



## The Corporation of the Town of Tecumseh

Chief Administrative Officer

**To:** Personnel Committee

**From:** Michelle Bonnici, Director People & Culture

**Date to Council:** October 26, 2021

**Report Number:** CAO-2021-16

**Subject:** Visitors entering Municipal Facilities – Vaccination Policy

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### Recommendations

It is recommended:

**That** CAO-2021-16 entitled “Visitors entering Municipal Facilities – Vaccination Policy” **be received.**

**And that** the current practice outlined by Administration in this report pertaining to Policy 110 “Town of Tecumseh Mandatory Vaccination Policy” as it relates to the public accessing Town facilities, **be endorsed.**

### Background

At the September 8, 2021 Special Meeting of Council, Policy 110 “Town of Tecumseh Mandatory Vaccination Policy” was approved. The Town joins a growing number of municipalities and broader public sector employers in using available means to protect its staff and members of the public. The vaccination policy establishes clear parameters with respect to ensuring that safe conditions prevail within the workplace. It further emphasizes the requirement of all staff to be fully vaccinated against COVID-19.

The Corporation has a legislated obligation and responsibility to take every precaution reasonable in the circumstances to provide a safe work environment for its staff and to provide a safe environment to members of the public who access municipal facilities to obtain services.

## **Comments**

The Scope of the vaccination policy applies to all Corporation employees, contractors, students, volunteers, elected and appointed members of Town Council and Council appointed Boards and Committees and any other individuals employed, contracted or engaged to provide service in any capacity to the Corporation. The COVID-19 full vaccination (both doses) is required for entry into all municipal facilities.

The vaccination policy specifically states that it does not apply to customers or clients who utilize the services of the Corporation or its tenants. Administration is currently adopting the practice that any member of the public who wishes to enter the Town facility will be required to be fully vaccinated unless the entry is for the purposes of obtaining customer service and the service can be provided with the use of an impermeable barrier. Examples of customer service include paying bills or processing permits. Visitors coming into the facility to meet with staff will be required to show proof of vaccination. The Town of Tecumseh has consulted with a number of municipal colleagues who share the same approach.

With respect to public Council meetings, when the decision is made to conduct in person Council meetings in Council Chambers, any resident who chooses to join the meeting in person will be required to be fully vaccinated. The Town of Tecumseh will make every effort to ensure access is available to residents virtually in order to accommodate anyone who chooses not to attend in person or who cannot meet the vaccination policy requirements.

## **Consultations**

Chief Administrative Officer  
Information & Communication Services  
Corporate Services & Clerk  
Town of LaSalle Policy and Practice  
City of Windsor Policy and Practice  
The Municipality of Leamington Policy and Practice

## **Financial Implications**

There are no financial implications associated with this report.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Michelle Bonnici, BA, LL.M  
Director People & Culture

Reviewed by:

Shaun Fuerth, BCS  
Director Information & Communication Services

Reviewed by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

Attachment Number	Attachment Name
None	