



The Corporation of the Town of Tecumseh

Parks & Recreation Services

To: Mayor and Members of Council

From: Paul Anthony, Director Parks & Recreation Services

Date to Council: August 14, 2018

Report Number: PRS-2018-18

Subject: Multi Use Sportsplex Architect Award

Recommendations

It is recommended:

That the Architect Services Contract for the Multi-Use Sportsplex **be awarded** to CS&P Architects;

And that, at this time, only Phase 1 of the Architect Services Contract, being the detailed design, **be authorized** in an amount not to exceed the approved budget allocation of \$400,000.

Background

At the December 12, 2017 Regular Meeting of Council, the members considered the Arena and Pool 5 Year Capital Plan P&R Report 26/17 and approved the recommendations (RCM-433/17). The recommendations and approval of Council included \$400,000 for "Sportsplex Architect & Detail Design."

Comments

Council has provided direction to Administration to proceed with securing an Architect of record for the Multi Use Sportsplex Project (Project). The contract with the architect would include the following services:

Phase 1. Detailed Design Development
Phase 2. Construction Documents/Bidding Phase
Contract Administration
Contract Close Out

Council has only approved and allocated funding in the amount of \$400,000 to undertake Phase 1 of the Project.

Upon successfully securing funding for the Multi Use Sportsplex Project, the approved architect would subsequently need to be authorized by Council to proceed with Phase 2, as outlined above.

For Council information, the application window for the Federal/Provincial Infrastructure Program is November 2018, with decision and approvals expected in February/March 2019.

As per Council's direction, the Multi Use Sportsplex Expression of Interest for Architectural Services was advertised on the Town's website, Facebook and Twitter, as well as direct notification to Architect firms, that had contacted the Town before the EOI call, expressing their interest in bidding on the project.

The Purchasing Officer received 13 responses to the Expression of Interest for Architect Services at the time of closing, Thursday March 8, 2018.

The Selection Team consisting of Director Financial Services & Treasurer, Luc Gagnon; Director Information & Communications Services, Shaun Fuerth; Director Planning & Building Services, Brian Hillman; Manager Building Services & Chief Building Official, Mike Voegeli; and Director Parks & Recreation Services, Paul Anthony, reviewed and scored the proposals based on the following criteria as outlined in the Expression of Interest:

- Understanding of Project
- Personnel, project team lead and structure
- Relevant and similar project experience
- Work Program, Schedule
- References

Upon completion of the scoring, the firms were ranked highest to lowest. The top 4 firms were selected to continue onto the next step in the process, which was for the selected firms to present an RFP, as well as participating in an in-person interview with the Selection Team, highlighting their past experiences with projects similar to ours and providing their vision for the Town's Project.

The in-person interviews were held on Tuesday July 10, 2018. After the interviews, firms left their RFP package which included their financial fee structure for the Project.

The Selection Team ranked the firms based on the following criteria:

- Presentation and Creativity of Design
- Cost of Consultant's Fees

The final RFP Proposal, Interview and Fee rankings are as follows:

1. CS&P Architects
2. Parkin Architects Limited
3. JP Thompson Architects LTD, Perkins & Will
4. Architecture 49

The Selection Team is recommending to Council the award of the Multi Use Sportsplex Architectural Services Contract to CS&P Architect.

CS&P has an impressive resume, offering a wide range of professional planning, interior and urban design services to a wide range of clients, including: recreational, aquatic, childcare, educational, commercial and residential, in both private and public sectors. Their experience specifically includes numerous projects relevant to the Town's Project.

CS&P will be the Architect of record for the Multi Use Sportsplex Project; however the recommendation at this time is only to award the detailed design work, in the amount not to exceed the approved budget of \$400,000 plus HST, as outlined above as Phase 1.

Consultations

Financial Services
Planning & Building Services
Information & Communication Services
Corporate Services & Clerk

Financial Implications

The financial commitment for architect services for the entire Multi Use Sportsplex Project is \$1,390,000 and is based on 5.79% of the current project estimate of \$24,000,000.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Paul Anthony, RRFA
Director Parks & Recreation Services

Reviewed by:

Luc Gagnon, CPA, CA, BMath
Director Financial Services & Treasurer

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

**Attachment
Number**

None

**Attachment
Name**

None