

Minutes of a Regular General Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of
Wednesday, April 20, 2022 at 6:00 PM.

Meeting Minutes are available on the BIA website at www.tecumsehbia.com

Link to Tecumseh BIA Agenda:

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?Id=9b6d5273-804d-4d8e-9de0-939cf1e06c94&Agenda=Agenda&lang=English>

(TOTBBM-37-04)

Call to Order

The meeting is called to order at 6:10 PM by Vice Chair, Linda Proctor.

(TOTBBM –38-04)

Roll Call

Vice Chair	Linda Proctor
Treasurer	Paul Bistany
Director	Leo Demarce
Director	Jessica Fowler
Director	Eddy Hammoud
Councillor	Andrew Dowie
Councillor	Brian Houston

Regrets:	Director	Jules Champoux
	Director	Sandra Zanet
	Director	Travis Dorner

Absent:

Minute Taker: Coordinator Denise Pelaccia

Guest:

(TOTBBM – 39-04)

Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.

(TOTBBM –40-04)

Delegations – No delegations at this meeting.

(TOTBBM – 41-04)

Communications

TOTBIA Board of Management Meeting Minutes

Motion: (BBM-25/04)

Moved by: Paul Bistany

Second by: Jessica Fowler

That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on March 16, 2022 be approved as distributed.

Approved.
Carried.

Letters From– Letter from Mayor thanking Tecumseh BIA for sponsorship.

(TOTBBM – 42-04)

SUPPLEMENTAY Agenda Adoption- Mural Agreement- Final Copy.

Motion: (BBM-26/04) Moved by: Jessica Fowler
Second by: Eddy Hammoud

That Linda Proctor, Chair, and Paul Bistany, Treasurer, be authorized to execute agreements between:

The Town of Tecumseh Business Improvement Area and J. Kalbol Enterprise;

The Town of Tecumseh Business Improvement Area and Kona Sushi Inc.; and

The Town of Tecumseh Business Improvement Area and Derkz Murals & Fine Art Inc.

And to do such further and other acts which may be necessary to implement these Agreements.

(TOTBBM – 43-04)

Reports

Chair Report:

Chair Report- March 2022:

- See Agenda attachment.

Motion: (BBM-27/04) Moved by: Jessica Fowler
Second by: Brian Houston

That the Chair Report for March 2022 be accepted.

Approved.
Carried.

Treasurer Report:

Tecumseh BIA

2021 Month End Financials:

- See PDF of Financial Reports for March 2022 in Agenda.

March 2022 Financial Report:

Motion: (BBM-28/04) Moved by: Paul Bistany
Second by: Leo Demarce

That the March 2022 Financial Report be accepted.

Approved.
Carried.

Coordinator Report – D. Pelaccia reports the following:

- See Agenda attachment.

Motion: (BBM-29/04)

Moved by: Jessica Fowler

Second by: Eddy Hammoud

That the Coordinator Report for March 2022 be accepted.

Approved.

Carried.

519Culture Gift Boxes

Motion: (BBM-30/04)

Moved by: Paul Bistany

Second by: Leo Demarce

That the Tecumseh BIA Board reconsiders their previous decision about the 519Culture Gift Boxes. That there will be a maximum of 100 519Culture Gift Boxes to sell. If more than 100 are ordered, a motion will then be required to approve further sales.

Approved.

Carried.

Council Report –

- See PDF of Council Reports for March 2022 in Agenda.

Motion: (BBM-31/04)

Moved by: Brian Houston

Second by: Paul Bistany

That the Council Reports for March 2022 be accepted.

Approved.

Carried.

**Committee Reports –
(TOTBBM – 44-04)**

Marketing Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Membership Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Beautification Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Events Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Governance Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Motion: (BBM-32/04)

Moved by: Paul Bistany

Second by: Jessica Fowler

That the Committee Reports for March 2022 be accepted.

Approved.

Carried.

Constitution

Motion: (BBM-33/04)

Moved by: Paul Bistany

Second by: Jessica Fowler

That the Constitution will be reviewed prior to the next AGM.

Approved.

Carried.

(TOTBBM – 45-04)

Unfinished Business

- Strategic Plan for 2022 - Need to schedule during a special meeting to complete. – Deferred
- MOU- Finalize

Strategic Plan for 2022

Motion: (BBM-34/04)

Moved by: Jessica Fowler

Second by: Leo Demarce

That the Tecumseh BIA Board of Management agrees to have the Executive vote next meeting if quorum is present, no matter the attendance of Directors.

Approved.

Carried.

(TOTBBM – 46-04)

New Business

- Chair & Vice Chair Elections – Deferred
- “Tecumseh Proud” License Plate Covers for 100th Anniversary
- Tecumseh BIA Email & Web Domain- Town to take back our email and web domain, would need to create new ones and update all our Members and marketing materials.
- Way-Finding Signage
- Commemorative Tree Program for 100th Anniversary – Deferred
- Fall 2022 Night Market
- Raise for Coordinator due to Minimum Wage Increase & Benefits

(TOTBBM – 47-04)

Next Meeting

The next regular general meeting is scheduled on Wednesday, May 18, 2022 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at www.tecumsehbia.com

(TOTBBM – 48-04)
Adjournment

Motion: (BBM-35/04)

Moved by: Brian Houston

Second by: Paul Bistany

That there being no further business, the April 20, 2022 regular general meeting of the TOTBIA Board of Management be adjourned at 7:49 PM.

Carried.

Approved.

DRAFT

Linda Proctor, Vice Chair

DRAFT

Denise Pelaccia, Coordinator

MINUTES NOT YET APPROVED.