

## **Policies and Priorities Committee Meeting**

### **Minutes**

Date: Tuesday, January 28, 2020  
Time: 5:30 pm  
Location: Tecumseh Arena - Horwood Room, 1st Floor  
12021 McNorton Street  
Tecumseh, ON N8N 3C7

Present: Mayor, Gary McNamara  
Deputy Mayor, Joe Bachetti  
Councillor, Bill Altenhof  
Councillor, Andrew Dowie  
Councillor, Brian Houston  
Councillor, Tania Jobin

Absent: Councillor, Rick Tonial

Also Present: Chief Administrative Officer, Margaret Misek-Evans  
Director Parks & Recreation Services, Paul Anthony  
Director Public Works & Environmental Services, Phil Bartnik  
Director Fire Services & Fire Chief, Wade Bondy  
Director Information & Communication Services, Shaun Fuerth  
Director Planning & Building Services, Brian Hillman  
Director Financial Services & Chief Financial Officer, Tom Kitsos  
Director Corporate Services & Clerk, Laura Moy  
Deputy Clerk & Manager Legislative Services, Jennifer Alexander  
Manager Committee & Community Services, Christina Hebert  
Manager Planning Services, Chad Jeffery  
Manager Strategic Initiatives, Lesley Reeves

#### **A. Call to Order**

The Mayor calls the meeting to order at 6:00 pm.

#### **B. Roll Call**

#### **C. Disclosure of Pecuniary Interest**

There is no Declaration of pecuniary interest presented.

#### **D. Delegations**

There are no delegations presented.

**E. Communications**

There are no communications presented.

**F. Reports**

**1. CS-2020-02 Procedural By-Law Review**

**Motion: PPC - 01/20**

Moved By Councillor Andrew Dowie

Seconded By Deputy Mayor Joe Bachetti

**That** Report CS-2020-02 regarding a review of the Procedural By-law No. 2017-62 and recommended revisions **be received**;

**And that** the recommended revisions to the Procedural By-law in the Report **be accepted**.

Carried

**Motion: PPC - 02/20**

Moved By Deputy Mayor Joe Bachetti

Seconded By Councillor Brian Houston

**That** a Committee of three Members of Council **be appointed** to review the Procedural By-law;

**And that** Councillors Bill Altenhof, Andrew Dowie and Tania Jobin **be appointed** to the Committee.

Carried

**2. CS-2020-05 Appointment of an Alternate to County Council Policy**

As directed, the Clerk places the names of the Councillors in a box, one of which to be draw for the appointment as the Alternate Member to County Council. Councillor Tania Jobin's name is drawn.

**Motion: PPC - 03/20**

Moved By Deputy Mayor Joe Bachetti

Seconded By Councillor Brian Houston

**That** Report CS-2020-05 entitled "Appointment of an Alternate Member to Essex County Council" **be received**;

**And that** a policy entitled, "Appointment of an Alternate Member to County Council" **be drafted** to appoint an Alternate to Essex County Council by way of draw of names from a hat of those members expressing an interest to be appointed;

**And further that** the Clerk **be directed** to prepare a by-law to appoint Councillor Tania Jobin as the Alternate Member for the remaining term of Council.

Carried

**3. CS-2020-03 Code of Conduct for Members of Council and Local Boards Review**

**Motion: PPC - 04/20**

Moved By Councillor Tania Jobin

Seconded By Councillor Bill Altenhof

**That** CS-2020-03 entitled "Code of Conduct for Members of Council and Local Boards Review" (Code of Conduct), **be received**;

**And that** the revised Code of Conduct as appended to CS-2020-03, **be accepted as amended** with the following new Section 4.3 "Members are responsible for making honest public statements and no member shall make a statement when they know that statement is false, or with the intent to mislead other members or the public";

**And further that** a by-law to approve the revised Code of Conduct, for Council's consideration at their next regularly scheduled meeting to be held on Tuesday, February 11, 2020, **be prepared**.

Carried

**4. CS-2020-04 Urban Hens Draft By-Law**

**Motion: PPC - 05/2020**

Moved By Deputy Mayor Joe Bachetti

Seconded By Councillor Brian Houston

**That** Report CS-2020-04 entitled "Urban Hens Draft By-Law" **be received**;

**And that** the draft by-law authorizing the two-year Urban Hen Licensing Pilot Program for the period March 1, 2020 to April 30, 2022, **be considered** at the next Regular Council Meeting;

**And further that** the 2020 Fees & Charges By-Law **be amended** to include an annual license fee of \$25.00 for an Urban Hen License.

Carried

**5. FS-2020-02 Financial Management Policy**

**Motion: PPC - 06/20**

Moved By Councillor Bill Altenhof

Seconded By Councillor Brian Houston

**That** Report FS-2020-02 Financial Management Policy **be received;**

**And that** the Financial Management Policy as appended to Report FS-2020-02, **be adopted.**

Carried

**G. Unfinished Business**

There is no unfinished business presented.

**H. New Business**

In response to an inquiry about purchasing candy for Council to distribute at the annual Corn Fest parade, the Director Financial Services advises that it could be funded under either Council's discretionary funds or under promotional items.

**I. Next Meeting**

The next Policies & Priorities Committee meeting is scheduled for Tuesday, April 14, 2020.

**J. Adjournment**

**Motion: PPC - 06/20**

Moved By Councillor Bill Altenhof

Seconded By Councillor Andrew Dowie

**That** there being no further business, the Tuesday, January 28, 2020 meeting of the Policies and Priorities Committee **be adjourned** at 6:37 pm.

Carried

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Gary McNamara, Mayor

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Laura Moy, Clerk