

# 2020 Urban Hens Licensing Pilot Program Registration Form

A fee of **\$25.00 per year** would be required from the applicant once the registration form has been approved by Town staff.

## Applicant Information

**First Name \***

**Last Name \***

**Permit Street Address (where the hens will be housed) \***

**Town \***

**Postal Code \***

**Phone \***

**Alternate Phone  
Number**

**Applicant Email Address \***

**Are you a tenant at the above-referenced property? If the applicant is a tenant at the above-referenced property, the Owner's information and consent is required to permit hens. \***

☐ Yes

☐ No

# Registered Owner Information

Complete this section if the Applicant is a Tenant at the above-referenced property - Owner's information and consent is required to permit hens.

**Registered Owner - First Name \***

**Registered Owner - Last Name \***

**Registered Owner's Street Address \***

**Registered Owner - Town \***

**Registered Owner -  
Postal Code \***

**Registered Owner -  
Phone \***

**Registered Owner -  
Alternate Phone  
Number**

**Registered Owner Email Address \***

**Has written consent been provided by the Registered Owner to house urban hens on their property? \***

☐ Yes

☐ No

**Please attach the written consent of the property owner to allow hens on their property. \***

# Property Information

**Please note:** If answered "No" to any of the below questions, the Application cannot be accepted.

## Size of the permit property:

**Frontage (in imperial units) \***

**Area (in imperial units) \***

**Depth (in imperial units) \***

**What type of dwelling is the permit property \***

- ☐ Single
- ☐ Semi
- ☐ Duplex

# Number of hens to be kept at permit address (minimum of 2)

## Lot Size Less Than 10,000 Square Feet (S.F.)

No. of Hens	Minimum Coop Area (S.F.)	Minimum Run Area (S.F.)	Maximum Coop and Run Area (S.F.)
2	8	20	120
3	12	30	120
4	16	40	120
5	20	50	120
6	24	60	120

## Lot Size Greater Than 10,000 Square Feet (S.F.)

No. of Hens	Minimum Coop Area (S.F.)	Minimum Run Area (S.F.)	Maximum Coop and Run Area (S.F.)
7	28	70	168
8	32	80	168
9	36	90	168
10	40	100	168
11	44	110	168
12	48	120	168

What is the size of your property in square feet? \*

☐ Under 10,000 square feet.

☐ Over 10,000 square feet.

If property is less than 10,000 square feet, you are allowed a maximum of 6 hens. Please indicate how many hens you will keep at the permit address. (Minimum of 2) \*

If property is greater than 10,000 square feet, for every additional 3,000 square feet, you are permitted 1 extra hen to a maximum of 12. Please indicate how many hens you will keep at the permit address. \*

## Hen Coop and Run Information

**For properties under 10,000 square feet - is the total area of all hen coops and runs less than 120 square feet (11.5 square metres)? \***

☐ Yes

☐ No

**For properties greater than 10,000 square feet - is the total area of all hen coops and runs less than 168 square feet (15.60 square metres)? \***

☐ Yes

☐ No

**Is the hen coop and hen run less than 10 feet (3 metres) in height? \***

☐ Yes

☐ No

**Is there an enclosed hen run? \***

☐ Yes

☐ No

**Do you meet the 4 square feet (0.37 square metres) minimum coop floor area per hen? \***

☐ Yes

☐ No

**Do you meet the 10 square feet (0.92 square metres) minimum hen run per hen? \***

☐ Yes

☐ No

**Do you meet the 4 feet (1.2 metres) setback from the lot lines? \***

☐ Yes

☐ No

**Do you meet the 5 feet (1.5 metres) setback from the main dwelling? \***

☐ Yes

☐ No

## Feed and Water

The Owner shall ensure that hens are provided with access to clean water at all times, and shall ensure that:

1. such feed and water shall be protected against and unavailable to rodents, pests, birds and predators; and
2. uneaten or spoiled feed must be removed in a timely manner.

**I will be in compliance with the food and water provisions as outlined above? \***

☐ Yes

☐ No

## Site Plan

A site plan illustrating where the hen coop and run will be located on the permit property **must** be attached. **(Note: must be located in rear yard).**

Measurements **must be** indicated on the site plan

[\(See Sample Site Plan Illustration attached\)](#)

**Site Plan Illustration - Please attach (measurements must be indicated on the site plan) \***

**I have served written notice to the abutting property owner(s) that I have made application for a hen coop and hen run permit. These notices are attached to this application. \***

## Terms and Conditions - Urban Hens Licensing Pilot Program

Please ensure that you read and understand the [Terms and Conditions](#) of the Urban Hens Licensing Pilot Program.

Once the form has been submitted and reviewed, you will be asked to formally sign the Terms and Conditions.

**I have read and agree to abide by the Urban Hens Pilot Program Terms and Conditions. \***

☐ Agree

☐ Disagree

**I agree that the above information I have provided is complete and true \***

☐ Agree

☐ Disagree

**Applicant's Signature (Do not sign until contacted by the Town)**

**Date Signed**

**Owner's Signature (Do not sign until contacted by the Town)**

**Date Signed**

This document is available in alternate formats by contacting the Corporate Services & Clerk Department at 519-735-2184, ext. 143 or by emailing the [Clerk's Department](#).

# Thank you for your submission for the Urban Hens Licensing Pilot Program Registration.

Your submission will be reviewed by Town Staff to ensure compliance. You will be receiving an email from [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca) outlining the process further.