

Minutes of a Regular General Meeting of the  
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of  
Wednesday, May 19, 2021 held electronically at 6:00 PM.  
Live stream is available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)

**(TOTBBM-35-5)**

Call to Order

The meeting is called to order at 6:01 PM by Candice Dennis, Chair.

**(TOTBBM –36-5)**

**Roll Call**

Chair	Candice Dennis
Vice Chair	Linda Proctor
Treasurer	Paul Bistany
Director	Jules Champoux
Director	Joseph Fratangeli
Director	Scott Harris
Director	Jessica Fowler
Director	Jim Dowie
Councilor	Andrew Dowie
Councillor	Brian Houston

Regrets:

Absent:

Minute Taker: Coordinator Denise Pelaccia

Guest: Town of Tecumseh Clerk Laura Moy

Live Stream:

- **(TOTBBM – 37-5)**
- **Disclosure of Pecuniary Interest** - No disclosure at this meeting.
  - **(TOTBBM – 38-5)**
  - **Delegations** – Laura Moy, Town of Tecumseh Clerk: To discuss By-laws.
  - **(TOTBBM – 39-5)**
  - **Communications**
  - **6.1 TOTBIA Board of Management Meeting Minutes**

Motion: (BBM-16/21) Moved by: Linda Proctor  
Second by: Paul Bistany

That the minutes of the Town of Tecumseh TOTBIA Regular Board of Management Meeting held on March 17, 2021 be approved as distributed. No minutes to approve for April 21, 2021 meeting.

Approved.

Carried.

## 6.2 Letters From– No letters at this time.

(TOTBBM – 40-5)

**SUPPLEMENTARY Agenda Adoption-** No supplementary agenda adoption at this time.

(TOTBBM – 41-5)

## Reports

### 8.1 Chair Report:

- New Domain Required:
  - A new domain is required in order to complete our Office365 licensing by end of month. Andrew Dowie has offered to assist. For the time being, when the switch is made, the Town will forward both info@ & bia@ for a period of time to our new domain/email.
  - How long does the Board wish to request we keep it active and forwarding? Recommending minimum 1 month (would prefer 3-6 months), with a signature or notice on all emails once new is created, pointing out our new email. We'll need to do promotion around a website change as well.

### 8.2 Treasurer Report:

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#### Tecumseh BIA

#### March 2021 Month End Financials

Treasurer's Report for the period ending: 03-31-2021

BIA Operating Account (8111130)	Bank Balance stands at:	\$44,610.73
Outstanding Cheques	see detail page	\$(1,667.90)
BIA Ledger Balance stands at:		\$42,942.83

BIA Reserve Account -	Balance last month	\$66,476.03
Interest	\$95.98	
		\$66,572.01

Outstanding Receivables	see detail page	\$1,716.78
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WFCU - Share Capital #1	\$85.00
WFCU - Patronage Shares #4	\$60.00
WFCU - Patronage Shares #44	\$10.00

BIA Petty Cash	stands at:	\$565.55
Deposit Clearing	\$-	
Square	\$-	
Prepaid Expenses & Deposits		\$2,591.20

Total BIA Current Assets : \$114,543.37

Tecumseh Dollars Current Outstanding \$43,260.00

Other BIA Liabilities and Equity : from Xero report \$71,283.37

Total BIA Liabilities and Equity : \$114,543.37

Year To Date Levy Requisition: 2021 1st Quarter @ March 31 \$33,000.00

2nd Quarter @ June 30

3rd Quarter @ September 30

4th Quarter @ December 31

Total Levy received to Date: \$33,000.00

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## Tecumseh Business Improvement Area

### BIA Operating Account - # 8111130

03/28/2021

#### Outstanding Payments

6-04-2020	Payment: Texthelp Inc.	#41270	\$113.36	
11-02-2021	Payment: Flowers By Phil		\$340.00	
15-03-2021	Payment: Town of Tecumseh	4272	\$45.00	
16-03-2021	Payment: Cycle Culture		\$150.00	
18-03-2021	Payment: Anne's on the Avenue		\$170.00	
25-03-2021	Payment: Awad Medical Aesthetics & Wellness			\$430.00
31-03-2021	Payment: Awad Medical Aesthetics & Wellness			\$380.00
31-03-2021	Payment: Denise Pelaccia		\$39.54	
			\$1,667.90	

#### Outstanding Receivables

31-03-2021	Town of Tecumseh Jan - Mar 2021 HST	\$1,716.78
		\$1,716.78

#### Operating Account - activity

Date	Source	Description	Reference	Debit	Credit	Running Balance
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#### BIA Operating Account - WFCU

Opening Balance			20,041.16	0.00		20,041.16
01 Mar 2021	Payable Payment	Payment: Danilo's Enterprises Limited			0.00	1,000.00
			19,041.16			
01 Mar 2021	Payable Payment	Payment: Lacasse SPG			0.00	372.90
						18,668.26

01 Mar 2021	Payable Payment	Payment: Lacasse SPG	0.00	334.48	18,333.78
01 Mar 2021	Payable Payment	Payment: Lacasse SPG	0.00	152.55	18,181.23
02 Mar 2021	Receive Money	Square	8,393.10	0.00	26,574.33
02 Mar 2021		Payment: Kelcom X9050281	0.00	65.79	26,508.54
02 Mar 2021		Payment: Denise Pelaccia	0.00	51.71	26,456.83
03 Mar 2021	Receive Money	Deposit	1,800.00	0.00	28,256.83
04 Mar 2021	Receive Money	Square	389.40	0.00	28,646.23
08 Mar 2021	Payable Payment	Payment: By The Book INV-18156	0.00	45.20	28,601.03
09 Mar 2021	Bank Transfer	Bank Transfer from BIA Operating Account - WFCU to WFCU VISA #0484	0.00	481.41	28,119.62
10 Mar 2021		Payment: Armando's Pizza	0.00	345.00	27,774.62
10 Mar 2021		Payment: Awad Medical Aesthetics & Wellness		0.00	660.00
				27,114.62	
11 Mar 2021		Payment: Receiver General - Payroll 2020 PIER	0.00	74.32	27,040.30
11 Mar 2021	Payable Payment	Payment: Receiver General - Payroll Feb 2021		0.00	
				817.74	26,222.56
11 Mar 2021		Payment: Shoppers Drug Mart	0.00	1,575.00	24,647.56
11 Mar 2021		Payment: Denise Pelaccia PPE 03.06.2021	0.00	1,240.13	23,407.43
12 Mar 2021		Payment: Zehrs	0.00	4,980.00	18,427.43
12 Mar 2021		Payment: Graham's Paint "N" Paper Place Ltd.		0.00	1,400.00
				17,027.43	
12 Mar 2021		Payment: Rock Mortgage Group 110049984834	0.00	42.35	16,985.08
12 Mar 2021		Payment: Petty Cash	0.00	570.95	16,414.13
15 Mar 2021		Payment: Basha's Shawarma	0.00	405.00	16,009.13
15 Mar 2021		Payment: Town of Tecumseh 4272	0.00	45.00	15,964.13
15 Mar 2021		Payment (voided): Lacasse SPG		649.75	0.00
16 Mar 2021		Payment: Cycle Culture	0.00	150.00	16,463.88
18 Mar 2021		Payment: Johnny Shotz	0.00	580.00	15,883.88
18 Mar 2021		Payment: Anne's on the Avenue	0.00	170.00	15,713.88
19 Mar 2021	Payable Payment	Payment: Tabouli by Eddy's		0.00	235.00
				15,478.88	
22 Mar 2021	Payable Payment	Payment: Cogeco 110050117887	0.00	90.28	15,388.60
23 Mar 2021	Payable Payment	Payment: Tecumseh Home Hardware		0.00	1,880.00
				13,508.60	
25 Mar 2021	Payable Payment	Payment: Awad Medical Aesthetics & Wellness			0.00
				430.00	13,078.60
25 Mar 2021	Payable Payment	Payment: Denise Pelaccia PPE 03.20.2021		0.00	1,240.13
				11,838.47	
26 Mar 2021	Payable Payment	Payment: Kabobgy	0.00	810.00	11,028.47
31 Mar 2021	Receive Money	WFCU 33.09	0.00	11,061.56	
31 Mar 2021	Payable Payment	Payment: By The Book INV-18179	0.00	699.19	
				10,362.37	
31 Mar 2021	Payable Payment	Payment: Denise Pelaccia	0.00	39.54	10,322.83
31 Mar 2021	Payable Payment	Payment: Awad Medical Aesthetics & Wellness			0.00
				380.00	9,942.83
31 Mar 2021	Receive Money	Town of Tecumseh 2021 Q1 Levy		33,000.00	0.00
				42,942.83	
Total BIA Operating Account - WFCU				44,265.34	21,363.67
Closing Balance			42,942.83	0.00	42,942.83

