

Minutes of a Regular General Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of
Wednesday, December 15, 2021 held electronically at 6:00 PM.
Live stream is available on the BIA website at www.tecumsehbia.com

(TOTBBM-98-12)

Call to Order

The meeting is called to order at 6:02 PM by Linda Proctor, Vice Chair.

(TOTBBM –99-12)

Roll Call

Vice Chair	Linda Proctor
Treasurer	Paul Bistany
Director	Leo Demarce
Director	Jessica Fowler
Director	Sandra Zanet
Director	Travis Dorner
Director	Eddy Hammoud
Councillor	Andrew Dowie
Councillor	Brian Houston

Regrets:

Absent: Director Jules Champoux

Minute Taker: Coordinator Denise Pelaccia

Guest:

Live Stream:

(TOTBBM – 100-12)

Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.

(TOTBBM – 101-12)

Delegations – No delegations at this meeting.

(TOTBBM – 102-12)

Communications

6.1 TOTBIA Board of Management Meeting Minutes

Motion: (BBM-52/21)

Moved by: Travis Dorner

Second by: Paul Bistany

That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on November 17, 2021 be approved as distributed.

Approved.

Carried.

6.2 Letters From– No letters at this time.

(TOTBBM – 103-12)

SUPPLEMENTARY Agenda Adoption- Nothing at this time.

(TOTBBM – 104-12)

Reports

8.1 Chair Report:

Chair Report- November 2021:

- See Agenda attachment.

Motion: (BBM-53/21)

Moved by: Paul Bistany

Second by: Eddy Hammoud

That the Chair Report for November 2021 be accepted.

Approved.

Carried.

8.2 Treasurer Report:

Tecumseh BIA

2021 Month End Financials:

- See PDF of Financial Reports for November, 2021 in Agenda.

November 2021 Financial Report:

Motion: (BBM-54/21)

Moved by: Eddy Hammoud

Second by: Jessica Fowler

That the November 2021 Financial Report be accepted.

Approved.

Carried.

8.3 Coordinator Report – D. Pelaccia reports the following:

- See Agenda attachment.

Motion: (BBM-55/21)

Moved by: Paul Bistany

Second by: Eddy Hammoud

That the Coordinator Report for November 2021 be accepted.

Approved.

Carried.

8.4 Council Report –

- See PDF of Council Reports for November, 2021 in Agenda.

Motion: (BBM-56/21)

Moved by: Brian Houston

Second by: Paul Bistany

That the Council Reports for November 2021 be accepted.

Approved.

Carried.

8.5 Committee Reports – (TOTBBM – 105-12)

Marketing Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Membership Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Beautification Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Events Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Governance Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Motion: (BBM-57/21)

Moved by: Eddy Hammoud

Second by: Travis Dorner

That the Committee Reports for November 2021 be accepted.

Approved.

Carried.

(TOTBBM – 106-12)

Unfinished Business

- Strategic Plan for 2021 - Need to schedule during a special meeting to complete. – Deferred
- MOU- Finalize

(TOTBBM – 107-12)

New Business

- 2x Mural Agreements for Board Approval (See attachment in Agenda.)
- Part-Time Office Help for 2022 (See attachment in Agenda.)
- Appointing New Board Members to Committees (See attachment in Agenda.)
- Tecumseh Dollars Program Revamp (See attachment in Agenda.)
- Signing Officers at WFCU Credit Union (See attachment in Agenda.)
- 2022 BIA Conference Notice from OBIAA (See attachment in Agenda.)
- “Tecumseh Proud” Patten/Trademark- Costs (See attachment in Agenda.)

Motion: (BBM-58/21)

Moved by: Paul Bistany

Seconded by: Jessica Fowler

That the Tecumseh BIA Board of Management proceeds with patenting the new Tecumseh Proud logo.

Approved.
Carried.

(TOTBBM – 108-12)

Next Meeting

The next regular general meeting is scheduled on Wednesday, January 19, 2022 at 6:00 PM and is currently scheduled to be held electronically. The live stream will be available on the BIA website at www.tecumsehbria.com

(TOTBBM – 109-12)

Adjournment

Motion: (BBM-59/21)

Moved by: Travis Dörner

Second by: Eddy Hammoud

That there being no further business, the December 15, 2021 regular general meeting of the TOTBIA Board of Management be adjourned at 7:35 PM.

Carried.

Approved

DRAFT

Linda Proctor, Vice Chair

DRAFT

Denise Pelaccia, Coordinator

MINUTES NOT YET APPROVED.