 4.1% in 2017.

Value of a typical home

The assessed value of a typical residential home in Tecumseh is \$265,000.

Condominium values in Tecumseh

The assessed value of a typical condominium is \$183,000.

Waterfront property values

The assessed value of a typical residence on water in Tecumseh is \$623,000.

More about Tecumseh

Tecumseh is located east of Windsor along the shores of Lake St. Clair. It has well-established residential neighbourhoods and new subdivisions with growing industrial and commercial sectors. Overall, property values continue to increase at a relatively stable pace.

RESOLVING ASSESSMENT CONCERNS

STEP 1: Ask yourself: “could I have sold my property for the assessed value on January 1, 2016?”



STEP 2: Visit aboutmyproperty.ca to review the information MPAC has on file for your property.



Online: aboutmyproperty.ca

OR

STEP 3: Contact MPAC

STEP 4: File a Request for Reconsideration

STEP 5: File an **appeal with the Assessment Review Board**



mpac.ca/ContactUs



Fax: 1-866-297-6703



Mail:
MPAC, PO Box 9808
Toronto ON M1S 5T9



CONTACT MPAC

We are here to help. Contact MPAC with any questions you may have regarding your property assessment.

CALL our Customer Contact Centre 1 866 296-MPAC (6722)
1 877-889-MPAC (6722) TTY

ONLINE at mpac.ca

VISIT a local field office

WRITE to P.O. Box 9808, Toronto ON M1S 5T9

FAX 1 866 297 6703

If you have accessibility needs, please let us know how we can best accommodate you



MUNICIPAL CONNECT™

- **Redesigned Municipal Connect™** launching April 4
 - Increased transparency
 - Improved stability and predictability in the municipal tax base
 - Modern and flexible way to access assessment information
- **Access to 2016 base year values** (2017-2020 tax years)
 - Support municipal understanding of assessed values
 - Early consultation/discussion for greater roll stability
 - Insight into assessment at risk





MUNICIPAL TOOLKIT

To support municipalities in their communication efforts regarding the 2016 province-wide Assessment Update, MPAC has prepared a fully customizable toolkit that includes:

- Contact information for Municipal and Stakeholder Relations representatives
- Key Messages and Frequently Asked Questions
- Information regarding changes to Property Assessment Notices and Notice Mailing Dates
- Changes regarding Requests for Reconsideration
- Written Material for Print or Web
- Social Media Materials
- Highlights on AboutMyProperty and Municipal Connect
- Links/references to other resources including:
 - MPAC's full suite of brochures (links to mpac.ca)
 - Videos (will be housed on MPAC's YouTube Channel)
 - Buckslip for insertion in municipal tax bills (editable)



PRELIMINARY RESIDENTIAL MARKET TRENDS



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

ZONE 1: DATA COLLECTION & PREPARATION

Property Owner Enquiries

Tax and Vacancy Applications

Site Variable Update Project

REQUESTS FOR RECONSIDERATION

Sales Reviews

Farm Forestry Exemptions

BUILDING PERMITS

Data Integrity Checks

Municipal Requests

Severances and Consolidations

PROCESS CONTROLS

MPAC Initiated Reviews

APPEALS



Data Touch Points

Essex County – 52,542

Tecumseh – 4,767

RESIDENTIAL MARKET TRENDS

	Town of Tecumseh			Essex County		
Property Type	% Change*	\$ Change**	Typical 2016 CVA Value	% Change*	\$ Change**	Typical 2016 CVA Value
Residential	+4.1%			+3.2%		
Single-family Detached	+4.2%	+\$38,000	\$265,000	+3.2%	+\$26,000	\$229,000
Condominium	+2.8%	+\$13,000	\$183,000	+2.3%	+\$13,000	\$158,000
Waterfront	+7.0%	+\$143,000	\$623,000	+2.5%	+\$26,000	\$298,000

These are **preliminary** values as of June 28, 2016

*the primary **median** % change in assessed value from 2016 – 2017

** change in **median** assessed value between base valuation years 2012 - 2016



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

QUESTIONS?

From: AMO Communications [<mailto:communicate@amo.on.ca>]
Sent: September-14-16 12:34 PM
To: Laura Moy
Subject: NEW FUNDING ANNOUNCEMENT

September 14, 2016

AMO Welcomes Formula Allocation for New Federal and Provincial Clean Water Funding

Today the Governments of Canada and Ontario announced the intake of Phase 1 Clean Water and Wastewater Fund (CWWF) projects. Funding will support all municipal governments and their respective water, wastewater or storm water projects. Federal and provincial funding for this program is \$840 million. With municipal contributions, this will provide more than \$1.1 billion to support projects. This reflects a 50-25-25 per cent contribution by federal, provincial and municipal governments.

As announced in the federal 2016 Budget, the Clean Water and Wastewater Fund (CWWF) provides about \$570 million to support the maintenance and state of good repair projects in Ontario. Federal funding can be used for up to 50 per cent of eligible projects. While projects are to be completed by March 2018, the federal Minister has the ability to accept some projects that are longer in length and the federal budget allocated 25% of the funds in 2019 to accommodate this possibility.

The Government of Ontario is providing about \$270 million in new funding as its contribution. In addition, for those recipients of the Ontario Community Infrastructure Fund (OCIF) will have the flexibility to use those monies toward the 25% municipal contribution of this Phase 1, CWWF.

Funding will be allocated to municipalities on a formula system based on their proportion of water, wastewater and stormwater infrastructure and economic conditions. The funding will also have a base component of \$50,000 federal and \$25,000 provincial funds to ensure an adequate level of funding for all municipalities. The intake process will capture project information to ensure eligibility requirements are met through a short provincial and federal approval process.

Allocation and key program information is being emailed by the Province to municipal governments with follow up letters to municipal CAOs, Clerks and Treasurers. Intake proposal deadline is October 31, 2016.

AMO Contact: Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).





The Corporation of The Town of Amherstburg

September 14, 2016

Attn: Municipal Clerks

Dear Sir/Madam,

RE: Resolution # 20160912-347

Council, at its September 12th, 2016 regular meeting, passed the following motion:

Councillor Fryer moved, Councillor Pouget seconded:

"That:

- 1. The report from the Municipal Clerk and Deputy Fire Chief/CEMC dated August 3, 2016 regarding Council Support – Amendments to Provincial Nuclear Emergency Response Plan and Municipal Nuclear Emergency Response Plan BE RECEIVED;*
- 2. The amendments to the primary zone in the PNERP from the existing 23 km to the current US standard of 16km BE SUPPORTED;*
- 3. The provincial updates to the PNERP BE SUPPORTED with the inclusion of all relevant requested amendments by the Town of Amherstburg;*
- 4. The Municipal Nuclear Emergency Response Plan BE AMENDED according to the PNERP amendments, with the assistance of the Province;*
- 5. New negotiations between the Province, the Town of Amherstburg and Detroit Edison for purpose of securing additional funding and support for the municipality BE SUPPORTED; and,*
- 6. Administration BE DIRECTED to send correspondence to all Essex County municipalities, the MP's and MPP's requesting additional support for the Town of Amherstburg's requested changes to the PNERP and additional funding for the Town's nuclear emergency response plan."*

Website: www.amherstburg.ca

271 SANDWICH ST. SOUTH, AMHERSTBURG, ONTARIO N9V 2A5

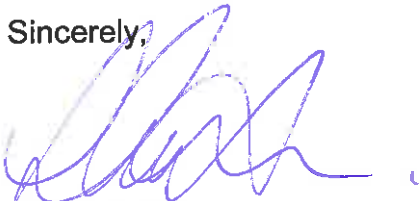
Phone: (519) 736-0012 Fax: (519) 736-5403 TTY: (519) 736-9860

A copy of the public report is attached for your review and consideration. With respect to the above motion, Council is requesting your support to ensure the protection of the health, safety, welfare and property of the residents of the Town of Amherstburg, as well as Windsor-Essex County. Council kindly asks that you send your letter of support directly to the Office of the Fire Marshall and Emergency Management (OFMEM), as well as the Town of Amherstburg, at:

Ministry of Community Safety and Correctional Services
Office of the Fire Marshall and Emergency Management
Attn: Dave Nodwell, Deputy Chief, Planning and Program Development
25 Grosvenor Street, 18th Floor
Toronto, ON
M7A 1Y6

On behalf of Council and Administration, I would like to thank you for your continued commitment to your constituency; together we will ensure the safety of our community.

Sincerely,



Paula Parker,
Municipal Clerk

Encls.

cc: all Essex County Municipalities



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT:

Author's Name: Paula Parker and Lee Tome	Report Date: August 3, 2016
Author's Phone: 519 736-0012 ext. 2238/2230	Date to Council: September 12, 2016
Author's E-mail: pparker@amherstburg.ca /ltome@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Council Support – Amendments to Provincial Nuclear Emergency Response Plan (PNERP) and Municipal Nuclear Emergency Response Plan

1. RECOMMENDATION:

It is recommended that:

1. The report from the Municipal Clerk and Deputy Fire Chief/CEMC dated August 3, 2016 regarding Council Support – Amendments to Provincial Nuclear Emergency Response Plan and Municipal Nuclear Emergency Response Plan **BE RECEIVED**;
2. The amendments to the primary zone in the PNERP from the existing 23 km to the current US standard of 16km **BE SUPPORTED**;
3. The provincial updates to the PNERP **BE SUPPORTED** with the inclusion of all relevant requested amendments by the Town of Amherstburg;

4. The Municipal Nuclear Emergency Response Plan **BE AMENDED** according to the PNERP amendments, with the assistance of the Province; and,
5. New negotiations between the Province, the Town of Amherstburg and Detroit Edison for purpose of securing additional funding and support for the municipality **BE SUPPORTED**.

2. **BACKGROUND:**

Ontario requires provincial ministries and municipalities to develop, implement, and maintain emergency management programs and adopt standards for these programs through regulation. This requirement ensures that a consistent and accountable system of emergency management is established throughout the province. The Province achieves this through the following hierarchy:



With the proclamation of the *Emergency Management and Civil Protection Act, 1990* (EMCPA), Ontario started handling emergencies differently. Prior to the *Act*, the focus was primarily on preparation of plans, covering mainly emergency preparedness and response arrangements. Now the focus is on the development, implementation, and maintenance of emergency management programs, which are mandatory for Ontario communities and provincial ministries. The *Act* requires that these programs be the product of a risk management approach.

Emergency management is defined as *“organized and comprehensive programs and activities taken to deal with actual or potential emergencies or disasters,”* and is based on a risk management approach which includes the following five components: prevention, mitigation, preparedness, response, and recovery.

A comprehensive emergency management program is one that incorporates a risk management approach and integrates activities in each of the five components listed above. As all emergencies are essentially local in nature, the implementation of emergency management programs in Ontario begins at the municipal level. In a nuclear response however, the municipality's response is slightly different.

Under the *EMCPA*, the provincial and municipal governments have been given mutually supporting roles in emergency management, each level developing emergency management programs that address priority risks falling within their respective areas of jurisdiction. The Provincial Nuclear Emergency Response Plan (PNERP) is a plan that is used to coordinate the overall provincial response to a nuclear emergency and outlines how individual ministries as well as designated municipalities will respond. Amherstburg is a designated municipality in the PNERP due to its proximity to Fermi 2.

The Office of the Fire Marshall and Emergency Management (OFMEM) provides advice and assistance to municipalities and ministries during the emergency response phase, and will coordinate the overall provincial response under the provincial-level plan in a nuclear emergency.

The Provincial Nuclear Emergency Response Plan was last amended in 2009. The Province is currently undergoing a review of the PNERP and has requested any suggested amendments to Chapter 5 from Ontario Community Emergency Management Coordinators (CEMC's).

Deputy Chief Tome is the designated CEMC for Amherstburg. Since his appointment as the CEMC on August 6, 2015, the Deputy Chief has identified numerous concerns with respect to Amherstburg's ability to respond to a nuclear emergency.

Through exploration of his role as CEMC, the Deputy Chief discovered that **the last full scale nuclear exercise completed in Amherstburg was in 2004.** He also learned that supplies and other emergency equipment, such as Tyvek coveralls, cleaning supplies, etc., had not been replaced in some time and were no longer suitable for use. Radiation detectors scheduled to be calibrated annually, **were last calibrated in 1992.**

With the realization that the above was no longer suitable nor sustainable, further investigation of the Town's nuclear response plan followed. It was noted that the Nuclear Response Plans contact list was outdated due to staff turnover, and although the plan was most recently amended and adopted by Council in 2012, there were numerous clerical errors throughout the document that need to be addressed, mainly with reference to appendices.

In addition to the above discoveries, the Town was also notified by the Greater Essex County District School Board on March 4, 2016, that they would like Anderdon Public School, Harrow High School, Sandwich Secondary School and Sandwich West Public School removed from the Town's nuclear plan as media centre, decontamination

centres and ARES Site respectively, as the GECD SB believes they are no longer viable options.

Over and above the concerns listed, a comparison of the Towns Nuclear Emergency Response Plan was made to the PNERP. This comparison has exposed some unparalleled control of Amherstburg's ability to respond to a Fermi 2 nuclear emergency, as related to other Ontario nuclear installations. The PNERP controls what assistance nuclear installations in Ontario provide to designated municipalities, as set out in Appendix 13 to Annex I (attached). In addition, each designated municipality enters into a funding agreement with the installation for financial assistance to aid in their nuclear emergency response planning. The Fermi 2 nuclear installation is outside the jurisdiction of both the federal and provincial governments. The PNERP indicates *"because of its circumstances, the methods of carrying out the assigned responsibilities by Fermi 2 shall be subject to negotiations and agreement between the Province and the installation."* The Town requested a copy of the agreement and was informed by the OFMEM of the following, *"there is no existing agreement between the Province and Fermi directly. I have been told that there used to be an arrangement between Fermi and the Town of Amherstburg....."*

3. **DISCUSSION:**

Since the discoveries above have been identified, administration has made some progress towards improving the differences in the Fermi 2 nuclear response, as compared to that of an Ontario installation. They are as follows:

- November 2015 - representatives of the OFMEM and the Ministry of Health and Long Term Care were invited to Amherstburg to discuss the creation of a potassium iodide (KI) pill distribution plan for the current 23km primary zone.
- February 2016 – Administration attended the Fermi 2 site to re-establish a working relationship with Detroit Edison.
- April 2016 – OFMEM coordinated a conference call with all associated municipalities and ministries to discuss primary zone changes, provincial response and initial municipal response.
- June 2016 – Amherstburg's nuclear table top exercise to apply the existing steps of the provincial and municipal plans to identify any gaps in emergency response.
- July 2016 – Administration and the County of Essex CEMC met with the OFMEM in Toronto to discuss next steps in amending the PNERP and municipal nuclear plan, along with additional funding assistance from Detroit Edison.

According to the PNERP:

"[T]he aim of the Province of Ontario, in the event of a nuclear/radiological emergency, is the protection of the health, safety, welfare and property of the people of Ontario and the protection of the environment."

It goes on to state:

"[T]he Province of Ontario is primarily responsible for the off-site effects and response to a nuclear emergency, while the federal government is primarily responsible for the onsite effects and response to a nuclear emergency...therefore the Province will take the leading role in managing the off-site response...Nuclear and radiological emergency plans formulated by ministries, municipalities, nuclear installations...should conform to the PNERP so as to contribute to the achievement of this aim."

Administration also discovered some discrepancies related to primary zone distance. The current primary zone in the PNERP is 23km, the Municipal Plan is 21 km and the current US industry standard for the boiled water reactor is 10 miles or 16km. The Canadian industry standard for CANDU reactors is currently 10km. Administration has not been able to find any explanation as to why the PNERP and Municipal Plan differ from the US and/or Canadian industry standard. The current 23km zone encompasses the 7 sectors as shown in the attached map (Appendix A). It was identified by the OFMEM during the planning of the June 7, 2016 nuclear tabletop exercise that fall out from a nuclear release would not extend past the 16km zone. Administration recommends that Boblo Island be included in the amended 16km primary zone due its unique configuration as an island.

Designated municipalities in Ontario, with the exception of Amherstburg are required by the Canadian Nuclear Regulatory Commission to provide a KI pill distribution plan. However administration, along with the Medical Officer of Health from the Windsor-Essex County Health Unit, agrees that a distribution plan should be established for both the primary and secondary zones for Fermi 2. A decision on the size of the primary zone is required in order to move forward with the appropriate KI distribution plans.

Throughout the PNERP, there is reference to the responsibility of nuclear installations in Ontario for off-site assistance and funding. However, this does not apply to the Fermi 2 nuclear installation, as it exists outside of the Province of Ontario. The PNERP transfers all responsibility to the municipality in this instance. Administration is of the opinion that these responsibilities should not be transferred to the municipality and should be dealt with at the provincial level. The municipality does not have the financial capabilities or required equipment and expertise to assume these responsibilities. Once amendments are made to the PNERP as requested by the municipality, administration, with the assistance of the OFMEM, will amend the Municipal Nuclear Emergency Response Plan to ensure it works in concert with the PNERP.

Amherstburg lacks the support of the nuclear installation to address the off-site concerns of a nuclear emergency. Through discussion with the OFMEM in July, it was agreed that the nuclear installations responsibilities should not lie with the municipality. The OFMEM has agreed to re-establish communications with Detroit Edison, and will facilitate a meeting in September 2016, with representatives of the Ministry of Labour, Health Canada, Bruce Power, etc., and Town administration to advocate for further off-site assistance for the municipality. After this meeting, any shortfalls will be addressed through further negotiations with Detroit Edison. Examples of what may be requested are: funds for a public education and alerting program, monitoring and decontamination equipment, KI distribution, funding assistance for the CEMC role, training, etc.

If negotiations with Detroit Edison are unsuccessful, funding will be sought through upper levels of government and through discussions with the Canadian Nuclear Safety Commission and the US Nuclear Regulatory Commission.

4. RISK ANALYSIS:

The plan as it exists today exposes the Municipality and Province to increased risk and political criticism. Nevertheless, it is important to note, that if a Fermi 2 nuclear emergency were to occur today, both levels of government would respond with whatever means necessary to resolve the situation with the least amount of disruption to the community. Yet with that said, one of the five components to a risk management approach, as required by the Act, is preparedness and now that the municipality is aware of these deficiencies it must do its due diligence to prepare for the unexpected.

Administration strongly believes it is essential that these matters be dealt with as expeditiously as possible for the health, safety and welfare of the community.

5. FINANCIAL MATTERS:

Other designated municipalities in Ontario receive funding assistance for their Nuclear Emergency Preparedness Planning from nuclear installations. It has been confirmed that as of 2013, the Municipality of Kincardine receives \$105,000 in funding assistance annually. As per Kincardine's agreement, they must complete key deliverables as provided for in the PNERP in order to receive funding.

The Municipality of Clarington's 2007 funding agreement indicates that they received \$93,000; it also indicates that it is reviewed annually to determine funding needs based on their Annual Financial Plan. However after telephone discussions with the Clarington CEMC it was determined that funding assistance could now be upwards of \$250,000. Unfortunately, this number could not be confirmed prior to report approval.

The Town currently receives \$25,000 CAD from Detroit Edison to assist in funding the nuclear emergency management program for Amherstburg. In the past these funds have been distributed as follows:

- County CEMC
- Dosimeters
- Siren Notification System
- Emergency Operations Centre Costs
- Radiation detectors

The funding assistance received is inadequate for the responsibilities that have been delegated through the PNERP. In order to close the gap between other designated municipalities and Amherstburg and through the coordination of the OFMEM and future discussions with Detroit Edison, administration is hoping to achieve appropriate funding

for what is currently required of all Ontario nuclear installations in other municipalities. The responsibilities of an Ontario nuclear installation, as per the PNERP are as follows:

- KI distribution
- Assist the Province and the designated municipality in the planning and preparedness of a nuclear emergency
- Assist in the development and implementation of a public education program
- Provide suitable personnel for staffing various positions
- Provide personnel and resources for offsite personal monitoring as well as field monitoring services as specified in the PNERP
- Assist the Province and designated municipalities in dealing with the emergency
- Assist the Province and designated municipalities in development and acquisition of training aids
- Implement and participate in nuclear training and exercises with the municipal response organizations
- Provide resources for and assist designated municipalities to set up and maintain a public alerting system pursuant to the PNERP
- Provide and maintain the equipment and facilities required to carry out the responsibilities under the PNERP, etc. (see Appendix 13 to Annex I of PNERP, attached)

6. **CONSULTATIONS:**

Dave Nodwell and Kathy Bleyer, OFMEM representatives
Phil Berthiaume, Essex County CEMC

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7. CONCLUSION:

When the Municipal Nuclear Emergency Response Plan and PNERP work in concert with each other the health, safety and welfare of the community is protected. The requested amendments to the primary zone from 23km to 16km and other relevant amendments are necessary to create equality throughout the PNERP. These adjustments will equalize how the Town of Amherstburg is treated as a designated municipality relative to other nuclear communities in the province. Furthermore, these changes will provide administration and the community assurances that Amherstburg is well prepared for its response to a nuclear emergency. Administration is requesting Councils support for the requested changes and assistance from the Province and Detroit Edison to ensure that the current concerns are addressed accordingly.



Paula Parker
Municipal Clerk



Lee Tome
Deputy Fire Chief/CEMC

pp/lt

Report Approval Details

Document Title:	Requested Support - Amendments to Provincial Nuclear Emergency Response Plan and Municipal Nuclear Response Plan.docx
Attachments:	- fermi2_map - Appendix A.pdf - The Province of Ontario PNERP - Appendix 13 to Annex I.pdf
Final Approval Date:	Sep 6, 2016

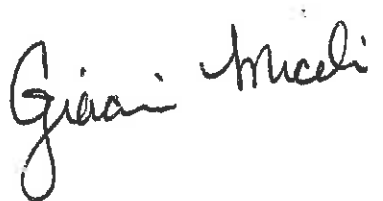
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Aug 26, 2016



Mark Galvin - Aug 31, 2016



John Miceli - Sep 6, 2016



Paula Parker - Sep 6, 2016



Waste Reduction Week in Canada

Oct. 17 - 23, 2016

Waste Reduction Week in Canada, a coalition of environmental non-profit and government organizations from the 13 participating provinces/territories, are asking municipalities, businesses, and schools across Canada to demonstrate their commitment and accomplishments in waste reduction by proclaiming **Oct. 17 – 23, 2016** as Waste Reduction Week in Canada.

Municipalities are the bedrock of Ontario's waste reduction success by collecting more than 2 million tonnes of packaging, hazardous, and organic material every year. Waste Reduction Week in Canada provides you and your residents a platform to recognize the benefits of waste reduction, and we hope your municipal council and waste staff will take this opportunity to support a national environmental campaign that builds awareness around issues of sustainable and responsible consumption; encourages choice for more environmentally responsible products/services; and promotes actions that divert more waste from disposal and conserve natural resources.

Proclamations

Proclaiming Waste Reduction Week and holding events helps promote your community's pride and leadership in waste reduction. In 2015 more than 70 communities across Ontario officially proclaimed Waste Reduction Week. The process for proclaiming has changed for 2016: to eliminate paper use, we are only accepting completed certificates online.

It's easy. To proclaim Waste Reduction Week in Canada follow these simple steps:

1. [Download the proclamation certificate](#) and include your municipality's logo and seal on the bottom right. You are welcome to use your municipality's own certificate template instead, if desired.
2. Visit www.wrwcanda.com/proclamations and upload the certificate, or email your certificate to wrw@rco.on.ca.

Once submitted, your municipality's proclamation will be posted to www.wrwcanda.com within 1-3 business days.

Promotion

Municipalities are encouraged to hold events and host facility tours that showcase and celebrate the behind the scenes work that goes into waste reduction and recycling. Register your events online at www.wrwcanda.com.

You can also support Waste Reduction Week in Canada through social media using hashtag #WasteReductionWeek in your communications. Share ideas, stories, and pictures of waste reduction initiatives to demonstrate commitment to reducing waste both at home and in the community.

Please join municipalities, schools, and other organizations across Canada by proclaiming Oct. 17 - 23, 2016 as Waste Reduction Week. For more information, visit www.wrwcanda.com.

Thank you for your commitment to the environment and waste reduction.

Kind regards,

A handwritten signature in black ink, appearing to read "Jo-Anne St. Godard".

Jo-Anne St. Godard
Executive Director
Recycling Council of Ontario
416.657.2797, ext. 3
wrw@rco.on.ca

About Recycling Council of Ontario

Since 1978 RCO has worked closely with municipalities and businesses across Ontario to inform and educate all members of society about the generation of waste, the avoidance of waste, the more efficient use of resources, and the benefits and/or consequences of these activities. We also run programs that support waste reduction goals.

