



## The Corporation of the Town of Tecumseh

Corporate Services & Clerk

**To:** Mayor and Members of Council

**From:** Laura Moy, Director Corporate Services & Clerk

**Date to Council:** July 14, 2020

**Report Number:** CS-2020-22

**Subject:** Dog Control Services

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### Recommendations

It is recommended:

**That** the Agreement, regarding dog control services, entered into between The Corporation of the Town of Tecumseh (Town) and Phillip A. Byrne **be renewed** for an additional two years;

**And that** the Mayor and the Clerk **be authorized** to execute an Agreement between the Town and Mr. Byrne, to extend the term of the Dog Control Services Agreement from January 1, 2021 to December 31, 2022.

### Background

The Town has contracted dog control services since amalgamation in 1999. The duties of the Dog Control Officer generally include, but are not limited to, the following:

- being responsible for the duties and powers under the Town's Dog Control By-law;
- providing suitable and safe vehicles, human equipment and capturing devices;
- providing direct telephone, page and answering devices;
- procuring property, liability and auto insurance;
- responding directly to calls;
- responding to emergency calls on a 24-hour basis, including calls for sick and injured dogs and dogs running-at-large showing signs of danger to the public;
- responding directly to calls concerning dogs running at large from 8:00 am to 6:00 pm and after 6:00 pm to respond to calls where dogs at large have been confined;
- setting traps, seizing and impounding dogs running at large;
- issuing warnings;

- inspecting properties for issuance of kennel licences;
- employing a high standard of public relations and communication; and
- furnishing statistical information.

Mr. Byrne has been providing the above-described dog control services to the Town in accordance an Agreement. In October 2017, the Agreement was extended for an additional three-year term, set to expire on December 31, 2020. The cost of his dog control services is \$11,900 each year, plus HST.

## **Comments**

No concerns have been expressed by residents, or the Dog Pound Committee, with respect to the quality of the service provided by Mr. Byrne. He has provided evidence of his ability to continue to offer the Town quality services and equipment. Additionally, he has submitted a Certificate of Insurance naming the Town of Tecumseh as an additional named insured along with a Police Clearance Certificate. Mr. Byrne resides in Lakeshore and is available to respond to dog service calls in a timely manner. He also has previous experience handling dogs as a breeder.

Mr. Byrne has expressed a desire in further renewing the Agreement for a two-year term, as permitted in Article 15 of the Agreement.

Contract renewals of this nature are in keeping with direct negotiation practices outlined in the Town's Purchasing Policy.

Mr. Byrne has indicated that he would continue to provide the service at the same annual fee of \$11,900, plus HST.

## **Consultations**

Financial Services

## **Financial Implications**

The annual fee of \$11,900, plus HST is the same as the fee from 2012 to 2017. The annual cost to the Town including 1.76% non-rebatable HST is \$12,100. The annual budget allocation of \$13,000 is sufficient to cover this amount with a small allowance for unknowns.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Jennifer Alexander, MPA  
Deputy Clerk & Manager Legislative Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm  
Director Financial Services & Chief Financial Officer

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional  
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

<b>Attachment Number</b>	<b>Attachment Name</b>
None	None