Total	44,265.34	21,363.67	22,901.67
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**Tecumseh BIA**  
**April 2021 Month End Financials**

Treasurer's Report for the period ending: 04-30-2021

BIA Operating Account (8111130)	Bank Balance stands at:	\$34,231.88
Outstanding Cheques see detail page	\$(5,803.25)	
BIA Ledger Balance stands at:	\$28,428.63	

BIA Reserve Account -	Balance last month	\$66,572.01
Interest	\$93.01	
	\$66,665.02	

Outstanding Receivables	see detail page	\$1,716.78
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WFCU - Share Capital #1	\$85.00
WFCU - Patronage Shares #4	\$60.00
WFCU - Patronage Shares #44	\$10.00

BIA Petty Cash	stands at:	\$721.65
Deposit Clearing	\$-	
Square	\$-	
Prepaid Expenses & Deposits		\$2,686.38

Total BIA Current Assets :	\$100,373.46
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Tecumseh Dollars	Current Outstanding	\$39,775.00
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Other BIA Liabilities and Equity :	from Xero report	\$60,598.46
Total BIA Liabilities and Equity :		\$100,373.46

Year To Date Levy Requisition: 2021	1st Quarter @ March 31	\$33,000.00
	2nd Quarter @ June 30	
	3rd Quarter @ September 30	

	4th Quarter @ December 31	
Total Levy received to Date:		\$33,000.00

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## Tecumseh Business Improvement Area

**BIA Operating Account - # 8111130**

**04/30/2021**

### Outstanding Payments

6-04-2020	Payment: Texthelp Inc.	#41270	\$113.36
6-04-2021	Payment: Cycle Culture		\$200.00
9-04-2021	Payment: Anne's on the Avenue		\$270.00
9-04-2021	Payment: Town of Tecumseh	4367	\$45.00
15-04-2021	Payment: Pat & Hank's Fish and Chips		\$165.00
15-04-2021	Payment: Town of Tecumseh		\$844.61
22-04-2021	Payment: Cogeco	110050670006	\$90.28
22-04-2021	Payment: Town of Tecumseh	4399	\$45.00
26-04-2021	Payment: Shopper's Drug Mart		\$675.00
27-04-2021	Payment: Zehrs	\$3,235.00	
28-04-2021	Payment: Cycle Culture		\$120.00
			\$5,803.25

### Outstanding Receivables

31-03-2021	Town of Tecumseh Jan - Mar 2021 HST	\$1,716.78
		\$1,716.78

### Operating Account - activity

Date	Source	Description	Reference	Debit	Credit	Running Balance
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### BIA Operating Account - WFCU

Opening Balance		42,942.83	0.00	42,942.83	
01 Apr 2021	Payment: Danilo's Enterprises Limited		0.00	1,000.00	41,942.83
01 Apr 2021	Payable Payment	Payment: Veritine Inc.	0.00	120.00	41,822.83
02 Apr 2021	Payable Payment	Payment: Eric Bonnici	20210401	0.00	150.00
					41,672.83
06 Apr 2021	Payable Payment	Payment: Cycle Culture	0.00	200.00	41,472.83
07 Apr 2021	Receive Money	Square	6,899.58	0.00	48,372.41
08 Apr 2021	Payable Payment	Payment: Receiver General - Payroll	Mar 2021	0.00	0.00
					817.74 47,554.67
08 Apr 2021	Payable Payment	Payment: Denise Pelaccia PPE 04.03.2021	0.00	1,240.13	
					46,314.54
08 Apr 2021	Payable Payment	Payment: Lacasse SPG	0.00	214.70	46,099.84
09 Apr 2021	Bank Transfer	Bank Transfer from BIA Operating Account - WFCU to WFCU VISA			
					#0484 0.00 363.95 45,735.89
09 Apr 2021	Payable Payment	Payment: Anne's on the Avenue	0.00	270.00	
					45,465.89
09 Apr 2021	Payable Payment	Payment: Kelcom X9051918	0.00	123.41	45,342.48
09 Apr 2021	Payable Payment	Payment: Town of Tecumseh	4367	0.00	45.00 45,297.48
12 Apr 2021	Payable Payment	Payment: Zehrs	0.00	6,165.00	39,132.48

13 Apr 2021	Receive Money	Deposit	400.00	0.00	39,532.48	
13 Apr 2021	Payable Payment	Payment: Tecumseh BIA		0.00	550.25	38,982.23
13 Apr 2021	Payable Payment	Payment: Rock Mortgage Group	11005033308		0.00	42.35
						38,939.88
13 Apr 2021	Receive Money	Deposit	2,000.00	0.00	40,939.88	
13 Apr 2021	Payable Payment	Payment: Graham's Paint "N" Paper Place Ltd.				0.00
						3,140.00 37,799.88
14 Apr 2021	Payable Payment	Payment: Skinov8ive		0.00	200.00	37,599.88
14 Apr 2021	Payable Payment	Payment: By The Book	INV-18218	0.00	45.20	37,554.68
15 Apr 2021	Payable Payment	Payment: Town of Tecumseh	AJE #3		0.00	844.61
						36,710.07
15 Apr 2021	Payable Payment	Payment: Pat & Hank's Fish and Chips			0.00	165.00
						36,545.07
15 Apr 2021	Payable Payment	Payment: By The Book	INV-18255	0.00	1,419.58	
						35,125.49
16 Apr 2021	Payable Payment	Payment: Awad Medical Aesthetics & Wellness				0.00
						420.00 34,705.49
22 Apr 2021	Payable Payment	Payment: Awad Medical Aesthetics & Wellness				0.00
						400.00 34,305.49
22 Apr 2021	Payable Payment	Payment: 1786795 Ontario Inc.		0.00	490.00	
						33,815.49
22 Apr 2021	Payable Payment	Payment: Cogeco	110050670006	0.00	90.28	33,725.21
22 Apr 2021	Payable Payment	Payment: Denise Pelaccia PPE 04.17.2021		0.00	1,240.13	
						32,485.08
22 Apr 2021	Payable Payment	Payment: Town of Tecumseh	4399	0.00	45.00	32,440.08
26 Apr 2021	Payable Payment	Payment: Shopper's Drug Mart		0.00	675.00	
						31,765.08
27 Apr 2021	Payable Payment	Payment: Zehrs		0.00	3,235.00	28,530.08
28 Apr 2021	Payable Payment	Payment: Cycle Culture		0.00	120.00	28,410.08
28 Apr 2021	Payable Payment	Payment: Denise Pelaccia		0.00	39.71	28,370.37
30 Apr 2021	Receive Money	WFCU	58.26	0.00	28,428.63	
Total BIA Operating Account - WFCU				9,357.84	23,872.04	28,428.63
Closing Balance			28,428.63	0.00	28,428.63	
<hr/>						
Total			9,357.84	23,872.04	(14,514.20)	

#### March 2021 Financial Report:

Motion: (BBM-17/21)

Moved by: Jules Champoux

Second by: Leo Demarce

#### April 2021 Financial Report:

Motion: (BBM- 18/21)

Moved by: Linda Proctor

Second by: Jules Champoux

### 8.3 Coordinator Report – D. Pelaccia reports the following: Financial Information

## Financial Information

Windsor Rock Gym - April 10, 2019 deposit for rock wall of \$295.00 is non-refundable; it will be carried over to be used in 2021.

Beach Grove Golf & Country Club – January 2020 deposit for 2020 Christmas Party is carried over to November.