Take Back the Light can help municipalities recover and recycle spent lights, whether they are generated through relighting, on-going maintenance, or facility retrofits. The program also works with organizations that recycle lights outside their purchase arrangements, and accepts lights and light fixtures in all quantities. Every light is tracked, and 98 per cent each light collected is diverted from disposal with component parts reused wherever possible. Visit www.TakeBacktheLight.ca to learn more.

3RCertified is a unique program that reviews how organizations manage solid waste reduction and diversion operations. [Participating facilities](#) achieve certification levels based on established criteria and third-party evaluation of waste management and reduction practices. Visit www.3RCertified.ca to learn more.

Waste Reduction Week in Canada | wrw@rco.on.ca | www.wrwcanada.com

STAY CONNECTED



MINUTES OF A MEETING OF
THE CORN FESTIVAL COMMITTEE
FOR THE TOWN OF TECUMSEH

A meeting of the Corn Festival Committee for the Town of Tecumseh was held on Thursday, August 11, 2016, at the Tecumseh Recreation Complex & Arena, 12021 McNorton Street, Tecumseh, Ontario, at 6:00 p.m.

(CF 8-1)

CALL TO ORDER

Chair calls the meeting to order at 6:06 p.m.

(CF 8-2)

ROLL CALL & DISCLOSURE OF PECUNIARY INTEREST

Present:	Executive Member	Connie Buckler
	Executive Member	Anthony Corona
	Executive Member	David Lozinsky
	Executive Member	Leslie Furlan
	Executive Member	Virginia Lopez
	Executive Member	Ron Matysek
	Executive Member	Lawrence Pickle
Regrets:	Executive Member	Emily Bondy
	Executive Member	Jillian Parent
	Executive Member	Charles Frank
	Executive Member	Cheryl Hardcastle

Also Present:	Councillor Liaison	Rita Ossington
	Councillor Liaison (alternate)	Brian Houston
	Administrative Assistant to Director Corporate Services	Anne Kantharajah

(CF 8-3)

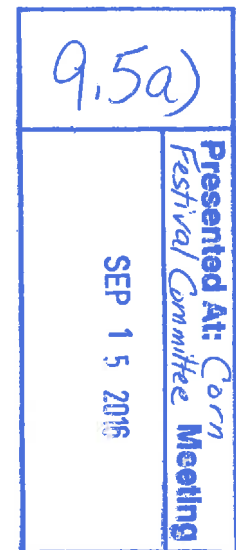
DISCLOSURE OF PECUNIARY INTEREST

None.

(CF 8-4)

DELEGATIONS AND COMMUNITY PARTNERS

- a) Knights of Columbus, Jim Chute, Lois Drouillard and Debbie Shepherd
- Jim Chute makes an inquiry about hospitality dinner. Member Connie Buckler states she is still awaiting final numbers from Lois Drouillard and Emily Bondy, and she anticipates receiving the final head count by August 15th.
 - Members agree to pitch in \$5 per person to order pizza. The Knights of Columbus will provide pop and water.
 - David Lozinsky extends special thanks to Knights of Columbus and their contribution.
- b) Optimist Club of St. Clair Beach, Fred Raby, President
- Delegation from the Optimist Club is not present. David Lozinsky reads aloud correspondence received from Fred Raby, which states corn cooker is ready for opening day.



(CF 8-5)

COMMUNICATIONS

Motion: (CF-25/16) Moved by Member Larry Pickle
Seconded by Member Connie Buckler

That the July 21, 2016 Corn Festival Committee Minutes, as presented, be approved.

Carried

(CF 8-6)

REPORTS

a) Committee Chair

- David Lozinsky thanks all committee members for their hard work.
- Kerri Rice will not be in attendance at the Corn Festival; however, Paul Anthony and Karen Silani will help out at the gate entrances.
- All event staff, volunteers and Committee members are asked to attend the staff meeting on August 17, at 6:00 p.m., in the Centre Ice Room. All members are also asked to wear their Corn Festival attire. At the meeting, all staff members will view Workplace Safety video, and they will receive a PowerPoint presentation highlighting details of the event, contacts, and information regarding proper attire. Event staff will also receive Accessibility training.
- To an inquiry about Event Staff Absenteeism, David Lozinsky states there is a contingency plan, and he asks members to be available if he/she is needed.
- To an inquiry about completing training online, members are asked to provide Kerri Rice with a list of names of those who will not be attending the training session.
- Blackburn will be making a sponsorship contribution in the amount of \$920.
- Reports that Optimist Club of St. Clair Beach will be sponsoring Bike Friendly in the amount of \$300.
- Members are invited to review last-minute items on Wednesday, August 24th at 6:00 p.m. at the park

b) Classic Car Show

- Charles Frank sends regrets. The Committee did not receive a written report from Charles.

c) Entertainment

- To an inquiry regarding complimentary sandwiches for the band, Councillor Brian Houston confirms there are six (6) members in the band, and requests a platter of Subway Sandwiches to be ordered for Friday night at 7 p.m.
- Members are also invited to a meet and greet session with the band.

d) Financial Strategies

- Jackets or golf shirts for sponsors, and shirts for volunteers are available.
- Four (4) banners for large sponsors will be placed at entrance gates and twenty (20) lawn signs will be placed at various Town entrances.
- Councillor Rita Ossington states Council members will be at the Festival Parade to give out candy. Council will not be making a financial contribution.

e) Hospitality / Merchandise / Uniforms

- Connie Buckler has ordered the shirts.
- She has made baby bandanas which can be sold at \$5/each.
- To an inquiry from Councillor Rita Ossington, Connie Buckler states a VIP event has been scheduled. Councillor Rita Ossington is concerned that many miss the parade. She will ask Casey Colthurst to set up bleachers to provide room for delegates to sit and watch the parade.

- f) Marketing / Publications / Social Media
 - Ron Matysek and Virginia Lopez provide report all necessary media is within budget.
 - Lakeshore Cinemas will also run an advertisement 10 mins prior to the start of a movie.
 - Virginia Lopez reports AM800 and Blackburn will play Corn Festival ad from August 22-26th at a time to be determined.
 - Posters are ready to be distributed to facilities.
 - Ron Matysek reports Shoreline Week will print a special edition to include the Schedule of Events. An electronic copy will also be available to members to post on various social media sites.
- g) Pageant
 - Leslie Furlan reads correspondence sent by Jillian Parent. Jillian is awaiting finalization from AM 800 and Blackburn News.
 - The pageant will require the festival stage for practice on Thursday, August 25th, at 10 a.m.
 - Trailer windows need to be covered. Leslie Furlan will send an email regarding both stage practice and trailer windows on Jillian's behalf.
- h) Parade
 - The Committee did not receive a parade update.
- i) Site Servicing / Vendors / Event Staff
 - Tony Corona reads aloud some of the people involved in putting on the Corn Festival (Ground Maintenance/Parking/etc).
 - As of Wednesday, August 10, there are 43 vendors secured; however, about 66 vendors are anticipated to be at the Festival.
 - "Command Post" tent with first aid will be set up opposite to the Knights of Columbus trailer.
 - Members are asked to email Dave Lozinsky and copy Tony Corona if they require assistance setting up.
 - As vendors are prohibited from bringing carts into the Festival, carts may be available upon request. Please contact Tony with requests.
 - Staff parking will be set up in the St. Pius parking lot, and Bike Friendly's "Tecumseh Corn Festival – Bike Valet" will be set up by the St. Pius entrance gates.
- j) Spirit Squad & Interactive Activities
 - Leslie Furlan reports High Jinks Windsor has agreed to sponsor colouring contest; therefore, their logo will be displayed on the colouring page.
 - Leslie is still looking for more items to purchase for giveaways.
 - She is looking for volunteers in the Interactive Activities area from 3 p.m. to 6:30 p.m. on Friday, August 26th and Saturday, August 27th.

(CF 8-7)

UNFINISHED BUSINESS

Councillor Rita Ossington informs members that Council members will be at the parade, with the exception of Councilor Tania Jobin who will be away. Mayor McNamara and Deputy Mayor Joe Bachetti will be in parade cars. Mayor Gary McNamara will also speak at the opening ceremony.

(CF 8-8)

NEW BUSINESS

- a) Town App
 - Councillor Rita Ossington notifies Committee members Town App is officially set to launch on Friday, August 12th. It will be introduced at the AMO Conference on Sunday, as well. Users can access information on the Corn Festival through the App. Councillor Brian Houston will be sending an email to all Committee members with a link to access the App.

Special Thanks

- Councillor Brian Houston commemorates and extends his appreciation to all volunteers and committee members. The Corn Festival takes place due to the efforts and dedication of everyone involved.
- Call for Committee appointments will be posted in September through the Clerk's office. Councillor Brian Houston encourages committee members to ask others (friends, families and colleagues) who may be interested to submit applications in the fall to serve and be a part of the Corn Festival Committee.

Appreciation

- Kudos to David Lozinsky from Tony Corona for all the time and effort Dave has put into planning and organizing the event.

(CF 8-9)

NEXT MEETING

The next meeting of the Tecumseh Corn Festival Committee will be scheduled Thursday, September 15, 2016 at 6:00 p.m., at the Tecumseh Recreation Complex and Arena.

(CF 8-10)

ADJOURNMENT

Motion: (CF-26/16) Moved by Member Larry Pickle
Seconded by Member Ron Matysek

That the August 11, 2016, Corn Festival Committee meeting be adjourned at 7:13 p.m.

Carried

David Lozinsky, Chairperson

**MINUTES OF THE COURT OF REVISION MEETING
FOR THE EAST TOWNLINE DRAIN (PIKE CREEK OUTLET)**

A meeting of the Court of Revision for the East Townline Drain (Pike Creek Outlet) was held on Tuesday, September 13, 2016, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:30 p.m.

(CR 4-1)

ORDER

The Mayor calls the meeting to order at 6:30 p.m.

(CR 4-2)

ROLL CALL

Present:	Mayor	- Gary McNamara, Member
	Deputy Mayor	- Joe Bachetti, Member
	Councillor	- Brian Houston, Member
	Councillor	- Tania Jobin, Member

Also Present:

Chief Administrative Officer	- Tony Haddad
Director Corporate Services & Clerk	- Laura Moy
Deputy Clerk	- Tatiana Dafoe
Director Public Works & Environmental Services	- Dan Piescic
Drainage Superintendent	- Sam Paglia

Absent: Member and Councillor, Andrew Dowie, is absent due to personal business.

(CR 4-3)

PECUNIARY INTEREST

None declared.

(CR 4-4)

INTRODUCTION AND PURPOSE OF MEETING

The purpose of the Court of Revision is to hear any owner who wishes to appeal his/her assessment or any part thereof as set out in the Reconsidered Drainage Report prepared by Baird AE, Architecture & Engineering, dated July 20, 2016, for repair and improvements to the East Townline Drain provisionally approved under By-law No. 2016-53, in accordance with the *Drainage Act*.

(CR 4-5)

DELEGATIONS

Don Joudrey, P.Eng, Baird AE, in attendance to address any questions.
There are no persons present wishing to address the Court of Revision.

COMMUNICATIONS

- A. Notice of First Sitting of Court of Revision, August 19, 2016 Re: Repair and Improvements to the East Townline Drain (Pike Creek Outlet)
- B. Drainage Superintendent, Public Works & Environmental Services Report No. 53/16 Re: East Townline Drain (Pike Creek Outlet) – Reconsidered Engineer’s Drainage Report
- C. By-law No. 2016-53, being a bylaw to provide for the repair and improvements to the East Townline Drain (Pike Creek Outlet)

Motion: (CR-08/16) Moved by Councillor Brian Houston
Seconded by Councillor Tania Jobin

THAT Communications, listed as Items A through C on the September 13, 2016, Court of Revision Agenda, be received.

Carried

(CR 3-7)

ADJOURNMENT

<u>Motion:</u> (CR-09/16)	Moved by	Deputy Mayor Joe Bachetti
	Seconded by	Councillor Tania Jobin

THAT there being no further business to discuss, the September 13, 2016, Court of Revision Meeting now adjourn at 6:35 p.m.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

MINUTES OF A MEETING OF THE CULTURAL & ARTS ADVISORY COMMITTEE FOR THE TOWN OF TECUMSEH

A meeting of the Cultural & Arts Advisory Committee for the Town of Tecumseh was held on Monday, September 12, 2016, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh at the hour of 7:00 pm.

(CAA 11-1)

ORDER

The Chair calls the meeting to order at 7:00 pm.

(CAA 11-2)

ROLL CALL

Present:	Chair	- Jerome Baillargeon
	Vice-Chair	- Ian Froese
	Member	- Rhonda Dupuis
	Councillor	- Rita Ossington

Also Present:	Deputy Clerk	- Tatiana Dafoe
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Absent:	Councillor	- Andrew Dowie
	Member	- Dwayne Ellis

(CAA 11-3)

DISCLOSURE OF PECUNIARY INTEREST

None.

(CAA 11-4)

DELEGATIONS

None.

(CAA 11-5)

COMMUNICATIONS

Minutes

- a) Cultural & Arts Advisory Committee Meeting held June 20, 2016.
- b) Cultural & Arts Advisory Committee Meeting held July 18, 2016.
- c) Cultural & Arts Advisory Committee Meeting held August 30, 2016.

Motion: (CAA-27/16) Moved by Member Rhonda Dupuis
Seconded by Vice-Chair Ian Froese

THAT the Minutes of the Cultural & Arts Advisory Committee meeting held June 20, July 18, and August 30, 2016, be approved.

Carried

Communication for Information

- d) Maureen Adamson, Deputy Minister of Tourism, Culture and Sport, email dated July 21, 2016.

Motion: (CAA-28/16) Moved by Councillor Rita Ossington
Seconded by Vice-Chair Ian Froese

THAT the correspondence from Maureen Adamson, Deputy Minister of Tourism, dated July 21, 2016, regarding Ontario's First Culture Strategy be received.

Carried

Administration is asked to circulate Ontario's First Culture Strategy on the Town's website.

(CAA 11-6)

REPORTS

None.

(CAA 11-7)

UNFINISHED BUSINESS**2016 Culture Days**

Members of the Committee will attend the Tecumseh Area Historical Society's (TAHS) meeting to be held on Wednesday, September 13, 2016, to discuss Culture Days. The event is to be held during Culture Days (September 30 to October 2, 2016) at the TAHS. The event will feature an open house of the TAHS along with storytelling activities.

Committee members are to provide Administration with details of the event, such as speakers, no later than Thursday, September 15, 2016.

Community Event Boards

The Committee discusses their concept for a community event board. The board is suggested to be located at Lakewood Park and resemble the community event board situated in Windsor's downtown core. The board would be a cement structure where residents and community groups in the Town could affix advertisements of their events. It is suggested that the board be cleared monthly.

The Deputy Clerk advises she will bring the Committee's concept to Administration for review.

Administration is requested to add the Town's Storyboard Plaque Policy to the next Committee meeting agenda.

(CAA 11-8)

NEW BUSINESS**2017 Budget**

The Deputy Clerk advises the Committee that 2017 Budget preparation is underway. She asks the Committee to consider what projects/initiatives they would like to undertake in 2017 and to submit these ideas to her for inclusion on the next meeting agenda.

The Committee advises they would like to plan a second Coffee House for 2017 and asks Administration to prepare a list of costs associated with the event. The Deputy Clerk reminds the Committee of the l'Essor Auditorium Sign Unveiling Event to be tentatively held in February 2017, which will require funds to be allocated in the Committee's 2017 Budget.

(CAA 11-9)

NEXT MEETING

The next meeting of the Cultural & Arts Advisory Committee will be held on Monday, October 17, 2016, at 7:00 pm, in the Sandwich South Room, Tecumseh Town Hall.

(CAA 11-10)

ADJOURNMENT

Motion: (CAA-29/16) Moved by Member Rhonda Dupuis
Seconded by Vice-Chair Ian Froese

THAT there being no further business, the September 12, 2016, meeting of the Cultural & Arts Advisory Committee be adjourned at 8:12 pm.

Carried

Jerome Baillargeon, Chair

Ian Froese, Vice-Chair

MINUTES OF A MEETING OF THE HERITAGE COMMITTEE FOR THE TOWN OF TECUMSEH

A meeting of the Heritage Committee for the Town of Tecumseh was held on Monday, September 12, 2016, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh, at the hour of 6:00 pm.

(HC 8-1)

ORDER

The chair calls the meeting to order at 6:05 pm.

(HC 8-2)

ROLL CALL

Members Present:	Vice-Chair	- Ian Froese
	Councillor	- Rita Ossington
	Member	- Rhonda Dupuis
	Member	- Terry England
	Member	- Jerome Baillargeon

Also Present:	Deputy Clerk	- Tatiana Dafoe
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Absent:	Councillor/Chair	- Andrew Dowie
	Member	- Cheryl Hardcastle
	Member	- Dwayne Ellis

(HC 8-3)

DISCLOSURE OF PECUNIARY INTEREST

None.

(HC 8-4)

DELEGATIONS

None.

(HC 8-5)

COMMUNICATIONS

Minutes

- a) Heritage Committee Meeting held June 20, 2016
- b) Heritage Committee Meeting held July 18, 2016

Motion: (HC-24/16) Moved by Member Jerome Baillargeon
Seconded by Councillor Rita Ossington

THAT the Minutes of the Heritage Committee meeting held June 20 and July 18, 2016, be approved.

Carried

(HC 8-6)

REPORTS

None.

(HC 8-7)

UNFINISHED BUSINESS

Heritage Property Listing

The Heritage Property Listings are to be condensed into one list and provided to Administration for inclusion on the next Committee meeting agenda for finalization. Once finalized, Administration is to prepare maps outlining the location of each property, along with zoomed street-view maps.

Members discuss creating a Heritage Property List which would contain a photo of each property along with a brief description of the heritage features.

Administration is asked to inquire about the status of the Lakewood Park Storyboard.

Baillargeon Property Heritage Designation

Members are advised that Brian Sherwell has undertaken research into the history of the Baillargeon property. His research will be contributed in-kind but any land registry research to be undertaken will need to be funded from the Committee's budget. Estimated cost of the land registry research is \$30.

Bus Tour

The Committee is to finalize the Heritage Property Listing and upon completion look into scheduling a Bus Tour.

Heritage Portal

Administration is asked to inquire about creating a private page the Committee can have access to for the purpose of submitting photos and other information related to Heritage.

The Committee also requests a public page dedicated to Heritage which can showcase Heritage Properties/features in the Town.

Log Cabin Update

There is no update to be given.

(HC 8-8)

NEW BUSINESS2017 Budget

The Deputy Clerk advises the Committee that 2017 Budget Preparation is underway. She asks the Committee to consider what projects/initiatives they would like to undertake in 2017 and to submit these ideas to her for inclusion on the next meeting agenda.

(HC 8-9)

NEXT MEETING

The next meeting of the Heritage Committee will be held on Monday, October 17, 2016, at 6:00 pm in the Sandwich South Room, Tecumseh Town Hall.

(HC 8-10)

ADJOURNMENT

Motion: (HC-25/16) Moved by Councillor Rita Ossington
Seconded by Member Rhonda Dupuis

THAT there being no further business, the September 12, 2016, meeting of the Heritage Committee be adjourned at 6:50 pm.

Carried

Ian Froese, Vice-Chair

Tatiana Dafoe, Deputy Clerk

**MINUTES OF A MEETING OF THE POLICE SERVICES BOARD
FOR THE
TOWN OF TECUMSEH**

The Police Services Board of the Town of Tecumseh convened in regular session on Thursday, September 8, 2016 at 4:30 p.m. at the Tecumseh Town Hall, 917 Lesperance Road, Tecumseh, Ontario.

(PSB 4-1)

ORDER:

Vice Chair Fred Stibbard called the meeting to order at 4:34 p.m.

(PSB 4-2)

ROLL CALL:

Present:	Vice Chair	- Fred Stibbard
	Member	- Mayor Gary McNamara
	Member	- Deputy Mayor Joe Bachetti
	Member	- Eleanor Groh
Also Present:	OPP	- Inspector Glenn Miller
	OPP	- Acting Staff Sgt. Brad Sakalo
	OPP	- Sgt. Rico Tonial
	Secretary/Treasurer	- CAO Tony Haddad
	Recording Secretary	- Ellen Preuschat

Chair Christopher Hales was absent due to vacation.

(PSB 4-3)

DISCLOSURE OF PECUNIARY INTEREST:

None.

(PSB 4-4)

APPROVAL OF THE AGENDA:

Motion: (PSB 26/2016) Moved by Mayor Gary McNamara
Seconded by Member Eleanor Groh

THAT the members of the Police Services Board for the Town of Tecumseh approve the Agenda dated September 8, 2016.

Carried.

(PSB 4-5)

APPROVAL OF THE PREVIOUS MINUTES:

Motion: (PSB 27/2016) Moved by Member Eleanor Groh
Seconded by Deputy Mayor Joe Bachetti

THAT the members of the Police Services Board for the Town of Tecumseh approve the Regular Minutes dated Thursday, June 9, 2016 as duplicated and delivered to the members thereof.

Carried.

(PSB 4-6)

DELEGATIONS:

None.

(PSB 4-7)

OPP MONTHLY REPORT:

Acting Staff Sgt. Brad Sakalo provided highlights of the May, June and July 2016 OPP reports.

Motion: (PSB 28/2016) Moved by Deputy Mayor Joe Bachetti
Seconded by Member Eleanor Groh

THAT the OPP Report for the months of May to July 2016 be received.

Carried.

(PSB 4-8)

REPORTS

1. Windsor and Essex County Crime Stoppers, Inc. Monthly Statistical Reports – May, June & July 2016

Motion: (PSB 29/2016) Moved by Member Eleanor Groh
Seconded by Mayor Gary McNamara

THAT the Windsor and Essex County Crime Stoppers, Inc. Monthly Statistical Reports for the months of May, June and July 2016 be received.

Carried.

(PSB 4-9)

COMMUNICATIONS:**A – Action Required**

1. OAPSB, Re: OAPSB 2016 Labour Seminar – October 20 - 21, 2016 – Toronto, ON (email), September 1, 2016

Motion: (PSB 30/2016) Moved by Mayor Gary McNamara
Seconded by Vice Chair Fred Stibbard

THAT attendance by the Board Chair (or alternate) at the Ontario Association of Police Services Boards (OAPSB) 2016 Labour Seminar be approved, in accordance with the Town of Tecumseh Travel Policy, Professional Development Policy and 2016 budget.

Carried

2. Fred Kaustinen, Executive Director, OAPSB, Re: OAPSB Member Survey – PSA Rewrite (email), September 6, 2016

Motion: (PSB 31/2016) Moved by Mayor Gary McNamara
Seconded by Deputy Mayor Joe Bachetti

THAT each member of the Tecumseh Police Services Board provide responses to the questions contained in the *OAPSB Member Survey – PSA Rewrite* for compilation into a single board response coordinated by the Recording Secretary.

Carried.

B – For Information Purposes

1. Superintendent M.M. (Marc) Bedard, Commander, Municipal Policing Bureau, OPP, Re: OPP at AMO Conference, July 29, 2016
2. Chief Superintendent John A. Cain, Regional Commander, West Region Headquarters, OPP, Re: Detachment Commander Performance Monitoring and Annual Review, June 10, 2016
3. Superintendent M.M. (Marc) Bedard, Commander, Municipal Policing Bureau, OPP, Re: Municipal Policing Bureau Projects and Initiatives, June 1, 2016

Motion: (PSB 32/2016) Moved by Mayor Gary McNamara
Seconded by Deputy Mayor Joe Bachetti

**THAT the correspondence detailed as Items 1-3, B – For Information Purposes, be received.
Carried.**

(PSB 4-10)

OLD BUSINESS:

1. Board Appointments

Vice Chair Fred Stibbard reported that Chair Christopher Hales' current provincial appointment term expires on September 28, 2016. The CAO's office has been corresponding with the Ministry to follow up and express concern regarding the delay in this reappointment. Ministry staff has requested 'patience' as they transition to a new Minister's office.

CAO Tony Haddad further reported that the resolution regarding the board's Community Appointee (PSB 23/2016) has been brought to Council's attention and will be addressed at the September 27 Policies and Priorities Committee meeting. The CAO will report back to the board at the October meeting.

(PSB 4-11)

NEW BUSINESS:

1. CAO Update on New OPP Calls for Service (CFS) Summary Reports

CAO Tony Haddad noted that detailed CFS Summary reports are now being generated by the OPP. Concerns have been expressed by municipalities that the level of detail in these reports reflects operational details not required at the board level. CAO Haddad, in a letter to the Municipal Policing Bureau, suggested that a summary report format would be more appropriate and the matter is also on the agenda of the next OPP Discussion Group meeting on October 20. The Bureau is currently considering this suggestion, along with other proposed revisions. Inspector Miller observed that this matter has also been raised at other board meetings in the County, and that, while the current detailed format is helpful from a financial perspective, he also supports more of a summary report to boards.

