



The Corporation of the Town of Tecumseh

Fire & Rescue Services

To: Mayor and Members of Council

From: Wade Bondy, Director Fire Services & Fire Chief

Date to Council: June 22, 2021

Report Number: FIRE- 2021-04

Subject: Windsor Dispatch Services

Recommendations

It is recommended:

That Fire Services Report No. FIRE-2021-04 entitled “Windsor Dispatch Services”, **be received;**

And that fire dispatch services continue to **be provided** by The Corporation of the City of Windsor;

And further that By-law No 2021-51 being a by-law to authorize the Mayor and Clerk to execute an agreement for Fire Dispatch Services with The Corporation of the City of Windsor, **be adopted.**

Background

Windsor Fire & Rescue Services Emergency Communications Centre (“Windsor”) currently provides dispatch service for a fee to Tecumseh Fire Services. The agreement for those services expired January 1, 2020; however, services continue to be provided by Windsor at the fee previously established by the expired agreement.

A new agreement for dispatch services was received from Windsor by Administration in May of 2021, a copy of which is attached to this report as Attachment 1.

The agreement was sent to both the Town’s insurer and solicitor for review prior to presenting to Council for consideration.

Comments

The agreement covers services retroactive to January 1, 2020 and would continue to provide Tecumseh Fire & Rescue Services with the same level of service we currently receive, at a fee established annually by Windsor. The fee for 2021 would remain the same as that charged for 2019 and 2020; and is discussed further in the Financial Implications section of this report.

Windsor has provided excellent customer service with respect to dispatch services under the previous agreement and there have been no issues with their service historically.

The recommended agreement has no defined term and provides that either party can cancel the agreement with 12 months' notice to the other party.

Administration is recommending that Council approve entering into the agreement with Windsor for provision of Fire Dispatch Services. The agreement has been satisfactorily reviewed by the Town's Solicitor.

Consultations

Information & Communication Services
Financial Services
Corporate Services & Clerk
Windsor Fire & Rescue
Town's Solicitor

Financial Implications

The cost for dispatch services is included annually in the Fire Services operating budget. The amount budgeted in 2021 for these services is based on the 2020 rate, and as referenced within this report will be sufficient to accommodate the 2021 fee as per the recommended agreement.

The fee is established annually by Windsor's Fees and Charges By-law and is a per capita fee.

The recommended agreement includes the fees for 2021 and 2022 being \$1.85 per capita and \$1.94 per capita, respectively, based on population information published by Statistics Canada. The increased cost for 2022 would be approximately \$2,091, and will be requested as part of Fire Services operating budget for 2022.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Wade Bondy
Director Fire Services & Fire Chief, C.E.M.C.

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Fire Dispatch Services Agreement City of Windsor