



The Corporation of the Town of Tecumseh

Chief Administrative Officer

To: Mayor and Members of Council

From: Margaret Misek-Evans, Chief Administrative Officer

Date to Council: November 26, 2019

Report Number: CAO-2019-11

Subject: Community Safety and Well-Being Plan Development

Recommendations

It is recommended:

That Report CAO-2019-11 of the Chief Administrative Officer regarding Community Safety and Well-Being Plan development **be received**;

And that the direction set out in Report CAO-2019-11 to partner with the County of Essex, the Area Municipalities and the City of Windsor for the development of a regional Community Safety and Well-Being Plan **be approved**.

Background

As described previously to Council during the budget process, Ontario municipalities are mandated through the current *Police Services Act* (1990) (Act) and the *Community Safety and Policing Act* (2019) to develop and adopt Community Safety and Well-Being (CSWB) Plans by January 1, 2021. The nature of CSWB planning is to proactively address locally identified priority risks arising from social conditions that contribute to crime, addiction, suicide and other negative outcomes. The plan identifies and prioritizes the risks and develops strategies to reduce and address the risks along with measurable outcomes.

The Act provides municipalities with discretion to develop a CSWB plan individually or jointly with other municipalities and also requires the establishment of a multi-sectoral advisory committee to guide the planning process. In discussion with the Tecumseh Police Services Board, there was concurrence with the proposal to undertake the planning process jointly with other area municipalities and the County.

As CSWB plans will involve social and public health agencies and many of these operate at the regional level, the area municipal Chief Administrative Officers (CAOs) share the desire to collaborate with the County and the City of Windsor on the development of a regional plan with appendices to address the specific needs of each municipality in the County.

Comments

Working in collaboration with the other area municipal CAOs, the County of Essex CAO and the CAO for the City of Windsor, a proposal was put forward for the County to co-lead the CSWB planning exercise with the City of Windsor. The City of Windsor had begun their planning process earlier in 2019 under the direction of a dedicated Project Manager. On the request of the County CAO, the City Administration approached Windsor City Council on November 18th to proceed with the CSWB planning process jointly with the County and area municipalities. Windsor City Council supported this request.

A report to County Council was brought forward by the County CAO at the regular meeting of November 20th requesting Council's favourable consideration to partner with the City of Windsor and the seven area municipalities on a joint CSWB plan for Windsor and Essex County. This request included a 50/50 cost share arrangement whereby the County would cover related expenses for CSWB plan development through a contribution of \$200,000 matching the City's budget for this item. County Council supported this request.

Both Council reports are appended to this report.

Consultations

All Departments
Tecumseh Police Services Board
County of Essex Chief Administrative Officer
Chief Administrative Officers of the Area Municipalities
City of Windsor Chief Administrative Officer

Financial Implications

As noted above, the financial commitment to the CSWB planning process for Tecumseh is coming from the County of Essex which is covering the cost in a 50/50 cost share arrangement with the City of Windsor, with a matching contribution of \$200,000. While this is anticipated to cover the Town's costs, there may be some ancillary and minor costs to Tecumseh for such things as advertising and hosting consultation meetings that can be covered through the Professional Services line item of the CAO budget.

Additionally, there will be a commitment of staff time to the CSWB primarily through the CAO's Office, Corporate Services, Fire & Rescue Services and the OPP. Other departments may be involved from time to time. Moreover, a commitment of time from the Tecumseh Police Services Board and members of Council is expected with more detail to come in forthcoming reports.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been recommended for submission by the Chief Administrative Officer.

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	County of Essex Administrative Report 2019-1120-ADM-R18-RM
2	City of Windsor Council Report S198/2019



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of County Council

From: Robert Maisonville
Chief Administrative Officer

Date: Wednesday, November 20, 2019

Subject: Regional Plan - Community Safety and Well-Being

Report #: 2019-1120-ADM-R18-RM

Purpose

To provide Council with information and a recommendation to partner with the City of Windsor and the seven local municipalities in the development and adoption of a regional Community Safety and Well-Being (CSWB) Plan for Windsor-Essex County.

Background

Effective January 1, 2019, the *Police Services Act (1990)* mandates Ontario municipalities to develop and adopt a CSWB Plan, working in collaboration with policing and community partners to proactively address locally identified priority risks, such as systemic discrimination and other social factors that contribute to crime, victimization, addiction, drug overdose and suicide, and any other prescribed risk factors; strategies to reduce the prioritized risk factors, and setting measurable outcomes following implemented strategies.

The legislation provides municipalities with the discretion to develop a CSWB Plan individually or jointly with other municipalities.

At the most recent regional Chief Administrative Officers meeting, discussion regarding CSWB Plan process and the interrelated nature of the regional community agencies that would be engaged in each municipal CSWB Plan within Windsor-Essex County led to the concept and proposal of the

development of a regional plan. It is important to highlight that although the CSWB Plan would be regional in nature and take advantage of economic synergies, specific recommendations for each municipality would be identified based on their own prioritized risk factors.

Discussion

CSWB Plans are to be completed by municipalities no later than January 1, 2021. The Police Services Act requires the establishment of a multi-sectoral advisory committee(s), comprised of a number of cross-sectoral partners, which for Windsor-Essex County are common to the region, including, at a minimum, representation from:

- Police services
- The Local Health Integration Network (LHIN)
- Local service providers in health/mental health care
- Education
- Community/social services
- Children/youth services
- Municipal representation, employee or member of council
- Other members, as appropriate

The Province's intent is to proactively ensure efficiency, effectiveness and sustainability by dedicated time and resources up front through enhancements in social development, prevention and risk intervention strategies to reduce instances that require an incident response.

Windsor Administration and City Council (Subject to approval at their November 18th Council meeting) are in agreement to lead this project, through a dedicated Project Manager, Mr. Leonardo Gil, with oversight by co-lead of the Commissioner of Community Development and Health Services and the Chief of Windsor Police. It is envisioned that consultant services will be acquired to assist with community engagement within each municipality and the development of appendices for each municipality that would identifying prioritized risk, strategies to minimize these risks and measurable outcomes.

Financial Implications

At this stage, total cost of development of the regional CSWB Plan, inclusive of prioritized risks (appendices) for each municipality is unknown. The proposal, as outlined by the City (Appendix I) establishes a budget based on

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Regional Plan - Community Safety and Well-Being

a 50/50 cost share arrangement, where the County would help cover staff resources, consulting and related expenditures leading to the completed report and perhaps some preliminary follow up in 2021 related to measurable outcomes. A commitment of \$200,000 from both the City and County is proposed at this time for this project. Given the project nature and primarily one-time costs, it is Administration's recommendation that these funds would be drawn from the Corporation's Rate Stabilization Reserve and not impact the County Levy.

Recommendation

That County Council support the development of a regional Community Safety and Well-Being Plan, led by the City of Windsor and include involvement and representation from each of the seven local municipalities

AND

That the County fund the regional plan 50/50 with the City of Windsor, through a contribution of \$200,000 from the Corporation's Rate Stabilization Reserve.

Respectfully Submitted

Originally Signed by

Robert Maisonville, Chief Administrative Officer

Appendix No.	Title of Appendix
Appendix A	City of Windsor Report and Resolution – Community Safety and Wellbeing Regional Plan – City Wide



Council Report: S 198/2019

Subject: Community Safety and Wellbeing Regional Plan - City Wide

Reference:

Date to Council: November 18, 2019

Author: Sandra Bradt

Executive Initiatives Coordinator

519-255-5200 x 5354

sbradt@citywindsor.ca

Administration

Report Date: October 18, 2019

Clerk's File #: SS2019

To: Mayor and Members of City Council

Recommendation:

THAT the report of the Commissioner of Community Development and Health Services regarding Community Safety and Well-Being planning **BE RECEIVED** for information; and,

THAT City Council **AUTHORIZE** the Commissioner of Community Development and Health Services to engage the County of Essex and its municipalities to develop a regional Community Safety and Well-Being Plan; and,

THAT subject to approval by City and County Councils, a matching contribution of \$200,000 from the County of Essex **BE ALLOCATED** to the City of Windsor for the development of the regional Community Safety and Well-Being Plan; and,

THAT the Community Development and Health Commissioner or her designate **BE AUTHORIZED** to take such actions as required to implement, operationalize and manage the project, including signing and executing the necessary agreements and documents related to the Community Safety and Well-Being Plan, provided such agreements and documents comply with the governing program requirements, the City's Purchasing By-law and are in a form and content satisfactory to the City Solicitor, satisfactory in the financial content to the City Treasurer and satisfactory in technical content to the Manager of Social Policy and Planning and such that expenditures do not exceed the approved budget for the program; and further,

THAT Administration **BE DIRECTED** to bring the regional Community Safety and Well-Being Plan to City Council and Essex County Council in sufficient time to be considered prior to the Provincial government's deadline of January 1, 2021.

Executive Summary:

N/A

Background:

The previous provincial government initiated the development of a provincial response to crime and victimization through a collaborative and integrated crime prevention approach. The current government has made new legislative amendments to the Police Services Act which, effective January 1, 2019, mandate every municipality to prepare and adopt a Community Safety and Well-Being Plan. Municipalities are required to work in conjunction with police services and other community organizations as applicable. Plans must be prepared and adopted by January 1, 2021.

At their meeting of July 8, 2019, City Council approved Report S97/2019, authorizing the Commissioner of Community Development and Health Services and the now Chief of Windsor Police Services to co-lead the development of the Plan. Additionally, the Commissioner was authorized to hire a Project Manager to ensure the Community Safety and Well-Being Plan would be developed within prescribed timelines. We are pleased to report that the successful candidate was Mr. Leonardo Gil.