2. Traffic Complaint – Speeding on St. Thomas

Deputy Mayor Joe Bachetti reported on a complaint received from a resident regarding vehicles using St. Thomas as a shortcut to Lesperance from the arena, and not stopping at the stop sign. The Recording Secretary will email the particulars to the OPP for inclusion on the job board, and call the resident to confirm the issue has been raised.

CAO Tony Haddad noted that the recommended process for handling traffic related complaints from residents is to forward them directly to the OPP.

3. Expansion of Project Safe Trade Initiative

Inspector Glenn Miller reported that the Brockville police services board and police service have adopted "Project Safe Trade" and that word on this initiative continues to spread, including recognition from the senior levels of OPP management.

4. 2017 Budget

CAO Tony Haddad informed the board that the 2017 budget process is now underway and that a draft budget will be tabled at the November 8 Council Meeting, with Special Council Meetings to consider the budget scheduled for November 17 and 24.

(PSB 4-12)

NEXT MEETING

The next meeting of the Police Services Board will be held Thursday, October 13, 2016 at 4:30 p.m.

(PSB 4-13)

ADJOURNMENT

Motion: (PSB 33/2016)

Moved by Member Eleanor Groh

Seconded by Deputy Mayor Joe Bachetti

THAT there being no further business to discuss, the September 8, 2016 meeting of the Tecumseh Police Services Board adjourn at 5:24 p.m.

Carried.

Fred Stibbard, Vice Chair

Tony Haddad, Secretary/Treasurer



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services & Clerk
Report No. 33/16

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services & Clerk

DATE: September 15, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Ontario 150 Partnership Program Grant Application

RECOMMENDATIONS

It is recommended that:

1. A Grant Application be submitted under the Ontario 150 Partnership Program (Program) for funding under the Priority Area of "Supporting Youth Entrepreneurship" with a total project cost of \$20,000, including non-refundable HST; and that
2. The Director Corporate Services & Clerk be authorized to sign any required documents necessary to complete the Grant Application; and further that
3. The Town's 25% share of the Program cost in the amount of \$5,000 be funded from the 2017 Youth Advisory Committee Forecast Budget.

BACKGROUND

Ontario will celebrate the 150th anniversary of its place as a province within Canada in 2017. This anniversary provides an opportunity to celebrate its achievement as a society and to position Ontario as a place of economic growth and prosperity for future generations.

As reported in the 2016 Ontario Budget, this celebratory year will create a strong economic, social and cultural legacy for Ontarians, with a particular focus on youth. With this focus in mind, the Ontario 150 Partnership Program (Program) was developed.

The goal of the Program is to provide funding to communities and organizations across Ontario to collaborate and offer young people new ways to participate in opportunities within six (6) key Priority Areas, namely:

1. Supporting Young Artists
2. Promoting Diversity and Inclusion
3. Environmental Stewardship
4. Supporting Youth Entrepreneurship
5. Promoting Active and Healthy Living
6. Youth Civic Engagement

The Program aims to:

- Encourage new partnerships among community and corporate organizations;
- Facilitate new methods to engage youth in the six Priority Areas; and
- Strengthen organizations' capacity to deliver on their mandates in innovative ways.

As a municipal government established by or under provincial statute, the Town of Tecumseh (Town) is an eligible recipient of funding under the Program.

To be eligible for funding, an initiative that meets all of the following eligibility requirements must be proposed:

- take place in the Province of Ontario,
- occur between January 1, 2017, and December 31, 2017, and
- has an applicant or leading organization that meets all stated eligibility criteria.

The Program is able to support up to 75% of eligible project costs up to a maximum funding amount of \$100,000. Applications must be submitted by 5:00 p.m. on September 30, 2016.

COMMENTS

The Program will provide funding to applicants whose projects are collaborative, engage youth and demonstrate alignment with one of the six Priority Areas as outlined above. Projects must be for youth, by youth or offer youth benefits. Projects should seek to engage youth as learners and leaders within one Priority Area.

The Town has established a Youth Advisory Committee (YAC) which has a mandate of representing area youth. The Program presents an excellent opportunity to engage youth in the community and develop an initiative that is truly for youth and by youth. The targeted age range for this grant is 16-25 years. Vista Academy, École Secondaire l'Essor, St. Clair College and the University of Windsor will be approached for potential partners or participants.

The Priority Area to be focused on in the Town's application is proposed as "Supporting Youth Entrepreneurship" which encourages organizations to partner with businesses to support youth entrepreneurship opportunities. Through the Program, the YAC would like to provide youth with workshops throughout 2017 where students will have job shadowing and mentorship opportunities; meet and interact with leaders from different sectors [ie. government, not-for-profit, business, education, medical, industrial]; and, learn about employment opportunities and how to develop new skills.

The Program provides an opportunity to continue to build on current partnerships. The Town [through the Cultural & Arts Advisory Committee] and École Secondaire l'Essor are partnering to unveil the new Tecumseh – l'Essor Arts Centre Auditorium Sign. The unveiling event will feature Paul Murray, a local artist, who will provide a speed-painting show followed by a reception at the secondary school. Funding from the Program will also offer the ability to provide an arts skills workshop by Paul Murray to students to encourage development of their art skills.

Other partnerships that will be pursued include a variety of professional organizations, local government and educational institutes, such as: the Association of Municipal Managers and Clerks of Ontario (AMCTO), Ministry of Municipal Affairs, the University of Windsor and St. Clair College.

CONSULTATIONS

Director Financial Services & Treasurer
Director Parks & Recreation Services
École Secondaire l'Essor
University of Windsor – Political Science Department
Youth and Senior Advisory Committees

FINANCIAL IMPLICATIONS

The estimated cost of the project is \$20,000, plus HST. The Town's share of the Program cost would be 25%, or \$5,000 including HST.

While there were no funds allocated to the Youth Advisory Committee in 2016, the forecast budget for 2017 proposes a total budget of \$10,000. The Town's share of the Program cost will be funded from the 2017 Youth Advisory Committee Budget.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

LM/td



THE CORPORATION OF THE TOWN OF TECUMSEH

Financial Services
Report No. 15/16

TO: Mayor and Members of Council

FROM: Luc Gagnon, Director Financial Services & Treasurer

DATE: September 19, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Ontario Infrastructure and Lands Corporation (OILC) Borrowing 2016

RECOMMENDATIONS

It is recommended that:

1. Borrowing upon 1.59 % (estimated) 5 year amortizing debentures in the Principal amount of \$284,000 for the financing of Burke/Outer/Morro Sanitary Sewer construction costs for 2016 be approved.

BACKGROUND

Council passed By-law 2011-103 North Talbot Road Outlet Sewer, Charges and Connection Bylaw which imposed a charge upon property owners benefitting from the provision of sanitary sewers in the North Talbot Road Sanitary Sewer Outlet Area.

Subsequently, Council approved borrowing up to \$4,000,000 from the Ontario Infrastructure and Lands Corporation for the financing of the North Talbot Road Sanitary Sewer Outlet Area construction costs for the period 2012 – 2018. (By-law 2012-17)

Property owners are to be charged an interest rate of cost of borrowing plus 0.75% for five year debentures. For those assessed owners where a five year term would cause undue hardship, the term would be extended to 10 years at an interest rate of cost of borrowing plus 1.25%. (RCM-99/12)

Borrowing to date is \$1,058,100 and \$197,000 for five and ten year debentures respectively.

COMMENTS

Financial Services Report 06/12 initially estimated \$1,660,000 borrowing would be required.

Based on property owner responses to the Notice of Assessed Charges sent out earlier this year, the actual amount required is as follows:

\$ 284,000	5 year debentures
\$ -	10 year debentures

Administration therefore recommends issuing five year debentures from the OILC for the above amounts.

Annual Repayment Limit (ARL)

As part of the original OILC applications, the Treasurer advised Council the impact the borrowing would have on the ARL. The updated calculation of the ARL (see attached) shows that the proposed borrowings do not exceed the Updated Limit and continue to be in line with expectations. The approval of the Ontario Municipal Board under the Ontario Municipal Board Act (Ontario), as amended, is not required.

OILC Debentures

Through a review of financing options, Administration has determined the best available rates are through OILC. All debentures issued by the Town since 2005 have been with OILC as their rates have proven to be lower than other available sources.

The chart below provides the estimated debenture rates based on current rates. The actual rate may vary based on market conditions at the time of issuance.

<u>Term</u>	<u>2015 Est.</u>
5 year debenture	1.59%
10 year debenture	2.06%

Administration therefore recommends debentures be issued to OILC.

CONSULTATIONS

None.

FINANCIAL IMPLICATIONS

The total amount required for the financing of Burke/Outer/Morro Roads Sanitary Sewer Extension construction costs for 2016 is \$284,000.

Net interest income generated over the term of this debt issuance will be used to offset legal and administrative costs. This amount is expected to be \$2,100 for 2017. Total net interest income generated over the term of the five year debentures is estimated at \$6,500

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 1. Annual Debt Repayment Limit Update Calculation – September 19, 2016

lg

Attachment 1

THE CORPORATION OF THE TOWN OF TECUMSEH Annual Debt Repayment Limit Update Calculation (see Ontario Regulation 403/02 Section 4) As of September 19, 2016

	2016	
Repayment limit per most recent MMAH calculation 1.0	\$ 5,246,953	Per 2015 FIR Sch 81
Annual amount payable for long-term debt issued since last fiscal year end		
SS NTR debt issued re Brendan/Binder	\$ 14,167	
	2.0 \$ 14,167	
Annual amount payable for long-term debt discharged since last fiscal year end		
	3.0 \$ -	
Subtotal 4.0 = 1.0 - 2.0 + 3.0	\$ 5,232,786	
Annual amount payable for approved projects to be financed by long-term debt but not yet issued		
2013-2018 Part XII Charges North Talbot Road - 5yr	\$ 490,045	
2013-2018 Part XII Charges North Talbot Road - 10yr	\$ 85,843	
	5.0 \$ 575,888	
Estimated annual amount of principal & interest to be payable for debt per S 408 (4)		
	6.0 \$ -	
Any amount recognized by the treasurer as annually payable for financial obligations		
	7.0 \$ -	
Updated Debt Repayment Limit 8.0 = 4.0 - 5.0 - 6.0 - 7.0	\$ 4,656,898	



I, Luc Gagnon, Treasurer of the Corporation of the Town of Tecumseh do hereby certify this to be the Annual Debt Repayment Limit Update Calculation as at September 19, 2016



**THE CORPORATION OF THE
TOWN OF TECUMSEH**

**PARKS & RECREATION SERVICES
DEPARTMENT
Report No. 22/16**

TO: Mayor and Members of Council

FROM: Paul Anthony, RRFA
Director, Parks & Recreation Services

DATE: September 1, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Dragon Boat Festival Request – Lakewood Park

RECOMMENDATIONS

It is recommended that:

1. As per the Town's approved Outdoor Special Event Policy # 85, the Dragon Boat Festival Event is designated as a significant event, and as such the event outside of the water related portion of the event held on the north side of Lakewood Park, is to be held on the South Side of the park.

BACKGROUND

The Town of Tecumseh received correspondence from Beth Noakes and Gerry Orum representing Dragonboats for the Cure, requesting Council's consideration to allow the Dragon Boat Festival event to take place entirely on the north side of Lakewood Park (Attachment # 1).

At the January 27, 2015 Regular Meeting of Council, the members considered the Outdoor Special Events Policy - Recreation Report # 1/15 and passed motion (RCM-28/15) which reads as follows:

THAT the Outdoor Special Events Policy No. 85, as attached to Recreation Report No. 1/15 be approved;

AND THAT Schedule F of the 2015 Fees & Charges By-law [No. 2014-88] is to be amended to include the following:

Food / Beverage Sales - \$250, plus HST

Wedding Ceremonies - \$250, plus HST

Wedding Receptions - \$750, plus HST

Security Deposit for Noise Bylaw Exemptions - \$500;

As recommended by the Manager Recreation Programs/Events under Report No. 01/15, dated December 1, 2014.

The policy includes a detailed listing of the various special event categories and on what Town-owned properties Council has endorsed the various special events to be held. A copy of the

approved Outdoor Special Events Policy has been included in this report as Attachment # 2, for Council's information.

Under Section 3 of the policy, Types of Special Events, the Dragon Boat Festival Event has by definition been categorized as a significant event section 3.6, as per following description;

***Significant Event** – A one-off event, that may occur over one day or more days which impacts the Town, or region, and attracts a large number of visitors and participants and may include but is not limited to stage performances, music, and alcohol (i.e. International Dragon Boat Festival).*

Under Appendix 1 – Type of Permitted Use, the north part of Lakewood Park can be used for access to water, boating, kayaking and swimming, which the Dragon Boat Festival uses for the boating portion of the event.

Under Appendix 2 – Scheduling of Permitted Use, a Significant Event is not permitted to be held on the north side of Lakewood Park, as such the remainder of the Dragon Boat event is held on south side of the park.

COMMENTS

There are many community special events held in the Town of Tecumseh throughout the year, by both for profit and not for profit/charity organizations. The intent of the Outdoor Special Events Policy was to provide Administration with a set of guidelines for approving these special event requests, including approved locations.

It is confirmed that the Dragon Boat Festival falls under the significant event category and as such - unless directed otherwise by Council - the event, with the exception of the water related boating portion, is to be held on the south side of Lakewood Park.

The policy addressed any past inconsistencies regarding the assignment of park locations for outdoor special events, and confirms that all special event requests would be processed through the same terms, ensuring equal treatment for all organizations.

The Town appreciates all of the financial commitments the Dragon Boat organization has made during the time the event has been held in Tecumseh. For Council's information, Administration would like to confirm the details of the financial commitments made by both the Town and the Dragon Boat event organizers as referenced in their attached correspondence.

As per the request of the Dragon Boat event organizers, space needs were outlined and requested within Lakewood Park for the placement of the dragon statue and the granite donor walls. The space requirements were addressed within the overall design of the park undertaken by EDA the Town's park design consultant.

It was understood by both the Town and the Dragon Boat organizers that all of the costs to develop these areas, including the cost to purchase the dragon statue, and the granite walls, (\$130,000 as outlined in the attached correspondence) and required site works for these two specific areas, were to be at the sole expense of the Dragon Boats For The Cure organization.

Similar to other municipal capital projects between the Town and community user groups, some of the initial cost to put the infrastructure in place during the overall park construction was fronted by the Town, with financial arrangements agreed upon to allow the organization to pay off their

financial commitment for the required site works (\$50,000) through monthly installments (\$850 per month) over a 5 year term.

Some of the site works for both the dragon statue and the granite walls concrete base were required before the actual park development was to take place, and those site development costs were dealt with directly with their approved contractor, by the Dragon Boat organization.

The first year the Dragon Boat event was held in Tecumseh was in 2009, and the participant access to the boats was through a set of stairs that led down from the break wall to floating docks which were attached to a barge. In 2010 the event had substantially grown and it would now require 2 to 3 barges to accommodate the additional participants. The estimated cost to rent the barges was approximately \$10,000.

As a result of the rising cost to rent barges to meet the event's success and growth requirements, discussions were held regarding removing a section of the steel break wall to allow direct access to the lake from the land for the participants. The Town tendered the project to remove the wall and landscaped the property to allow the direct lake access. This would eliminate the cost to the organizers, estimated to be approximately \$10,000 annually, to rent the required barges, until the park was fully developed, at the time estimated to be 2 to 3 years out. (Projected savings to event organizers was between \$20,000 and \$30,000.)

The Town was not ready at the time to proceed with the redevelopment of the Park, and as such did not require the removal of the break wall, landscaping and placement of sand to provide direct access to the lake. However, as a show of good faith, Administration was agreeable to request Council's authorization to proceed through a cost sharing partnership with the Dragon Boat organizers, to undertake this work ahead of the park redevelopment.

As per Recreation Report 06/10, Council approved a cost sharing request to move forward with the removal of the break wall, landscaping and placement of sand as required. The project cost was \$45,000 to remove the steel wall, excavate land and install armour stone and the placement of sand, of which the Dragon Boat organization's financial commitment was \$10,000 and the Town's \$35,000.

In reference to the comment in the attached letter, "*...costs and other restrictions the Town demands,*" the only restriction is the policy which limits such events to be held on the south side of Lakewood Park. This policy has been in place since 2015.

Council annually passes the fees and charges schedule which Administration applies when preparing all rental agreements. The approved fees and charges are assessed to all park users including all charity events. The \$18,988 user fees assessed over the past 4 years are reflective of the annual Council-approved fees and charges schedule for Lakewood Park rentals.

However, as per the Town's approved Outdoor Special Events Policy # 85, the Dragon Boat Festival Event is designated as a significant event, and as such the event outside of the water related portion of the event held on the north side of Lakewood Park, is to be held on the South Side of the park.

CONSULTATIONS

Director Financial Services & Treasurer
CAO

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. The current balance owing on the \$50,000 share of site works is \$36,700.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	✓
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Paul Anthony, R.R.F.A.
Director Parks and Recreation Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachments:

1. Letter from Beth Noakes, Gerry Orum
2. Outdoor Special Events Policy



To Mayor Gary McNamara

Mr. Tony Haddad

Mr. Paul Anthony

As you know, Beth and I brought DRAGONBOATS FOR THE CURE to Windsor some 14 years ago. We are still operating the event and over the years we have raised considerable amounts of money for our local hospitals and since we moved to Tecumseh we have contributed to the development of your park financially and in the spirit to make a vital town asset.

When I say we have contributed to the park, we paid \$130,000.00 for the Dragon Statue and the Granite Walls that make up the Garden and a further \$50,000.00 for the finishing off of the groundwork around the Dragon Statue and the Garden; also we paid \$10,000.00 dollars for the beach area. DRAGONBOATS is continuing to pay funds for the park in a payment of \$850.00 per month to the town. In addition we have also paid to date the last four years \$18,988.00 for using the park for this Charitable event.

We have decreasing participation, due to our downsizing and partly due to the inability to create the event we want because of the costs and other restrictions the Town demands. We considered moving the event to see if participation can be boosted. Are people tired of the park? But when all things are considered the best venue is the park.

The major disadvantage of the park is the split in the event caused by Riverside Drive. If the tents and the teams are on the south side area and the races are on the north side, paddlers and spectators are remote from the action and the paddling. With races and spectators to the north, Family and Friends miss seeing paddlers and the communications between north and south have a disconnect. Everyone wants to be a part of the event, and it is on the north side, in the park, altogether.

It is felt that Dragonboats for the Cure have a special place in the park and would like the Town of Tecumseh to acknowledge it and make Dragonboats a preferred customer.

We would appreciate an early reply.

Beth Noakes Gerry Orum



The Corporation of the Town of Tecumseh

POLICY MANUAL

POLICY NUMBER: 85	EFFECTIVE DATE: January 27, 2015
SUPERCEDES: N/A	APPROVAL: RCM-28/15
SUBJECT: Outdoor Special Events Policy	

PURPOSE:

- 1.1 Each year, the Corporation of the Town of Tecumseh receives a number of requests from individuals and groups to operate/host Special Events on Town of Tecumseh property.
- 1.2 The Corporation of the Town of Tecumseh recognizes Special Events as an important part of the Town of Tecumseh's quality of life as they provide affordable entertainment to residents of the Town and other surrounding communities. It recognizes that Special Events enhance tourism, culture, recreation and education, as well as provide an economic benefit to businesses in the Town of Tecumseh.
- 1.3 This policy designates certain parks for the purpose of hosting Special Events and a guideline to help ensure these events compliment the park facility and neighbouring residents and surrounding community.

DEFINITIONS:

- 2.1 **Amplified Sound** – Any sound created by any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers intended for the production, reproduction or amplification of sound, including but not limited to a radio, television, amplifier, loud speaker, public address system, sound equipment.
- 2.2 **Special Event Resource Team (SERT)** - Includes representatives from various departments and agencies: Recreation Department, Parks Department, Public Works Department, Building Department, Fire & Rescue Services, Ontario Provincial Police, Windsor/Essex County Health Unit and AGCO.

2.3 **Town** – The Corporation of the Town of Tecumseh.

TYPES OF SPECIAL EVENTS:

- 3.1 **Community Programming Event** - A one-off or recurring program or event coordinated by the Town.
- 3.2 **Local Event** - A one-off or recurring sporting, cultural or other type of event that impacts the Town (i.e.: sport tournaments).
- 3.3 **March Parade, Walk, Triathlon, Cross Country Meet** - A one-off or recurring sporting, cultural or other type of march, parade, walk or run that utilizes a Town property(ies) for the start and/or finish of the event (i.e. Hospice triathlon).
- 3.4 **Private Event** - A one-off type of event that reserves the use of the space for private use with invited guests only (i.e.: family reunions, wedding ceremony, wedding photos).
- 3.5 **Signature Event** - A one-off sporting, cultural or other type of event that impacts the Town, or region, and attracts a large number of international and domestic visitors and participants with a high global media profile with a substantial economic and business benefit for the host destination (i.e. Olympic Torch Relay, World Under 17 Hockey Tournament).
- 3.6 **Significant Event** – A one-off event, that may occur over one day or more days which impacts the Town, or region, and attracts a large number of visitors and participants and may include but is not limited to stage performances, music, and alcohol (i.e. International Dragon Boat Festival).
- 3.7 **Town Special Event** - A planned and organized [generally themed] series of activities that appeal to a broad-based audience that includes a range of ages and interests. A Town Special Event may occur during one day or over multiple days (i.e. Tecumseh Corn Festival). See Policy Number 75.

PROCEDURES:

4.1 **Parks and Park Amenities**

There are a number of parks within the Town that are considered potential sites for hosting Special Events and each park has its own unique amenities that can support certain types of Special Events.

- a. **Green Acres Optimist Park** – Green Acres Optimist Park is located at 13731 St. Gregory Road and is surrounded by neighbouring residents within the former Village of St. Clair Beach. This park is made up of 18-acres of green space and includes a pavilion shelter with electrical hook-up, a playground, 3 baseball diamonds, 5 soccer pitches, and 2 tennis courts. Green Acres Optimist Park

contains a paved parking lot that accommodates approximately 60 vehicles. Also located within this Park is the St. Clair Beach Community Centre which has 2 adjoining community rooms, a kitchen facility, and indoor washroom facilities equipped with 6 toilets and 2 urinals.

- b. **Lacasse Park** – Lacasse Park is located at 590 Lacasse Blvd and is surrounded by neighbouring residents within Ward 1 of the Town. This park has 22.5 acres of green space and includes 1 baseball diamond, 2 pavilions, electrical panels, washroom facilities equipped with 3 toilets and 2 urinals, playground equipment, a walking track and seasonal outdoor pool with a splash pad. It includes a paved parking lot which accommodates approximately 100 vehicles (onsite green-space parking is available, if required). Lacasse Park is home of the Tecumseh Corn Festival which hosts approximately 40,000 visitors annually.
- c. **Lakewood Park** – Lakewood Park is located at 13400 Riverside Drive. The north side of Lakewood Park, contains the WFCU Square and includes 7 acres of parkland with waterfront access, 160 feet of sandy beach access, 140 feet of pier stretching into Lake St. Clair, 950 feet of water frontage, a beautiful picnic shelter that is fully wheelchair accessible, washroom facilities equipped with 5 toilets and 2 urinals and a paved parking lot that accommodates 15 vehicles. The South portion of Lakewood Park (13451 Riverside Drive) is 63 acres of open parkland and offers electrical and water hook-up capabilities and a paved parking lot that accommodates approximately 165 vehicles. Onsite green-space parking is available, if required. A club-house building is also available on-site to provide event organizers with secured office space.
- d. **McAuliffe Park** – McAuliffe Park is located at 2391 St. Alphonse Avenue and is 20.5 acres of green space, including a woodlot and walking trail which are leased from ERCA. This park includes 2 pavilion shelters with electrical hook-up, a barrier-free playground, 3 soccer pitches, 3 baseball diamonds, 2 tennis courts and a washroom facility equipped with 2 toilets and 2 urinals. A paved parking lot accommodates approximately 186 vehicles (72 in north lot and 114 in south lot).

4.2 Park Use Conditions and Restrictions

Prior to approval being given for the use of certain parks, the Town will take into consideration the availability of the park based on scheduled maintenance and scheduled programming. In addition, the Town will consider the potential impact the Special Event may have on the surrounding residents/community and the number of other events scheduled within that park. Additional factors that will be considered prior to approving the use of certain parks include, but are not limited to the type of Special Event, expected number of attendees, expected level of noise (i.e. amplified music / live entertainment), and use of alcohol.

