

# Report No. CS-2021-24 – Advisory and Statutory Committees Call for 2022 Applications

## Appendix 1 – List of Committees and Boards

### Committee of Adjustment

The Committee of Adjustment (CofA) is responsible for holding hearings under the *Planning Act R.S.O. 1990, c.P.13* (Planning Act) with respect to minor variances to the Town's Zoning By-law and applications for consents to severances which result in the creation of a new lot(s) or lot additions.

The *Planning Act* permits the Council of the municipality, by by-law, to constitute and appoint a CofA for the municipality composed of such persons, not fewer than three (3), as the Council considers advisable.

The members of the CofA, who are not members of a municipal Council, shall hold office for the term of the Council that appointed them, and the members of the CofA who are members of a municipal Council shall be appointed annually.

The CofA for the Town is comprised of a total of seven (7) members - six (6) members being from the public who are currently appointed for Council's term of office in accordance with the *Planning Act*.

The past practice by Council has been to appoint at least one member from each of the five (5) Wards.

Meetings of the CofA are regularly held once a month on the fourth Monday at 5:00 pm in the Council Chambers of Tecumseh Town Hall.

The following is a list of members on the Committee of Adjustment:

- Chris Carpenter
- Lori Chadwick
- Tom Fuerth
- Daniel Hofgartner
- Paul Jobin
- Tom Marentette
- Tony Muscedere

There are no vacant positions on the Committee of Adjustment.

## **Property Standards Committee**

The Town's Property Standards By-law provides for a Property Standards Committee comprised of three (3) members. The members of this Committee are selected by Council from the Committee of Adjustment. The Property Standards Committee considers appeals from orders issued by the Property Standards Officer.

Meetings of this Committee are only required when someone appeals such an order.

The following is a list of members on the Property Standards Committee:

- Paul Jobin
- Tom Marentette
- Tony Muscedere

There are no vacant positions on the Property Standard Committee.

## **Tecumseh Accessibility Advisory Committee**

*The Accessibility for Ontarians with Disabilities Act, 2005* (AODA) paragraph 29(1) requires municipalities with a population of not less than 10,000 to establish an Accessibility Advisory Committee to advise Council each year about the preparation, implementation and effectiveness of the municipality's Accessibility Plan, in addition to other obligations as established by the AODA. Section 29(3) of the AODA requires that the majority of the members of the Committee be persons with disabilities.

The Tecumseh Accessibility Advisory Committee (TAAC) normally meets quarterly at 12:00 pm at Town Hall.

Currently, six (6) members are appointed to the TAAC, four (4) of which are persons with disabilities.

The following is a list of members on the TAAC for the remaining term of Council:

### **Council:**

- Councillor Tania Jobin

### **Members:**

- Ron Doherty
- David Golden
- Ron Matysek
- Catherine Rutherford
- Linda Stanczak

## **Cultural & Arts Advisory Committee**

Tecumseh Council established a Cultural & Arts Advisory Committee (CAAC) under the following Terms of Reference:

- identify cultural activities and engagements encouraging community participation;
- obtain artwork depicting local diverse talents and landmarks in addition to the unique features of the Town, preserving the Town's various histories in the former municipalities of the Town of Tecumseh, Village of St. Clair Beach and Township of Sandwich South, and capturing the essence and spirit of the amalgamated Town;
- identify prominent locations within the Town for public display of artwork; and
- research grants and acquire donations for achieving such goals.

Meetings of the Committee are regularly held once a month on the third Monday at 7:00 pm at Town Hall.

There has not been a limit placed on the number of members that can be appointed to this Committee. The Committee welcomes new and diverse Members.

The following is a list of the current members of the CAAC:

### **Council:**

- Councillor Bill Altenhof

### **Members:**

- Marian Drouillard
- Dwayne Ellis
- Charles Gray
- Betty Lee-Daigle
- Manminder Mathru
- Christopher McNamara
- Rita Ossington
- Jelena Ristic

## **Heritage Committee**

The Heritage Committee is appointed under the *Ontario Heritage Act*. The Committee may advise on matters related to the Act and to properties in the Town that have cultural heritage value and which the Town may wish to protect from destruction or harmful change by passing of a Designation By-law as provided for in the *Ontario Heritage Act*.

Tecumseh Council is required, under the *Ontario Heritage Act*, to consult with its Heritage Committee during the designation/repeal-of-designation process for individual properties or districts and on applications to demolish/remove structures from, or otherwise alter designated properties.

Statutory role of the Municipal Heritage Committee:

- Designation - advise Council prior to the designation of a property;
- Repeal of Designation - advise Council prior to the repeal of a by-law or part thereof designating property;
- Amendment of Designation - advise Council prior to the amendment of a by-law or part thereof designating a property;
- Alteration of a Designated Property - advise Council on applications to alter a designated property where such proposed alteration may affect the reasons for designation as set out in the by-law designating the property;
- Demolition - advise Council on applications to demolish or remove any building or structure on designated property;
- Easements / Covenants - advise Council before the passing of by-laws providing for the entering into of easements or covenants with the owners of real property, or interests therein, for the conservation of buildings of historical or architectural value or interest; and
- Districts - advise Council before passing a by-law to define one or more areas to be examined for designation as a heritage conservation district.

Meetings of the Heritage Committee are regularly held once a month on the third Monday at 6:00 pm, at Tecumseh Town Hall.

There has not been a limit placed on the number of members that can be appointed to this Committee. The Committee welcomes new and diverse Members.