## Membership Statistics

### NEW BUSINESSES/MEMBERS IN THE BIA AREA:

- Cheesecake on a Stick- 13300 Tecumseh Rd. E. (Green Valley Plaza, Grand Opening on April 15th, 2021)

### MEMBERS PREPARING TO OPEN:

- Imperial Gifts and Décor- 12000 Tecumseh Rd. E., Unit UNKNOWN (Grand Opening- TBD)
- Bourbon- 12049 Tecumseh Rd. E. (Grand Opening TBD)
- Unique Gallery Art and Coffee Shop- 1614 Lesperance Rd. (Tecumseh Towne Centre- Exact Address in Plaza TBD & Grand Opening TBD)

### MEMBERS WHO HAVE MOVED:

- SkyVu Solutions- 13300 Tecumseh Rd. E. (Where Merle Norman Cosmetic Studio was. Moved from 11865 Tecumseh Rd E.)

### MEMBERS RECENTLY CLOSED:

- Merle Norman Cosmetic Studio- 13300 Tecumseh Rd. E. (Where SkyVu Solutions now is.)

### • Current Status and Total Number of Members by sector:

\*April 2021 VS. May 2021

- o Open – 412 VS. 411
- o Associate Members – 4 VS. 4
- o Empty Units/Bldgs. – 46 VS. 45
- o Empty Lots/– 16 VS. 16
- o Empty Commercial Houses – 12 VS. 12
- o Property Owners – 140 (27 Plazas) VS. 140 (27 Plazas)
- o Grand Total – 623 VS. 622

Arts/Entertainment	4 VS. 4
Dining	59 VS. 60
Health & Wellness	139 VS. 139
Home/Commercial Services	14 VS. 14
Professional Services	63 VS. 63
Retail	128 VS. 127
Vacant Lots	16 VS. 16
Property Owners	140 VS. 140
Vacant Units/Bldgs.	46 VS. 46
Residential/Commercial Houses	12 VS. 12
TOTAL MEMBERS (VOTE)	623 VS. 622

### Associate Membership Program

- New Associate Members:
  - Moni Hair Boutique- 1825 Manning Rd., Unit 300



- ONESource Moving Solutions- 425 Leffler Dr.
- Potential New Members (pending due to COVID):
  - Crossroads Canine Academy & Daycamp- 284 E. Pike Creek Rd.
  - Lombardi Barbershop- 25 Amy Croft Dr., Unit #25B
  - Sherwin Williams Paint- 35 Amy Croft Dr., Unit 9
  - Silver Tee Golf- 1360 Highway #3
  - The Cheese Bar- 25 Amy Croft Dr., Unit 29-30B

#### BIA Social Media:

##### Current Followers-

- April 2021 VS. May 2021:
  - Facebook: 1,626 VS. 1,668
  - Instagram: 559 VS. 581
  - Twitter: 556 VS. 556
- Have posted on all social media platforms: Facebook, Instagram & Twitter, about if Tecumseh Dollars are on sale/when, and when they are sold out/ready to be sold again. The launch dates continue to get postponed to a later date as the province-wide shutdown persists.
- Released more “Quarantine Questionnaire” Zoom interview videos with Members, to all social media platforms- Facebook, Instagram & Twitter, and have tagged the businesses involved in each episode for them to share on their own pages.
- Have planned out the rest of the year for virtual Tecumseh Dollars giveaways, including all holidays and other special events. All graphics have been made to go along with each giveaway and the Donation spreadsheet has been updated and prepared for the rest of 2021.
- Completed our successful virtual Easter Egg Hunt in March on our Facebook page.
- Have shared multiple social media posts by Members in our BIA on all social media platforms- Facebook, Instagram & Twitter, even on weekends and at night on weekdays.
- Announced the winners for the 15th Annual “Gallery Without Walls 2021” on all social media platforms: Facebook, Instagram & Twitter. Took photos of each individual entry along with the artist’s name and posted on our socials and website to acknowledge not just the winners, but all entries. This drove traffic to our socials and website from the public. All winners have been contacted, proofs of the banners have been approved, and Lacasse is currently working on printing out the banners. The Town has been notified of a potential date they will be ready and confirmed they will be ready to install them.

#### HST Rebate:

First quarter 2021 HST refund from March 31, 2021 of \$1,716.78 has been deposited into the Tecumseh BIA’s Operation Account on May 6, 2021.

#### • 8.4 Council Report –

### **MARCH 2021:**

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#### **For Immediate Release**

**March 1, 2021**

#### **Town of Tecumseh Public Parking**

At the Regular Meeting of Council on Tuesday, February 23, 2021, Council agreed not to renew a lease agreement with the owner of 12150 Tecumseh Road for the use of parking spaces on the

property. The decision was based on a significantly increased cost to rent the spaces, as part of the owner's proposed new terms for renewal of the agreement.

"Unfortunately the Town was not able to negotiate a contract that was economically feasible and Council decided it was prudent to discontinue the lease," said Gary McNamara, Mayor of Tecumseh. "The Town owns two other parking areas in the immediate area with a combined total of 66 parking spaces. These will continue to be maintained and available to patrons and, in future, additional on-street parking is planned on Tecumseh Road."

The Town first entered into a lease agreement in 1999 for exclusive use of 29 parking spaces at 12150 Tecumseh Road and shared in the cost to improve the area with a hard surface and proper drainage. Under the agreement the Town assumed responsibility for normal maintenance of the parking area including snow removal, cleaning and striping. An annual fee was also paid to the owner equal to the tax levy against the parking area. The property was sold to the current owner in 2009 and the agreement was extended for two five-year terms.

There are two other lots in close proximity where public parking is available. Parking Lot 1 (20 parking spots) is located at 12130 Tecumseh Road, next to the Tecumseh BIA Office, and Parking Lot 3 (46 parking spots) is located in front of the Royal Canadian Legion at 12326 Lesperance Road.

The Town is currently finalizing the plans on the Tecumseh Road Main Street Streetscape project, which would implement on-street parking along Tecumseh Road from Southfield to VIA Rail. In the interim, Town staff will continue to monitor the utilization of the municipal parking lots, and if necessary, bring forward a recommendation to Council to implement on-street parking in advance of the Streetscape project.

A map showing all available public parking in the Tecumseh/Lesperance area is attached.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca).

Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh). All updates will be posted on our website and users may register for regular updates using the online subscription service at <https://subscribe.tecumseh.ca/subscribe>.

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Media Contact:

Laura Moy

Director Corporate Services and Clerk

519-735-2184 Ext. 116

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### **For Immediate Release March 9, 2021**

#### **Council Connect: Highlights from the March 9, 2021 meeting of Council**

Tecumseh Town Council met electronically this evening and here are the highlights:

**ERCA 2021 Budget:** Council received a presentation from the Essex Region Conservation Authority (ERCA) on their draft 2021 Budget. The draft calls for a 1.8% increase to the municipal levy which would result in a levy \$287,672 for the Town of Tecumseh. The budget will be voted on April 8, 2021 by the ERCA Board of Directors.

**Municipal Modernization Program Intake 2:** Council authorized Administration to submit three applications to the Province of Ontario's Municipal Modernization Program Intake 2 Review Stream. The Town had previously been awarded approximately \$20,000 in Intake 1 for a Human Resources Services Review undertaken in 2020. The three projects being submitted are: shared economic development opportunities with the Town of Lakeshore; a Digital Strategy and Business Continuity Plan; and, business process optimization for the Town's payroll services. The deadline to apply to the Province is March 15.

**11865 Tecumseh Road:** Council approved \$15,000 for building façade improvements to 11865 Tecumseh Road, which is located at the corner of Tecumseh Road and Southfield. The owner was previously awarded \$3,000 in September 2020 for drawings associated with the façade improvements.

1200-1250 Southfield Drive: Council approved a Building and Property Improvement Grant to Skyline Apartments, the owners of the property at 1200-1250 Southfield Drive. The amount of the grant will be determined based on the incremental increase in the portion of property tax that would result from works completed in relation to construction of two four-storey 71-unit apartment buildings at this location. This tax relief will be in the form of a 100% grant on the municipal portion of the incremental tax increase resulting from the development for a five-year period. The grant is expected to be in the order of \$630,000 in total over the five-year period. The construction timeline has also been extended from one year to two years. Construction is expected to get underway in 2021.

