



The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: June 23, 2020

Report Number: CS-2020-17

Subject: Council Conferences for 2021

Recommendations

It is recommended:

That Members of Council **be authorized** to attend the following conferences scheduled to be held in 2021, in accordance with the Town's Travel Policy No. 14 and Professional Development Policy No. 73:

Event	Dates	Location
AMO AGM and Annual Conference	August 15 – 18, 2021	London, ON
FCM Annual Conference and Trade Show	June 3 - 6 or June 10 – 13, 2021	Montreal, QC
Festivals and Events Ontario Conference	February 22 – 24, 2021	Niagara Falls, ON
Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference	To be determined	To be determined
OGRA Annual Conference	February 21 – 24, 2021	Toronto, ON
OSUM Conference and Trade Show	April 27 – 30, 2021	Brant County, ON
ROMA Annual Conference	January 23 – 26, 2021	Toronto, ON

Background

The Town's Professional Development Policy No. 73 states that:

“4.1 Members of Council may be authorized to attend up to 3 conferences (2+ days) per year which have been approved by Council and are within their Department's budget.

4.2 Members of Council may be authorized to attend workshops/seminars (1-2 days) which have been approved by Council and are within their Department's budget.”

The Town's Travel Policy No. 14 provides certain allowances for travel, accommodation and other related expenses for attending conferences/workshops/seminars.

Comments

To facilitate Council approval of the conferences, which have typically been attended by the Members in prior years, and to assist the Members in planning for 2021, as well as preparation of the 2021 Council meeting schedule, it is recommended that consideration be given to authorizing attendance at the 2021 conferences listed above under Recommendations.

At the writing of this report, the dates and location for the Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference have not been confirmed.

The Federation of Canadian Municipalities 2021 Conference is scheduled for Montreal, Quebec but the dates of the Conference have not yet been confirmed. It will be either June 3 – 6, 2021 or June 10 – 13, 2021.

As information becomes available for the 2021 conferences, it will be provided to the Mayor's office to coordinate registrations.

The following municipal associations' respective conferences have been attended by Council in prior years. In 2020, due to the COVID-19 pandemic, some of the conferences were either conducted virtually or cancelled as noted in the Table below:

Event	Dates	Location
AMO AGM & Annual Conference	August 17 - 19, 2020	Scheduled for Ottawa, ON (To be held as a Virtual Conference)
FCM Annual Conference and Trade Show	June 4 – 7, 2020	Scheduled for Toronto, ON (To be held as a Virtual Conference)
Festivals and Events Ontario Conference	February 25 – 27, 2020	Richmond Hill, ON

Event	Dates	Location
Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference	May 13 – 15, 2020 (Cancelled)	Quebec City, QC
OGRA Annual Conference	February 23 – 26, 2020	Toronto, ON
OSUM Conference and Trade Show	April 29 – May 1, 2020 (Cancelled)	Brant County
ROMA Annual Conference	January 19 – 21, 2020	Toronto, ON

Council will be informed on the Regular Council Agenda of any other conferences / workshops / seminars which may be offered in 2021, and that are not listed in this report.

Members may give further consideration to authorizing attendance to other conferences / workshops / seminars, in accordance with the Professional Development Policy.

Consultations

Association of Municipalities Ontario
Federation of Canadian Municipalities
Festivals and Events Ontario
Great Lakes and St. Lawrence Cities Initiative
Ontario Good Roads Association
Ontario Small Urban Municipalities
Rural Ontario Municipal Association

Financial Implications

Conference / workshop / seminar expenses are subject to Council's annual budget, in accordance with the Professional Development and Travel Policies.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White
Administrative Assistant to Director Corporate
Services & Clerk

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

**Attachment
Number**

None

**Attachment
Name**

None