

Regular Meeting of Council

Minutes

Date: Tuesday, November 24, 2020
Time: 7:00 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present:

Mayor, Gary McNamara
Deputy Mayor, Joe Bachetti
Councillor, Bill Altenhof
Councillor, Andrew Dowie
Councillor, Brian Houston
Councillor, Tania Jobin
Councillor, Rick Tonial

Also Present:

Chief Administrative Officer, Margaret Misek-Evans
Director Parks & Recreation Services, Paul Anthony
Director Public Works & Environmental Services, Phil Bartnik
Director Fire Services & Fire Chief, Wade Bondy
Director Information & Communication Services, Shaun Fuerth
Director Planning & Building Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Director Corporate Services & Clerk, Laura Moy
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Planning Services, Chad Jeffery
Manager Strategic Initiatives, Lesley Reeves
Manager Building Services & Chief Building Official, Mike Voegeli

A. Roll Call

B. Order

The Mayor calls the meeting to order at 7:00 pm.

C. Report Out of Closed Meeting

There was no closed meeting scheduled.

D. Moment of Silence

The Moment of Silence is waived in light of the electronic holding of this meeting.

E. National Anthem

The National Anthem is waived in light of the electronic holding of this meeting.

F. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

G. Minutes

1. Regular Council Meeting - November 10, 2020

2. Public Council Meeting - November 10, 2020 ZBA 13375 Desro Drive

Motion: RCM - 344/20

Moved by Councillor Brian Houston

Seconded by Councillor Tania Jobin

That the November 10, 2020 minutes of the Regular Council Meeting, and the November 10, 2020 Public Council Meeting as were duplicated and delivered to the members, **be adopted**.

Carried

H. Supplementary Agenda Adoption

Motion: RCM - 345/20

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Bill Altenhof

That the supplementary items added to the Regular Meeting agenda regarding reports CAO-2020-09, PRS-2020-30, and By-law 2020-78 , **be approved**

Carried

I. Delegations

1. Manager Recreation Programs and Events, Kerri Rice

Re: Retirement

Council expresses their heartfelt appreciation to Kerri Rice for her 11 years of service to the Town and its residents.

2. Cynthia Swift, Partner, KPMG LLP

Re: 2019 Audit

Motion: RCM - 346/20

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Tania Jobin

That the Audit Findings Report for the year ended December 31, 2019, as prepared by KPMG LLP, **be received**;

And that the Consolidated Financial Statements of The Corporation of the Town of Tecumseh Year ended December 31, 2019, **be approved**.

Carried

J. Communications - For Information

1. Township of Amaranth dated November 4, 2020

Re: Bill 128- Supporting Recovery and Municipal Elections Act 2020

2. City of Belleville dated November 10, 2020

Re: Bill 128, Letter to Premier Ford, Proposing Changes to the Municipal Elections Act

3. City of Brantford dated November 12, 2020

Re: Bill 218, Ranked Ballots for Municipal Elections

4. City of Hamilton dated September 8, 2020

Re: Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations

5. Town of Fort Erie dated November 17, 2020

Re: Request to the Premier and Minister of Attorney General - Amending the AGCO Process to Consider Radial Separation from Other Cannabis Locations

6. Town of Fort Erie dated November 17, 2020

Re: Township of Asphodel-Norwood, Bill C-45, Cannabis Act

7. Town of Lincoln dated November 16, 2020

Re: Resolution regarding Norfolk County Illicit Cannabis Operations

8. Essex Region Conservation dated November 6, 2020

Re: Phishing Scam

9. Government of Canada dated October 26, 2020

Re: Public Consultations on Proposed Accommodations Requirements for the Temporary Foreign Workers Program

10. Township of Howick dated November 19, 2020

Re: Tile Loan Program Interest Rate

11. Town of Fort Erie dated November 17, 2020

Re: Town of Grimsby - Amendment to Bill 108 - More Homes, More Choice Act, 2019

12. Town of Lakeshore dated November 9, 2020

Re: Notice of Application - Zoning By-law Amendment, 1654 Manning Road

Councillor Jobin will raise comments regarding notification to residents of planning applications and management of traffic density with this development at the next Inter Municipal Committee Meeting.

Motion: RCM - 347/20

Moved by Councillor Rick Tonial

Seconded by Councillor Brian Houston

That Communications - For Information 1 through 12 as listed on the Tuesday, November 24, 2020 Regular Council Agenda, **be received**.

Carried

Motion: RCM - 348/20

Moved by Councillor Tania Jobin

Seconded by Councillor Bill Altenhof

That Communications - For Information items 6 and 7 regarding Bill C-45 Cannabis Act and Illicit Cannabis Operations, **be referred** to the Police Services Board for review, and to provide comments and recommendation to Council.

Carried

K. Communications - Action Required

There are no communications-action required items presented to Council.

