

**Special Meeting of Council**  
**Minutes**  
**2020 Business Plan and Budget**

Date: Tuesday, November 19, 2019  
Time: 5:00 pm  
Location: Tecumseh Town Hall - Council Chambers  
917 Lesperance Road  
Tecumseh, Ontario N8N 1W9

**Present:**

Mayor, Gary McNamara  
Deputy Mayor, Joe Bachetti  
Councillor, Bill Altenhof  
Councillor, Andrew Dowie  
Councillor, Brian Houston  
Councillor, Rick Tonial

**Absent:**

Councillor, Tania Jobin

**Also Present:**

Chief Administrative Officer, Margaret Misk-Evans  
Director Parks & Recreation Services, Paul Anthony  
Director Public Works & Environmental Services, Phil Bartnik  
Director Fire Services & Fire Chief, Wade Bondy  
Director Information & Communication Services, Shaun Fuerth  
Director Planning & Building Services, Brian Hillman  
Director Financial Services & Chief Financial Officer, Tom Kitsos  
Director Corporate Services & Clerk, Laura Moy  
Deputy Clerk & Manager Legislative Services, Jennifer Alexander  
Manager Water & Wastewater, Denis Berthiaume  
Manager Parks & Horticulture, Casey Colthurst  
Manager Facilities, Ray Hammond  
Manager Committee & Community Services, Christina Hebert  
Manager Engineering Services, John Henderson  
Manager Planning Services, Chad Jeffery  
Manager Roads & Fleet, Kirby McArdle  
Supervisor Recreation Programs & Events, Brett Palmer  
Manager Strategic Initiatives, Lesley Reeves  
Deputy Treasurer & Tax Collector, Zora Visekruna  
Manager Building Services & Chief Building Official, Mike Voegeli

**Others:**

Shaun Fuerth enters at 5:14 pm

**A. Call to Order**

The Mayor calls the meeting to order at 5:00 pm.

**B. Roll Call**

**C. Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by a Member of Council.

**D. Introduction and Purpose of Meeting**

The purpose of the meeting is to review the 2020 Proposed Business Plan and Budget.

**E. Delegations**

There are no delegations presented to Council.

**F. Communications**

1. **2020 Tecumseh Business Plan and Budget - Operating Lifecycle and Reserves, as submitted to Town Council on November 12, 2019**

**G. Reports**

1. **2020 Tecumseh Business Plan and Budget - Operating Lifecycle and Reserves**

Each of the Director's provides a brief overview of their respective departments' budgets and address queries by the Members.

- a. Director Financial Services & Chief Financial Officer (Pages 41 - 45)
- b. Chief Administrative Officer (Pages 49 - 52)
- c. Director Information & Communication Services (Page 57)
- d. Director Corporate Services & Clerk (Pages 62 - 70)
- e. Director Fire Services & Fire Chief (Pages 73 - 74)

The Mayor recesses the meeting at 6:30 pm and reopens the meeting at 6:56 pm.

- f. Director Public Works & Environmental Services (Public Works - Pages 79 - 85 and Water/Wastewater - Pages 89 - 90)
- g. Director Parks & Recreation Services (Pages 96 - 107)
- h. Director Planning & Building Services (Pages 111 - 115)
- i. Director Financial Services & Chief Financial Officer - Lifecycle (Pages 146 - 151)

- j. Director Financial Services & Chief Financial Officer - Reserves (Pages 159 - 162)

**Motion: SCM- 25/19**

Moved By Councillor Rick Toniai

Seconded By Councillor Andrew Dowie

**That** the 2020 Business Plan and Budget as presented at the November 19, 2019 Special Meeting of Council, **be accepted**.

Carried

**Motion: SCM- 26/19**

Moved By Councillor Brian Houston

Seconded By Councillor Rick Toniai

**That** the 2020 Budget Reconciliation for PSAB Adjustments as reported in the document pages 18 to 23 of the 2020 Business Plan and Budget, **be accepted** in accordance with the *Municipal Act, 2001* Regulation 284/09, as amended.

Carried

2. **PRS-2019-14 The Windsor Essex Climate Change Collaborative Partnership**

**Motion: SCM- 27/19**

Moved By Councillor Rick Toniai

Seconded By Councillor Bill Altenhof

**That** Report PRS-2019-14 The Windsor Essex Climate Change Collaborative Partnership, **be received** as information;

**And that** the attached resolution to participate in the Federation of Canadian Municipalities (FCM) Partners for Climate Protection (PCP) program and undertake a Corporate Climate Action Plan (CCAP) **be approved**;

**And that** the Town's contribution towards the PCP program for Essex County **be referred** to 2020 budget deliberations as a one-time funding request of \$15,000 in the Maintenance Department 2020 Requested Operating Budget;

**And further that** Councillor Andrew Dowie, member of Council and Chad Jeffery, Manager Planning Services, **be appointed** as municipal representatives to oversee the implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

Carried

**H. Adjournment**

**Motion: SCM- 28/19**

Moved By Councillor Rick Toniai

Seconded By Councillor Bill Altenhof

**That** there being no further business, the Tuesday, November 19, 2019 meeting of the Special Council Meeting **be adjourned** at 8:47 pm.

Carried

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Gary McNamara, Mayor

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Laura Moy, Clerk