Tecumseh Transit: Council received the annual report on Tecumseh Transit. Due to the COVID-19 pandemic, 2020 ridership decreased by 55% (13,021 in 2020 versus 28,707 in 2019). Fare revenue also decreased by 62% (\$7,659 in 2020 versus \$19,039 in 2019). Revenues in January and February of 2020 were above those in 2019 however the impact of the pandemic on ridership and the removal of the transit fare in March 2020 until September 2020 and the public health restrictions put in place throughout 2020 had a large impact on the use of transit services in Tecumseh. These trends are not unique to Tecumseh, but rather were the norm in 2020 for transit services throughout Ontario.

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## NEWS RELEASE

917 Lesperance Rd. | Tecumseh, ON | N8N 1W9 | P: (519) 735-2184 | F: (519) 735-6712

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Tecumseh Road Storm Sewer and Road Improvements: Council approved adding the Storm Sewer and Road Improvements on Tecumseh Road from east of Lexham Gardens to Regent Road to the 2021 Public Works and Environmental Services Capital Works Plan. Due to the proposed new North Shore School at 13800 Tecumseh Road, this project was recommended to be accelerated. Detailed engineering design will be completed in 2021 with construction to proceed in 2022. Funds for the project will come from the Town's Reserve funds.

County Road 19 Trunk Watermain Installation: Council approved adding the County Road 19 (Manning Road) Trunk Watermain installation from County Road 22 to south of Jamsyl Drive to the 2021 Public Works and Environmental Services Capital Works Plan. This will allow the Town to coordinate with County of Essex road work that will widen County Road 19 south of County Road 22 to south of Jamsyl Drive.. The County project will also install an eastbound fly-off from County Road 19 onto County Road 22 and a through lane southbound to south of Jamsyl Drive. Intersection improvements, signalization and turning lanes are planned at County Road 19 and Jamsyl Drive. Desro Drive will be closed at County Road 19 and terminated with a cul-de-sac. Construction will be completed in 2021 in accordance with the County of Essex schedule. The Town's watermain replacement was recommended to be accelerated to coincide with the County's project. Funds for the Town's project will come from Reserve Funds and a consulting engineer will be shared with the County of Essex. The Town is looking forward to the County's road work in this area to alleviate traffic congestion. The Town's watermain project is part of a larger watermain project planned for this area that will strengthen the Town's water distribution system and provide servicing for new development lands within planning areas west of Manning Road and south of County Road 22.

County Road 46 Webster-Laval Sanitary Sewer Extension: Council authorized the execution of an agreement for an easement within the 8th Concession Road Sanitary Service Area. The easement is required for construction of a sanitary sewer extension and associated works in the Oldcastle Hamlet Settlement Area. This Area is serviced by two trunk sewers, the North Talbot Road Trunk Sanitary Sewer and the 8th Concession Road Trunk Sanitary Sewer. In 2018 the Town's consultant on the 8th Concession Road Trunk Sanitary Sewer work identified easement requirements for construction of the full project. The County Road 46, Webster and Laval Sanitary Sewer Extension project is a continuation of the sanitary sewer servicing within the 8th Concession Road sanitary service area. The project includes the extension of a sanitary sewer along County Road 46 from the 8th

Concession to Webster Drive as well as road and storm sewer improvements on Webster Drive, construction of a new trunk watermain and replacement of the existing local watermain on County Road 46 and utility relocations. Works on the project design, advanced utility relocations, easement acquisition and obtaining all required approvals will continue in 2021 with construction anticipated in 2022/2023.

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## NEWS RELEASE

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The next Regular Meeting of Council is Tuesday, March 23, 2021. The meeting is scheduled to be held electronically. The live stream will be available on our website at [www.tecumseh.ca](http://www.tecumseh.ca). The agenda for the Regular meeting will be made available on Thursday, March 18, 2021.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook ([www.facebook.com/townoftecumseh](https://www.facebook.com/townoftecumseh)).

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Media Contact:

Lesley Reeves, Manager Strategic Initiatives, 519-735-2184 Ext. 150

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## For Immediate Release

**March 15, 2021**

### **Tecumseh Recreation Updates TecumsehRec.ca**

Today the Town of Tecumseh Parks and Recreation Department released its updated online registration system: TecumsehRec. The updated website includes a fresh new look along with more functionality allowing users to register and pay for activities, sign up for memberships, view facility availability and reserve park pavilions easily.

"The new registration system provides convenience and enhanced customer service," said Paul Anthony, Director Parks and Recreation. "With the upcoming summer season approaching, it is the perfect time for customers to easily start planning their recreational events and activities."

Users may access the website by logging into [www.TecumsehRec.ca](http://www.TecumsehRec.ca) or by using links available from the Town of Tecumseh's website ([www.tecumseh.ca](http://www.tecumseh.ca)).

Existing and new users are encouraged to log onto TecumsehRec.ca to update and/or create an account so they will be ready to register for the upcoming spring and summer programs.

Existing Parks and Recreation users will be automatically transferred into the updated system but will be required to create a new password. To update the password, users should:

- Visit TecumsehRec.ca
- Click on the "Sign In/Up" button, then click "forgot password" to reset their unique password
- Users must keep the primary email address from the account in the old system as the username in the updated system

New visitors to TecumsehRec.ca will need to create an account to use the system. With a couple of clicks and a few taps on the keyboard, customers will be ready to enjoy the convenience of online registration.

Customers that need assistance updating or creating their account are asked to call the Tecumseh Parks and Recreation office at 519-735-4756 ext. 425.

The Tecumseh Parks and Recreation Department is looking ahead to the spring and summer months and will be posting programs and membership opportunities on TecumsehRec.ca. Announcements will be posted on Facebook (TecumsehRec) and Twitter (@TecumsehRec) as programming is confirmed.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca). Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

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Media Contacts:

Paul Anthony Kerri Rice

Director Parks & Recreation Services Manager Recreation Programs and Events

519-735-4756 Ext. 423 519-735-4756 Ext. 421

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**For Immediate Release**

**March 23, 2021**

**Tecumseh Tennis and Pickleball Courts to Open April 1st**

The Town will reopen the tennis and pickleball courts for the 2021 season on April 1. The court season is April to November, weather permitting. Court play times are posted on the Town's website at [Tecumseh.ca/courts](http://Tecumseh.ca/courts). Users must purchase a seasonal membership, as described below, to allow access for one player plus one guest.

"As we have seen over the last year, residents have made use of our outdoor trails and recreation facilities and we are pleased to open the courts for the 2021 season," said Gary McNamara, Mayor of Tecumseh. "We remind the community though that COVID-19 is still impacting our region. The use of all outdoor recreation facilities in Town is at everyone's own risk and public health guidelines continue to apply".

All facilities in Town, including the tennis and pickleball courts, are operating under Ontario's Re-Opening Framework. Full details on the current level is available on the Windsor-Essex County Health Unit site ([wechu.org](http://wechu.org)). The Town as of Monday March 22nd is currently in the RED – Control zone, which permits outdoor facilities to operate. The Town may close the courts at any time, should our status under the Re-Opening Framework change or should staff observe or receive complaints regarding patrons not following RED – Control zone rules.

Outdoor play equipment is not sanitized and users are strongly encouraged to follow all public health guidelines including: practicing proper hand hygiene, keeping a physical distance of 2 metres (6ft) and wearing a mask or face covering when physical distancing cannot be maintained. If the court is busy, please find another court or return to play another time. Signage will be posted at each court facility indicating COVID-19 safe play recommendations.

Anyone wishing to use Tecumseh tennis courts, must purchase a seasonal membership from the Tecumseh Parks and Recreation office. A key to access the courts at Optimist Park, McAuliffe Park and Weston Park is provided with the membership. Memberships may be purchased by logging into [TecumsehRec.ca](http://TecumsehRec.ca) or by calling the Tecumseh Parks and Recreation office at (519) 735-4756.

The Tecumseh pickleball courts, located at Shawanoe Park, are open for seasonal membership holders as well as members of the Tecumseh Pickleball Association (TPA). Individuals may purchase a Recreational Pickleball Seasonal Membership through the Tecumseh Parks and Recreation Department or by joining the TPA. Membership includes the Tecumseh membership and key, Pickleball Canada Organization membership, organized play sessions, skill and drill opportunities, and additional court time. Individuals interested in joining the TPA may do so by visiting [TecumsehPickleBall.ca](http://TecumsehPickleBall.ca).

