



The Corporation of the Town of Tecumseh

Parks & Recreation Services

To: Mayor and Members of Council

From: Paul Anthony, Director Parks & Recreation Services

Date to Council: September 14, 2021

Report Number: PRS- 2021-13

Subject: Tecumseh Recreation Complex and Arena COVID-19 Screening Process

Recommendations

It is recommended:

That Parks and Recreation Report No. PRS-2021-13, respecting the Tecumseh Recreation Complex and Arena COVID-19 Screening Process, **be received**;

And that Administration **be directed** to implement the COVID-19 screening process as outlined in Parks and Recreation Report No. PRS-2021-13, respecting the Tecumseh Recreation Complex and Arena COVID-19 Screening Process for the remainder of 2021;

And further that the costs associated with staffing the COVID-19 Screening Process as outlined in Parks and Recreation Report No. PRS-2021-13, respecting the Tecumseh Recreation Complex and Arena COVID-19 Screening Process be funded out of the 2021 COVID-19 Recovery Funding for Municipalities Program funds allocated to the Town and / or the Town's Tax Rate Stabilization Reserve if necessary.

Executive Summary

The Province of Ontario announced that as of September 22, 2021, Ontarians will need to be fully vaccinated to access certain public settings and facilities. Administration is proposing a process for the Tecumseh Recreation Complex and Arena to implement and enforce this provincial program.

Background

On September 1, 2021 the Province of Ontario announced that as of September 22, 2021, Ontarians will need to be fully vaccinated and provide proof of vaccination along with photo ID to access certain public settings and facilities. Additionally, screening for symptoms of COVID-19 continues to be in effect.

Comments

Reflective of the direction from the Province, Administration is proposing the following process for the Tecumseh Recreation Complex and Arena (Arena) to implement and enforce the provincial program:

1. Screening – Individuals entering the Arena will be required to complete a COVID-19 health screening prior to entering the building.
 - A new online screening application will be created specifically for individuals entering the Arena.
 - The application will be available using the URL www.TecumsehArenaScreening.ca and will be accessible on any mobile device
 - Quick Response, also known as “QR Code” will be available and posted at the entrance of the Arena and when scanned will direct individuals to the www.TecumsehArenaScreening.ca website
 - The online screening questions will include:
 - i. Name
 - ii. Email
 - iii. Time in the building: Morning, Afternoon, Evening
 - iv. Number of individuals in the party
 - v. COVID-19 health screening questions
 - Upon completion of the screening questions, the application will indicate a green check-mark for those that may proceed into the building or a red x for those that did not pass the screening.
2. Verification of vaccination – Individuals entering the Arena will be required to show proof of vaccination (two doses plus 14 days) and a photo ID. Those that cannot receive the vaccine due to medical exemptions will be permitted entry with a doctor’s note until recognized medical exemptions can be integrated as part of the Province of Ontario’s digital vaccine certificate. Children who are 11 years of age and younger and unable to be vaccinated will also be exempted from these requirements.
3. Controlled access – the Arena will implement controlled access by directing one-way entrance into the building and one-way exit out of the building. This will allow for individuals to pass by staff upon entering the building to show completion of screening and vaccination status.

- Entrance: The front doors of the building will be designated as enter only
 - Exit: The doors located on the east and west side of the Arena lobby will be designated as exit only
4. Parks and Recreation Administration Office (Office) – Since the start of the pandemic, the Office has continued to service customers using online and over-the-phone options to limit the need for in-person office visits and situations that required in-person assistance have been done through scheduled appointments. As the Office is located within the Arena, those entering the facility will have to pass through the screening workstation. As a result, Administration is recommending that those attending the Office also be required to complete the screening questions and show vaccination status.

Staffing requirements:

In order to confirm individuals entering the Arena have completed the required screening and confirm vaccination status, a workstation will be set up in the lobby for the individuals to show screening completion and vaccination status to Arena personnel.

It is anticipated that some members of the community may not be compliant with the screening and/or vaccination requirements and the assistance of trained security personnel will be required for these situations. Therefore, Administration is recommending that the services of a professional security company be engaged to provide personnel to assist with the screening station. It is anticipated there would be 115.5 hours per week required for security personnel.

Administration plans to extend the schedule of existing staff members to ensure coverage of the screening station. It is anticipated there would be 18.5 hours per week required for additional staff to cover the screening station.

These additional measures are recommended for the remainder of 2021, after which Administration will report back to Council to assess ongoing requirements for 2022.

Consultations

Financial Services

Information & Communication Services

Financial Implications

Costs associated with the above have not yet been determined as Administration is still obtaining quotes. However early projections anticipate costs up to \$54,000 for staffing September to December 2021. In addition, the cost to develop the screening application is \$5,000.

The total estimated cost of \$59,000 is a direct COVID-19 operating financial pressure and is therefore an eligible expenditure with respect to the province's 2021 COVID-19 Recovery Funding for Municipalities program (Program). The Town has been allocated funding through this Program and it is anticipated that these funds will be sufficient to fully offset this

unbudgeted expenditure, however if insufficient, the Town's Tax Rate Stabilization Reserve would be accessed.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Kerri Rice
Manager Recreation Special Projects

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Reviewed by:

Paul Anthony, RRFA
Director Parks & Recreation Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name