Special Events may be scheduled in accordance with:

Appendix A – Type of Permitted Use

Appendix B – Scheduling of Permitted Use

4.2.1 Noise Restrictions

- a. All events are subject to By-law 2002-07, as amended, being a by-law regulating the emission of sounds (Noise By-law). Festivals and Special Events which involve activities that will emit sound, may require Council approval for any exemption from the Noise By-law.
- b. Upon Council approval for exemption from the Noise By-law, all organizers of Special Events having sound will be required to post a \$500 security deposit. If there are no noise violations during the Special Event, the security deposit will be returned. However, if there are noise violations during the Special Event (as determined solely by the Town), the security will be forfeited.
- c. Notwithstanding any approval by Council for an exemption from the Noise By-law, no sound shall exceed a sound pressure of 90 decibels beyond 30 metre (100 feet) from the front edge of the stage, with the allowance for a maximum of 5 crescendos (a passage gradually increasing in loudness or intensity), per performance. The decibel level within the 30 metre zone shall be at the discretion of the event operator. Sound equipment and speaker placement shall be designated such that the 90 decibel is not exceeded at the 30 metre limit, with the allowance for a maximum of 5 crescendos, per performance.
- d. Town Staff may monitor and document the decibel levels with a decibel sound meter once every ½ hour during a Special Event. Non-compliance could result in cancellation of future events held by a Special Event organizer and forfeiture of their security deposit.
- e. All speaker stacks must be aimed downward into the crowd and shall not project straight out over the crowd and Town park. The Town reserves the right to order adjustments to speakers. Events at Lakewood (South) Park must ensure that stage and sound direction is facing south-eastward at the location designated by Town Staff.

4.2.2 Road Closures

Many Special Events incorporate and/or require temporary closures of major and/or minor streets. Special event organizers must complete a Temporary Road Closure application a minimum 60 days prior to the event and comply with Policy 28.

4.2.3 Notification Requirements

- a. Special Event operators may be required to provide advanced notification of events that include road closures and sound amplification to the surrounding community and neighbourhoods.

- b. Notification may be made by regular post or hand delivery which includes the following information:
 - i. A contact name and telephone number that residents can call to express concerns during each event and so that the organizers can immediately address any neighbourhood concerns;
 - ii. A synopsis of the history, purpose and not-for-profit/charitable and economic benefits of the Special Event.

4.2.4 Parking

Special Event operators are responsible for:

- a. ensuring sufficient parking for all attendees;
- b. arranging off-site parking, if there is insufficient on-site parking;
- c. arranging shuttle services for off-site parking, if required, and
- d. advising attendees of parking arrangements and monitoring during the Special Event.

4.2.5 Garbage & Recycling / Site Clean-Up / General Maintenance

- a. Special Event organizers are responsible for the clean-up of the park and the removal of all garbage by 12 pm [noon] the day following the end of the Special Event.
- b. The Town will provide normal routine maintenance services at its current standards, including but not restricted to grass cutting, snow and ice clearing and any regular housekeeping/janitorial supplies and services at the event location before and during a Special Event. Any additional maintenance service required by the Special Event operator prior to or during the Special Event shall be carried out at the sole cost and responsibility of the special event operator.

4.2.6 Tents and Washrooms

- a. A Tent, or group of tents, measuring 60 square metres (645 square feet) or larger require an Ontario Building Permit. It is the responsibility of the Special Event organizer to apply for a building permit from the Town's Planning & Building Services Department.
- b. Although some Town parks contain washroom facilities, these facilities may not support a large volume of traffic associated with a special event. Therefore, Special Event operators will be required to arrange for portable washroom facilities. The number of portable washroom facilities to be provided will depend on the following:
 - anticipated crowd numbers
 - the gender of patrons
 - duration of the event, and
 - use/sale of alcohol.

Minimum number of washroom facilities for events where alcohol is not served:

PATRONS	MALE WC	URINALS	BASINS	FEMALE WC	BASINS
<500	1	2	2	6	2
<1000	2	4	4	9	4
<2000	4	8	6	12	6
<3000	6	15	10	18	10
<5000	8	25	17	30	17

Minimum number of washroom facilities for events where alcohol is served:

PATRONS	MALE WC	URINALS	BASINS	FEMALE WC	BASINS
<500	3	8	2	13	2
<1000	5	10	4	16	4
<2000	9	15	7	18	7
<3000	10	20	14	22	14
<5000	12	30	20	40	20

4.2.7 Electrical Requirements

Fixed power receptacles are available in most Town parks. Where fixed power receptacles are not available, or should additional power is required, the special event organizer shall be responsible for:

- Arranging electrical supply front a certified electrician, at the Event Organizer's expense.
- Contact the Electrical Safety Authority (ESA) to obtain a permit.
- Ensure that all electrical equipment, devices and appliances are listed and approved for use in Canada.

4.2.8 Food Servicing

When serving food outdoors to the public, an application must be made by Event Organizers to the Windsor-Essex County Health Unit for inspection of vendors on the premises during the event. All Health Unit requirements for the handling and service of food must be maintained throughout the event.

4.2.9 Municipal Alcohol Policy

- Any events that include the sale or consumption of alcoholic beverages must adhere to the Municipal Alcohol Risk Management Policy 31.

- b. According to Section 3.3 of Policy 31:

The only Town facilities available for events that include the sale or consumption of alcohol include:

<i>Municipal Arena</i>	<i>Mezzanine (Room Capacity 75) Centre Ice Room (Room Capacity 200) Horwood Room (Room Capacity 50)</i>
<i>St. Clair Beach Optimist Community Centre</i>	<i>A Room (Room Capacity 50) B Room (Room Capacity 50)</i>
<i>Tecumseh Golden Age Club</i>	<i>Auditorium (Room Capacity 148)</i>
<i>Note: Tecumseh Town Council may change the designation of any municipal Park, Facility or Street by resolution at its discretion.</i>	

4.2.10 Smoke-Free Bylaw

All events are required to adhere to By-law Number 2014-60, a by-law to prohibit Smoking and the Use of Smokeless Tobacco in all public parks, sports fields and outdoor recreation facilities and within nine (9) metres of a transit stop or any entrance of any building or structure under the control, supervision, ownership and/or operation of the Corporation of the Town of Tecumseh.

4.3 **Applications / Facility Use Agreements for Special Events**

- a. Every request and/or application to host a Special Event shall be made to the Manager, Recreation Programs/Events. The Manager, Recreation Programs/Events will be responsible for meeting with the event organizer to determine the type of event and to discuss requested location. The Manager, Recreation Programs/Events will determine if a meeting with SERT is required.
- b. Special event organizers present their event plans to the SERT Team who then provide directions to the event organizers for approval to host the event within the municipality. Using information provided by SERT, event organizers are able to finalize the event's Emergency Response Plan. In an effort to assist event organizers with the development of their Emergency Response Plan, a "Safety Plan Template" has been developed for event organizers to follow.
- c. Events that fall within the parameters outlined within this policy will be approved by the Manager Recreation Programs/Events. The Manager, Recreation Programs/Events will be responsible for preparing reports for any events that require Council Approval.
- d. The Manager, Recreation Programs/Events will be responsible for issuing Facility Use Agreements.
- e. Event organizers will be required to sign the Facility Use Agreement and submitting any required supporting documentation (i.e. certificate of insurance). Event approvals will be provided upon receipt of all required documentation, security deposits, and rental fees.

Appendix A – Type of Permitted Use

	GREEN ACRES	LACASSE	LAKEWOOD NORTH	LAKEWOOD SOUTH	McAULIFFE
SOCCER / BASEBALL GAME & TOURNAMENTS	✓				✓
PAVILION RENTALS PRIVATE USE (FAMILY REUNIONS / CORORATE PICNICS)	✓	✓			✓
LIVE ENTERTAINMENT	✓	✓		✓	✓
USE OF ELEVATED STAGES OR TEMPORARY STRUCTURES (BLEACHERS/PLATFORMS)	✓	✓		✓	✓
FOOD OR BEVERAGE SALES	✓	✓		✓	✓
WALK-A-THONS / TRIATHLONS / CROSS COUNTRY MEETS	✓	✓		✓	✓
WEDDING CEREMONIES		✓		✓	✓
WEDDING RECEPTIONS		✓		✓	✓
WEDDING PHOTOS *	✓	✓	✓	✓	✓
FIREWORKS	✓	✓		✓	✓
ACCESS TO WATER – BOATING, KAYAKING, SWIMMING			✓		

* Exclusive use for photos will not be provided. Park will remain open to the public and those wishing to take photos may do so without a park permit but will not be provided exclusive use.

Appendix B – Scheduling of Permitted Use

	LOCAL EVENT	COMMUNITY PROGRAMMIG EVENT	PRIVATE EVENT	PARADE, WALK, TRIATHLON, CROSS COUNTRY	SIGNIFICANT EVENT	SIGNATURE EVENT
GREEN ACRES	As available	As available	As available	1 event per month	Not available	Council Approval Required
LACASSE	As available	As available	As available	As available	1 event per month	Council Approval Required
LAKEWOOD NORTH	Not available	As available	Not available	1 event per month	Not available	Council Approval Required
LAKEWOOD SOUTH	As available	As available	1 event per month	As available	1 event per month (2-4 consecutive days in length), limited to 5 events per year	Council Approval Required
McAULIFFE	As available	As available	1 event per month	As available	1 event per month, outside of McAuliffe Sports Association season	Council Approval Required

Note: A minimum 2 week period between 'Monthly' events is required



THE CORPORATION OF THE TOWN OF TECUMSEH

Planning and Building Services Report No. 29/16

TO: Mayor and Members of Council

FROM: Michael Voegeli, Manager of Building Services, Chief Building Official

DATE: September 15, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: 2016 2nd Quarter Permit Report

RECOMMENDATIONS

It is recommended that:

1. Planning and Building Services Report No. 29/16, "2016 2nd Quarter Permit Report", be received.

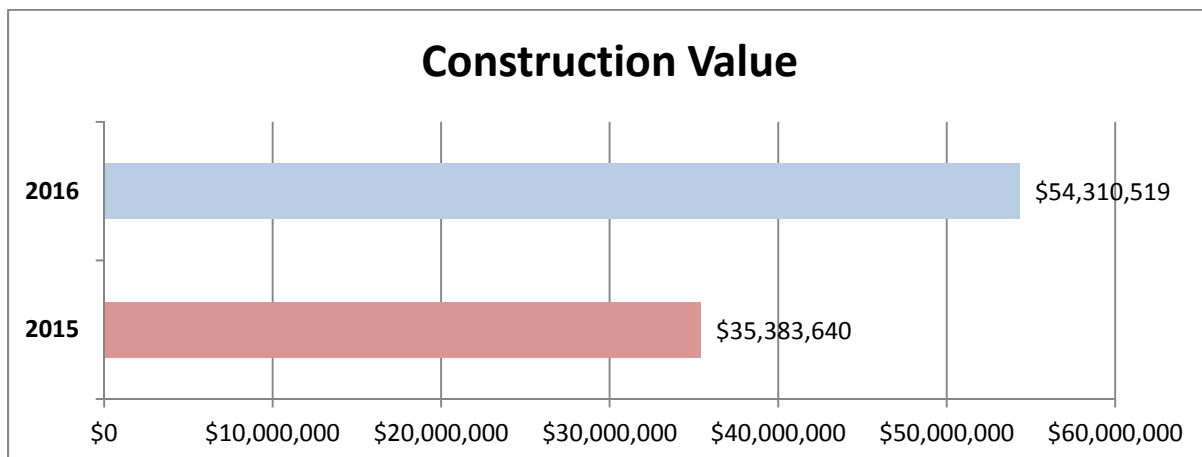
BACKGROUND

This Report summarizes the permits issued for the first six months of 2016 (January-June) and compares the values of the same period of the previous year.

COMMENTS

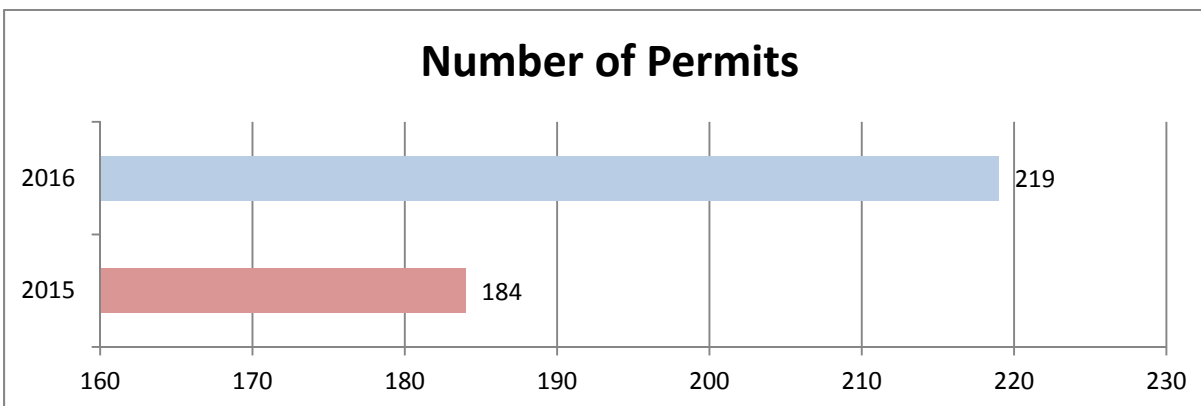
1. Construction Value:

The following chart summarizes the reported construction value of permits for the period. Construction value is up by **\$18,926,879** over last year. This is due in part to increases in new residential construction over the previous years.



2. Number of Permits:

The following chart summarizes the number of permits issued for the period. The number of permits is up by **35**.



3. Permit Types:

The following chart summarizes the number of permits issued by type for the period. A total of **54** new dwelling unit permits were issued, which resulted in **60** new residential units.

Permit Activity		
Types of Permits	No of Permits	
	2015	2016
New Residential Buildings	10	29
New Multi-Residential Buildings	1	25
Residential Additions and Improvements	45	63
New Non-Residential Buildings	4	4
Non-Residential Additions and Improvements	31	21
Swimming Pools	17	21
Lot Grading	2	0
Fences	26	24
Signs	35	27
Septics	4	2
Demolitions	9	3
Totals	184	219

CONSULTATIONS

None.

FINANCIAL IMPLICATIONS

None.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Michael Voegeli,
Manager, Building Services,
Chief Building Official

Reviewed by:

Brian Hillman, MA MCIP RPP
Director, Planning and Building Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment(s): 0.

mwv



THE CORPORATION OF THE TOWN OF TECUMSEH

Planning and Building Services Report No. 30/16

TO: Mayor and Members of Council

FROM: Chad Jeffery, MA, MCIP, RPP
Manager Planning

DATE: September 21, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Tecumseh Transit Service (TTS)
January to June 2016 Status Report and
Public Transit Infrastructure Fund (PTIF) Overview
OUR FILE: T03 TTS

RECOMMENDATIONS:

It is recommended that:

1. The ridership and revenue analysis and the overview of the Public Transit Infrastructure Fund presented in Planning and Building Services Department Report No. 30/16, be received.

BACKGROUND:

The purpose of this Planning Report is to provide Council with an overview of the Tecumseh Transit Service (TTS) for the first six months (January to June) of the 2016 calendar year and to provide an overview of the Public Transit Infrastructure Fund (PTIF).

The TTS is now mid-way into its seventh year of operation since it was introduced to the northerly urban area of the Town in December of 2009. In its current form, the TTS operates on a circuitous route with a one-hour headway covering 30 kilometres and 38 stops. The Town manages the service but contracts out the operation and maintenance of the two Town-owned buses to First Student Canada (FSC). These 24-passenger, cutaway style buses were purchased over the past six years and are both fully accessible.

As has been identified in previous reports, the TTS route is accessible to 65 percent of the population of Tecumseh. Accessibility is based on being within a 400-metre walking distance to a bus stop. Within the northerly settlement area (former Tecumseh, former St. Clair Beach and the Tecumseh Hamlet), 72 percent of the population have reasonable access to the service. When only the urban area north of County Road 22 is considered, the route is accessible to nearly 90 percent of the population.

Since its inception, the TTS has served over 155,000 riders and has undergone some significant changes in an effort to improve the service.

COMMENTS:

January to June 2016 Ridership and Revenue Analysis

i) Ridership Use

Monthly ridership averages for the first six months of 2016 ranged from 85-99 riders per day, with a peak of 99 passengers per day in the month of February (see Figure 1 below). These figures represent a slight decrease in ridership over the same period for 2015.

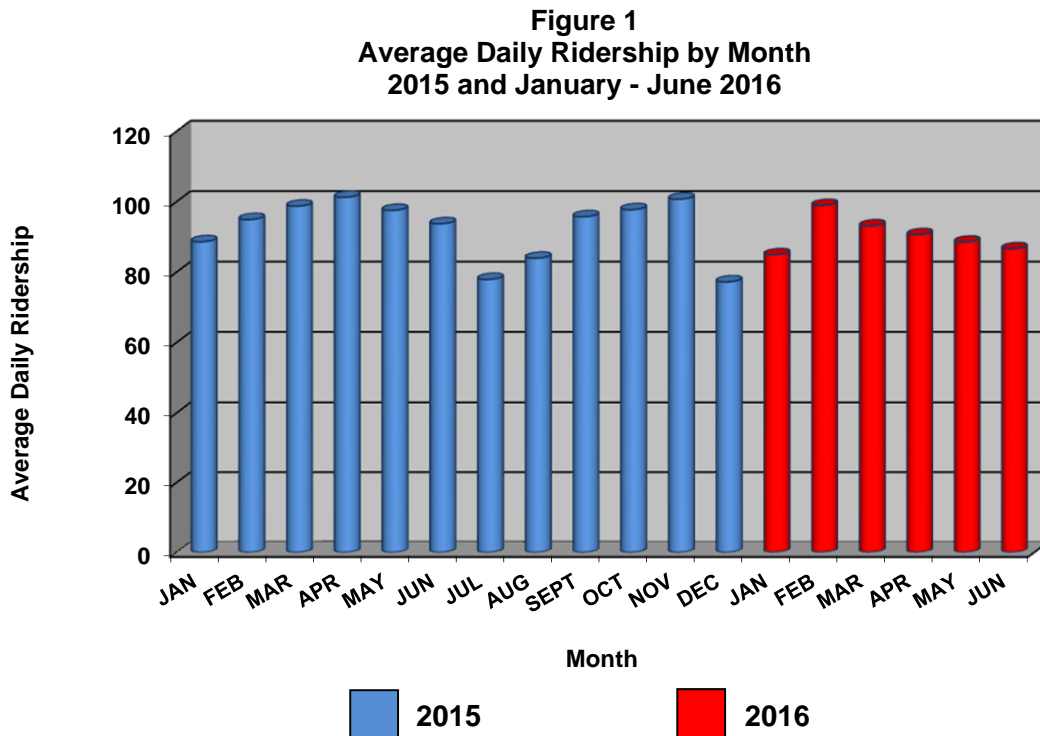


Figure 2 below illustrates ridership levels in the form of total monthly ridership from January 2016 to the end of June 2016. The 2015 total monthly ridership high 2,811 occurred in August of 2015 (which also included the Tecumseh Corn Festival shuttle service riders). The current 2016 monthly high was reached in March of 2016 when a total of 2,424 passengers boarded the TTS. Overall, total ridership was down approximately 5.0% from January-June 2016 when compared against the same time period in 2015.

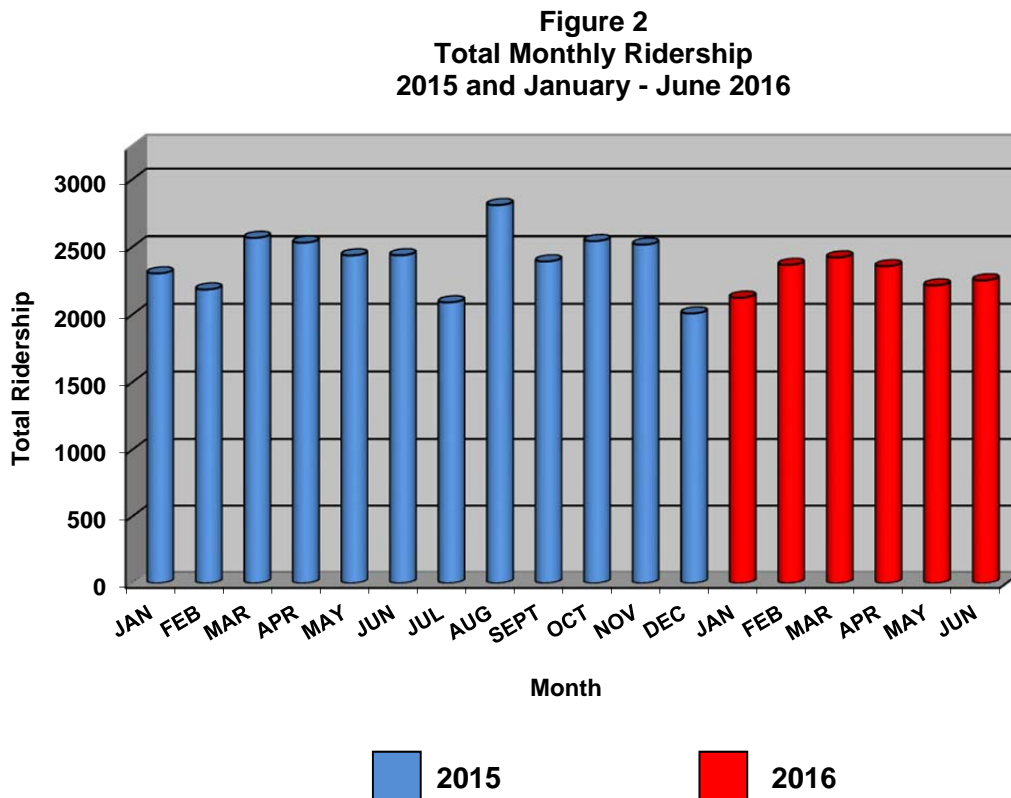
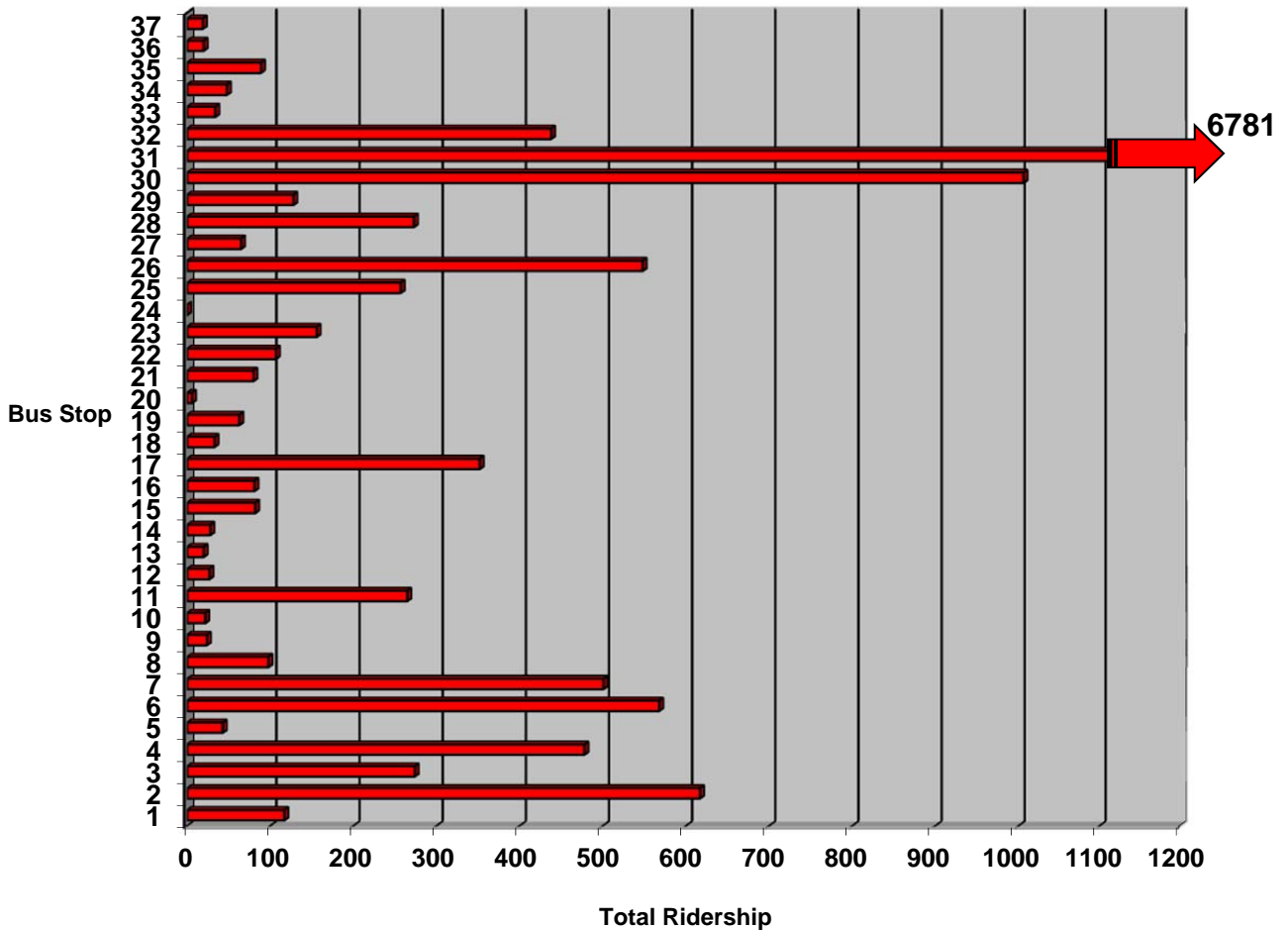


Figure 3 below and Attachment 1 illustrate ridership levels by bus stop for the first six months of 2016. As with past years, stop 31 at Tecumseh Mall remains the most popular stop/destination with over 6,700 passengers boarding the TTS bus at this location. This amount accounted for 49% of all passengers for the first six months of 2016.

