

Minutes of a Regular General Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of
Wednesday, June 15, 2022 at 6:00 PM.

Meeting Minutes are available on the BIA website at www.tecumsehbia.com

Link to Tecumseh BIA Agenda:

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?Id=c4b9e9b4-3407-4231-a543-95d725eed3c7&Agenda=Agenda&lang=English>

(TOTBBM-50-06)

Call to Order

The meeting is called to order at 6:11 PM by Chair, Linda Proctor.

(TOTBBM –51-06)

Roll Call

Chair	Linda Proctor
Vice Chair	Leo Demarce
Treasurer	Paul Bistany
Director	Sandra Zanet
Councillor	Brian Houston

Regrets: Director Jessica Fowler

Absent: Director Jules Champoux
 Director Travis Dorner
 Director Eddy Hammoud

Minute Taker: Coordinator Denise Pelaccia

Guest:

(TOTBBM – 52-06)

Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.

(TOTBBM –53-06)

Delegations – No delegations at this meeting.

(TOTBBM – 54-06)

Communications

TOTBIA Board of Management Meeting Minutes

Motion: (BBM-37/06)

Moved by: Brian Houston

Second by: Leo Demarce

That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on May 18, 2022 be approved as distributed.

Approved.

Carried.

Letters From– Letter from Mayor thanking Tecumseh BIA for sponsorship.

(TOTBBM – 55-06)

SUPPLEMENTAY Agenda Adoption- Late Month-End Financials.

Motion: (BBM-38/06) Moved by: Brian Houston
Second by: Sandra Zanet

That the May 2022 mont-end financials be accepted as is with the exception of them being received past the Agenda deadline.

Approved.

Carried.

(TOTBBM – 56-06)

Reports

Chair Report- May 2022:

- See Agenda attachment.

Motion: (BBM-39/06) Moved by: Sandra Zanet
Second by: Leo Demarce

That the Chair Report for May 2022 be accepted.

Approved.

Carried.

Treasurer Report:

Tecumseh BIA

2022 Month End Financials:

- See PDF of Financial Reports for May 2022 in Agenda.

May 2022 Financial Report:

Motion: (BBM-40/06) Moved by: Brian Houston
Second by: Sandra Zanet

That the May 2022 Financial Report be accepted.

Approved.

Carried.

Coordinator Report – D. Pelaccia reports the following:

- See Agenda attachment.

Motion: (BBM-41/06) Moved by: Brian Houston
Second by: Sandra Zanet

That the Coordinator Report for May 2022 be accepted.

Approved.

Carried.

Council Report –

- See PDF of Council Reports for May 2022 in Agenda.

Motion: (BBM-42/06) Moved by: Leo Demarce

Second by: Paul Bistany

That the Council Reports for May 2022 be accepted.

Approved.

Carried.

**Committee Reports –
(TOTBBM – 57-06)**

Marketing Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Membership Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Beautification Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Events Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Governance Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Motion: (BBM-43/06)

Moved by: Brian Houston

Second by: Sandra Zanet

That the Committee Reports for May 2022 be accepted.

Approved.

Carried.

**(TOTBBM – 58-06)
Unfinished Business**

- MOU- Finalize

(TOTBBM – 59-06)

New Business

- Tecumseh BIA Email & Web Domain- Town to take back our email and web domain,
- would need to create new ones and update all our Members and marketing materials.
- Commemorative Tree Program for 100th Anniversary – Choose Tree & Location
- Christmas Party 2022

(TOTBBM – 60-06)

Next Meeting

The next regular general meeting is scheduled on Wednesday, July 20, 2022 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at www.tecumsehbia.com

(TOTBBM – 61-06)
Adjournment

Motion: (BBM-44/06)

Moved by: Leo Demarce

Second by: Paul Bistany

That there being no further business, the June 15, 2022 regular general meeting of the TOTBIA Board of Management be adjourned at 7:25 PM.

Carried.

Approved.



Linda Proctor, Chair



Denise Pelaccia, Coordinator

MINUTES NOT YET APPROVED.