



The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: September 8, 2020

Report Number: CS-2020-26

Subject: Essex Power Corporation Board of Directors
Call for 2020 Applications

Recommendations

It is recommended:

That a Notice of Call for Applications for the non-elected Tecumseh representative on the Essex Power Corporation Board of Directors **be made** in September 2020, in accordance with the Committee/Local Board Appointment Policy No. 4;

And that the Notice **be posted** on the Town's website, Facebook and Twitter page, advertised in the local media, displayed on the Town's LED signs and posted in prominent locations in the Town's facilities (i.e. Town Hall and Tecumseh Arena);

And further that consideration **be given** to the applications received before the October 31st deadline to fill the vacancy at the Special Meeting of Council to be held on Tuesday, November 24, 2020, at 6:00 p.m.

Background

A brief description of the Essex Power Corporation Board of Directors is given in the paragraphs which follow. A table listing the current members on the Board is also provided.

The Town of Tecumseh, along with the Towns of Amherstburg, LaSalle and the Municipality of Leamington, are the holders of record and the beneficial owners of issued and outstanding common shares in Essex Power Corporation. The municipalities entered into a Unanimous Shareholder Agreement, dated June 1, 2000, regarding certain aspects of the organization of

the affairs of Essex Power Corporation and its subsidiaries and their respective rights and obligations to each other.

Article 3 of the Agreement sets out the structure for the Board of Directors and in particular paragraph 3.05 states that each Municipality shall ensure the election, or appointment of Directors, and shall ensure at all times that one of its nominees is an elected municipal representative and that the other nominee is a non-elected member of the business community.

The Essex Power Corporation Board of Directors generally meets quarterly in the months of March, June, September and December. Meetings are usually held at 200-2199 Blackacre Drive, Oldcastle, at 4:00 p.m., on a Wednesday.

The following is a list of members on the Essex Power Corporation Board of Directors and their respective term of appointment:

Name	Terms
Mayor Gary McNamara	2019 - 2022
Tom Burton	Until December 31, 2020

The Committee/Local Board Application and Appointment Policy No. 4 (Policy) establishes timelines for calling and receiving applications for Committees and Local Boards and a process for reviewing the applications, as well as selecting persons to be appointed to the respective Committees and Local Boards.

The Policy requires that applications for appointments, to fill any vacancies that may occur for any Committee or Local Board in a non-election year, be called in September by the Clerk.

Comments

It has been the practice of the Municipalities to appoint their Mayor, or Deputy Mayor, as the elected municipal representative to the Essex Power Board.

The Applications for the Essex Power Board non-elected member of the business community, request that applicants have an accounting and audit, academic, engineering and/or legal background, as well as experience working on a committee or task force.

Mr. Tom Burton's term of appointment as the non-elected representative will end on December 31, 2020, unless otherwise extended. The current term of the Mayor's appointment will end on November 14, 2022.

Essex Power Corporation has asked that the appointment of the non-elected member and elected official be staggered so the term of the elected representative and non-elected member do not end at the same time to avoid any transitional issues.

The term of the non-elected appointed members to the Board by the other Shareholder municipalities are:

- Town of LaSalle – 3 years
- Municipality of Leamington – 2 years
- Town of Amherstburg – 2 years

In the event the term of the current appointee is not extended, it is recommended that a Notice of Call for Applications for the Town’s non-elected member of the Essex Power Corporation Board of Directors be made in September 2020, along with any other Committee/Board applications.

In keeping with the Policy’s selection process, it is also recommended that Council give consideration to the applications received before the October 31st deadline to fill the vacancy at the Special Meeting of Council to be held on Tuesday, November 24, 2020, at 6:00 p.m.

Consultations

Essex Power Corporation

Financial Implications

The cost of advertising and calling of Applications for the Board is included in the 2020 budget.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh’s current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh’s plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town’s “continuous improvement” approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town’s leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White
Administrative Assistant to Director Corporate
Services & Clerk

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None