The next most popular stops for this period were 30, 6 and 26 with each generating between four and seven percent of all passengers. Respectively, these stops are the bus stop immediately preceding the Tecumseh Mall stop at Southfield Drive, the Zehrs commercial plaza, and the bus stop located at the municipal parking lot on Tecumseh Road. Other higher ridership bus stops for this period included stops 7 (Cada Library/L'Essor High School area) and 2 (Tecumseh Road/Tecumseh Medical Centre).

Figure 3
Total Ridership by Bus Stop
January to June 2016



As illustrated in Figure 4 below, in the first six months of 2016 people used the TTS primarily in the morning between the hours of 8:00 a.m. and 9:00 a.m. (accounting for 8.3% of the total) and in the late afternoon between the hours of 3:00 p.m. to 4:00 p.m. (accounting for 15% of the total). Ridership was distributed relatively evenly among the other hours of operation.

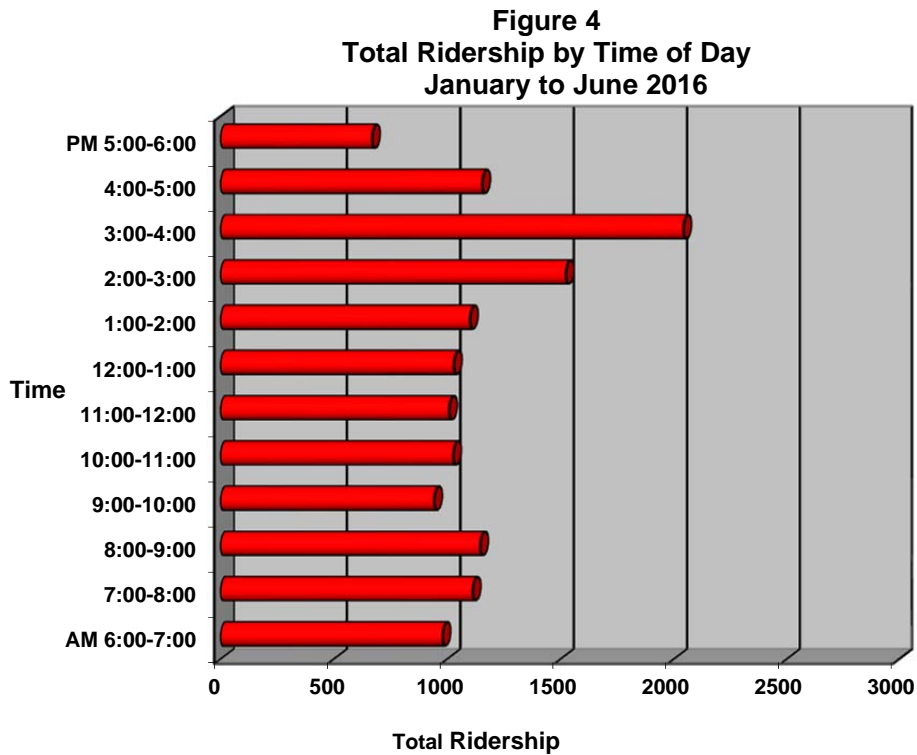
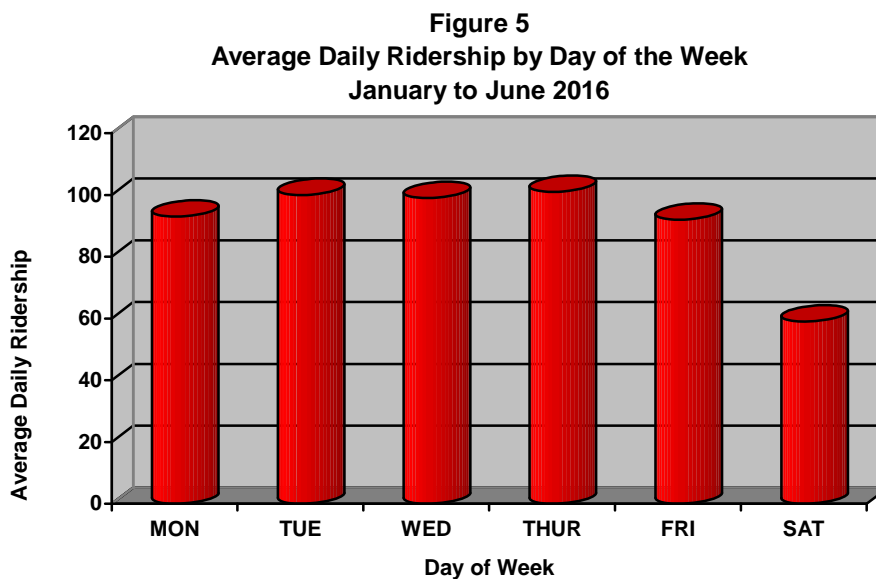


Figure 5 below illustrates that, with the exception of Saturday, there does not seem to be any significant differentiation amongst the days of the week on which people are using the transit system. Lower ridership on Saturdays is attributed to fewer students using the service on this day and to fewer places of employment being open.



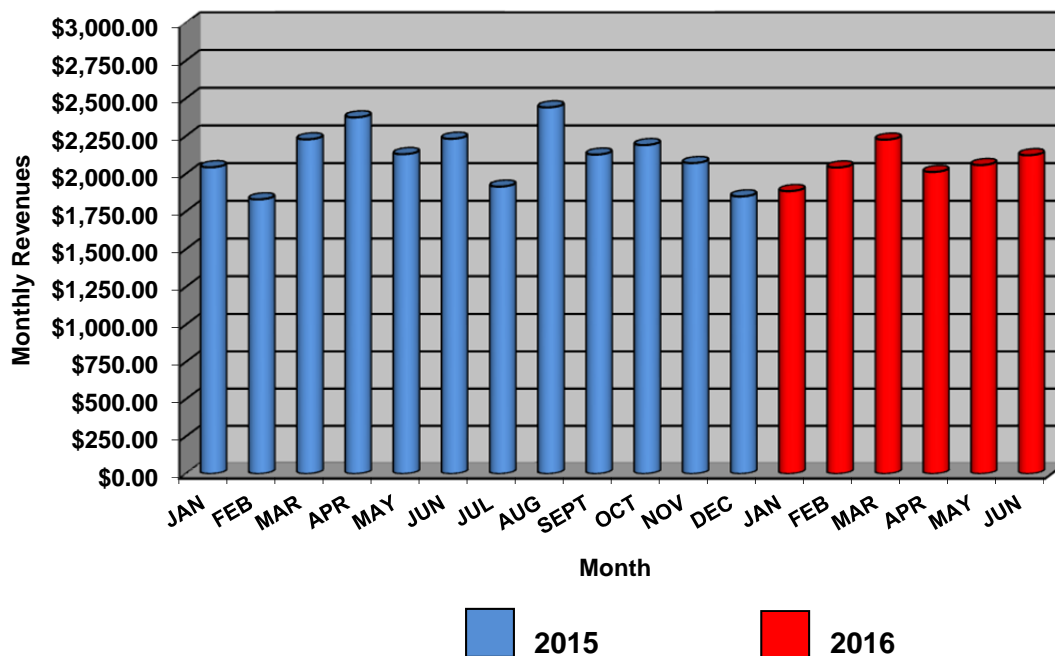
ii) Ridership Revenue

Figure 6 depicts a comparison of monthly total fare box revenues generated by the TTS from January 2015 to the end of June 2016. In 2015, the highest total monthly revenue was \$2,441, which occurred in August. It should be noted that the total for this month included an estimated \$619 generated from the Corn Festival Shuttle Service. For the first six-month period of 2016, the highest monthly revenue occurred in March, with a total of \$2,227.

Total annual fare box revenues for the first six months of 2016 were \$12,354 (compared to \$12,845 for the first six months of 2015). An additional \$1,465 was also generated through the sale of bus passes from January to June 2016 (compared to \$820 in same period of 2015) bringing the total revenues for the year to \$13,819 (compared to \$13,665 in same period of 2015).

A total of 37 Tecumseh Transit bus passes were purchased during the first six months of 2016 (compared to 20 for the same period of 2015). Student bus passes accounted for 20 of the 37 bus passes issued, with 15 adult passes and two senior passes accounting for the remainder. The majority of the passes were purchased in one-month increments rather than the multi-month pass option. These riders are primarily Tecumseh residents and students that use the TTS on a daily basis and, in some instances, multiple times per day.

Figure 6
Total Monthly Fare Box Revenues
2015 and January - June 2016



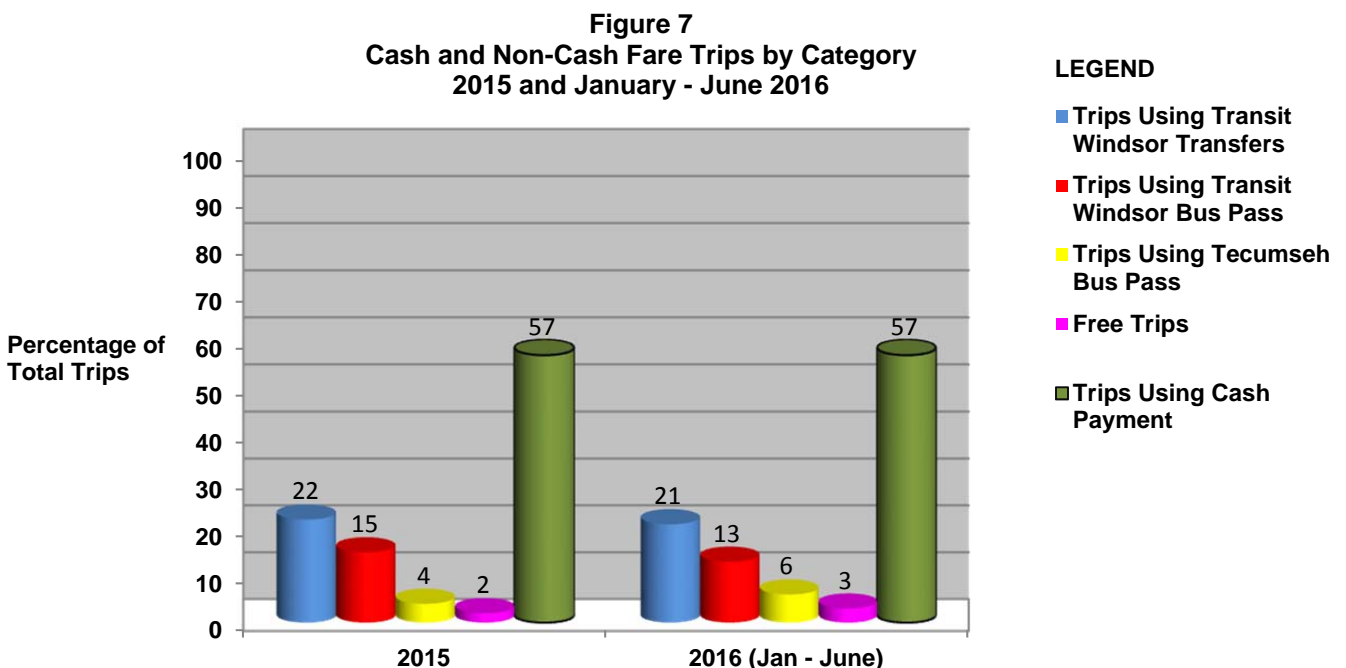
Two general boarding options exist for passengers using the bus: cash fare and non-cash fare payment. Non-cash fare includes the following categories:

- Transit Windsor transfer;
- Transit Windsor bus pass;
- Tecumseh Transit bus pass; or
- free riders (i.e. child under the age of five, blind persons, veterans and persons assisting a person with a disability)

Figure 7 below identifies the distribution of passengers based on category of fare payment.

As expected, the predominant methods of boarding at Tecumseh Mall were by the use of Transit Windsor transfers and Transit Windsor bus passes. For the first six months of 2016, Transit Windsor transfers accounted for 49% of all non-cash fare trips and 21% of total trips. These trips are primarily Tecumseh residents who pay an outbound fare (to get to Tecumseh Mall), continue into Windsor by using the Transit Windsor system, then return to Tecumseh by using the aforementioned transfer stub.

Trips using a Transit Windsor bus pass, which accounted for 30% of all non-cash fare trips and 13% of total trips, are those who board the bus at Tecumseh Mall from the Transit Windsor system and take the bus into Tecumseh. These riders then pay the required fare when returning to Tecumseh Mall on the outbound trip back into the City of Windsor. These two boarding options continue to be valid only when boarding the bus at Tecumseh Mall.



Passengers using a Tecumseh Transit bus pass, providing access to the system at any stop, accounted for 14% of all non-cash fare trips and 6% of total trips. These riders have purchased a monthly bus pass at the Town Municipal Office.

Free riders, which accounted for 7% of all non-cash fare trips and 3% of total trips in the first six months of 2016, include any child under the age of five, blind persons, veterans and persons assisting a person with a disability.

Public Transit Infrastructure Fund (PTIF)

The 2016 Federal Budget, released on March 22, 2016, includes \$120 billion over 10 years in federal infrastructure funding commitments nationally, to be delivered in two phases. Key transportation items in the 2016 Federal Budget included the investment of \$11.9 billion in transit infrastructure over five years, including the PTIF to upgrade and improve public transit systems. Phase One of PTIF commits approximately \$3.4 billion across Canada, to be distributed on the basis of transit ridership. Ontario's share of national public transit ridership is 44% or approximately \$1.48 billion in funding.

PTIF will help accelerate short term investments to support the rehabilitation of transit systems and fund studies to support longer term transit expansion plans. In addition, PTIF funding is expected to impact transit ridership and improve the customer experience as follows:

- Improved mobility/accessibility;
- Improved customer safety/security;
- Improved service reliability; and
- Introduction of new technologies.

The Ontario Ministry of Transportation will be responsible for the administration of the PTIF, including transfer payment agreements (TPAs) between the Ministry and municipalities. The TPAs will set out the terms and conditions under which the Ministry agrees to provide PTIF Funds to Recipients.

Allocations have been determined based on the number of Recipients potentially receiving funding. The total amount of funding a municipality may receive under the PTIF will be equal to the aggregate of:

- i) A base of \$50,000; and
- ii) An amount based on the ratio of total ridership of the potential Recipient, to the sum of total ridership for all of the potential Recipients.

For the Town of Tecumseh, this funding allocation amounts to \$94,584.

Under the PTIF, each Ontario municipality is eligible to apply once for funding towards public transit infrastructure project(s). The PTIF will provide up to 50% of the total Eligible Project Costs incurred from April 1, 2016 to March 31, 2018.

Eligible Investment Categories include:

- Capital projects for the rehabilitation, optimization and modernization of public transit infrastructure, or that improve the efficiency, accessibility and/or safety of public transit infrastructure (including rehabilitation or enhancement of existing guide ways, maintenance and storage facilities, transit stations or other public transit capital assets; refurbishment or replacement of existing rolling stock; intelligent transportation systems and replacement or enhancement of transit stations);
- Expenditures to support the asset management capacity of a public transit system;

- Expenditures to support the design and planning for the expansion and improvements to public transit systems, including transportation demand management measures and studies and pilot projects related to innovative and transformative technologies; and
- Projects for system expansion, which may include active transportation, if they can be completed within the program timeframe.

The program requires that all projects are incremental. The intake process will require the Town to attest that:

- i) Federal funding will support only Eligible Expenditures and that the project(s) the municipality submitted meets the requirements specified by Canada.
- ii) Project Incrementality has been met when one of the following conditions has been met:
 - a. The project would not otherwise have taken place in 2016-17 or 2017-18; and/or
 - b. The project would not have been undertaken without federal funding.

This would include projects included in 2016 municipal budgets where projects require additional funding to proceed and/or accelerate.

Administration has discussed possible transit projects that would meet the foregoing criteria established in the PTIF. The following projects were identified:

- i) Purchase of a new Cutaway Style Low Floor Accessible transit bus (see Figure below);
- ii) Construction of pedestrian infrastructure leading to bus stops;
- iii) Purchase of transit shelters; and
- iv) Purchase of equipment for on-board announcements.



Administration is of the opinion that the purchase of a Low Floor Accessible transit bus would be the most beneficial project for the TTS. The purchase of this type of bus would meet all four of the program objectives: improved mobility and accessibility; improved customer safety/security; improved service reliability; and the introduction of new technologies.

The Low Floor Accessible bus will improve accessibility for all users of the TTS and would do so in a more efficient manner than the current buses which use a lift ramp for wheelchairs. The process for boarding and securing wheelchairs has been shown to be quite time consuming, thereby causing significant delays in the TTS, particularly given the already tight schedule within the one-hour headway. The low-rider bus accommodates wheelchair boarding much more efficiently through the use of a front entry wheelchair ramp that can be operated from the driver's seat. It also allows for those riders with limited ability and other constraints (elderly, people using walkers, strollers, etc.) to access the bus more easily and efficiently.

It is anticipated that given the greater ease and efficiency with which riders will be able to board the TTS bus, there will be a reduction in delays currently experienced by the system thereby improving its reliability and ultimately increasing ridership.

The purchase of a standard Cutaway Style bus - the type currently used in the operation of the TTS - was approved in the 2016 capital budget at an estimated cost of \$100,000. A Low Floor Accessible bus is estimated to cost between \$160,000 and \$180,000. The \$94,584 allocated to the Town through the PTIF could be used to fund the difference in the anticipated cost.

It should also be noted that the amount of funding the Town receives through the Provincial Gas Tax Fund is not affected by the PTIF.

A future, more detailed report regarding the PTIF and the selected project(s) will be provided to Council once more details regarding the proposed project(s) are available and an associated financial analysis has been undertaken.

CONSULTATIONS

First Student Canada
Financial Services
Public Works

LINK TO STRATEGIC PRIORITIES:

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Prepared by:

Enrico De Cecco, BA (Hons.), MCIP, RPP
Junior Planner

Chad Jeffery, MA, MCIP, RPP
Manager Planning

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director, Planning and Building Services

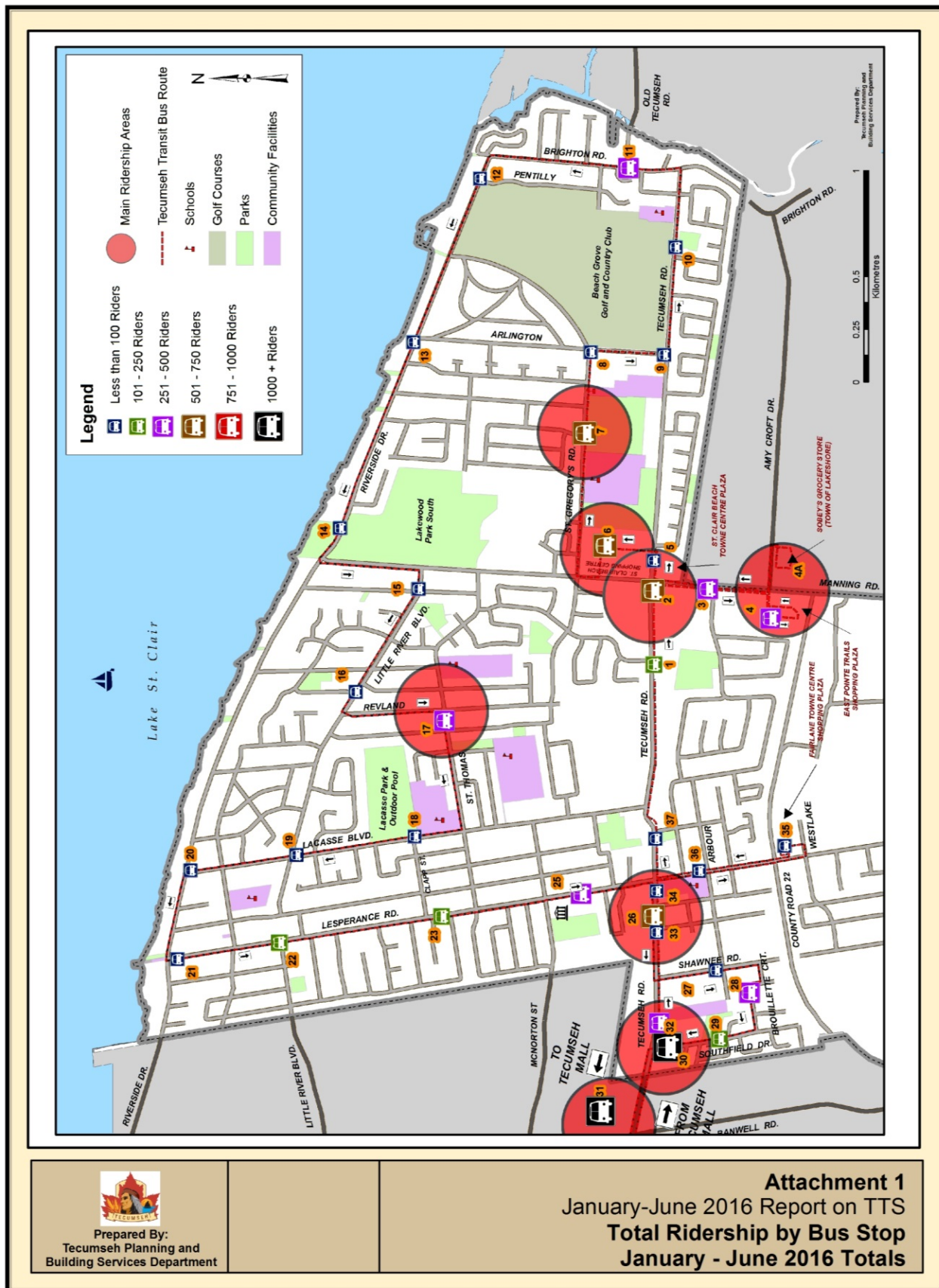
Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

ED

Attachment(s): 1. Total Ridership by Bus Stop January to June 2016

File Name (R:\TECUMSEH TRANSIT SERVICE\Transit Reports\Planning Report 30-16 Tecumseh Transit Service - January to June 2016 Status Report.docx)





THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services
Report No. 24/16

TO: Mayor and Members of Council

FROM: Kirby McArdle, P.Eng., Manager, Engineering Services

DATE: September 7, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Interim Paved Walkway Installation along County Road 42
Preliminary Cost Estimate

RECOMMENDATIONS

It is recommended that:

1. Public Works & Environmental Services Report No. 24/16 regarding the preliminary cost estimate and related information of installing an interim paved walkway on County Road 42 be received for information purposes; and that
2. Administration be directed to discontinue pursuing the construction of an interim paved walkway along County Road 42 from 12th Concession Road easterly to County Road 19 with the County of Essex (County); and further that
3. The County be requested to expedite the reconstruction of County Road 42 between Banwell Road and Manning Road in accordance with the final design recommended in the Lauzon Parkway Class EA.

BACKGROUND

Council, at its regular meeting held March 24, 2015, requested Administration work with the County of Essex to investigate the possibility of installing a temporary walkway along County Road 42 from the 12th Concession easterly to County Road 19 (Manning Road). A report was presented to Council at its meeting held September 8, 2015 advising Council of the information provided by County of Essex Administration as it relates to the Lauzon Parkway Improvements Class Environmental Assessment Study. Subsequently, Council directed Town Administration to proceed with engaging outside sources to undertake the design work and provide a cost estimate for said temporary walkway (Motion: RCM-298/15).

