

**Resumption of Service
Tecumseh Arena**
in accordance with:
**Provincial Framework for Reopening
Stages 2 and 3**

**Tecumseh Parks & Recreation
Business Plan**





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Purpose

The purpose of this **Resumption of Service COVID-19 (Ice Rinks – Stage 2 and 3)** plan is to outline steps to return to operational servicing within the Tecumseh Arena.

To prepare for the gradual and full return to operational services at the Arena, the Tecumseh Parks & Recreation Department has established guidelines and steps to follow. The goal is to ensure that, within each step of re-opening, it is safe to do so for both the staff and the public.

Description

The Tecumseh Arena is a twin pad arena with 2 NHL-sized 85x200 ice surfaces. At present, due to COVID-19, the facility is closed to the Public.

With Tecumseh moving to Stage 2 of the Provincial reopening plan and the permitted return to service for arenas contingent on following Provincial guidelines for reopening indoor facilities, it is proposed that one ice surface be reopened in August.

As Provincial guidelines change and Tecumseh moves to Stage 3 of the Provincial recovery plan, additional ice rental opportunities and demand will increase and, at that time, the need to bring the second ice surface on line may be required.

Overview of Some Reopening Challenges and Objectives

- All recreation stakeholders will expect a speedy reopening. This approach can result in operational issues. This process must not be seen as a race to be first but rather a plan to be right. Failing to take the time to prepare procedures, the infrastructure, train staff and not having the proper tools can lead to havoc.
- The need to adjust staffing levels and account for greater flexibility is needed.
- We must work with our user groups to meet their needs while ensuring the safety of all workers and patrons entering our facilities.
- We must follow Provincial guidelines/restriction and industry best practices as they are introduced and change through each phase of re-opening.
- We must determine and follow reopening steps with timelines to ensure a safe and efficient opening.

Occupational Health and Safety

Staff will be following Ontario Recreation Facility Association's Re-entering and Reopening Guiding Principles and Best Practice.

Hours of Operation

August 10 – September 5, 2020

Monday through Friday 7am-11pm
Saturday and Sunday 7am-9pm (contingent on minimal four-hour consecutive time block rentals)

Approved Activities

Ice will be made available for bookings as of August 10th for organizations that meet the Provincial guidelines.

Staff has reviewed the Provincial guidelines for respective ice sports to ensure protocols can be safely introduced for both Stage 2 and 3 of the Provincial guidelines for reopening.

Stage 2

Facilities for indoor sports and recreational fitness activities may open for the purpose of being used by one or more of the following organizations, leagues or clubs to train amateur or professional athletes or to run amateur or professional athletic competitions:

- A national sport organization funded by Sport Canada or a member club of such an organization;
- A Provincial sport or multi-sport organization recognized by the Ministry of Heritage, Sport, Tourism and Culture industries or a member club of such an organization;
- Any national sport organization that is a member of, or is recognized by, either the Canadian Olympic Committee or the Canadian Paralympic Committee or a member club of such an organization;
- Businesses and organizations who wish to use facilities in order to train amateur and professional athletes are no longer required to be affiliated with the following governing bodies of sport:
 - National Sport Organization funded by Sport Canada: A Provincial sport or multi-sport organization recognized by the Ministry of Heritage, Sport, Tourism and Culture industries, an organization that is recognized by the Canadian Olympic Committee or the Canadian Paralympic Committee, or a member club of such organizations.

Stage 3

Under Stage 3 of the Provincial Reopening Framework team sports, in addition to activities approved in Stage 2, games and scrimmages would be allowed, under the following provincial regulations;

- Prolonged or deliberate contact while playing sports is not permitted.
- Team sports in which body contact between players is either an integral component of the sport or commonly occurs while engaged in the sport (e.g., wrestling, judo) are not yet permitted, unless the approach can be modified to prevent prolonged or deliberate physical contact.
- Amateur and recreational sports leagues may resume so long as they do not allow prolonged or deliberate physical contact between players or if they have modifications to avoid physical contact between players.
- Leagues must contain no more than 50 participants total. If participants in a league exceed 50, the league may divide into smaller groups of no more than 50. Players are not yet permitted to play against players outside of their league or group.
- Spectators at all sporting events, including professional sports, will be subject to gathering limits and physical distancing measures, with assigned seating where possible.

Scheduling Rentals

Permits for all ice rentals will be processed through the Parks & Recreation Office at the Tecumseh Arena. Rentals will continue to be 50 minutes of on-ice time per one (1) hour rental. There will be a 10-minute break in between rentals to allow for resurfacing of the ice surface and sanitization of all required touch points.

Permit holders will be required to provide the Town with a safe return to play plan which meets the Provincial guidelines for return to play.

Ice rentals will follow the 2020 Approved Fees and Charges Schedule.

Sports groups have indicated their intention to purchase approximately 44 hours per week for a period of 4 weeks from August 10-September 5, 2020.

