



## The Corporation of the Town of Tecumseh

Public Works & Environmental Services

**To:** Mayor and Members of Council

**From:** Phil Bartnik, Director Public Works & Environmental Services

**Date to Council:** February 25, 2020

**Report Number:** PWES-2020-14

**Subject:** Drinking Water Quality Management System  
Operational Plan Version 10

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### Recommendations

It is recommended:

**That the Drinking Water Quality Management System Operational Plan Version 10 be endorsed and committed to.**

### Background

Following the results of the Walkerton Inquiry in 2002, a key recommendation by Justice O'Connor was for municipalities across Ontario to develop and implement a Drinking Water Quality Management System (DWQMS). The Owners and Operating Authority are required to document a quality management system in an Operational Plan for the drinking water system they operate.

The Town's Water Services Division is legislatively required to annually review and update its Drinking Water Quality Management System Operational Plan. The (updated) Operational Plan must include a written endorsement of its contents by Senior Management and the Owner (Council).

### Comments

Council and Senior Management's endorsement and commitment to the Town's DWQMS is a crucial element of the Operational Plan. Council and Senior Management shall provide evidence of their commitment to an effective quality management system by:

- Ensuring that a Quality Management System is in place that meets the requirements of the standard as mandated through the Safe Drinking Water Act, 2002 (SDWA).
- Ensuring that the Operating Authority is aware of all applicable legislative and regulatory requirements.
- Communicating the Quality Management System according to the procedure for communications.
- Determining, obtaining or providing the resources needed to maintain and continually improve the Quality Management System.

Version 10 of the Operational Plan was submitted to the DWQMS Committee and approved, and is appended to this report as Attachment No. 1. The revisions to the document include, but are not limited to, the following:

- The link to the Quality Management System Policy on the website.
- The various commitments the Owner and Senior Management endorse with respect to the Town's Quality Management System.
- Staff turnover.

The above-noted changes were incorporated into Version 10 of the Operational Plan due to:

- Legislative and regulatory changes;
- Management Review Committee recommendations (refer to Attachment No. 2); and
- The Town's administrative and/or policy changes.

Updates to the Operational Plan are necessary for continuous improvement of the Town's Quality Management System.

## **Consultations**

Ministry of the Environment, Conservation and Parks

## **Financial Implications**

There are no financial implications arising from this report.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable ☐

Website ☒ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Brad Dupuis, C. Tech.  
Manager Water & Wastewater Services, O.R.O.

Reviewed by:

Phil Bartnik, P.Eng.  
Director Public Works & Environmental Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

<b>Attachment Number</b>	<b>Attachment Name</b>
1	Drinking Water Quality Management System Operational Plan Version 10
2	Management Review Committee Meeting Minutes, February 11, 2020