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca).

Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

- 30 -

Media Contacts:

Paul Anthony Kerri Rice

Director Parks & Recreation Services Manager Recreation Programs and Events

519-735-4756 Ext. 423 519-735-4756 Ext. 421

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**For Immediate Release March 23, 2021**

**Council Connect: Highlights from the March 23, 2021 meeting of Council**

Tecumseh Town Council met electronically this evening and here are the highlights:

**Tecumseh BIA Vacancy:** Council received a report on a vacancy on the Town of Tecumseh Business Improvement Area Board of Directors. Council appointed Leo Demarce who had previously applied to be on the board when Boards and Committees were appointing members last fall.

**Temporary Patios:** Council acted to permit temporary patios for the hospitality sector to help facilitate COVID-19 Economic Recovery, authorizing By-Law 2021-18 setting out the process and guidelines for business owners with no fee.

The Alcohol and Gaming Commission of Ontario (AGCO) is permitting hospitality businesses with a valid liquor licence to temporarily extend the physical size of their existing licensed patio or temporarily add a new licensed patio. This temporary measure will end on January 1, 2022 at 3:00 a.m. Licensed establishments must ensure they have municipal approval and meet all other applicable requirements to put these patio spaces into operation.

Taking into consideration the AGCO is once again permitting liquor sales licensees to continue to extend or add a temporary physical extension of the licensees premises for the duration of 2021, the Town's Guidelines have been reviewed for consistency with both the AGCO's conditions and the Province's COVID-19 Response Framework: Keeping Ontario Safe and Open (Framework). The Guidelines will assist business owners to extend existing or establish new temporary patios on private and public property. The streamlined application process includes a template for a drawing of the proposed temporary patio or patio extension, an internal review process, inspection before opening and an agreement where the expanded patio encroaches onto public lands. The Guidelines are focused on maintaining public health and safety. The Town's Chief Building Official is authorized to inspect temporary patios and require adjustments to the patio in order to achieve compliance with the Guidelines.

The application and Guidelines will be available on the Town's website and provided to the Tecumseh Business Improvement Area to share with their business members. Temporary patios will be permitted to operate up to January 1, 2022.

**Fire Safety Grant:** Council approved an application from Tecumseh Fire and Rescue Services for provincial grant funding. On March 11, 2021, Ontario announced a one-time, Province-wide \$5 million grant to address challenges Fire Departments have with training and virtual inspections. Tecumseh was advised by the Fire Marshal that the Town was eligible to receive up to \$10,300. The grant funds are recommended for: training software to allow for in house training; fire management software to replace the existing system; and a new digital camera for the Fire Prevention Officer to use during inspections. The estimated costs for these items will use the funds fully with no additional funds required from the Town.

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## NEWS RELEASE

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**ICS Capital Works Plan:** Council authorized the 2021 expenditure of \$195,000 from the Information & Communications Services (ICS) Lifecycle Reserve. The funds will go towards various annual expenses as well as upgrades to equipment, network infrastructure and software. Funds will also go towards video surveillance which has been instrumental in investigations related to vandalism and theft at Town facilities.

**Banner Sponsorship:** Council approved new five-year banner sponsorship agreements with both the Tecumseh Recreation Soccer Club and the Tecumseh Soccer Club. Previously, the two groups operated under the Tecumseh Soccer Club title. The organization split into two groups in 2020 to become "Tecumseh Recreation Soccer Club" (recreational house league group) and "Tecumseh Soccer Club (travel team)". The Town has had a banner sponsorship agreement with the original group since 2016 and this decision will renew the arrangement with individual agreements for each

soccer group. The Tecumseh Soccer Club will also be permitted to use Buster Reaume Park as their “home field” and place a storage shed on the lands.

Essex Power, Youth in Community Fund: Council received a report on the annual Youth in Community Fund sponsored by Essex Power. Due to the pandemic last year, there was a surplus of \$6,700 in 2020 due to under-utilization. Combined with the annual allotment of \$10,000, the Town has \$16,700 available for 2021. Tecumseh Parks and Recreation is exploring several options to provide opportunities to participate in recreational programs this year in consideration of public health guidelines. These funds will support many initiatives in this eighth year of funding. Details on summer programming will be provided when known.

Amendment to Sandwich South Zoning By-Law 85-18: Council authorized the holding of a Public Meeting on April 27 for the amendment to the Sandwich South Zoning By-Law 85-18. The amendment would require a zoning by-law amendment to establish new cannabis greenhouse operations in the Agricultural (A) Zone, rather than permitting them as of right. Additionally, Council agreed in concept to a by-law to make development of new mushroom, greenhouse and cannabis greenhouse operations subject to site plan control in accordance with Section 10.4.3 of the Official Plan. A by-law will be prepared for adoption at the next regular meeting of Council. The agenda and livestream information will be posted on Thursday, April 22.

Zoning By-Law Amendment-Dana Azar: Council authorized the holding of a public meeting on April 27 for an amendment to the Sandwich South Zoning By-Law 85-18 to rezone a 0.47 hectare property on the west side of the 11th Concession Road, south of County Road 42 from “Agricultural Zone (A)” to a site specific “Residential Zone 1 (R1-19)”. The rezoning will facilitate the creation of three new residential lots and the future construction of three single-unit dwellings.

A Public Council Meeting will be held Tuesday, March 30, 2021 from 6 p.m. to 8 p.m. to hear public comment on the application for an Official Plan and Zoning By-law amendment for a proposed residential condominium development on a parcel of land located at 12433 Dillon Drive. The meeting will be livestreamed and the agenda can be viewed at <http://www.tecumseh.ca/12433DillonDrive>.

A Special Meeting of Council will be held Thursday, March 8, 2021 at 7 p.m. on the proposed Riverside Drive Trail. A report and presentation from Administration and Bezair Partners and Dillon Consulting Limited will be provided. The meeting will be livestreamed and the agenda will be available on March 25, 2021.

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#### NEWS RELEASE

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The next Regular Meeting of Council is Tuesday, April 13, 2021. The meeting is scheduled to be held electronically. The live stream will be available on our website at [www.tecumseh.ca](http://www.tecumseh.ca). The agenda for the Regular meeting will be made available on Thursday, April 8, 2021.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook ([www.facebook.com/townoftecumseh](http://www.facebook.com/townoftecumseh)).

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Media Contact:

Lesley Reeves, Manager Strategic Initiatives, 519-735-2184 Ext. 150

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#### For Immediate Release

**March 25, 2021**

#### **Update on Tecumseh Riverside Drive Trail Project**

A Special Meeting of Council will be held Thursday, April 8, 2021 at 7:00 pm on the Riverside Drive Trail project. The agenda will be available later today at [www.tecumseh.ca/RiversideDriveTrail](http://www.tecumseh.ca/RiversideDriveTrail). At the meeting, Council will receive a report on the project and a presentation from the Town’s consultants

Bezaire Partners and Dillon Consulting Limited. The meeting will be held virtually due to the COVID-19 pandemic and livestreamed on our website.

"My Council colleagues and I are looking forward to receiving an update on this project and to hear details from the consultants," said Gary McNamara, Mayor of Tecumseh. "We know that this project has received a lot of public attention lately and we hope to be able to take next steps following the presentation."

The project involves the proposal of a multi-use recreational trail on Riverside Drive between the Tecumseh-Windsor border and Manning Road. The expansion and interconnection of Tecumseh's active transportation facilities is proposed to achieve a desirable and sustainable community that promotes healthy lifestyles. The trail expansion is a key component of interconnectivity to existing and future trail networks. The study began in 2017 with public consultation sessions in September 2017 and June 2018.

The presentation will include a summary of project process to date, public consultation and comments received as well as an evaluation of options and a recommendation on the trail location, alignment and design features.

Anyone who wishes to make an oral submission during the Special Meeting must register as a delegate. Please use the online registration form on our website at:

<https://www.tecumseh.ca/en/town-hall/appearing-before-council.aspx>. For those who do not have access to a computer, please call the Clerk's Office at 519-735-2184 Ext. 116. Delegates must be registered by April 8, 2021 at 12:00 pm (noon) to participate. Written submissions may also be provided to the Clerk by noon on April 8 at 12:00 pm (noon). All written submissions will form a part of the package provided to Council.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca). Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

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Program Contact: Media Contact:

Phil Bartnik Lesley Reeves

Director Public Works and Environmental Services Manager Strategic Initiatives

519-735-2184 Ext. 148 519-735-2184 Ext. 150

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## **For Immediate Release**

**March 29, 2021**

### **Mind Break Before Study Break**

Last year, the Town of Tecumseh's Youth Advisory Committee received \$15,000 for a mental wellness project, through the WindsorEssex Community Foundation (WECF) and RBC Future Launch Community Challenge. Due to the COVID-19 pandemic, the project was put on hold. The group is now able to launch their project virtually to support mental wellness for high school youth.

"The pandemic has had a major impact on mental health in our youth," said Gary McNamara, Mayor of Tecumseh. "I commend our Youth Advisory Committee for such a unique project that is necessary in these times and pulling together a successful grant application to support the initiative."

The 'Mind Break Before Study Break' initiative focuses on the health and mental wellness of high school youth, particularly dealing with stress during exam season and the emotions arising from the COVID-19 pandemic and isolation from their peers.

Students at Tecumseh's local secondary schools - École secondaire catholique l'Essor and Tecumseh Vista Academy – will be receiving virtual presentations on stress and anxiety management by the Canadian Mental Health Association, the importance of proper nutrition and healthy snacking and the role of yoga and mindful breathing to deal with stress in their daily lives.

Additionally, 1,300 Wellness Bags will be distributed to the students filled with healthy snacks, tools for effective study habits, health resources materials, and small items that can be used to de-stress.



The goal of this wellness initiative is to help decrease anxiety which many teens experience when it comes to exams and in their daily lives by placing emphasis on the importance of their health and mental well-being. The program may also be beneficial in addressing the added stress associated with the COVID-19 pandemic.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

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Media Contact: Program Contact:

Lesley Reeves Christina Hebert

Manager Strategic Initiatives Manager Committee & Community Services

519-735-2184 Ext. 150 519-735-2184 Ext. 143

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### **For Immediate Release March 30, 2021**

#### **Council Connect: Highlights from the March 30, 2021 meeting of Council**

Tecumseh Town Council held a Public Meeting of Council electronically this evening to hear public comment on the application for an Official Plan and Zoning By-law amendment for a proposed residential condominium development on a parcel of land located at 12433 Dillon Drive.

Zelinka Priamo Ltd., on behalf of Briday Victoria Development Corporation, has filed applications with the Town to amend the Tecumseh Official Plan and Tecumseh Zoning By-law 1746 for a 2.29 hectare (5.66 acre) parcel of land situated on the south side of Dillon Drive, approximately 40 metres east of its intersection with St. Pierre Street (12433 Dillon Drive). The lands formerly held the Victoria Public Elementary School.

The application for the proposed Official Plan amendment is requesting re-designation of the parcel of land from "Community Facility Zone" and "Residential Zone 1 (R1)" to "Residential Zone 3 (R3-16)" to accommodate a proposed multi-unit residential development.

The proposed zoning amendments would facilitate the construction of a 63-unit residential condominium development consisting of five, two-storey townhouse dwellings totaling 23 units and two, three-storey stacked townhouse dwellings totaling 40 units.

At the meeting this evening, Council received a presentation from the Owner's representative and heard from 21 delegations. Council asked questions of the developer and Town Planning staff for clarification and to explore some of the comments raised by the public. A report was also received from the Planning and Building Services Department on the application.

A final report summarizing tonight's public meeting and providing a comprehensive planning analysis will be provided with recommendations at a subsequent Council meeting.

A Special Meeting of Council will be held Thursday, April 8, 2021 at 7 p.m. on the proposed Riverside Drive Trail. A report and presentation from Administration and Bezaire Partners and Dillon Consulting Limited will be provided. The meeting will be livestreamed and the agenda was made available on March 25, 2021.

The next Regular Meeting of Council is Tuesday, April 13, 2021. The meeting is scheduled to be held electronically. The live stream will be available on our website at [www.tecumseh.ca](http://www.tecumseh.ca). The agenda for the Regular meeting will be made available on Thursday, April 8, 2021.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook ([www.facebook.com/townoftecumseh](https://www.facebook.com/townoftecumseh)).

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Media Contact:

Lesley Reeves, Manager Strategic Initiatives, 519-735-2184 Ext. 150

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### **For Immediate Release March 31, 2021**

#### **Town Hall**

The Tecumseh Town Hall will be closed on Good Friday, April 2, 2021 and Easter Monday, April 5, 2021.

As a reminder, all Town facilities are closed to walk-in traffic until further notice. Staff at both Town Hall and Tecumseh Arena are available by phone, or email, during regular office hours of 8:30 am to 4:30 pm Monday through Friday. A complete Staff Directory is available on the Town's website at "Contact Us." The Town's website also offers online services and payments.

Payments may be dropped off at the Town Hall using the secure drop box located beside the main entrance door on McNorton Street with information clearly outlined (e.g. name, address, tax roll number, application and/or other identifying details to assist staff).

#### **Tecumseh Transit**

There will be no transit service on Good Friday (April 2). Information on the transit bus schedule and route map is available on the Town's website at [www.tecumseh.ca](http://www.tecumseh.ca)

#### **Recycling & Waste Disposal**

Please note that recycling pick-up will be rescheduled from Friday, April 2 to Saturday, April 3.

Garbage collection on Thursday, April 1 remains unchanged. Yard Waste will be collected on Monday, April 5.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

Laura Moy

Director Corporate Services & Clerk

519-735-2184, ext. 116

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## **APRIL 2021:**

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### **For Immediate Release**

**April 7, 2021**

#### **Limits Placed on Tecumseh Skate Park**

Due to the ongoing COVID-19 pandemic, increased volume of users and concern for congregate settings, the Town of Tecumseh will implement health and safety measures at the Tecumseh Skate Park. Starting Thursday, April 8, 2021, the Skate Park located behind Town Hall at 917 Lesperance Road will be completely fenced in. The Park will be closed Thursday, April 8 and will reopen Friday, April 9 at 11 a.m. - 8 p.m. with users limited to a maximum of 10 people on the skate park surface inside the fenced area at one time for a maximum of 30 minutes. Skate park users will be required to keep a minimum distance of 2 m (6 ft) from each other.

"Unfortunately due to the rapidly changing pandemic conditions and the knowledge young people are becoming ill, we have made this decision to modify use of the skate park," said Gary McNamara, Mayor of Tecumseh. "Our skate park is high use facility with numbers of users reaching 20-40 at various times during the day. Due to the congregate nature and the inability to physically distance at these volumes, we must limit the number of users at the park."

The skate park will be open Monday to Friday, 11 a.m. to 8 p.m. and Saturday/Sunday from 8 a.m. to 8 p.m. Staff will be on-site to log user names and contact information as well as open and close the fencing and monitor use. Users will not be permitted inside the fencing outside of these hours. The Town will continue to monitor the situation and may close the park fully should conditions warrant it. Users are reminded they cannot park behind Town Hall during office hours (Monday – Friday, 8:30 a.m. to 4:30 p.m.) or the OPP station off Lesperance.

"Our Recreation Staff continues to monitor public health announcements as they affect all of our facilities and will make necessary changes should the need arise," said Paul Anthony, Director of Parks and Recreation Services. "We continue to urge users of all of our parks whether it is the skate park, trails, playground equipment and benches, to follow all public health guidelines including wearing a mask, keeping a 2m distance, not gathering with anyone outside your household, practicing hand hygiene and staying home if you are ill."

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca).  
Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

- 30 -

Program Contact: Media Contact:

Paul Anthony Lesley Reeves

Director Parks and Recreation Services Manager Strategic Initiatives

519-735-2184 Ext. 423 519-735-2184 Ext. 150

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### **For Immediate Release**

**April 7, 2021**

#### **Lesperance Road at CP Rail Tracks to Close for Repairs**

Lesperance Road, north and south of the CP Rail line, will close temporarily on Thursday, April 8, 2021 for emergency repairs to the rail line. No through traffic will be available and traffic is detoured via Banwell Road and Intersection Road. The closure will last approximately 10 hours between 7:00am and 5:00pm. Drivers are requested to use alternative routes and avoid the area. All local businesses and organizations within the area will be notified of the closure and detour route.

Emergency services will not have access during this time and must use the detour route.

The closure is required for emergency repairs to the rail line. Additional repairs to the road surface are to be completed later this year however CP Rail has indicated the importance of completing the track repairs immediately. It is expected that the closure will last for the day only and the Town and CP Rail apologize for any inconvenience.

Any inquiries regarding this closure may be directed to Byron Beckett, CP Rail at 613-391-8271.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca).

Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

- 30 -

Program Contact: Media Contact:

Phil Bartnik Lesley Reeves

Director Public Works and Environmental Services Manager Strategic Initiatives

519-735-2184 Ext. 148 519-735-2184 Ext. 150

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### **For Immediate Release April 8, 2021**

#### **Council Connect: Highlights from the April 8, 2021 special meeting of Council**

Tecumseh Town Council held a Special Meeting of Council electronically this evening to hear public comment on the Riverside Drive Trail: Tecumseh-Windsor Border to Manning Road. Council heard from the Director of Public Works & Environmental Services, the Town's Consultant's, Bezaire Partners and Dillon Consulting Limited, as well as 20 delegations. Additional written comments were also included in the package received by Council.

The proposed Riverside Drive Trail is a multi-use recreational trail spanning the Tecumseh-Windsor border to Manning Road. It would connect the existing active transportation facilities of the Ganatchio Trail to the trails within Lakewood Park and the existing Riverside Drive and Manning Road Trails.

This connection has been discussed in a number of previous studies and documents.

The presentation from the Town's Consultants summarized the project process to date, the public consultation and comments received, and included an evaluation of options and a recommendation on the trail location, alignment and design features, while having regard to context sensitivity. In arriving at their recommendations, the consulting team evaluated several scenarios including:

- consideration for whether the trail should be on the north or the south side of Riverside Drive;
- an alternative interior route for the trail (Lesperance to Dillon to Little River to Manning)
- alternative trail configurations and types;
- special considerations, for example, commercial parking, trees and utilities;
- public concerns, for example, safety, location and design, accessibility and flooding.

Based on the Consultants' review and analysis, including the results of public consultation, and the comparative costs and key issues, the Consultants recommend proceeding with the detailed design and construction of a 2.4-2.7m wide asphalt, off-road multi-use recreational trail along the south side of Riverside Drive between the Tecumseh-Windsor border and Manning Road.

Project information and the video recording of this meeting will be uploaded on the Town's PlaceSpeak platform for a 30-day period on April 9. Administration will report back on any additional public input received during the 30-day period and make further and final recommendations for Council's consideration.

The next Regular Meeting of Council is Tuesday, April 13, 2021. The meeting is scheduled to be held electronically. The live stream will be available on our website at [www.tecumseh.ca](http://www.tecumseh.ca). The agenda for the Regular meeting was made available on Thursday, April 8, 2021.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook ([www.facebook.com/townoftecumseh](http://www.facebook.com/townoftecumseh)).

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Media Contact: Lesley Reeves, Manager Strategic Initiatives, 519-735-2184 Ext. 150

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### **For Immediate Release April 13, 2021**

#### **Council Connect: Highlights from the April 13, 2021 meetings of Council**

Tecumseh Town Council met electronically for an In-Camera Meeting, two Court of Revision Meetings and the Regular Meeting of Council. Here are the highlights:

**Retail Cannabis Operations:** Council heard from two delegations imploring them to reconsider their decision to opt out of retail cannabis sales in Town. Following the discussion, Council moved to reconsider its earlier decision prohibiting retail cannabis and requested Administration to report back on data and experience with retail cannabis facilities in other jurisdictions as well as updated Public Health information. Concurrently, Administration will initiate an on-line public conversation on retail cannabis on the Town's PlaceSpeak platform over a 30-day period. Council will be able to follow the conversation on Placespeak during that time. Administration will bring a report with a recommendation for consideration by Council to a meeting in June 2021.

**Delegation of Authority:** Council delegated authority to the Director Planning and Building Services to exercise discretion on fines and penalties through the Town's By-Law Enforcement Officers at legal proceedings in relation to the Reopening Ontario Act or any other provincial legislation or Municipal By-Law. The Town's By-Law Enforcement Officer has issued tickets for violations under the Reopening Ontario Act which are subject to challenge through the courts. Under this delegation, the By-Law Enforcement Officer will be authorized to attend all legal proceedings in relation to tickets issued and make decisions on fines and penalties when appropriate.

**Medical Tiered Response Enhancements:** Council received a report from Tecumseh Fire Services on equipment required for service under the tiered medical response with Essex-Windsor Emergency Services (EMS). Under certain circumstances, Fire Services is dispatched with EMS units to calls for service where a patient has experienced cardiac or respiratory arrest. In these instances, the Fire Chief, Deputy Chief or Fire Prevention Officer are often one of the first to respond at the incident scene. In order to improve Tecumseh Fire Services response, Tecumseh Fire Services is redeploying medical equipment from one apparatus at each station to the Chief's and Deputy Chief's vehicles with an additional set of equipment to be purchased for the Fire Prevention Officer's vehicle. This equipment purchase has been provided for in the 2021 Fire Services budget. Additionally, Essex Windsor EMS provides a grant of \$1,000 for such equipment.

**Fence By-Law:** Council approved deviating from the Town's Fence By-Law for a fence replacement at Carita's Court at Brighton Road and Old Tecumseh Road. The project involves replacing the existing five (5) foot tall wood fence that is deteriorating with a seven (7) foot tall vinyl fence. The request allows for the higher fence to provide additional privacy and attenuation from light and noise generated by traffic and commercial uses in the vicinity of the complex.

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11957 Tecumseh Road: Council approved a Building and Property Improvement Grant to 11957 Tecumseh Road where construction of a three-storey, 32-unit apartment building is underway. The grant is to offset property tax increases associated with the development for a period of five years. The amount of the grant will be determined based on the incremental increase in the portion of property tax that would result from the development. The grant is expected to be in the order of \$146,760 in total over the five-year period.

Site Plan Agreement: Council approved site plan drawings for SCWI Enterprises/2545 North Talbot Road for construction of two industrial buildings, each having a building area of 1,352 square metres (14,552 square feet), along with associated on-site works such as parking spaces, curbing and stormwater management measures. The subject property is located in the Business Park designation of Oldcastle.

Zoning By-Law Amendment: Council adopted Zoning By-Law 85-18 following a public meeting held in 2020. The Zoning By-Law amendment has the effect of rezoning properties currently zoned Agricultural Zone (A) within identified settlement areas to a restrictive Agricultural Zone. This restrictive Agricultural Zone would allow agricultural uses with the exception of livestock intensive agricultural uses, mushroom operations and greenhouse operations. Small-scale, accessory greenhouses would continue to be permitted.

5605-5635 Roscon Drive: Council authorized a by-law executing a site plan agreement for construction of a 1,538 square metre (16,555 square foot) industrial building, along with associated on-site works, at Briadco Tool & Mould located on the west side of the southerly terminus of Roscon Industrial Drive (5605 and 5635 Roscon Industrial Drive) in Oldcastle. Council further authorized the merger of two properties into one for the purpose of the construction and the lifting of a holding zone to permit the development.

2021 Asphalt Paving Tender Award: Council approved the award of an asphalt paving contract to Coco Paving Inc. for the 2021 work, in the amount of \$956,300. The following streets are included in the 2021 Asphalt Paving Program:

- Baseline Road (11th Concession to City of Windsor)
- Estate Park (Talthorpe to Talthorpe)
- 8th Concession (County Road 46 to City of Windsor)
- Gauthier Drive (Little River to Cedarwood)
- Chene Court (Full Extent)
- Gouin Street (Herbert to Shawnee)
- Shawnee Road (Gouin Street to Maisonneuve)
- Lesperance Road (County Road 22 to Arbour)

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- Green Valley Drive (Tecumseh to Meadowland)
- Harvest Lane (Full Extent)
- St. Gregory's Road (Manning to Green Valley)

2021 Tar and Chip Program: Council approved the award of the annual Tar and Chip tender to Shepley Road Maintenance in the amount of \$198,050.