Hours and days will be managed to provide availability based on demand to control costs.

As demand for ice increases and the restrictions loosen, the second pad would be required to be brought on line to meet user demands. If the demand warrants the second pad be brought on line, a report will be provided to Council for their approval.

Ice Programming

In preparing for the August 10th reopening, Tecumseh Parks and Recreation has made a commitment to ensure the health and safety of our guests and staff. Part of that commitment includes frequent review of our Return to Play Protocols to ensure not only the health and safety of individuals at the Arena but also to provide the best experience possible under Provincial regulations and guidance.



The health and safety of our employees and guests is our number one priority. All employees and guests are required to complete a self-screening tool before proceeding to work or to their activity.

Employees and guests will be advised to practice physical distancing by standing at least six feet away from other people throughout the facility or an extended stick length away while on the ice, as much as possible. Distancing markers will be located throughout the facility and hand sanitizer dispensers will be placed at guest entrances and throughout the lobby.

Employees coaches, players and parents are instructed to stay home if they do not feel well and our staff are instructed to contact a manager if they notice a co-worker or guest with a cough, shortness of breath, or other known symptoms of COVID-19.

All high touch areas will be cleaned on an increased basis each day. Staging areas and dressing rooms (when allowable under Stage 3) will be sanitized after every use. Public access washrooms will also be cleaned on a more regular basis when programming is taking place.

Rules will be provided to patrons in advance advising them not to come to the Arena if they or anyone in their household is ill. Under those circumstances, sessions will be re-scheduled if possible. If the session cannot be re-scheduled and 24 hours notice of cancelation is provided, a refund will be provided as per policy.



Operational Considerations

Upon approval for arena ice programming to resume, a three-week timeframe will be required to prepare the facility and confirm bookings with user groups:

Programs	Timeline
Re-evaluate schedule based on restrictions and new determined practices	3 weeks prior
Administrative staff to restart	3 weeks prior
Determine preventative measures for staff and participants and order necessary PPE	3 weeks prior
Contact user groups based on priority level given ice allocation policy (TSMHA, PT, Skate Tec, etc.)	3 weeks prior
Process new/changes to contracts and complete necessary refunds	2 weeks prior

Facility	Timeline
Food donations, tables and chairs cleared from arena floor	3 weeks prior
Cleaning/sanitation plan created	2 weeks prior
Arena floor to be cleaned	2 weeks prior
Staff schedules created	2 weeks prior
Refrigeration plant and dehumidification unit start-up	2 weeks prior
Ice surface installed	1 week prior
HVAC, hot water, change rooms prepared for public use	1 week prior

Cleaning Protocols

During operating hours, staff will wipe down touch points in the changing area between rentals. Arena staff will also wipe down touch points (railings, bench area) frequently throughout the day.

Full sanitization of change rooms and viewing areas will be completed each evening.

General Expectations for Users/Guests

Facility rules will be established and published to regulate use:

- Behavioural considerations, i.e. physical distancing, use of face coverings/masks, congregating limits, user limits, etc.
- Entry to Facility and Rink Area(s)
- Exiting the Facility
- Limit on Numbers of Parents/Guardians in Attendance
- User Group responsibilities.

Financial Implications

The 2020 Arena Operating Budget as approved in December 2019 called for a net expenditure of \$571,000.

Following the closure of the arena in March of 2020, cost containment measures were put in place to minimize the impact of COVID-19. The cost containment measures have been significant, however cannot offset the complete loss of revenue for three quarters of the year. The annual net expenditure under continued closure is estimated at \$811,000.

This business plan considers possible scenarios assuming the Town is able to move from Stage 2 to Stage 3 prior to September. The two scenarios considered include:

1. One ice pad available in August and both ice pads available from September onward, and,
2. No ice pad available in August and both ice pads available from September onward.

The following table compares four scenarios:

1. 2020 Approved Budget
2. Arena remains closed the remainder of the year
3. Arena opens one pad in August and second pad in September
4. Arena opens both pads in September



Revenues	Approved Budget	Remain closed	August opening	September opening
Grants	-	9,000	9,000	9,000
Ice Rental	800,000	229,000	524,000	499,000
Other Arena Revenues	125,000	54,000	64,000	64,000
Total User Fees	925,000	283,000	588,000	563,000
Transfers from Reserves	84,502	85,000	85,000	85,000
Total Revenues	1,009,502	377,000	682,000	657,000
Expenditures	Approved Budget	Remain closed	August opening	September opening
Salary and Benefits	1,035,516	894,000	962,000	953,000
Operating Expenditures	545,310	294,000	414,000	400,000
Total Expenditures	1,580,826	1,188,000	1,376,000	1,353,000
Net Expenditure	- 571,324	- 811,000	- 694,000	- 696,000

The two possible opening scenarios considered are not expected to produce significantly different results. Either of the opening scenarios is expected to reduce the current projected deficit by approximately \$115,000 relative to the continued closure of the arena.