The following is a list of the current members of the Heritage Committee:

**Council:**

- Councillor Bill Altenhof

**Members:**

- Chris Carpenter
- Amanda Deshaies
- Marian Drouillard
- Dwayne Ellis
- Charles Gray

- John Levesque
- Rita Ossington
- Scott Robinson (Resigned)

### **Senior Advisory Committee**

The first Senior Advisory Committee (SAC) was established in 2016. The purpose of the SAC is to provide advice to Council and Administration on issues that affect seniors in the community.

The SAC is comprised of members over the age of 60. Meetings are held at the Tecumseh Town Hall on the last Thursday of each month at 5:00 pm.

There has not been a limit placed on the number of members that can be appointed to this Committee.

The following is a list of the current members of the SAC:

#### **Council:**

- Councillor Rick Tonial

#### **Members:**

- Suzanne Beneteau
- Gabrielle McMillan
- Paul Morand
- Dara Pfeifer O'Connor
- Loretta Stoyka Henderson
- Nancy Tennant

### **Youth Advisory Committee**

The establishment of a Youth Advisory Committee (YAC) was approved by Council as recommended in the Corporate Services & Clerk Report No. 26/15. The first YAC was appointed in 2016 to provide advice to Council and Administration on issues that affect area youth and works with Town departments, agencies and organizations that are involved in youth initiatives.

The YAC is comprised of youth between the ages of 13 - 23.

Meetings are held at the Tecumseh Town Hall, on the third Monday of each month at 4:30 pm.

There has not been a limit placed on the number of members that can be appointed to this Committee. This Committee, at times, has difficulty in reaching quorum. In the past, Members have resigned due to school and other obligations during the term of appointment.

The following is a list of the current members of the YAC:

### **Youth Advisory Committee Members**

#### **Council:**

- Councillor Rick Tonial

#### **Members:**

- Jocelyn Adams
- Jacob Altenhof
- Michael Altenhof
- Kurtis Hengl Lachance
- Tamsyn King
- Tia-Lynne McCann
- Ava Ruuth
- Suzie Sawicki
- Peyton Tillie

### **Business Improvement Area (BIA) Board of Management**

This non-profit organization represents and promotes a defined geographic area of the Town as a business or shopping area (north of County Road 22). The Board also oversees the improvement, beautification and maintenance of municipally-owned land, buildings and structures in the area beyond that provided at the expense of the municipality generally.

The BIA is governed by a nine (9) member Board of Management comprised of two (2) Directors appointed directly by Council and seven (7) members of the BIA, selected by a vote of the membership of the improvement area. The Board is appointed for the term of Council. There are currently ten (10) members appointed to the Board. In the event of a resignation, the Board will return to its regular nine (9) member composition.

The BIA meets monthly on the second Wednesday of each month at 6:00 pm at the BIA Office located at 12122 Tecumseh Rd. E., Tecumseh.

The following is a list of the current Board members:

- Councillor, Brian Houston \*
- Councillor Andrew Dowie \*
- Paul Bistany, Bistany Real Estate
- Jules Champoux, CPCA, Life and Health Insurance Advisor
- Leo Demarce
- Candice Dennis
- Jessica Fowler
- Joseph Fratangeli, Good Vibes
- Linda Proctor

Councillors Brian Houston and Andrew Dowie were appointed to the Board pending filling of the vacancies created by the resignations of Scott Harris and James Dowie.

## **Police Services Board**

The Town currently contracts the services of the Ontario Provincial Police (OPP) for police protection within the community. This contract is administered by the Tecumseh Police Services Board (PSB).

The *Police Services Act* requires a municipality to appoint a Police Services Board. Tecumseh Council established a Police Services Board for the Town comprised of:

- the Head of Council (Mayor) or, if the Mayor chooses not to be a member of the Board, another Member of Council appointed by resolution;
- one Member of Council appointed by resolution;
- one person appointed by resolution of the Council, who is neither a member of the Council nor an employee of the Town; and
- two (2) persons appointed by the Lieutenant Governor in Council.

The responsibilities of the PSB are set out in the *Police Services Act*. The PSB is responsible for the provision of adequate and effective police services in the Town.

Meetings of the PSB are held in the Council Chambers of Town Hall. The meetings are generally held bi-monthly on the second Thursday of the month at 4:30 pm.

The following is a list of the current PSB Members:

### **Council 2019 - 2022**

- Mayor Gary McNamara
- Deputy Mayor Joe Bachetti

### **Council Appointed Member**

- Chris Hales

### **Lieutenant Governor Appointed Members**

- Paul Sweet
- Marc Gomes

### **Rural Broadband Advisory Committee**

The need for broadband connectivity has been increasing in the last 20 years and became more important than ever in 2020. This need has been magnified during the COVID-19 pandemic with Council and Administration receiving many inquiries from ratepayers. Whether students, teleworkers or businesses, the need for reliable internet connectivity is now considered an essential service that should be made available to all. In recent years, there have been some improvements to this service but there are still many areas of the Town that are underserved.

Council recommended the establishment of an advisory committee that will provide recommendations, advice and information to Council on matters related to broadband connectivity issues.

The objectives of the Committee include, but are not limited to:

- Develop a program to help solve the connectivity challenges of the Town's residents and businesses.
- Facilitate and enable stakeholder engagement and consultation sessions. Ensure the engagement and creation of opportunities for involvement of residents, stakeholders and businesses across the Town;
- Work in collaboration with members of Town Council and Administration in developing possible solutions and programs to support enhanced connectivity in the Town;
- Subject to Council approval, the development of a plan for implementing the goals and directions as recommended by the Committee, including metrics and deliverables.

The following is a list of the current Rural Broadband Committee Members:

**Members**

- Mayor Gary McNamara
- Councillor Brian Houston
- Councillor Tania Jobin
- Nicole Colenutt
- Aldo DiNardo
- Darrin Drouillard
- Dan Grosu

There are currently no vacancies on the Rural Broadband Advisory Committee.