

The Corporation of the Town of Tecumseh

By-Law Number 2021-103

Being a by-law to amend By-law 2021-60 being a by-law to govern procurement policies and procedures

Whereas Section 270 of the Municipal Act, 2001, S.O. 2001, c.25 imposes upon municipalities the obligation to adopt policies with respect to the procurement of Goods and Services;

And whereas this By-law establishes the authority and sets out the methods by which Goods, Services or Construction will be purchased and disposed of for the purposes of the Town of Tecumseh subject to certain exceptions as set out herein;

And whereas the Council of The Corporation of the Town of Tecumseh deems it expedient to enact this by-law to make provisions to govern the procurement of all goods and services within the municipality of Tecumseh.

And whereas the Council of The Corporation of the Town of Tecumseh adopted By-law 2021-60 on the 27th day of July 2021 to govern procurement policies and procedures;

And where the Council of The Corporation of the Town of Tecumseh is desirous of amending Schedule B of the By-law 2021-60.

Now therefore the Council of the Corporation of the Town of Tecumseh enacts as follows:

1. **That** Schedule B of By-law No. 2021-60 is hereby repealed and replaced with Schedule B of this by-law.
2. **That** this by-law shall come into full force and effect upon third and final reading.

Read a first, second, third time and finally passed this 14th day of December, 2021.

Gary McNamara, Mayor

Laura Moy, Clerk

Schedule “B” – to By-law 2021-60**As amended by By-law 2021-103****Goods and Services not subject to this by-law**

Petty cash items

Training and education including:

- i. conferences, courses, seminars, professional development, staff development/workshops;
- ii. magazines and periodicals;
- iii. memberships;
- iv. staff relations.

Refundable employee expenses including:

- i. cash advances;
- ii. meal allowances, accommodation and travel expenses.

Employer’s general expenses including:

- i. payroll deduction remittances;
- ii. medicals;
- iii. insurance premiums;
- iv. tax remittances;
- v. grants to agencies;
- vi. payments of damages;
- vii. charges to/from other Government or Crown Corporations.

Licenses, certificates, and other approvals required.

Ongoing maintenance for existing computer hardware and software

Professional and special services including:

- i. additional non-recurring accounting and auditing services;
- ii. legal services;
- iii. surveying services;
- iv. property taxation services;
- v. banking services where covered by agreements;

- vi. public debenture sales;
- vii. group benefits (health or social services);
- viii. realty services regarding the lease, acquisition, demolition, sale of land and appraisal of land;
- ix. policing services;
- x. consulting services – under \$100,000.

Advertising services required by the Town on or in but not limited to radio, television, newspaper and magazines

Utilities

- i. Postage;
- ii. water, sewer, hydro electricity and natural gas;
- iii. internet services.