COMMENTS

Administration engaged Dillon Consulting Ltd. (Dillon) to prepare a preliminary design of the temporary walkway along County Road 42, from the 12th Concession easterly to County Road 19. Along with this design work, Dillon was also requested to prepare a cost estimate for the work.

The work involved in constructing this temporary pathway is a more substantial undertaking than first meets the eye and will involve Essex County Highways and multiple utility companies. The envisioned project scope of work, along with the preliminary drawings illustrating the proposed pathway alignment along the south side of County Road 42, are appended to this report.

Scope of Work Including Removals & Utilities

The interim paved pathway on County Road 42 is proposed to be 680 m long with a width of not less than 2.5m. It is proposed to be constructed of 60mm of asphalt paving overtop of a granular base. The work involved is designed to keep the pathway at a safe distance from the shoulder of CR 42 in order to provide sufficient safety for pedestrians.

The preliminary drawings and information show that there are a number of obstructions to be removed and/or relocated as part of this proposed pathway construction. These removals/relocates include the following:

- Remove abandoned hydro posts
- Remove and relocate regulatory signs and posts
- Remove and relocate mailboxes
- Raise existing manholes to match final grade of surface course
- Remove and relocate hydro poles/guy wires
- Ditch inlet catchbasin removals
- Remove and relocate catchbasins

Lauzon Parkway Improvements Class Environmental Assessment Study

Administration met with the County to discuss the Lauzon Parkway Improvements Class Environmental Assessment Study (Lauzon Parkway Class EA) that has been completed and includes improvements for CR 42. The Lauzon Parkway Class EA included the widening and transformation of CR 42 into a full urban cross-section, having regard to the ongoing County Wide Active Transportation Study (CWATS) initiative that the County is spearheading.

The Lauzon Parkway Class EA identified the presence of numerous existing utilities within the proposed pathway area.

Proposed County Road 42 Cross-Section

The recommended improvements for County Road 42 from the City/County boundary to County Road 19 include widening the roadway from two to four through lanes and a two-way-left-turn-lane between County Road 43 (Banwell Road) and County Road 19 to support the adjacent commercial/industrial land uses, while maintaining traffic operations for through traffic along County Road 42.

Sidewalks are proposed on both sides of the road when fully constructed to the preferred cross section, which will also include the introduction of curb and gutter along with dedicated on-road bike lanes.

The County has tentatively slated the detailed design for the County Road 42 initiatives (as set out in the Lauzon Parkway Class EA) for 2016 in their current Capital Work plan forecast.

County Wide Active Transportation Study

The County of Essex, along with all lower tier municipalities, has adopted the County Wide Active Transportation Study (CWATS) to guide the County and local area municipalities in implementing a County-wide network of cycling and pedestrian facilities for the next 20 years. CWATS proposes dedicated on-road bike lanes along County Road 42 from the Banwell Road roundabout, easterly to the Manning Road roundabout. The analysis undertaken through the Lauzon Parkway Class EA concluded that a multi-use trail was not feasible through this segment. Accordingly, sidewalks on both sides of the road were included in the final design in addition to the dedicated on-road bike lanes.

Essex County Highways Construction Programs

On an annual basis, the Town routinely receives a schedule of works planned by Essex County Highways for an extended timeframe. The 2016 County schedule of works outlines proposed work from 2016 outward to 2021 at a moderately detailed level with a high level projection to as far out as 2041.

According to their schedule, the County is slated to begin property acquisitions and detailed design in 2016 along this portion of County Road 42. Additional design is proposed to continue into 2017 and construction is planned to begin in 2019-2021. The County Engineer confirmed during a recent meeting that, in his opinion, this schedule is viable. If the County work program follows this tentative timeline, the proposed interim pathway could potentially be in service for only three to five years, at which time it would be removed for the County Road 42 ultimate reconstruction (as set out in the Lauzon Parkway Improvements Class Environmental Assessment Study).

Discussion

The estimated cost to construct a temporary pathway along County Road 42 from 12th Concession Road to County Road 19, provided by Dillon, excluding HST, is approximately \$346,000. This estimate does not include any recommendations arising from Essex County Highways review in order to receive its approval for construction. Engineering costs are estimated to be approximately \$50,000. That would bring the estimated total cost for this project to **\$400,000 for an interim pathway**. This appears to be a significant expenditure for an interim facility where, firstly, the demand for such an interim facility has not been reasonably demonstrated and, secondly, its expected lifetime could be only three to five years.

Recommendation

Based on the cost estimate and construction details provided by Dillon in conjunction with information provided by the County, Administration does not support the construction of a temporary pathway along County Road 42 from 12th Concession Road to County Road 19 due to relatively high cost and the fact that it will only be in service for a very short time (three to five years). Administration therefore recommends that:

1. Public Works & Environmental Services Report No. 24/16 regarding the preliminary cost estimate of installing an interim paved walkway on County Road 42 be received for information purposes;
2. Administration be directed to discontinue pursuing the construction of an interim paved walkway along County Road 42 from 12th Concession Road easterly to County Road 19 with the County of Essex; and
3. The County be requested to expedite the reconstruction of County Road 42 between Banwell Road and Manning Road in accordance with the final design recommended in the Lauzon Parkway Class EA.

CONSULTATIONS

Dillon Consulting Limited
County of Essex
Director, Financial Services & Treasurer
Director, Planning and Building Services

FINANCIAL IMPLICATIONS

The estimated cost, excluding HST, for the construction of a temporary pathway along County Road 42 from 12th Concession Road to County Road 19, as provided by Dillon, is as follows:

Total Estimated Construction Costs (excl. HST)	\$346,125
Engineering	\$50,000
Total	\$396,125

There currently are no funds set aside for a project of this nature and there are no CWATS funds available for this interim project. The Town would have to look to reserves as a source of funding; however, as detailed above, this is a substantial investment to construct a temporary walkway that will be removed and replaced shortly after its construction. It should be noted that the sidewalks to be constructed by the County as part of the future County Road 42 full reconstruction will be paid for 100 percent by the Town. In addition, the ultimate dedicated on-road bike lanes will be funded 60% by the Town and 40% by the County via CWATS funding.

Given other capital financial pressures, including the Sportsplex, Community Infrastructure Plan and Sanitary Sewer construction Administration suggests this interim project should not be a priority at this time.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Cheryl Curran, BES
Clerk I – Administrative Clerk

Reviewed by:

Prepared by:

Kirby McArdle, P.Eng.
Manager, Roads & Fleet

Reviewed by:

Dan Piescic, P.Eng.
Director, Public Works & Environmental
Services

Reviewed by:

Luc Gagnon CPA, CA, BMath
Director, Financial Services & Treasurer

Brian Hillman, MA, MCIP, RPP
Director, Planning and Building Services

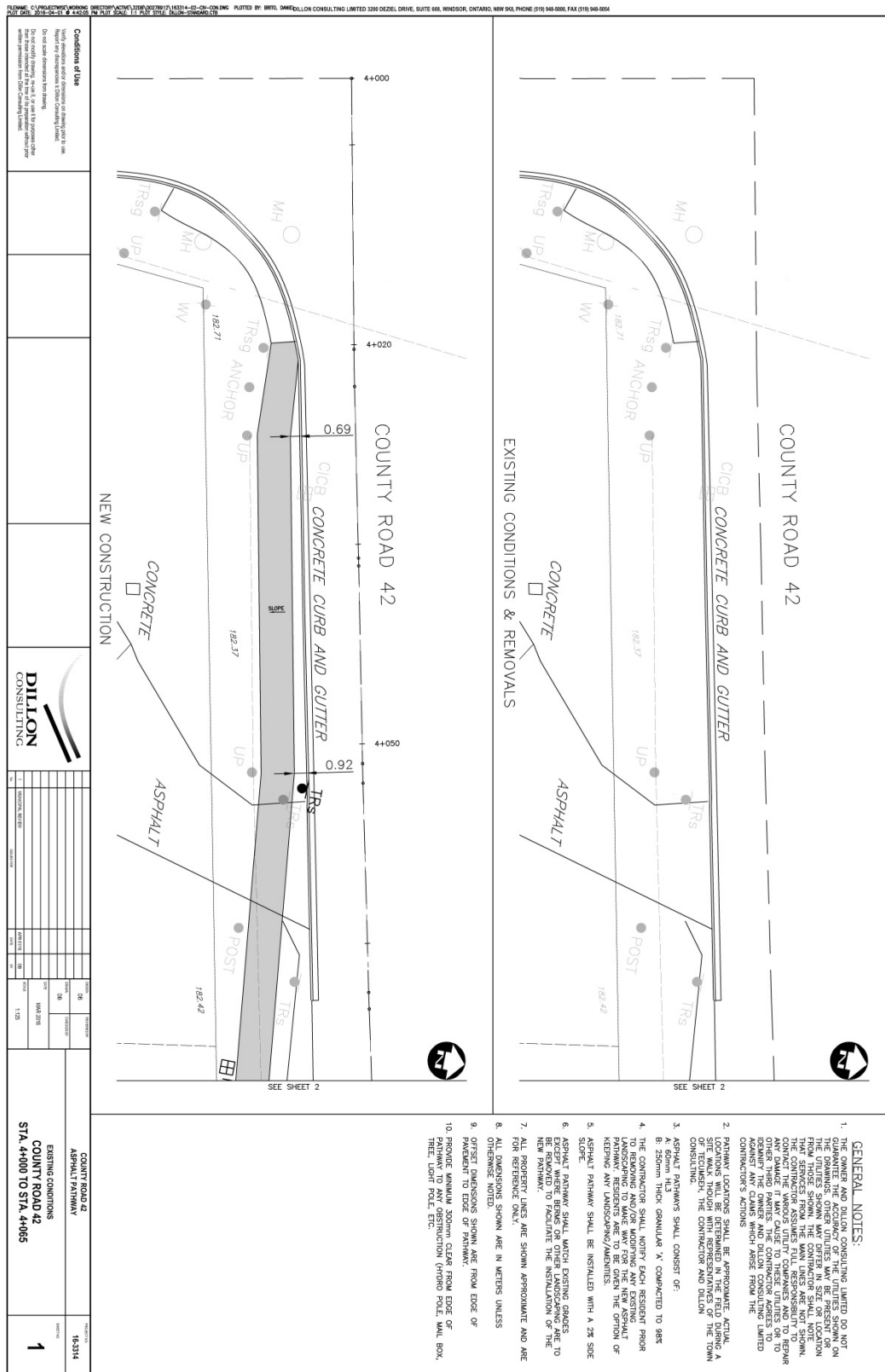
Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachments:

1. Temporary Asphalt Pathway Design

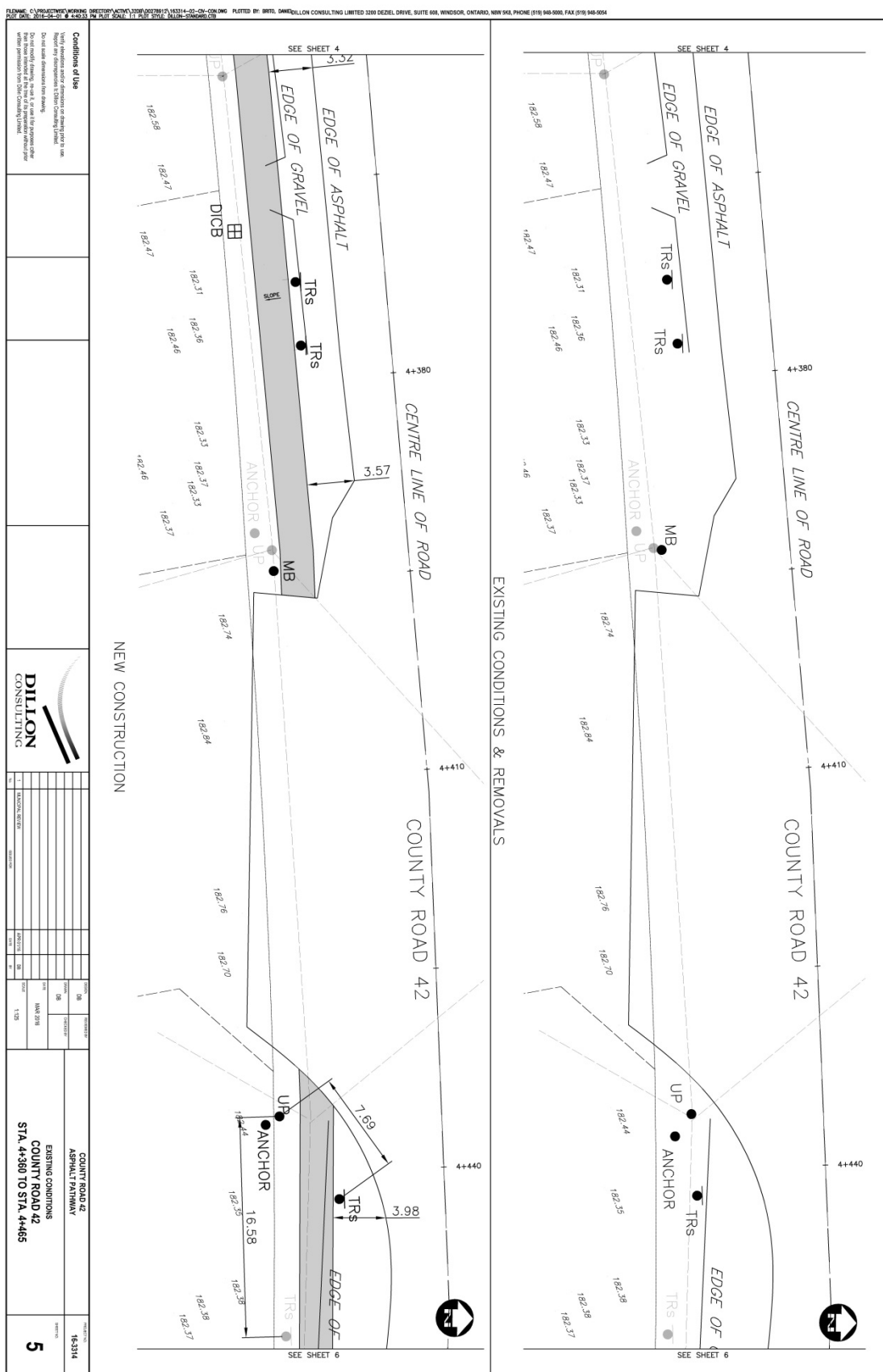
County Road 42: Asphalt Pathway Design

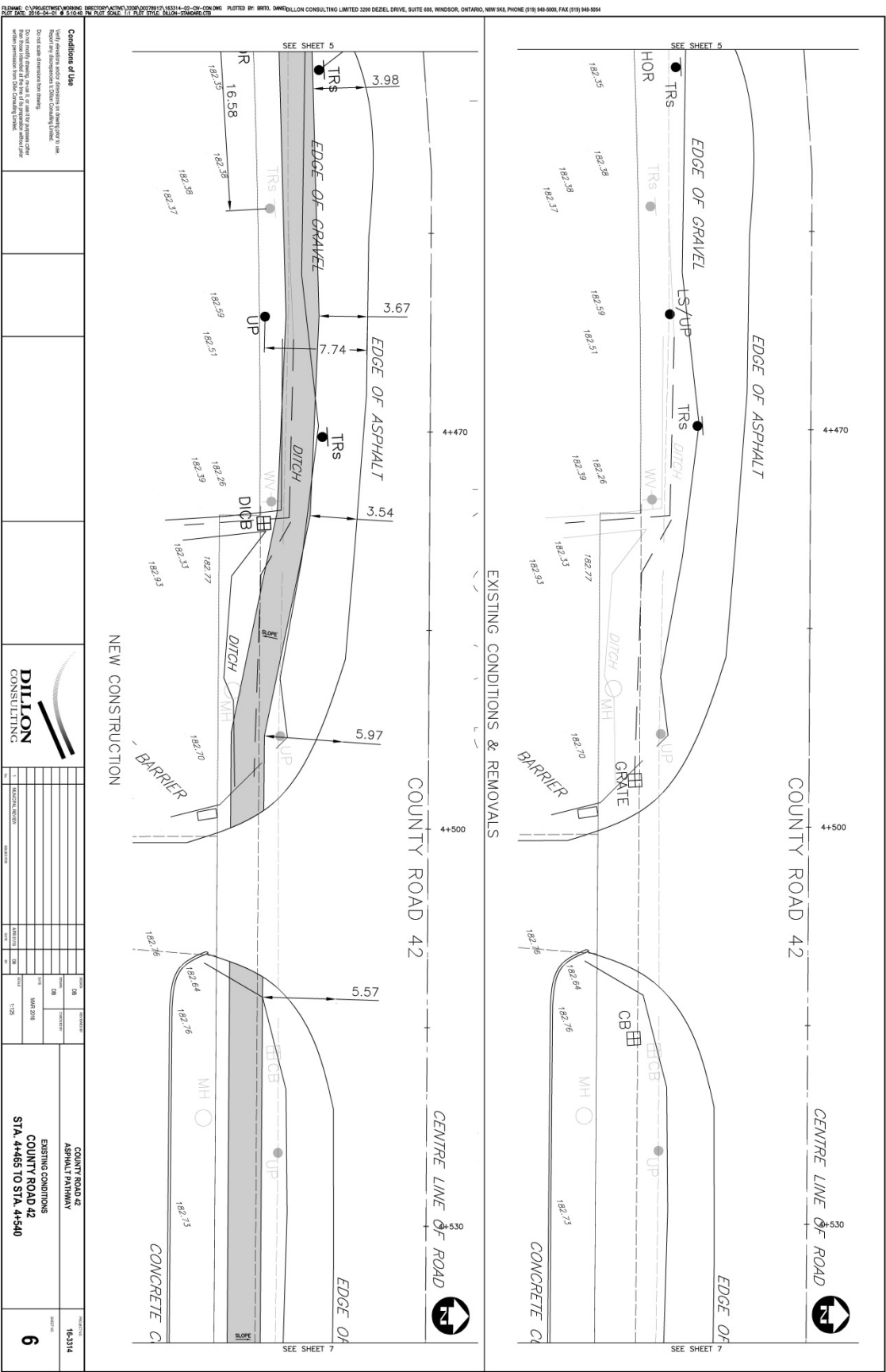


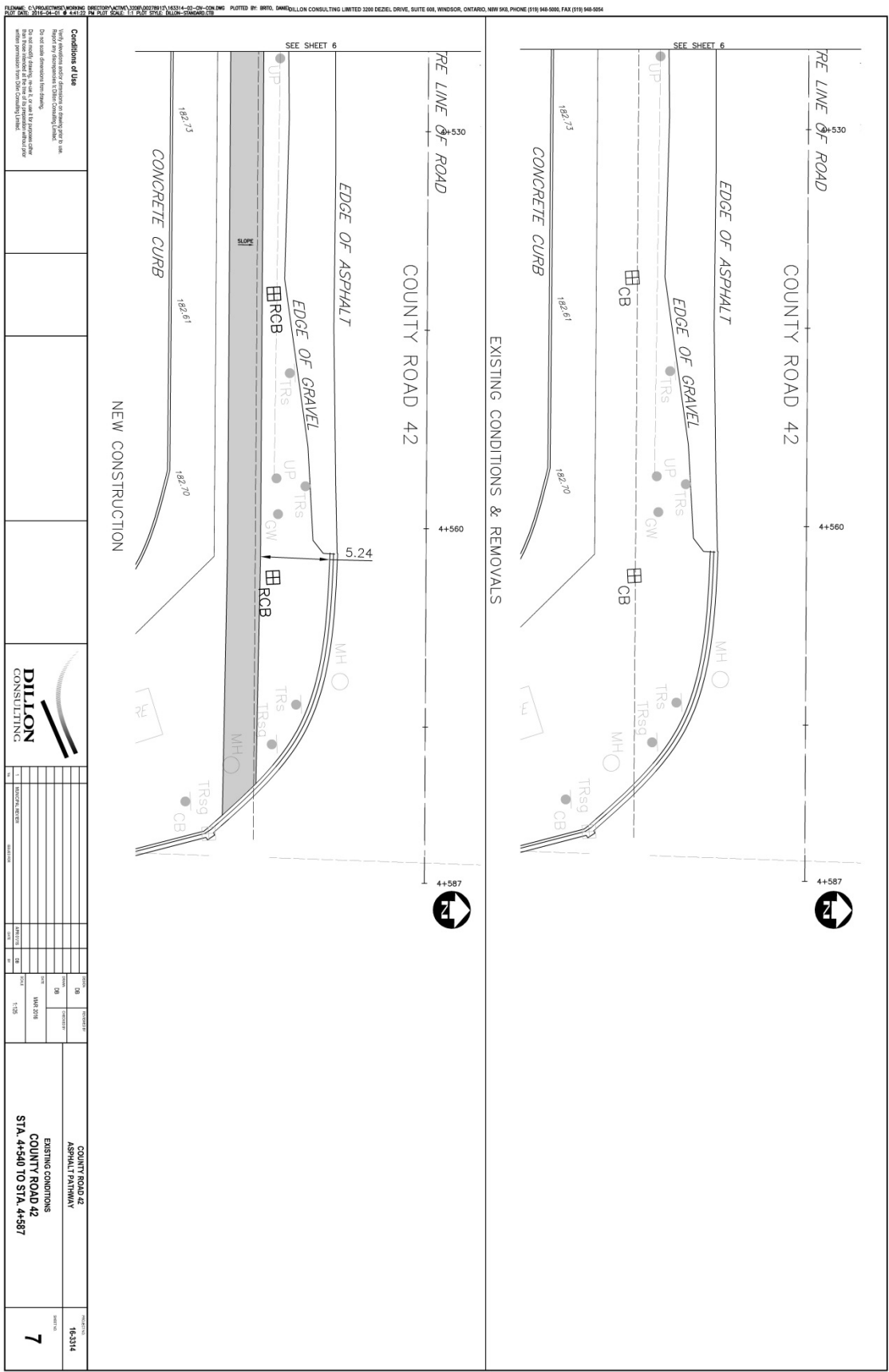


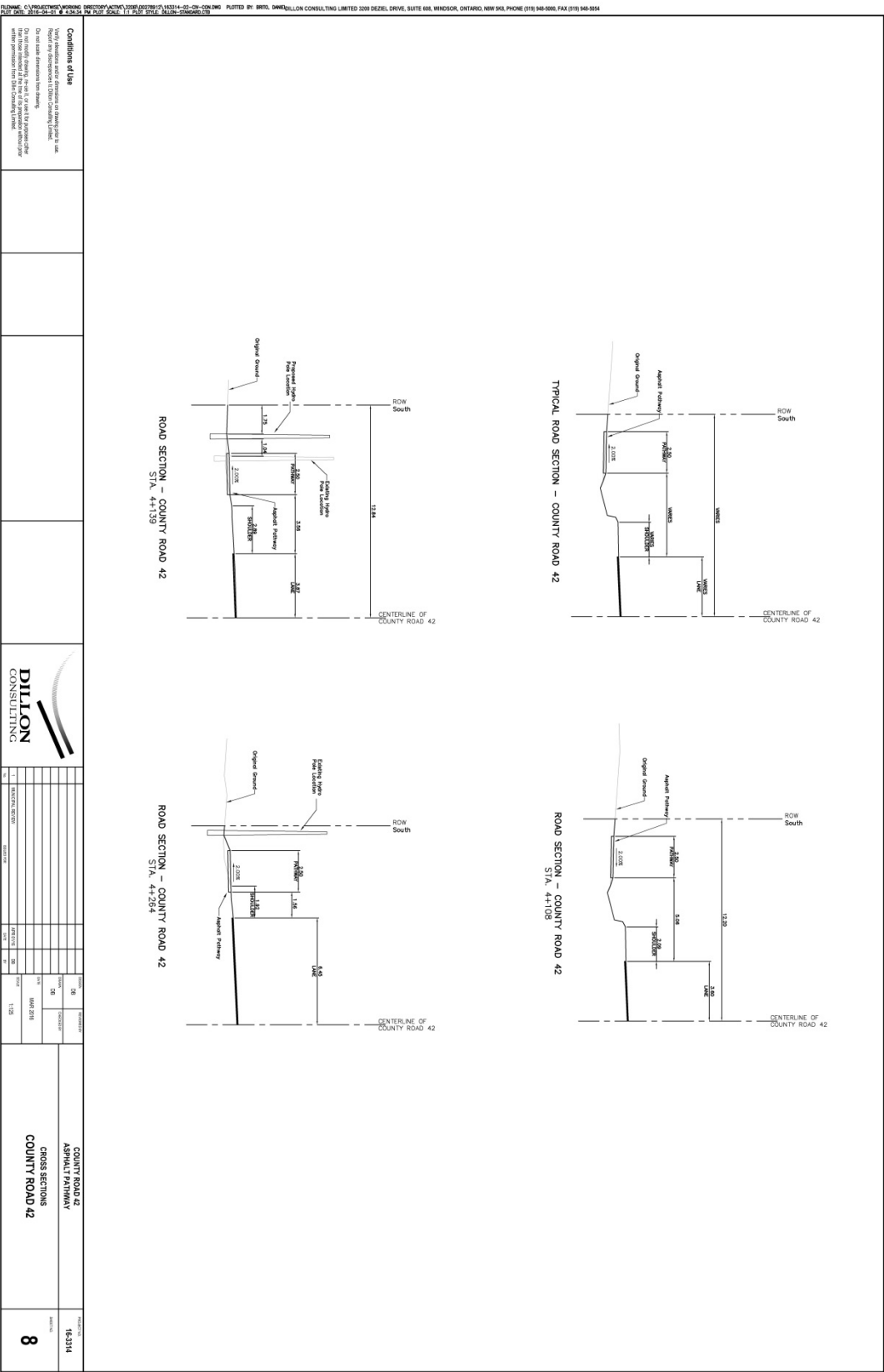














THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services
Report No. 45/16

TO: Mayor and Members of Council

FROM: Sam Paglia, P.Eng., Drainage Superintendent

DATE: September 9, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Request for Approval by Resolution for
Drainage Apportionment Agreement

RECOMMENDATIONS

It is recommended that:

1. Public Works and Environmental Services Report No. 45/16 titled "Request for Approval by Resolution for Drainage Apportionment Agreement" be received; and that
2. The Drainage Apportionment Agreements for the following applications/parcels be approved by resolution:

Application No.	Property Owner	Affected Lands	Fee	Roll No.	Apportioned drains
B09/15	734032 Ontario Ltd. Patrick & Nicole Gerard	7075 11 th Concession Rd. CON 10 Part of Lots 1 & 2	\$0	410-0530	Santo Drain East McPherson Drain
B12/15	Brian and Sonia Banwell	5780 Holden Rd. CON 6 W Pt Lot 6	\$0	440-1500 440-1502	South Talbot Drain Part of the South Talbot & Holden Drain Merrick Creek Drain River Canard
B13/16	Mary Steinhoff	12425 Renaud Street, Pt Lot 153, Concession 2	\$175	160-0490	East Townline Drain (St. Clair Outlet)
Section 74 project	GECD SB	11555 Shields Street Part Lot 144, Con 3	\$175	570-3435	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain
Section 74 project	Brahmbhatt Assish	2400 Banwell Road Part Lot 144, Con 3	\$175	570-3430	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain
Section 74 project	Town of Tecumseh	Banwell Road	\$175	N/A	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain

BACKGROUND

The *Drainage Act* provides a means by which property owners who are experiencing drainage issues can request that drainage works/construction of a municipal drain be undertaken to address the drainage issues in specific areas. Once the Engineer's Report and By-law relating to construction of a municipal drain has been adopted and all the necessary steps in the process have been undertaken, landowners are assessed a share of the cost associated with the construction and/or maintenance and repair of the drain. Any future maintenance/repair on the drain is also assessed to each owner at the same percentage amount as outlined in the adopted By-law and Engineer's Report.

