



## The Corporation of the Town of Tecumseh

Corporate Services & Clerk

**To:** Mayor and Members of Council

**From:** Laura Moy, Director Corporate Services & Clerk

**Date to Council:** November 24, 2020

**Report Number:** CS-2020-40

**Subject:** Committee and Board Appointments - 2021

---

### Recommendations

It is recommended:

**That** the two applications to the Youth Advisory Committee from Jocelyn Adams and Peyton Tillie; and the application from Tom Burton to the Essex Power Corporation Board of Directors **be accepted**;

**And that** the applications for the Committee of Adjustment and Business Improvement Area Board of Management **be considered** and direction provided on the preferred applicants to be appointed to the respective Committee and Board;

**And further that** the term of these Committee and BIA Board of Management appointments be for the remaining term of Council, ending November 14, 2022, or until such time as new members are appointed;

**And furthermore that** the term of appointment of the Essex Power Corporation Board of Director be for the term ending December 31, 2022;

**And furthermore over that** applicants **be notified** of Council's decision and by-laws **be prepared** to formally appoint the new members to these Committees at the next meeting of Council.

### Background

The Committee/Local Board Application and Appointment Policy No. 4 (Policy) establishes timelines for calling and receiving applications for Committees/Local Boards and a process for

reviewing the applications, as well as selecting persons to be appointed to the respective Committees/Local Boards.

The term of all Committees, the Business Improvement Area (BIA) Board of Management and the Tecumseh Police Services Board appointments are consistent with the term of the Council that has appointed the Members.

The Policy requires that applications for appointments to **fill vacancies** that may occur for any Committee or Local Board in a non-election year be called in September by the Clerk.

At the September 15, 2020, Regular Meeting of Council (RCM), the Members gave consideration to CS-2020-24 regarding the Advisory and Statutory Committees Call for 2021 Applications (Report).

At the time of this Report, the only Committees for which there were vacancies were the Committee of Adjustment (two vacancies) and Property Standards (one vacancy) due to resignations. At the Meeting, direction was given, however, to also include the following Committees in the 2021 Call for Applications.

- Tecumseh Accessibility Advisory Committee; and
- Youth Advisory Committee.

There is no limit placed on the number of members appointed to these Committees. The purpose for seeking additional members for these Committees is to assist with meeting quorum, as well as creating greater diversity of members.

Applications were also called for the non-elected representative on the Essex Power Corporation Board of Directors. The term for the current non-elected representative will end on December 31, 2020, as noted under Report CS-2020-26 entitled "Essex Power Corporation Board of Directors Call for 2020 Applications." The term of the new members will be four years commencing January 1, 2021.

On October 23, 2020, the Town was notified of the resignation of Mike Kennedy from the BIA Board of Management.

## Comments

In accordance with the Policy, a Notice of Call for Applications was published in the Essex Free Press on October 1, 2020. Additionally, the Notice was posted on the Town's website and linked to the Town's social media accounts on Facebook and Twitter.

Committee Members were also notified of the call for Committee Appointments and encouraged to solicit new members.

The Policy establishes a deadline for submitting applications to the Clerk as October 31st annually.

An extension to the applications call was provided to November 11, 2020 to allow a greater opportunity for submissions and in light of the recent resignation from the BIA Board of Management.

A brief description of each of the above Committees, together with a list of the current Committee Members and the names of the qualified applicants received before the November 11, 2020, deadline is appended to this Report as **Attachment 1**.

A copy of each of the Committee and Board Applications have been made available for review to the Members of Council.

## Consultations

Planning & Building Services

## Financial Implications

There are no financial implications.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Christina Hebert, BA (Hons), MA, Dipl. M.A.  
Manager Committee & Community Services

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional  
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

<b>Attachment Number</b>	<b>Attachment Name</b>
1	List of Committees and Boards, including names of applicants