L. Committee Minutes

1. Special Police Services Board Meeting - November 12, 2020

Motion: RCM - 349/20

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Brian Houston

That the November 12, 2020 minutes of the Special Police Services Board meeting as were duplicated and delivered to the members, **be received.**

Carried

M. Reports

1. Chief Administrative Officer

a. CAO-2020-09 COVID-19 Investing in Canada Infrastructure Program - COVID-19 Resilience Stream

Motion: RCM - 350/20

Moved by Councillor Andrew Dowie

Seconded by Councillor Bill Altenhof

That Chief Administrative Officer Report CAO-2020-09 entitled “Investing in Canada Infrastructure Program – COVID-19 Resilience Stream”, **be received;**

And that Administration **be authorized** to make two project submissions to the COVID-19 Resilience Stream, generally as outlined in Report CAO-2020-09, for a total value of \$342,607 in eligible project costs;

And further that the Mayor and Clerk **be authorized to execute** the project level transfer payment agreement(s) with the Provincial government upon successful project award.

Carried

2. Financial Services

a. FS-2020-18 Administrative Fees and Charges 2021

Motion: RCM - 351/20

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Brian Houston

That By-law 2020-75 being a by-law prescribing a tariff of administrative fees and charges for 2021, **be approved.**

Carried

3. Parks and Recreation Services

- a. PRS-2020-30 Transition to Betterness Lakewood Park Memorial Wall Agreement

Motion: RCM - 352/20

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Rick Tonial

That Report PRS-2020-30 entitled "Transition to Betterness Lakeview Memorial Wall Agreement", **be received**;

And that By-law 2020-78 being a by-law to authorize the Mayor and Clerk to execute the Agreement between The Corporation of the Town of Tecumseh and Transition to Betterness, **be approved**.

Carried

4. Planning and Building Services

- a. PBS-2020-39 Nine Month Permit Report

Motion: RCM - 353/20

Moved by Councillor Brian Houston

Seconded by Councillor Tania Jobin

That Report PBS-2020-39 entitled "2020 Nine Month Permit Report", **be received**.

Carried

- b. PBS-2020-38 T03 TTS, Extension of Transit Delivery and Maintenance Services Contract with First Canada ULC for 2021

Motion: RCM - 354/20

Moved by Councillor Bill Altenhof

Seconded by Councillor Andrew Dowie

That a by-law authorizing the execution of an Amending Agreement to the existing Transit Delivery and Maintenance Services Agreement between the Town of Tecumseh and First Canada ULC, which facilitates a two-year extension to the existing contract for the period January 1, 2021 to December 31, 2022, in accordance with PBS-2020-38, **be approved**.

Carried

- c. PBS-2020-40 CIP Grant, 12049 Tecumseh Road

Motion: RCM - 355/20

Moved by Councillor Rick Tonial

Seconded by Councillor Brian Houston

That the Grant Application for the Tecumseh Road Main Street Community Improvement Plan (CIP) Financial Incentive Program, for the property located at 12049 Tecumseh Road (Roll No. 374405000005400), **be deemed eligible and approved** for the Parking Area Improvement Grant Program, for a total amount of \$10,000 toward the parking lot improvements being proposed, all of which is in accordance with Section 11.3 (5) of the CIP, and PBS-2020-40.

Carried

N. By-Laws

1. By-law 2020-71

Being a by-law to impose late payment charges for non-payment of taxes or any installment of taxes by due date

2. By-law 2020-72

Being a by-law to provide for an Interim Tax Rate for the Year 2021.

3. By-law 2020-73

Being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South.
(D19 DESRO – 13375 Desro Drive)

4. By-law 2020-74

Being a by-law to execute a Site Plan Control Agreement between The Corporation of The Town of Tecumseh and 2292093 Ontario Inc.

5. By-law 2020-75

Being a By-law to prescribe a tariff of administrative fees and charges for the Town of Tecumseh

6. By-law 2020-76

Being a by-law to authorize the execution of Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Ministry of Municipal Affairs and Housing

7. By-law 2020-77

Being a by-law to confirm and appoint certain officers, servants and employees of The Corporation of the Town of Tecumseh

8. By-law 2020-78

Being a by-law to authorize the execution of a Lakeview Memorial Wall Agreement with Transition to Betterness Family and Healthcare

Motion: RCM - 356/20

Moved by Councillor Brian Houston

Seconded by Councillor Rick Tonial

That By-law 2020-71 being a by-law to impose late payment charges for non-payment of taxes or any installment of taxes by due date;

That By-law 2020-72 being a by-law to provide for an Interim Tax Rate for the Year 2021;

That By-law 2020-73 being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

That By-law 2020-74 being a by-law to execute a Site Plan Control Agreement between The Corporation of The Town of Tecumseh and 2292093 Ontario Inc;

That By-law 2020-75 being a By-law to prescribe a tariff of administrative fees and charges for the Town of Tecumseh;

That By-law 2020-76 being a by-law to authorize the execution of Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Ministry of Municipal Affairs and Housing;

That By-law 2020-77 being a by-law to confirm and appoint certain officers, servants and employees of The Corporation of the Town of Tecumseh;

That By-law 2020-78 being a by-law to authorize the execution of a Lakeview Memorial Wall Agreement with Transition to Betterness Family and Healthcare.