Occasionally, a parcel of land in a drainage area is the subject to a land severance. When this occurs one of two Sections of the *Drainage Act* ensues:

1. Section 65(1) states that if, after the final revision of an engineer's assessment of land for a drainage works, the land is divided by a change in ownership of any part, the Clerk shall instruct an Engineer in writing to apportion the assessment among the part into which the land was divided, taking into account the part of the land affected by the drainage works; or
2. Section 65(2) allows for the owners of subdivided land to mutually agree on the share of the drainage assessment that each should pay. A written agreement indicating these shares must be entered into and filed with the Clerk of the municipality, and if the agreement is approved by the Council by resolution, no Engineer need be instructed to apportion the assessment, and the new apportionments are fixed.

In order to maintain fair and equitable billing for drain maintenance, up-to-date property ownership records must be maintained by the Town. Changes to lands, affected by Drainage Reports/By-laws must be reflected in the Drainage Reports. Changes in ownership and size of property affect the amount of benefit derived from drainage works and the amount of obligation for maintenance charges.

Either through an application to sever land, or a Section 74 drainage project, drainage apportionments are required to maintain the Schedule of Assessment for drainage works in Drainage By-Laws. This allows the Town to perform the required maintenance and recover costs from all of the affected landowners on the drain.

Each apportionment is a division of the ratio that is adopted in the Drainage By-Law for that drain. The Town can allocate a portion of that total to the severed parcel and reduce that amount from the original parcel based on area and sometimes a minor adjustment in relation to the expected flow of water from those lands. The apportionment cannot change the total amount originally assessed to the lands in the Drainage By-law. Only an Engineer appointed under the *Drainage Act* can change those ratios under Section 78, or Section 76, of the Act where a new Assessment Schedule is produced with the report and adopted by council, following notice and consultation with affected landowners. When this happens, any apportionments previously completed are null and void.

If the landowners are not in agreement to proceed with Section 65(2) of the *Drainage Act*, the Clerk can instruct an Engineer under Section 65(1) to apportion the assessment for the land that was divided. Costs associated with this method are to be borne by the affected party. Refer to Appendix "A".

Landowners, who are mutually agreeable on the share of the drainage assessment, may enter written agreements under Section 65(2) of the *Drainage Act*. The apportionment agreement must be approved by resolution by Council, and filed with the Clerk.

COMMENTS

The following property owners have received consents for severance from the Town's Committee of Adjustment, under the Applications noted or Section 74 drainage projects, and have agreed on the share of drainage assessment for the Drainage Reports/By-laws affecting their lands.

It is therefore recommended that the Apportionment Agreements for the following applications/parcels be approved by resolution with for the property owners noted below:

Application No.	Property Owner	Affected Lands	Fee	Roll No.	Apportioned drains
B09/15	734032 Ontario Ltd. Patrick & Nicole Gerard	7075 11 th Concession Rd. CON 10 Part of Lots 1 & 2	\$0	410-0530	Santo Drain East McPherson Drain
B12/15	Brian and Sonia Banwell	5780 Holden Rd. CON 6 W Pt Lot 6	\$0	440-1500 440-1502	South Talbot Drain Part of the South Talbot & Holden Drain Merrick Creek Drain River Canard
B13/16	Mary Steinhoff	12425 Renaud Street, Pt Lot 153, Concession 2	\$175	160-0490	East Townline Drain (St. Clair Outlet)
Section 74 project	GECD SB	11555 Shields Street Part Lot 144, Con 3	\$175	570-3435	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain
Section 74 project	Brahmbhatt Assish	2400 Banwell Road Part Lot 144, Con 3	\$175	570-3430	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain
Section 74 project	Town of Tecumseh	Banwell Road	\$175	N/A	Banwell Road Drain Desjardin Drain Pike Creek Drain Little River Drain

CONSULTATIONS

Director Corporate Services & Clerk
Director Financial Services & Treasurer

FINANCIAL IMPLICATIONS

The approval by resolution of Apportionment Agreements will ensure that future invoices for drain maintenance for the Town and landowners within the Town, are fair and based on the benefit provided to those lands by future drainage works until such time as an Engineer is appointed to reapportion the drain watershed under the provisions of the *Drainage Act*.

The Town invoices landowners \$175 for the preparation and administration of the apportionment agreements according to our Administrative Fees and Charges By-Law No. 2015-82.

For the agreements in Appendix A that were administered in 2016, a charge of \$175 applies to each land within the agreement. The Town is a landowner and is subject to a fee of \$175 for lands owned on Banwell Rd.

The landowner for the Severance Application No. No. B13/16 has submitted a \$175 payment with their application for the Apportionment Agreement, while the agreement for the Banwell Drain will be invoiced to landowners upon Council's resolution of same.

The funds generated from Drainage Apportionment Agreements will be allocated as revenue to the Drainage Department.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Reviewed by:

Sam Paglia, P.Eng.
Drainage Superintendent

Phil Bartnik, P.Eng., PMP
Manager Engineering Services

Reviewed by:

Reviewed by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Dan Piescic, P.Eng.
Director Public Works & Environmental
Services

Reviewed by:

Laura Moy, Dip.M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment:

1. Appendix A - Agreements on Share of Municipal Drain Assessment Apportionment

Appendix “A”

Agreement between Property Owners for
Municipal Drain Assessment Apportionment
Due to Land Severances or Section 74 drain work.
PWES Report No. 45/16



October 8, 2015

Drainage Apportionment Agreement Request

Application for Consent for Drainage Apportionment on the Santo Drain (SS By-Law 84-6 & SS 1611) and the East McPherson Drain

Parcel description/Location: SE PART OF LOT 2 CON 10. (7075 11th Concession Rd).

Names of all landowners involved in this apportionment agreement:

734032 Ontario Limited, Patrick Joseph Gerard & Nicole Lynn Gerard.

☒ \$00.00 fee submitted (An additional fee may be required for multiple severances or an apportionment by an Drainage Engineer's (if required).

☒ 12R Plan submitted

Note: It is helpful to have the proof of drainage condition sketch submitted with this application to determine how the property enters into the municipal drain.

TOWN OF TECUMSEH

The Corporation of the Town of Tecumseh
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Fax (519) 735-6712
Cell (519) 818-0101
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October 8, 2015

E09 SA(83)

FILE COPY

**AGREEMENT BETWEEN PROPERTY OWNERS
FOR MUNICIPAL DRAIN ASSESSMENT APPORTIONMENT
DUE TO LAND SEVERANCE OR SALE**

Agreement by **734032 Ontario Limited** and **Patrick Joseph Gerard & Nicole Lynn Gerard** for assessment apportionment due to the severance or sale of land in the following drainage watershed or systems;

1. Santo Drain (SS B-Law No. 84-6 and SS By-Law 1611)
2. East McPherson Drain (current examination under S. 78 of the *Drainage Act*)

We, the parties of this agreement mentioned previously, do hereby agree that the current total assessment represented as a percentage of total pro-ratable Benefit Liability and Outlet Liability for the parcel known as Part of LOT 2 In 12R 26272 (Parcel No. 1) and the adjacent parcel known as 7075 11th Concession with Roll No. 410-0530 (Parcel No. 2) affected in this agreement adopted under the current By-Laws listed above.

The Benefit and Outlet Liability apportionments within this agreement to (Parcel No. 1 and Parcel No. 2) after severance was calculated using the volume and rate of flow artificially expected to flow from each parcel, and the Benefit derived from the current by-laws in respect to the definition of Benefit in the Drainage Act 1990, D.17 relating to the betterment of lands, roads buildings or other structures.

The results are such that Parcel No. 1 and Parcel No. 2 are apportioned the following percentages in respect to the affected drainage works as listed above.

1. Santo Drain (By-Law No. 84-6)

Background information

Parcel No. 2 (SE PT. of LOT 2, CON 10) was assessed for 29.44 acres (11.91 Hectares) in the engineer's report by C.G. Russel Armstrong, P.Eng., dated September 26, 1983 and adopted on March 27, 1984 under By-Law No. 84-6. The access culvert on the lands was lowered and cleaned during the works and the engineer provided a profile and plan of the drain with recommended works in order to provide a sufficient outlet for the affected lands. The report included a Schedule of Assessment indicating the Benefit and Outlet Liability costs to those lands under the definitions of same in the Drainage Act, 1975.







Parcel No. 2 in the engineer's report/By-Law 84-6 was given 7.2% (\$175 of \$2,425) of the total allowances under Section 18 of the Act. Allowances and compensation are not paid to lands in any future maintenance and repair to the drain.

Parcel No. 2 in the engineers report/By-Law 84-6 was assessed \$1,510 (18.35%) and \$1,751 (32.35%) respectively for Benefit and Outlet Liability. The total value of liability based on the entire improvement costs within the report for parcel No. 2 was \$3,261.

3. The East McPherson Drain

Parcel No. 2 contains 4.25 acres (1.72 Hectares) assessed by the examining engineer in the final re-considered report for the East McPherson Drain. The results of this severance will reduce the area of Parcel No. 2 by 1.8 acres (0.72 Hectares) assessed in the report. The pro-rata amounts will be determined by the engineers calculations for the schedule of assessment and the report will be brought to council with all affected landowners for adoption. It is advised that the landowners affected by this apportionment attend the scheduled meetings and express any concerns that they may have.

Assessments for the affected parcels in this agreement on the **Santo Drain and the East McPherson Drain** are hereby divided into the apportionment ratios set out in this agreement and the landowners hereby petition the Council of the Corporation of the Town of Tecumseh to fix these new apportionments by resolution and attest to this agreement by signing their names as the proper owners of the lands hereinbefore described.

 Witness	Roll Number _____	 Signature
 Witness	Roll Number _____	x  Signature
 Witness	Roll Number _____	x  Signature





February 8, 2016

Drainage Apportionment Agreement Request

Application for Consent for Drainage Apportionment on the Part of South Talbot & Holden Drain
(By-Law 78-33).

Parcel description/Location: **5780 Holden Road**

Names of all landowners involved in this apportionment agreement:

Banwell Brian, Banwell Sonia

☒ \$00.00 fee submitted (An additional fee may be required for multiple severances or an apportionment by an Drainage Engineer's (if required).

☐ 12R Plan submitted

Note: It is helpful to have the proof of drainage condition sketch submitted with this application to determine how the property enters into the municipal drain. **N/A**

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www.tecumseh.ca



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February 9, 2016

AGREEMENT BETWEEN PROPERTY OWNERS FOR MUNICIPAL DRAIN ASSESSMENT APPORTIONMENT DUE TO LAND SEVERANCE OR SALE

Agreement by **Banwell Brian Robert & Banwell Sonia** for assessment apportionment due to the severance or sale of land in the **South Talbot Drain, Part of the South Talbot & Holden Drain, the Merrick Creek Drain and the River Canard** watershed or system.

South Talbot Drain

We, the parties of this agreement do hereby agree that the current total assessment represented as a percentage of summation of Benefit Liability and pro-ratable Outlet Liability for the parcels known as 5780 Holden Road with Roll No. 440-1500 (**Parcel No. 1**) and the adjacent parcel with Roll No. 440-1502 (**Parcel No. 2**) affected in this agreement adopted under the current By-law No. 2006-047 and adopted Drain Report for the "**South Talbot Drain**", by Dillon Consulting, dated April 26, 2006 is **96.42%** and **3.58%** respectively, totaling 100% of the future drainage assessment in By-law 2006-047.

The actual Benefit Liability and Outlet Liability in the 2006 Report and By-Law No. 2006-047 is such that Parcel No. 1 is apportioned **4.20%** as total Benefit Liability and **3.80%** as pro-ratable Outlet Liability cost in respect to the total assessment on Lands. Parcel #2 is apportioned **2.05%** for Benefit Liability and **.07%** for pro-ratable Outlet liability costs in respect to the total cost on lands within the report.

The effects relating to Benefit and Outlet Liability from the severed land uses is such that Parcel #1 is now apportioned **95.06%** of the total Benefit and Outlet liability costs for future maintenance and Parcel #2 is apportioned **4.94%** of same totaling **100%** of the total Benefit and pro-ratable Outlet liability cost of future maintenance work based on the percentage of totals expressed in the paragraph above and in accordance with Section 65(2) of the *Drainage Act*.

And that;

Part of the South Talbot & Holden Drain

The parties of this agreement do hereby agree that the current total assessment represented as a percentage of Benefit Liability and the pro-ratable Outlet Liability for the parcels affected in this agreement adopted under the current By-law No. 78-33 and adopted Report for the "**Part of the South Talbot & Holden Drain**" dated November 3, 1978 by Maurice Armstrong, P.Eng., is that Parcel No. 1 is apportioned **100%** in By-law 78-33. Parcel #2 has not been apportioned for Benefit Liability or pro-ratable Outlet Liability cost in this report.

The effects relating to Benefit and Outlet Liability from the severed land uses in 2003 is such that Parcel #1 is now apportioned **95.09%** of the total Benefit and Outlet liability costs for future

THE CORPORATION OF THE TOWN OF TECUMSEH
AGREEMENT BETWEEN PROPERTY OWNERS FOR DRAIN APPORTIONMENT
DUE TO LAND SEVERANCE OR SALE

Agreement between _____ and _____ Brian Robert Barwell and Sonia Barwell

for cost apportionment due to severance or sale of land relative to maintenance cost sharing affected by Municipal drainage works pursuant to the provisions of The Drainage Act, Section 74 and 76, until such time as provisions for maintenance or repairs is otherwise varied or determined pursuant to an Engineer's Report. We, the aforementioned parties of this agreement do hereby agree that the total cost of the apportionment as noted below.

Drainage Apportionment - South Talbot Drain - By-law(2006-047)									
Name		Roll No		Lot Description					
Barwell Brian, Barwell Sonia		440000150000000		CON 6 W PT LOT 6		A			
Barwell Brian Robert, Barwell Sonia		440000150000000		CON 6 W PT LOT 8 RP 12520669 PARTS 1 AND 2		B			
				Parcel No. 2B					
		7580 Holden Road		5780 Holden Road					
		Assessed Area		Assessed Area					
		Acres	Ha	Acres	Ha				
		68.180	39.733	96.42%	1.82	0.798544			
		98.89	40.020	95.06%	2.53	1.023577			
						4.94%			

maintenance and Parcel #2 is apportioned 4.91% of same totaling 100% of the total Benefit and pro-ratable Outlet liability costs of maintenance work based on the percentage of the total assessment to lands in accordance with By-law 78-33 and in accordance with Section 65(2) of the *Drainage Act*.

And that;

Merrick Creek Drain and it's Tributaries





The parties of this agreement do hereby agree that the current total assessment represented as a percentage of Benefit Liability and a total pro-ratable Outlet Liability for the parcels affected in this agreement adopted under the current SS By-law 1634 for the "**Merrick Creek Drain and it's Tributaries**" is to be in accordance with SS By-law 1634 or until otherwise determined under Section 76 or 78 of the *Drainage Act*.

And that;

River Canard Watershed

The parties of this agreement do hereby agree that the current total assessments shown herein and in respect to three (3) municipal drains/by-laws for the parcels affected in this agreement within the "**River Canard Watershed**" is to be in effect until such time as determined under the auspices of applicable sections of the *Drainage Act*.

Apportioned assessments for the affected parcels in this agreement on the **South Talbot Drain, Part of the South Talbot & Holden Drain, Merrick Creek Drain and the River Canard Watershed** is hereby divided into the apportionment ratios set out in this agreement and the landowners hereby petition the Council of the Corporation of the Town of Tecumseh to fix these new apportionments by resolution and attest to this agreement by signing their names as the proper owners of the lands hereinbefore described.

Witness	Roll Number	Signature
	_____	
Witness	Roll Number	Signature
	_____	



MARY STEINHOFF
Tel; 519-992-1946



www.tecumseh.ca

EORET(32)

FILE COPY

August 5, 2016

Dear Ms. Steinhoff:

Re: Municipal Drain Assessment Apportionment

Reapportionment of the assessment for municipal drains is a condition of approval for the severance of property assessment roll number 160000049000000, Application for Consent number B13/16. Enclosed please find the following documentation regarding the aforementioned parcel:

1. Drainage Apportionment Agreement Request.
2. Assessment Apportionment Agreement.
3. East Townline Drain – Block 'B' Diagram.
4. East Townline Drain – Assessment Plan
5. Agreement due to land severance for the stormwater drainage assessment in regards to the East Townline Drain (St. Clair Outlet) and in respect to Severance Application No. B-13/16.

The drainage assessment for the drain is reapportioned directly proportional to the size, or area, of the property. The drainage assessment value for Part 1, Plan 12R-26685 is added with the drainage assessment value for Part 2, Plan 12R-26685 will total the original drainage assessment value for parcel Roll Number 160000049000000. The reapportioned assessment applies only to the cost of maintenance and is based on the volume and rate of flow expected to be contributed to the drain (Outlet Liability) in accordance with the current By-Law and Engineer's Report for both parts of the parcel noted above.

Section 65, subsection 2 of *The Drainage Act* allows the owners of subdivided land to mutually agree on the share of the drainage assessment that each should pay. A written agreement indicating these shares must be entered into and filed with the Clerk of the Municipality, and given resolution by Council.

You are under no obligation to agree to the percentages recommended in the agreement, but please be advised that if you do not agree to a form of sharing approved by the Town Drainage Superintendent, Subsection 1 of Section 65 of the *Ontario Drainage Act* allows the Clerk of the Town to instruct an Engineer to apportion the assessment. Subsection 5 of Section 65 of the same Act states that the No person shall connect to or disconnect from drainage works without the approval of the council of the municipality in which the land is located. Subsection 10 of Section 65 states that the costs of the assessment, including any fees of the engineer, shall be paid by the land owners involved.

If you are in agreement with the recommended percentages shown within the agreement, please sign and date the enclosed document before a witness and return to the Drainage Superintendent of the Town of Tecumseh. Upon resolution by Council, the Apportionment Agreement here/in will become effective.

Feel free to contact the undersigned should you have any questions concerning this matter.

Yours truly,

TOWN OF TECUMSEH


Sam Paglia, B.A.Sc., E.I.
Drainage Superintendent
The Corporation of the Town of Tecumseh
Phone (519) 735-2184 - Ext 105
spaglia@tecumseh.ca



www.tecumseh.ca

August 5, 2016

Drainage Apportionment Agreement Request

Application for Consent or Severance Number: **B-13/16.**

Parcel description/Location: **12425 RENAUD STREET, PT. LOT 153, CONCESSION 2, TECUMSEH ON.**

Names of all landowners involved in this apportionment agreement:

STEINHOFF MARY ELLEN

☒ \$175.00 fee submitted (An additional fee may be required for multiple severances or an apportionment by an Drainage Engineer (if required)).

☐ 12R Plan submitted.

Note: It is helpful to have the proof of drainage condition sketch submitted with this application to determine how the property enters into the municipal drain.

TOWN OF TECUMSEH

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August 5, 2016

**AGREEMENT BETWEEN PROPERTY OWNERS
FOR MUNICIPAL DRAIN ASSESSMENT APPORTIONMENT
DUE TO LAND SEVERANCE OR SALE**

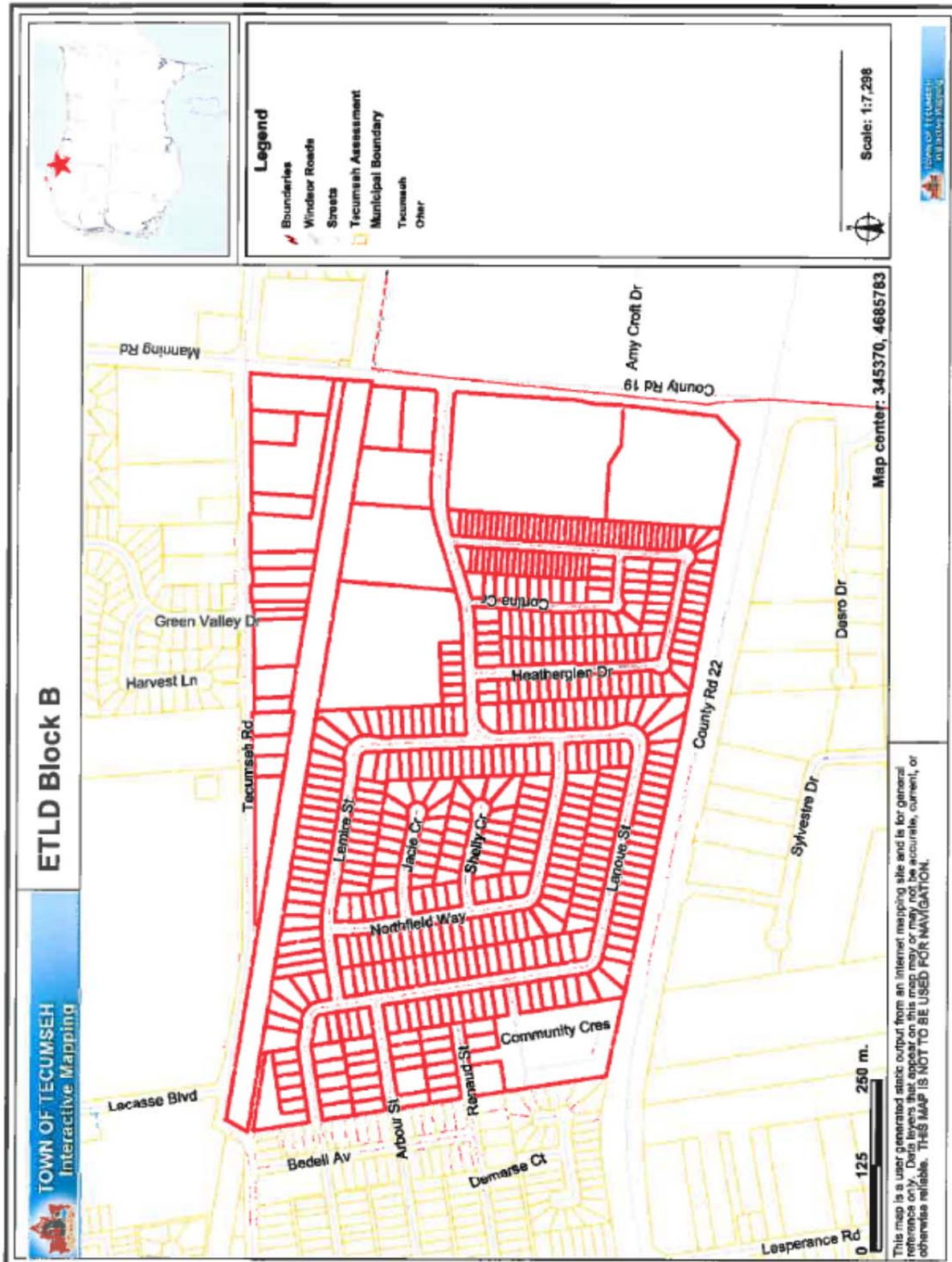
Agreement between Part 1 and Part 2 of 12R-26685, municipally known as 12425 Renaud Street, for assessment apportionment due to the severance or sale of land in the **East Townline Municipal Drain** watershed or system. Re: Application for Consent No. B-13/16.

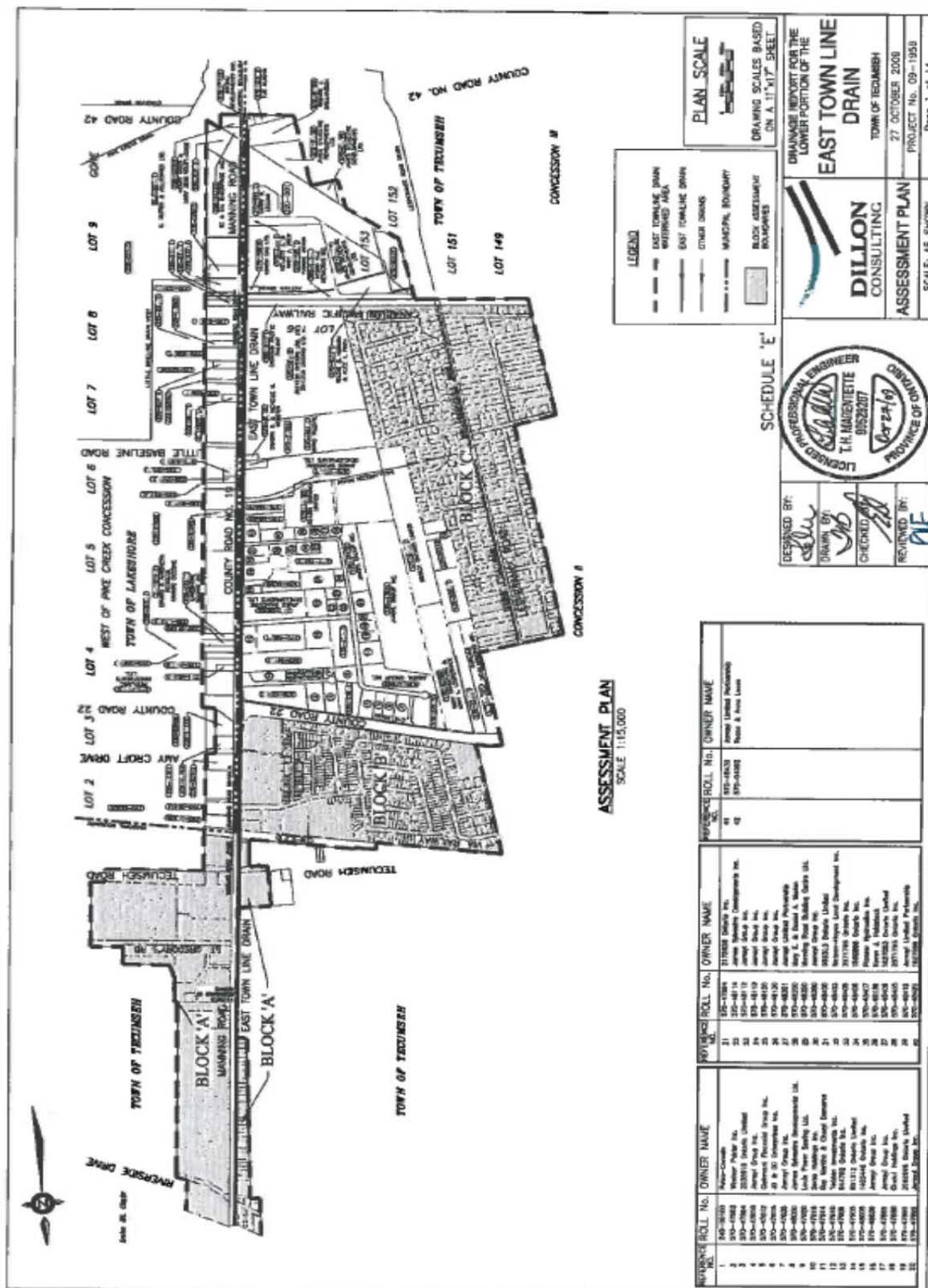
We, the parties of this Agreement mentioned previously, do hereby agree that the current total assessment, being a portion of Block 'B' in By-Law No. 2012-67 for the East Townline Drain Pump Station is hereby divided from the original municipal property known as 12425 Renaud Street into shares, such that of the total percentage currently assesses 52% to Part 1 and 48% to Part 2; and we hereby petition the Council of The Corporation of the Town of Tecumseh to fix these new apportionments by resolution; and we attest to this Agreement by signing our names as the proper owners of the lands hereinbefore described.

Witness	Roll No.	Signature
<u>SAM PAGLIA.</u>	Date <u>168-04900</u> <u>AUG 8, 2016</u>	<u>[Signature]</u> (Name)
Witness	Roll No.	Signature
<u>MARY STEINHOFF.</u>	<u>160-04900</u> Date <u>AUG 8, 2016.</u>	<u>[Signature]</u> (Name)

(Note - If the lands described are in joint ownership or owned by a company, the following signatures are required:

- joint ownership - 2 owners
- company - 2 signing officers





THE CORPORATION OF THE TOWN OF TECUMSEH
AGREEMENT BETWEEN PROPERTY OWNERS FOR DRAIN APPORTIONMENT
DUE TO LAND SEVERANCE OR SALE

Agreement between _____ and _____
Current owner of Part 1, lot 153 Con 2 _____ and _____
Current owner of Part 2, lot 153 Con 2 _____

for cost apportionment due to severance or sale of land relative to maintenance cost sharing affected by Municipal drainage works pursuant to the provisions of The Drainage Act, Section 74 and 76, until such time as provisions for maintenance or repairs is otherwise varied or determined pursuant to an Engineer's Report. We, the aforementioned parties of this agreement do hereby agree that the total cost of the apportionment as noted below is hereby divided from the original property known as;

Drainage Disbursement									
Name		Rel No	Lot Description						
Ms. Mary Sternhoff		1600000460000000	CON 2 PT LOT 153						
By-law	Original Amounts from Drainage Module Drain	Area assessed (ha)	\$	Allocation	Assessment	Area assessed	Allocation	Assessment	Totals
2012-67	East Lowline Drain and Pumping Station	0.205 ha	Block B'	52.000%	Block B'	0.107 ha	48.00%	Block B'	ha
TOTAL		0.205		100%	\$	0.107		\$	0.098 ha
									0.205

Comments:

and we hereby petition the Council of the Town of Tecumseh to fix these new apportionment by resolution and we attest to this agreement by signing our names as the proper owners of the lands hereinbefore described.

SAM PAGLIA Aug 8, 2016 _____
 Witness Dated Signature
MARY STERNHOFF Aug 8, 2016 _____
 Witness Dated Signature
MARY STERNHOFF Aug 8, 2016 _____
 Witness Dated Signature

Date Prepared: 05-Aug-16

Date Imputed in Drg Module:

Date Passed by Council Resolution

RETURN FORM TO THE DRAINAGE DEPARTMENT



www.tecumseh.ca

June 7, 2016

**AGREEMENT BETWEEN PROPERTY OWNERS
FOR MUNICIPAL DRAIN ASSESSMENT APPORTIONMENT
DUE TO LAND SEVERANCE OR SALE**

Agreement by **Brahmbhatt Assish (2400 Banwell Road)** for assessment apportionment due to the severance or sale of land in the **Banwell Road Drain, Desjardin & Extension Drain** and the **Little River Drain** watershed or system.

Banwell Road Drain

We, the parties of this agreement do hereby agree that the total assessment represented as percentages in relation to the Benefit Liability and pro-ratable Outlet Liability for the parcels affected in this agreement, are apportioned within followed by Council resolution for pro-ratable costs associated with the original parcel of land legally described as Con 3 PT LOT 144 (owned by Brian Sherwell in the 1969 Engineers Drain Report for the "**Banwell Road Drain**", in the current By-law No. 1698/69 by C.G.R. Armstrong, P.Eng., dated December 16, 1969).

Parcel No. 1 - 11555 Shields Street with Roll No. 570000343500000 (**GECDSEB**)

Parcel No. 2 - Banwell Road and Shields Street owned by the Road Authority. (**TECUMSEH**)

Parcel No. 3 - 2400 Banwell Road with Roll No. 570000343000000 (**BRAHMBHATT**)

The original parcel from which apportionments are derived was detailed in the Engineer's report and By-law as Brian Sherwell shows that 9 acres of affected lands were assessed into the Banwell drain at a total assessed value of **8.32%** of pro-ratable construction costs, which is represented numerically in the report as a ratio of \$248.00/\$2979.00) of total cost to lands in the current By-law for Outlet Liability only.

There is **NO** Benefit Liability assessed to the initial parcel of land in the current By-law and therefore, there is **NO** Benefit apportionment in this agreement as it relates to the Banwell Drain. Further apportionments of the Desjardin and Extension Drain, the Pike Creek Drain and/or the Little River Drain may or may not have Benefit or Special Benefit Liability.

The apportionments as set out in this agreement are for Outlet Liability only and are in relation a 2016 request for Repair and Maintenance on the Banwell Drain and will carry forward for future repair and/or maintenance work until such time as a new By-law is required under the Drainage Act.

The new apportioned costs in relation to the ratios expressed and adopted in the 1969 Report and By-law No. 1698/69 for the said lands are such that;

Parcel No. 1 (GECDSEB) is apportioned for 0.87 hectares of land (2.15 acres), at a percentage of Outlet Liability of 23.89 % of the 8.32% above as total Outlet Liability cost in respect to the total assessment on Lands. Parcel No. 2 (TECUMSEH) is apportioned for 1.62 hectares of Road (4 acres) at 44.44% of the 8.32% assessment for pro-ratable Outlet Liability costs in respect to the total cost on lands and Parcel No. 3 (BRAHMBHATT) is apportioned for 1.15 hectares of land (2.85 acres) at 31.67 % of the 8.32% above as total Outlet Liability cost in respect to the total assessment on Lands in accordance with Section 65(2) of the *Drainage Act*.

And that;

The parties of this agreement do hereby agree that further apportionments may be necessary on the following drains or until such drains are examined by an Engineer under a new report setting out new assessment schedules under Section 76 or 78 of the *Drainage Act*.

The parties of this agreement do hereby agree that the current total assessments shown herein are in respect to the Banwell Road Municipal Drain only and agree that further apportionments may be necessary on the following drains or until such drains are examined by an engineer under a new report setting out new assessment schedules under Section 76 or 78 of the *Drainage Act*.

Desjardin Drain
Pike Creek Drain
Little River Drain

Apportioned assessments for the affected parcels in this agreement on the Banwell Road Drain are hereby divided into the apportionment ratios set out in this agreement and the landowners hereby petition the Council of the Corporation of the Town of Tecumseh to fix these new apportionments by resolution and attest to this agreement by signing their names as the proper owners of the lands hereinbefore described.

Witness <u>Wmchiffe</u>	Roll Number <u>57000034350000</u>	Signature <u>[Signature]</u>
Witness <u>[Signature]</u>	Roll Number <u>Town of Tecumseh</u>	Signature <u>[Signature]</u>
Witness <u>[Signature]</u>	Roll Number <u>57000034350000</u>	Signature <u>[Signature]</u>

April 20, 2016

Drainage Apportionment Agreement

Application for Consent for Drainage Apportionment on the **Banwell Road Drain** (By-Law 1698/69).

Parcel description/Location: **Part Lot 144, Con 3 - 11555 Shields Street**

Names of all landowners involved in this apportionment agreement:

Greater Essex County District School Board.

☒ \$175.00 fee will be payable upon invoicing of the required drainage works. (An additional fee may be required for an apportionment by an Drainage Engineer's (if required).

Note: Proof of drainage condition is submitted with this application to illustrate the Area affected and how the stormwater received from the parcel enters into the municipal drain.

TOWN OF TECUMSEH

Sam Paglia, B.A.Sc., E.I.
The Corporation of the Town of Tecumseh
Phone(519) 735-2184
Fax (519) 735-6712
Cell (519) 818-0101
www.tecumseh.ca

June 7, 2016

Drainage Apportionment Agreement

Application for Consent for Drainage Apportionment on the **Banwell Road Drain** (By-Law 1698/69).

Parcel description/Location: **Part Lot 144, Con 3 – 2400 Banwell Road**

Names of all landowners involved in this apportionment agreement:

BRAHMBHATT ASHISH.

☒ \$175.00 apportionment fee will be charged along with your portion of costs in relation to the drainage works performed on the Banwell Drain.

Note: Proof of drainage condition is submitted with this application to illustrate the Area affected and how the stormwater received from the parcel enters into the municipal drain.

TOWN OF TECUMSEH

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THE CORPORATION OF THE TOWN OF TECUMSEH

Public Works & Environmental Services
Report No. 46/16

TO: Mayor & Members of Council

FROM: Dan Piescic, P.Eng., Director Public Works & Environmental Services

DATE: September 14, 2016

DATE TO COUNCIL: September 27, 2016

SUBJECT: Amendment to Refuse Control By-Law 2003-40

RECOMMENDATIONS

It is recommended that:

1. Public Works & Environmental Services Report No. 46/16 titled *Amendment to Refuse Control By-Law 2003-40*, be received; and that
2. The Refuse Control By-law be amended to require residents to store domestic waste (garbage) in hard-sided containers by deleting Section I(23)(2) of By-law 2003-40 that allows a polyethylene or other plastic bag for domestic waste storage for curbside collection; and further that
3. Notice of the Refuse Control By-law amendment be given to residents and local business owners in the Shoreline Week and Essex Free Press, as well as on the Town's website, social media and Town App.

BACKGROUND

There have been an increased number of complaints received by the Town regarding rodent and wildlife population, specifically rats, raccoons, opossums and skunks.

Research indicates that rodents typically live outdoors and then migrate inside when cool weather approaches. They may be found around buildings, in gardens, near garbage or composters, and within homes, including in the roof and in drains.

Rodents, and the wildlife noted above, are nocturnal animals meaning that they are most active at night. However, if food and water sources are scarce, or if a large infestation occurs, they may become more active in the day.

One means of potentially reducing the attraction of rodents and other wildlife, is to require that domestic waste be stored in hard-sided containers. In the publications and notices prepared by the Town to educate residents and the public on rodent and rodent prevention, it is recommended that:

1. Garbage cans and bags be brought to the curb as close to pick-up time as possible;
2. Use hard plastic or metal cans with tight fitting lids;
3. Place garbage inside pest proof containers with tight fitting lids;

4. If you compost, follow good composting practices, such as:
 - a. Not throwing food scraps into backyard composts without covering them, and
 - b. Using pest proof containers.

COMMENTS

By-Law 2003-40, a by-law to establish and maintain a system for the collection and removal of garbage, recyclables, organics, or other refuse (Refuse Control By-law), currently allows for garbage to be placed out for collection in plastic bags, or metal / plastic cans.

Due to the increased number of rodent and wildlife population complaints, it is proposed that hard-sided garbage containers, only, be mandated for domestic waste storage and collection.

Mandating hard-sided containers for refuse collection may help to reduce rodents and other wildlife by distracting the availability of this food source.

Section 1, paragraph 23 of the Refuse Control By-law currently defines a 'Garbage Container' as

1. A rigid metal or plastic container having:
 - (a) external handles and a watertight lid;
 - (b) a lid which is readily separable from the container;
 - (c) a capacity of not more than 125 L (33 gallons);
 - (d) an external height no greater than 100 centimeters (39 inches);
 - (e) an internal width or diameter no greater than 50 centimeters (20 inches); and
 - (f) a diameter at the top equal to or greater than the diameter at the bottom or;
2. **A polyethylene or other plastic bag with a minimum thickness of 1.2 mil that can withstand a weight of 22.7 kilograms (50 pounds) without tearing, and measuring approximately 65 cm to 90 cm (26 in x 35 in) and properly sealed, having a tied top;**
3. A 340 L (90 gallon) Approved Roll-out Cart;
4. A properly covered metal Bulk Lift Container that is compatible with the collection equipment; or
5. Any other container as may be specified by the Director pursuant to Section II of this By-law.

It is recommended that subsection 2 of paragraph 23, as highlighted, be deleted.

The hard-sided containers, as described in paragraph 23, may range in cost from \$30 to over \$100 depending on the size and style. The cost of purchasing these containers is the responsibility of residents.

It is recommended that the proposed amendment to the Refuse Control By-law, to restrict the use of plastic bags for refuse collection, come into force and effect on January 1, 2017, in order to provide sufficient notice and opportunity to residents to acquire rigid metal or plastic containers, or roll-outs, compliant with Section 23 as amended.

Notice regarding the proposed amendment to the Refuse Control By-law and the effective date of the amendment will be given in the Shoreline Week and Essex Frees Press, in addition to being posted on the Town's website, social media, Town APP and through the issuance of a News Release to the local media.

Garbage not placed in a hard-sided container will not be collected after the effective date. Residents not placing refuse out for collection in the required hard-sided containers will be reminded by Public Works & Environmental Services of the change to the Refuse Control By-law and that they may be subject to fines for non-compliance.

A Request for Tender (RFT) will be issued in the near future for refuse collection services. The RFT will reflect the proposed amendment to the Refuse Control By-law to limit the collection of refuse to hard-sided containers only.

CONSULTATIONS

Director Corporate Services & Clerk
Director Planning & Building Services

FINANCIAL IMPLICATIONS

It is expected that there will be a minimal financial implication to the Town arising from the enforcement of hard-sided containers which can be accomplished with existing resources.

The cost of advertising the change to the by-law will be funded from the Public Works & Environmental Services Budget.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	✓
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	

COMMUNICATIONS

Not applicable ☐

Website ☒ Social Media ☒ News Release ☒ Local Newspaper ☒

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Reviewed by:

Cheryl Curran, BES
Clerk I – Administrative Clerk

Laura Moy, Dipl. M.M., HR/III Professional
Director Corporate Services & Clerk

Reviewed by:

Dan Piescic, P.Eng.
Director Public Works & Environmental
Services

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

CC

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-53

Being a by-law to provide for the repair and improvements to the East Townline Drain

WHEREAS the Council of The Corporation of the Town of Tecumseh [Town] has been requested to provide for the repair and improvement of the East Townline Drain;

AND WHEREAS the Town procured a Drainage Report for the East Townline Drain and specifications from the consulting engineering firm of Baird AE, dated May 6, 2016;

AND WHEREAS notice of a Public Meeting to hear comments from the affected property owners was given on June 8, 2016;

AND WHEREAS the Drainage Report for the East Townline Drain and specifications from the consulting engineering firm of Baird AE, dated May 6, 2016, was sent back to the Engineer for reconsideration;

AND WHEREAS the Town procured a Reconsidered Drainage Report for the East Townline Drain and specifications from the consulting engineering firm of Baird AE, dated July 20, 2016 [Reconsidered Drainage Report];


AND WHEREAS notice of a Public Meeting to hear comments from the affected property was given on July 28, 2016;

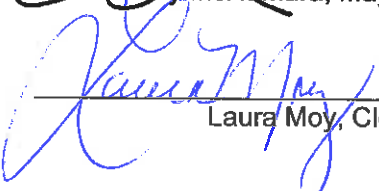
AND WHEREAS the Council of The Corporation of the Town of Tecumseh is of the opinion that the repair and improvement of the East Townline Drain is desirable;

NOW THEREFORE the Council of The Corporation of the Town of Tecumseh, pursuant to *The Drainage Act, R.S.O. 1990 (Act)*, hereby enacts as follows:

1. **THAT** the Reconsidered Drainage Report providing for the repair and improvement of the East Townline Drain, dated July 20, 2016, as prepared by the consulting engineering firm Baird AE and attached hereto as Schedule "A" to this by-law, is hereby adopted and the drainage works as therein indicated and set forth is hereby approved and shall be completed in accordance therewith.
2. **THAT** the Treasurer, subject to the approval of Council, may agree with any bank or person for temporary advances of money to meet the costs of construction pending the completion of the drain and grants and computed payments are received.
3. **THAT** the Town may issue debentures for the amount borrowed and the amount of such debentures shall be reduced to the total amount of:
 - (a) Grants received under Section 85 of the said Act;
 - (b) Commuted payments made in respect of land and roads assessed.
4. **THAT** such debentures shall be made payable within five (5) years from the date of the debenture and shall bear interest at a rate as approved by resolution of Council.
5. **THAT** the specifications and General Specifications as established are adopted as set out in the Reconsidered Drainage Report which forms part of this by-law.
6. **THAT** the Mayor and Clerk are authorized to cause a contract for the construction of the works to be made and entered into with some person or persons, firm or corporations, subject to the approval of the Council to be declared by resolution.
7. **THAT** this by-law shall come into force upon and after the final passing thereof.

READ a first and second time this 9th day of August, 2016.


Gary McNamara, Mayor


Laura Moy, Clerk

READ a third and final time, and finally passed this ____ day of _____, 2016.

Gary McNamara, Mayor

Laura Moy, Clerk

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-70

Being a by-law to authorize the execution of a Market Licence Agreement between The Corporation of the Town of Tecumseh and Service Line Warranties of Canada, Inc.

WHEREAS Service Line Warranties of Canada, Inc. (SLWC) has entered into a Master Contract with Local Authority Services, a not-for-profit corporation under the laws of Canada and an affiliate of the Association of Municipalities of Ontario, to provide services to participating Ontario Municipalities;

AND WHEREAS pursuant to The Corporation of the Town of Tecumseh policy, sewer and water line laterals between the mainlines and the connection on residential private property are to be maintained by the individual residential property owner (Residential Property Owner);

AND WHEREAS Municipality desires to offer Residential Property Owners the opportunity, but not the obligation, to purchase service lateral and in-home plumbing warranties (Warranty Products);

AND WHEREAS SLWC has agreed to provide the Warranty Products to Residential Property Owners subject to the terms and conditions contained herein;

AND WHEREAS pursuant to the *Municipal Act, S.O. 2001, c.25*, the powers of the municipality shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH HEREBY ENACTS AS FOLLOWS:

1. **THAT** the Mayor and the Clerk be and they are hereby authorized and empowered on behalf of The Corporation of the Town of Tecumseh, to execute a Market Licence Agreement dated the 27th day of September, 2016 (Agreement), between The Corporation of the Town of Tecumseh and Service Line Warranties of Canada, Inc., a copy of which Agreement is attached hereto and forms part of this by-law, and to do such further and other acts which may be necessary to implement the said Agreement.
2. **THAT** this by-law shall come into full force and take effect on the date of the third and final reading thereof.

READ a first, second, third time and finally passed this 27th day of September, 2016.

Gary McNamara, Mayor

“ SEAL “

Laura Moy, Clerk

UNFINISHED REGULAR COUNCIL BUSINESS

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
18/14	Oct 14, 2014 PCM		Sea Containers	Report on the use of Sea Containers for consideration of a broader by-law.	Planning	
20/14	Dec 9, 2014		County Rd 34 Hamlet	Administration is asked to look into property ownership and to work with the owners on opportunities for alternate service arrangements.	PWES/ Clerks	In progress

Meeting Date: September 27, 2016

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2016-71

Being a by-law to confirm the proceedings of the
September 27, 2016 regular meeting of the Council
of The Corporation of the Town of Tecumseh

WHEREAS pursuant to Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

1. **THAT** the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the **September 27, 2016**, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said **September 27, 2016**, meeting referred to in paragraph 1 of this By-law.
3. **THAT** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 27th day of September, 2016.

Gary McNamara, Mayor

“SEAL”

Laura Moy, Clerk