



The Corporation of the Town of Tecumseh

Parks & Recreation Services

To: Mayor and Members of Council

From: Paul Anthony, Director Parks & Recreation Services

Date to Council: May 26, 2020

Report Number: PRS-2020-14

Subject: Arena Fire Suppression and Domestic Water Line Repairs

Recommendations

It is recommended:

That the Arena fire suppression and domestic water line emergency repairs project as outlined in this report, in the amount of \$35,000 net of 100% refundable HST, **be authorized and funded** out of the Arena Lifecycle Reserve.

Background

On May 8, 2020, Arena facility attendants noted water leaking through the foundation floor in the ice resurfacing room of Rink A. The Tecumseh Water Department was called to determine the cause of the water leak, and they confirmed the source of the leak was the water standpipe that supplies the fire suppression system and the domestic water to the Tecumseh arena.

Comments

The leak had a negative pressure on the line and the Water Department confirmed there was no contamination to the water system at that time. If the break had increased in size, a number of problems including damage to the floor, foundation and possible contamination to the water supply could have occurred.

The Water Department was able to get two experienced contractors on site that afternoon - one to repair the water leak and the other to address the issues with the fire suppression system. Estimate pricing was provided to repair the problem. To undertake the repairs as soon as possible, the required parts and equipment had to be ordered that afternoon in order for

them to arrive on time and be available for the contractors to commence work on Monday, May 11, 2020, to repair the leak before it became larger.

For additional information, the Arena is the designated site for the Flood Information/Transfer Centre planned in the event of a flood emergency. The weekend of May 9-10 and early the following week, projected wind direction was putting Tecumseh in a possible flood condition. This facility requires domestic water to ensure safe operations of the centre, and needed to be fully operational.

The estimated cost provided through the assistance of the Tecumseh Water Department to undertake the repairs was \$35,000. As per the purchasing policy article 3.10 highlighted below and through confirmation of the emergency with the CAO and Purchasing Coordinator, the Director Parks & Recreation ordered the immediate procurement of the required goods and services to undertake the repair.

3.10 PROCUREMENT IN EMERGENCIES

Where, in the opinion of the Chief Administrative Officer, or two Department Directors, an emergency has occurred requiring the immediate procurement of goods, services or construction,

- i. the Department Director, with authorization by the Chief Administrative Officer, or two Department Directors, may initiate a purchase in excess of the preauthorized expenditure limit by the most expedient and economical means; and
- ii. any purchase under such conditions together with a source of financing shall be justified and reported to the next meeting of the Town Council following the date of the purchase.

A verbal report was presented to Council on Tuesday, May 12, 2020 advising of the situation.

Consultations

Financial Services
Chief Administrative Officer
Tecumseh Water Department

Financial Implications

The estimated cost of the repairs to the water line at the Tecumseh Arena is \$35,000 inclusive of a contingency allowance. In accordance with the Town's Purchasing Policy and Procurement in Emergencies, approval must come from the CAO, or alternatively in the absence of the CAO, two other Department Directors.

In addition, any purchase under emergency conditions together with the source of funding is to be justified and reported to Council at the next regular meeting following the date of purchase.

The cost of the water line replacement project would be funded from the Arena Lifecycle Reserve. The Arena Lifecycle Reserve has sufficient funding for this project and the estimated year-end balance would be reduced from \$950,000 to \$915,000.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh’s current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh’s plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town’s “continuous improvement” approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town’s leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Paul Anthony, RRFA
Director Parks & Recreation Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Parks & Recreation Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None