At their last meeting, the regional Chief Administrative Officers discussed the Community Safety and Well-Being Plan process and proposed including the County, its municipalities and respective Police service, to develop a regional Plan with specific recommendations for each municipality, and ensure efficient and coordinated services.

Discussion:

Community Development and Health Services (CDHS) is the Consolidated Municipal Service Manager and service delivery agent on behalf of the Province in both the City and the County for Ontario Works, Housing, and Children's Services/EarlyON sites. Furthermore, CDHS has been either the lead or an active participant in numerous regional planning bodies that address social and health related issues in Windsor and Essex County. These include the Windsor-Essex Community Opioid and Substance Strategy (WECOSS), the Windsor Essex Situation Table, Ontario Health Teams (OHT), Windsor Essex By-Names Prioritized List (BNPL), Windsor-Essex Local Immigration Partnership (WE LIP), ProsperUS, and the Oral Health Education and Awareness Advisory Committee.

The system leaders and community partners who have comprised these tables represent an array of sectors from across the region. CDHS's connection with regional planning bodies also extends to its role as a key player in emergency preparedness for the City of Windsor, County of Essex and all municipalities within Essex County. This experience aligns well with the public safety participants who will be asked to contribute to creating a regional Community Safety and Well-Being Plan.

The report brought to Council last summer also noted that efforts to develop Windsor's plan would be complementary, and linked where appropriate, to existing community development initiatives such as Pathway to Potential, the Windsor-Essex Community

Opioid Strategy, Crime Prevention through Environmental Design work, ProsperUS and other neighbourhood group projects.

While each individual municipality may identify its own priority risks, it is anticipated that the work to improve safety and well-being will be transferrable across the region. A coordinated approach, while identifying risks specific to each municipality, will ensure a fulsome Plan to address the obligations as outlined in legislation.

Administration is seeking City Council's approval to approach the development of the Community Safety and Well-Being Plan from a regional perspective.

Risk Analysis:

There is a low risk to the City of Windsor should a regional Community Safety and Well-Being Plan not be adopted as prescribed. There is risk to each of the County municipalities as they are obligated to deliver CSWB Plans under the same legislation as the City. However, there is a reputational risk in that the City is the Consolidated Municipal Service Manager delivering services on behalf of the Province in both the City and the County. Community Development and Health Services enjoys a respectful and mutually beneficial relationship with partners and residents in both the City and the County.

Financial Matters:

The Police Services Act mandates every municipality to prepare and adopt a Community Safety and Well-Being Plan by January 1, 2021. In response to the need to develop a Plan for the City, on July 8, 2019 City Council approved that any costs for the development of the Community Safety and Well-Being Plan and Project Manager be charged to the Budget Stabilization Reserve to an upset limit of \$200,000. (CR340/2019)

As noted above, a regional planning process was discussed by the regional Chief Administrative Officers. Should City Council authorize the development of a regional Community Safety and Well-Being Plan, a request will be brought to County Council to match the City's \$200,000 contribution to cover the additional expenses necessary to ensure the Plan addresses the City and all County municipalities.

The cost of developing a regional Community Safety and Well-Being Plan will be shared equally between the City and the County. Although the population of the City is slightly higher than the County, there are seven County municipalities that will each require identification of their own priority risks.

Upon completion of the CSWB plan, and pending further direction from the Province, the City and County will jointly determine next steps and future funding beyond January 2021. Should a need for on-going funding be identified, a request for annualized funding will be brought forward to City and County Councils during the 2021 budget development process.

Consultations:

Manager of Intergovernmental Subsidies and Finance
Chief of Police, Windsor Police Services
Rob Maisonville – Chief Administrative Officer, County of Essex
Essex County Municipal Chief Administrative Officers

Conclusion:

The County of Essex has requested that the City of Windsor consider leading the creation of a regional Community Safety and Well Being Plan in lieu of a stand-alone City of Windsor plan. Should City Council approve a regional approach, The County of Essex will be approached to approve this proposal and to co-fund the development of the regional plan, resulting in no additional costs to the City of Windsor. Upon completion of the regional Community Safety and Well Being Plan, the City and County will jointly determine next steps and future funding beyond January 2021.

Planning Act Matters:

N/A

Approvals:

Name	Title
Sandra Bradt	Executive Initiatives Coordinator
Jelena Payne	Community Development and Health Commissioner – Corporate Leader, Social Development and Health
Joe Mancina	Chief Financial Officer/City Treasurer – Corporate Leader, Finance and Technology
Onorio Colucci	Chief Administrative Officer

Notifications:

Name	Address	Email
Chief Pam Mizuno	Windsor Police Services	
Rob Maisonville	CAO, County of Essex	rmaisonville@countyofessex.ca

Appendices: