

## **Rural Broadband Advisory Committee**

### **Minutes**

Date: Wednesday, July 14, 2021  
 Time: 6:30 pm  
 Location: Electronic meeting live streamed at:  
<https://video.isilive.ca/tecumseh/live.html>.

Present: Mayor Gary McNamara  
 Councillor Brian Houston  
 Councillor Tania Jobin  
 Member Nicole Colenutt  
 Member Aldo DiNardo  
 Member Darrin Drouillard  
 Member Dan Grosu

Also Present: Chief Administrative Officer Margaret Misk-Evans  
 Director Information & Communication Services Shaun Fuerth  
 Manager Committee & Community Services Christina Hebert

#### **A. Roll Call**

##### **1. Welcome and Introductions**

The Mayor extends a warm welcome and appreciation to the Members for their participation on the Rural Broadband Advisory Committee (RBAC), particularly as the COVID-19 Pandemic has highlighted the importance and reliance on improved access to broadband connectivity.

Introductions are provided by the Members.

##### **2. Election of Chair and Vice Chair**

The Manager Committee & Community Services opens the floor to nominations for Chair and Vice Chair for the Rural Broadband Advisory Committee, for the remaining term, ending November 14, 2022.

##### **Motion: RBAC - 1/21**

Moved By Tania Jobin  
 Seconded By Gary McNamara

**That** Councillor Brian Houston be appointed Chair of the Rural Broadband Advisory Committee for the Town of Tecumseh for the remaining term, ending November 14, 2022.

Carried

**Motion: RBAC - 2/21**

Moved By Gary McNamara  
Seconded By Brian Houston

**That** Councillor Tania Jobin be appointed Vice Chair of the Rural Broadband Advisory Committee for the Town of Tecumseh for the remaining term, ending November 14, 2022.

Carried

**B. Call to Order**

The Chair calls the meeting to order at 6:31 pm.

**C. Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by the Members.

**D. Delegations**

**1. Grant Street, CIRA IPT Product Manager**

Re: Canadian Internet Registration Authority (CIRA)

Mr. Grant Street, CIRA IPT Product Manager, provides an overview of the Canadian Internet Regulation Authority (CIRA) services and the CIRA Internet Performance Test (IPT), which is a quality test about internet connectivity to assist CIRA's building a better online Canada initiative. The benefits of IPT are explained, including provision of a benchmark for community progress and test data that will show if internet requirements, in line with Canadian Radio-television and Telecommunications Commission (CRTC) minimum services are met.

A comparison of urban versus rural internet service is highlighted, including the current existing Tecumseh data.

Inquiries regarding accuracies of the CRTC mapping and data are raised and Mr. Street explains the process used by CRTC to collect the data and solutions for improvement which includes increased IPTs.

Conducting IPTs within the municipality will help understand what areas of the Town are underserved and will provide data and mapping to assist with future network expansions and securing grant funding.

The Director Information & Communication Services explains, if approved, a registered domain would be created to redirect to the landing page and marketed through Town's website, social media, etc., to encourage residents and businesses to conduct an IPT and obtain the necessary data.

The Director Information & Communication Services will coordinate promotion of the landing page site for residents and businesses to log their internet connection speed.

Mr. Street vacates the meeting at 7:54 pm.

**Motion: RBAC - 3/21**

Moved By Dan Grosu

Seconded By Gary McNamara

**That** the Rural Broadband Advisory Committee supports engaging the services of the Canadian Internet Registration Authority (CIRA) to develop a landing page for residents and businesses to conduct Internet Performance Tests (IPT) to provide data analysis on internet connection speed.

Carried

**E. Communications**

**1. Rural Broadband Advisory Committee Terms of Reference**

The Director Information & Communication Services provides a brief overview of the RBAC Terms of Reference and identified Committee objectives.

**2. Procedure By-law**

**Motion: RBAC - 4/21**

Moved By Dan Grosu

Seconded By Tania Jobin

**That** Communications - For Information 1 through 2 as listed on the Wednesday, July 14, 2021 Rural Broadband Advisory Committee Agenda, **be received.**

Carried

**F. Reports**

None.

**G. Unfinished Business**

None.

## H. New Business

### 1. Rural Broadband Advisory Committee Meeting Schedule

Discussion ensues regarding Members' availability for a September meeting and time that best accommodates schedules. Members will advise the Manager Committee & Community Services should they have any meeting conflicts.

### 2. Action Items

In response to a Member's inquiry, the Director Information & Communication Services and Chief Administrative Officer encourages Members to put forth suggestions/ideas for Committee discussion and further exploration for the development of an action plan that will be brought forward to Council for decision-making purposes.

## I. Next Meeting

The next Rural Broadband Advisory Committee meeting will be held electronically on Wednesday, September 22, 2021 at 6:30 pm.

## J. Adjournment

### Motion: RBAC - 5/21

Moved By Tania Jobin  
Seconded By Dan Grosu

**That** there being no further business, the Wednesday, July 14, 2021 meeting of the Rural Broadband Advisory Committee **be adjourned** at 8:06 pm.

Carried

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Councillor Brian Houston, Chair

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Councillor Tania Jobin, Vice-Chair