



## The Corporation of the Town of Tecumseh

Corporate Services & Clerk

**To:** Mayor and Members of Council

**From:** Laura Moy, Director Corporate Services & Clerk

**Date to Council:** October 8, 2019

**Report Number:** CS-2019-29

**Subject:** Community Support Centre Services Agreement  
Two Year Term Renewal: 2020-2021

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### Recommendations

It is recommended:

**That** the Corporation of the Town of Tecumseh (Town) **renew** the Agreement with the Community Support Centre of Essex County (CSC) for the provision of public transportation to persons with a disability and seniors in the Town;

**And that** a by-law **be prepared** to authorize the Mayor and the Clerk to execute the renewal Agreement between the Town and CSC, for a further two-year term commencing January 1, 2020, and concluding December 31, 2021;

**And further that** funding in the amount of Fifteen Thousand Dollars (\$15,000) **be allocated** in each of the 2020 and 2021 Budgets for the service.

### Background

CSC has been providing transportation services to persons with a disability and seniors living in Tecumseh since November 2009, following the dissolution of the former Tecumseh Seniors Transit.

The Town first entered into an Agreement with CSC in 2011 to formally recognize and set out the terms of CSC's public transportation services offered to Tecumseh residents. The Agreements have been for two-year terms. The current Agreement commits the Town to a Three Dollars (\$3) per Tecumseh resident rider subsidy, up to a maximum annual contribution of Ten Thousand Dollars (\$10,000). The Agreement will expire December 31, 2019.

The purpose of this report is to discuss a further two-year renewal of the service Agreement and an increase to the maximum annual contribution by the Town.

## Comments

CSC provides affordable door-to-door transportation services that allow seniors and persons with disabilities to independently access medical facilities, hospitals, clinics and other appointments throughout the Windsor and Essex County area with ease.

For more than 15 years, CSC has been providing service in the Tecumseh area. Its mission is to serve the community by developing and delivering innovative, client-centered health and community support services. One of CSC's largest programs is its transportation program, which has been serving residents throughout Tecumseh since 2009. Their transportation program allows residents to access safe, reliable and accessible transportation at an affordable cost, therefore allowing them to reside in their homes longer.

## Tecumseh Residents' Ridership

Years	Trips	Clients Served
2014	2,999	387
2015	3,166	409
2016	3,386	406
2017	4,053	449
2018	4,405	399

As indicated in the above Table, the number of trips has increased consistently, demonstrating the need for accessible transportation at an affordable cost.

Without the \$10,000 maximum contribution, the Town's \$3 subsidy costs would have been:

\$10,156 in 2016,

\$13,182 in 2017, and

\$13,215 in 2018.

Due to the changing climate, the increase in fuel costs and the general cost of living, CSC has noted an increased need for financial resources.

CSC is requesting an increase to \$15,000 for the annual subsidy maximum for transportation services provided to the residents of Tecumseh. The \$10,000 maximum has not increased since the initial Agreement in 2011.

It is recommended that a further two-year Agreement be entered into with the CSC for the term commencing January 1, 2020 through to December 31, 2021, and that the maximum contribution be increased to \$15,000 per year.

## Consultations

Financial Services  
Community Support Centre

## Financial Implications

The Town's actual contribution in 2014 was \$8,997 and in 2015, \$9,498. In each of the years 2016 to 2018, the \$10,000 maximum contribution was reached. The 2019 mid-year invoice from CSC of \$5,985 indicates the maximum contribution will again be reached.

The Town's 2019 Corporate Shared operating budget includes \$10,000 towards this service. It is recommended that the 2020 annual budget be increased by \$5,000 to accommodate the maximum annual financial contribution by the Town to CSC of \$15,000.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White  
Administrative Assistant to Director Corporate  
Services & Clerk

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional  
Director Corporate Services & Clerk

Reviewed by:

Tom Kitsos, CPA, CMA, BComm  
Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

**Attachment  
Number**

**Attachment  
Name**

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Letter from Community Support Services of Essex County