Be given first and second reading.

Carried

Motion: RCM - 357/20

Moved by Councillor Bill Altenhof

Seconded by Councillor Brian Houston

That By-law 2020-71 being a by-law to impose late payment charges for non-payment of taxes or any installment of taxes by due date;

That By-law 2020-72 being a by-law to provide for an Interim Tax Rate for the Year 2021;

That By-law 2020-73 being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

That By-law 2020-74 being a by-law to execute a Site Plan Control Agreement between The Corporation of The Town of Tecumseh and 2292093 Ontario Inc;

That By-law 2020-75 being a By-law to prescribe a tariff of administrative fees and charges for the Town of Tecumseh;

That By-law 2020-76 being a by-law to authorize the execution of Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Ministry of Municipal Affairs and Housing;

That By-law 2020-77 being a by-law to confirm and appoint certain officers, servants and employees of The Corporation of the Town of Tecumseh;

That By-law 2020-78 being a by-law to authorize the execution of a Lakeview Memorial Wall Agreement with Transition to Betterness Family and Healthcare.

Be given third and final reading.

Carried

O. Unfinished Business

1. November 24, 2020

The Members receive the Unfinished Business listing for Tuesday, November 24, 2020.

P. New Business

COVID-19 Enforcement

The Mayor comments on the number of COVID-19 cases increasing in Essex County. The Chief Administrative Officer (CAO) provides a verbal report on the collaborative and proactive approach to enforcement of the *Reopening Ontario Act* and its regulations, orders issued by the Medical Officer of Health. She explains the new Provincial Multi-Agency team comprised of police, municipal

enforcement officers and health enforcement officers. The Town's partial Emergency Operations Centre has been expanded to include OPP Staff Sergeant Jamie Smith and the Director Planning and Building Services, Brian Hillman, to report out and coordinate with enforcement. She advises that on the agenda By-law 2020-77 designates four staff members as By-law Enforcement Officers with the ability to write tickets and lay fines under the *Provincial Offences Act*. The CAO comments that a fair bit of resources have been dedicated to enforcement and to ensure compliance to assist in stopping the spread of COVID-19.

Green Acres Optimist Park

A Member raises concern over youth gatherings occurring in the evenings and on weekends at Green Acres Optimist Park and requests enforcement of Provincial Orders limiting outdoor gatherings.. In response to an inquiry, the CAO explains that residents can contact the OPP, the Windsor-Essex County Health Unit, or the Town, if they see Provincial Orders are not being followed.

Ontario Colour Zones - COVID-19 Status

It is requested that the Town's website link to the Windsor-Essex County Health Unit's website for up-to-date information on the local pandemic status.

City of Windsor New Recycling Contract

In response to an inquiry, the Director Public Works & Environmental Services explains the Town will have a new service provider for recycling service starting in December. He explains in the event that there is a delay in a scheduled recycling pick up, notification will be issued through their Recycle Coach App .

Broadband in Rural Areas

A Member suggests that a task force be created, similar to Simcoe County, in an effort to continue to advocate for rural broadband. The Mayor comments about the Southwestern Integrated Fibre Technology (SWIFT) and how they are advocating for rural broadband. The Director Information & Communication Services comments that access to the internet has come to light with COVID-19 and people working from home and virtual school. Administration is attending the Rural Ontario Municipalities Association (ROMA) Conference and one of the session is on broadband services. The Director will provide a report to Council on rural broadband issues and investigate the creation of a task force.

Town of Lakeshore Water Retention Pond and Dust Mitigation

A Member raises concerns expressed by residents on Dresden Road regarding the construction occurring with the Town of Lakeshore's Water Retention Pond on Commercial Boulevard. The construction is creating dust and impacting Tecumseh residents. Councillor Jobin will raise this matter at the next Inter Municipal Committee.

Q. Motions

1. Confirmatory by-law

a. November 24, 2020

Motion: RCM - 358/20

Moved by Councillor Bill Altenhof

Seconded by Councillor Brian Houston

That By-Law 2020-79 being a by-law to confirm the proceedings of the Tuesday, November 24, 2020, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

Carried

R. Notices of Motion

There are no notices of motion presented to Council.

S. Next Meeting

Tuesday December 8, 2020

5:00 pm Policies & Priorities Committee Meeting

7:00 pm Regular Council Meeting

T. Adjournment

Motion: RCM - 359/20

Moved by Councillor Rick Tonial

Seconded by Councillor Bill Altenhof

That there being no further business, the Tuesday, November 24, 2020 meeting of the Regular Council **be adjourned** at 8:45 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk