
Licensing Administration
and Support Office
1355 John Counter Blvd
Kingston, ON
K7L 5A3

Date April, 2017

To whom it may concern,

In an effort to address the needs of municipalities across the province, the Ministry of Transportation (MTO) is pleased to announce that motor vehicle collision reports and collision information is now available on-line.

Municipalities will be able to obtain motor vehicle collision reports for cost recovery purposes and collision data for statistical analysis by becoming an Authorized Requester and requesting these products through an on-line channel known as ARIS (Authorized Requester Information Service).

In order to receive such products through ARIS, clients must be registered as an authorized requester and have a signed agreement in place. In general, there is a one-time fee of \$250 to become an authorized requester.

Collision Data:

There will be no additional charge for municipalities to receive their own collision data. You will have the option of requesting this data using either a Collision Date range (all the collision reports the ministry has received at the time of request for collisions that happened in this timeframe will be provided) or a Collision Received Date range (all the collision reports the ministry has received in this timeframe will be provided).

Information required for statistical analysis will be included, such as gender, date of birth, the residential municipality of the driver, the Investigating Officer's diagram, etc. Information for collisions occurring since July 1, 2014, that has been reported to the ministry will be available only, and the information will be provided overnight in XML format.

Please see Appendix A for a listing of the information that will be redacted from the Collision Data.

Cost Recovery Collision Report:

Authorized Requesters will also be able to obtain electronically received collision reports (any collision occurring on or after July 1, 2014) to assist in cost recovery for property damage or emergency services provided at a collision. In order to obtain the specific collision report for cost recovery purposes, it will be necessary to provide Collision Date with one of Collision Report Number, Plate Number, and Driver's Licence Number or, for Ontario vehicles only, Vehicle Identification Number (VIN).

The ministry cannot provide information when there has been no collision, e.g. fire only incidents such as a car fire, and may not receive information at all for collisions when there have been no injuries and total damage is less than \$2000.00

There will be a charge of \$14.00 for each report. These reports will be in PDF format, available on-line and, dependent on the user's choice, provided immediately or in an overnight batch.


***Note:** It will not be possible to request a report until 20 calendar days after the collision has occurred.*

Please see Appendix B for a listing of information that will be redacted from the Cost Recovery Collision Report.

How to become an Authorized Requester

- To learn about the requirements to become an authorized requester or, if applicable, how to have an existing authorized requester agreement amended, please call the ministry's authorized requester line at 416-246-7112 or 1 800-769-2419 and select option 1 for assistance.

Yours sincerely,



Rob Sinclair
Manager, Licensing Administration & Support Office - Kingston
Licensing Services Branch
Road User Safety Division

Appendix A – Collision Data

There will be no charge for a municipality to receive their own jurisdiction's collision data. You will have the option of requesting this data using either a Collision Date range (all the collision reports the ministry has received at the time of request for collisions that happened in this timeframe will be provided) or a Collision Received Date range (all the collision reports the ministry has received in this timeframe will be provided).

The following information will be redacted/not provided:

- All telephone numbers
- All names for both individuals and companies (e.g. if vehicle is owned by company)
- All addresses except:
 - Municipality and province/state from address will be provided for the driver, unless the driver is less than 16 years of age, in which case no address information will be provided
- All driver licence numbers
- All plate numbers
- All VINs if the vehicle is registered in Ontario
- All CVOR numbers
- All insurance information, e.g. insurance company, policy number
- All Driver Breathalyzer/Blood Test Administered information (on the report today only Yes or No is reported, so this information would not be provided)
- Vehicle Taken/Towed To and Vehicle Taken/Towed By information, if the vehicle required towing after the collision
- Injured Taken To and Injured Taken By information, if anyone involved in the collision was transported to hospital
- All Investigating Officer details, e.g. badge number, division/detachment/platoon, police service
- All offence details for any charges laid, e.g. offence, act, section, subsection, ticket number
- All Diagrams except:
 - Investigating Officer's if collision is police reported
 - Drivers if collision is self-reported
- All Statements except:
 - Investigating Officer's if collision is police reported
 - Drivers if collision is self-reported

Appendix B – Cost Recovery Collision Report

Authorized Requesters will also be able to obtain electronically received collision reports (any collision occurring on or after July 1, 2014) to assist in cost recovery for property damage or emergency services provided at a collision. In order to obtain the specific collision report for cost recovery purposes, it will be necessary to provide Collision Date with one of Collision Report Number, Plate Number, and Driver's Licence Number or, for Ontario vehicles only, Vehicle Identification Number (VIN).

The following information will be redacted/not provided:

- All telephone numbers
- All names except for Investigating Officer, Drivers and Vehicle Owners
- All address information except for Drivers and Vehicle Owners
- All Driver information (name and address) if the driver is less than 16 years of age
- All Driver Breathalyzer/Blood Test Administered information (on the report today only Yes or No is reported, so this information would not be provided)
- All Diagrams except:
 - Investigating Officer's if collision is police reported
 - Drivers if collision is self-reported
- All Statements except:
 - Investigating Officer's if collision is police reported
 - Drivers if collision is self-reported



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For the past number of years municipalities have had challenges getting Motor Vehicle Collision Reports (MVCR) so that they could recover damages to municipal infrastructure. Often, when municipalities received MVCRS, these documents were heavily redacted to the point where the municipality could not identify the person(s) involved. This has been a long standing issue on OGRA's policy agenda.

Ministry of Transportation of Ontario has been working to find a solution to this problem. Municipalities can now receive MVCRS to assist in claiming damages and they can also receive collision data that can be used for statistical analysis. MTO has enlisted OGRA's assistance in disseminating the information to Ontario municipalities.

[Click here](#) to view this important announcement from MTO.

Municipal Clerk: Please place this item on your next Council agenda.

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