



The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: November 23, 2021

Report Number: LCS-2021-33

Subject: Committee and Board Appointments - 2022

Recommendations

It is recommended:

That the three applications to the Business Improvement Area (BIA) Board of Management from Travis Dorner, Sandra Zanet and Eddy Hammoud **be accepted**;

And that the application from Kathy Montcalm to the Heritage Committee **be accepted**;

And further that the applications for the Tecumseh Accessibility Advisory Committee **be considered** and direction **be given** on appointment of an additional member;

And furthermore that the term of these Committee and BIA Board of Management appointments be for the remaining term of Council, ending November 14, 2022, or until such time as new members are appointed;

And furthermore over that applicants **be notified** of Council's decision and by-laws **be prepared** to formally appoint the new members to these Committees at the next meeting of Council.

Background

The [Committee/Local Board Application and Appointment Policy No. 4](#) (Policy) establishes timelines for calling and receiving applications for Committees and Local Boards and a process for reviewing the applications, as well as selecting persons to be appointed to the respective Committees and Local Boards.

The term of all Committees, the Business Improvement Area (BIA) Board of Management and the Tecumseh Police Services Board appointments are consistent with the term of the Council that has appointed the Members.

The Policy requires that applications for appointments to **fill vacancies** that may occur for any Committee or Local Board in a non-election year be called in September by the Clerk.

At the September 14, 2021, Regular Meeting of Council (RCM), the Members gave consideration to CS-2021-24 regarding the [Advisory and Statutory Committees Call for 2022 Applications](#) (Report). At the time of the Report, the only vacancies were two on the BIA Board of Management and one vacancy on the Heritage Committee due to resignations.

Councillors Brian Houston and Andrew Dowie were appointed to the BIA Board of Management pending filling of the vacancies with members from the business improvement area.

Subsequently, the Town was notified of the resignation of Candice Dennis and Joe Fratangeli from the BIA Board of Management.

Comments

In accordance with the Policy, a Notice of Call for Applications was published in the Essex Free Press on September 30, 2021. Additionally, the Notice was posted on the Town's website and linked to the Town's social media accounts on Facebook and Twitter. Ongoing posts were shared to the Town's social media to further help promote.

Committee Members were also notified of the call for Committee Appointments and encouraged to solicit new members.

The Policy establishes a deadline for submitting applications to the Clerk as October 31st annually.

The Tecumseh Accessibility Advisory Committee (TAAC) was also included in the 2022 Call for Applications to assist with new membership to meet quorum and for greater diversity of members. The majority of members on the TAAC must be persons with a disability. Currently, six (6) members are appointed to the TAAC, four (4) of which are persons with disabilities. Two applications were submitted by persons who have not indicated they are a person with a disability. Appointment of one new member could be made while maintaining compliance with the *Accessibility for Ontarians with Disabilities Act, 2005*.

A brief description of each of the Heritage and Accessibility Advisory Committees and the BIA Board of Management, together with a list of the current Members and the names of the qualified applicants received before the October 31, 2021, deadline is appended to this Report as [Attachment 1](#).

A copy of each of the Committee and Board Applications have been made available for review to the Members of Council.

Consultations

None

Financial Implications

There are no financial implications.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Christina Hebert, BA (Hons), MA, Dipl. M.A.
Manager Committee & Community Services

Reviewed by:

Laura Moy, Dipl. M.M.
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	List of Committee and Boards, including names of applicants