Manning Road Phase 2: Council approved an award for Phase 2 improvements to Manning Road to SheaRock Construction Group Inc. in the amount of \$4,467,500. The work includes underground

servicing; enclosure and redirection of the East Townline Drain to the recently constructed Lakewood Park Channel; filling the existing drain; watermain replacement; and, construction of a new local storm sewer on the west side of Manning Road. Funding for this project will come from the Ontario Community Infrastructure Fund and various Town Reserve funds.

The next Regular Meeting of Council is Tuesday, April 27, 2021. The meeting is scheduled to be held electronically. The live stream will be available on our website at [www.tecumseh.ca](http://www.tecumseh.ca). The agenda for the Regular meeting will be made available on Thursday, April 22, 2021.

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook ([www.facebook.com/townoftecumseh](https://www.facebook.com/townoftecumseh)).

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Media Contact: Lesley Reeves, Manager Strategic Initiatives, 519-735-2184 Ext. 150

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## **For Immediate Release**

**April 27, 2021**

### **2021 Cat Spay and Neuter Voucher program**

The Town of Tecumseh, in partnership with local veterinary hospitals/clinics, is pleased to once again provide the Cat Spay and Neuter Voucher Program (Program) beginning Wednesday, April 28, 2021. This Program is available to residents of the Town of Tecumseh, only.

In an effort to reduce the number of feral cats in the Town, Vouchers (valued at \$50 each) will be issued to sterilize cats.

Vouchers for owned cats are reserved for low-income families. A declaration of income will be required. A maximum of three (3) Vouchers will be issued where the cats are owned (3 available). For feral cat caregivers, a maximum of five (5) Vouchers will be issued (92 available), with no income restrictions.

Applications for the 2021 Cat Spay and Neuter Voucher Program are to be completed and submitted online via the Town's website. Vouchers will be issued electronically via email. Please note that Vouchers are issued on a first come, first serve basis.

Further Program details can be found at [www.tecumseh.ca/catvoucher](http://www.tecumseh.ca/catvoucher), or by contacting Ext. 143 or 101. The online application can be found at: [www.tecumseh.ca/catvoucherapplication](http://www.tecumseh.ca/catvoucherapplication).

Information on this and all Town of Tecumseh news and events is available at [www.tecumseh.ca](http://www.tecumseh.ca), Twitter (@TownofTecumseh), and Facebook (Town of Tecumseh).

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Media Contact: Program Contact:

Lesley Reeves Christina Hebert

Manager Strategic Initiatives Manager Committee & Community Services

519-735-2184 Ext. 150 519-735-2184 Ext. 143

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## **• 8.5 Committee Reports –**

### **Marketing Committee: (Keep 5-10 minutes.)**

- **EYES ON TECUMSEH** - Continuing to work with the owner of Eyes on Windsor to create "Eyes on Tecumseh- Business Spotlight" features. So far, we have completed seven features with each feature including five Members at a time. We have about 30 more businesses on hold for their features to be done. Features are posted to Eyes on Windsor's website as well as ours and shared all over theirs and our social media platforms: Facebook, Instagram and Twitter. Stat have not been received yet for the months of December 2020 - April 2021 from Eyes on Windsor.
- **TECUMSEH BIA SWAG** - Committee has scheduled a meeting on Wednesday, May 26th at 1:00 PM to discuss purchasing Tecumseh BIA swag to be able to give away to new Members,

put towards any giveaways and for “welcome” packages for future Tecumseh BIA Board Members.

- **TECUMSEH LIFE** - Decision to advertise with Tecumseh Life is undecided at this time for 2021.
- **SOCIAL MEDIA** - Have been sharing Members posts on our social media platforms: Facebook, Instagram & Twitter.
- **WEBSITE** - Have been advertising Members by sector on our social media pages that connects back to our website directory, advertising for Tecumseh Dollars, and winners/all entries for 15<sup>th</sup> Annual Gallery Without Walls Banner Contest.
- **THE DRIVE MAGAZINE** – Decision to advertise with The Drive Magazine is undecided at this time for 2021.
- **TECUMSEH DOLLARS** – Putting together a Code of Conduct for Board of Management to follow pertaining to rules and regulations towards Tecumseh BIA programs, like Tecumseh Dollars.

#### **Membership Committee: (Keep 5-10 minutes.)**

- **Associated Membership Program** - Both Associate Members renewed their Membership- Chartwell and Salt Sushi, for 2021. New Associate Members, Moni Hair Boutique and ONESource Moving Solutions have joined the Tecumseh BIA.
- **TECUMSEH DOLLAR PROGRAM** - D. Pelaccia reports on the Tecumseh Dollar Report: Status of Tecumseh Dollars, listed below is the Tecumseh Dollar Report for April 2021:

#### **MARCH 2021:**

Total Dollars Sold in March 2021 = \$10,820

#### **APRIL 2021:**

Total Dollars Sold in April 2021 = \$11,800

#### **Beautification Committee: (Keep 5-10 minutes.)**

- **MURALS**
- Committee has met and discussed near-future plans of putting up two murals by artist, DERKZ, on the Old Billiards Plus building and on the side of Amloze Pizza.
- Both property owners have been contacted and both are eager and excited at the opportunity.
- The committee is seeking Board approval to move forward with execution with a maximum budget of 15k.
- Open to artwork ideas from the Board for content by Friday, May 20<sup>th</sup> as committee hopes to have final decisions on content for artist to begin mock ups Tuesday, May 25<sup>th</sup>.
- Before DERKZ can begin design concepts, 50% payment will be required. With appropriate approvals, the committees goal is to start project mid June.
- The goal of these murals is to promote Tourism by creating interactive, photo opportunities.
- Photos of murals can be purchased as a keep sake – this concept is being explored.
- The committee believes these will bring great ‘life’ to the DT core and will be a long term opportunity for the betterment of DT Tecumseh and the CIP Project.
- In working with other local BIA’s who have commissioned these projects with much success from the community & membership, we’ve created a ‘Mural Installation Contract’ between the BIA & Property Owners.

- Should the committee receive Board approval on this project, the next steps will be to have the document reviewed with a legal eye.
- **BIKE RACKS** – Looking for confirmation these are all complete and installed. Committee believes so.
- **BUS STOP** - Esthetics of the bus stop in front of Public Parking Lot #1 is being discussed to remove weeds, old newspaper stands, roof, etc. No current updates on this project at this time.

**Events Committee: (Keep 5-10 minutes.)**

- **ONLINE GIVEAWAYS** - Multiple virtual events have been planned out for the rest of the year due to the ongoing pandemic. The Donation budget has been updated and prepared to reflect the different programs being ran for the remaining months of 2021. The graphics to go along with these scheduled giveaways have also been completed.
- No other event planning or reports at this time

**Governance Committee: (Keep 5-10 minutes.)**

- **MEMORANDUM OF UNDERSTANDING** - First draft received by Clerk. Other BIA MOU's received for review by committee & comparisons to finalize & ensure all areas are covered.

**(TOTBBM – 42-5)**

**Unfinished Business**

- Strategic Plan for 2021 - Need to schedule during a special meeting to complete. - Deferred
- Copier/Printer – Multiple proposals are being reviewed by Treasurer & Vice Chair. Current machine is not functioning properly and does not have all the functions required.

**(TOTBBM – 43-5)**

**New Business**

- Any new business to discuss?

That the Town of Tecumseh Business Improvement Area Board of Directors meet regularly on the third Wednesday of each month at 6:00 PM commencing Wednesday, February 17, 2021.

**(TOTBBM – 44-5)**

**Next Meeting**

The next regular general meeting is scheduled on Wednesday, June 16, 2021 at 6:00 PM and is currently scheduled to be held electronically. The live stream will be available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)

**(TOTBBM – 45-5)**

**Adjournment**

Motion: (BBM-19/21)

Moved by: Linda Proctor

Second by: Scott Harris

That there being no further business, the May 19, 2021 regular general meeting of the TOTBIA Board of Management be adjourned at 8:31 PM.

Carried.

Approved.



**DRAFT**

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Candice Dennis, Chair

**DRAFT**

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Denise Pelaccia, Coordinator

**MINUTES NOT YET APPROVED.**