



## The Corporation of the Town of Tecumseh

Legislative & Clerk Services

**To:** Mayor and Members of Council  
**From:** Jennifer Alexander, Acting Clerk  
**Date to Council:** September 13, 2022  
**Report Number:** LCS-2022-30  
**Subject:** Inaugural Meeting of Council-Elect 2022

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### Recommendations

It is recommended:

**That** the Inaugural Meeting of the Council-elect for the 2022-2026 term be held on Tuesday, November 15, 2022 at 7:00 pm at the Ciociaro Club of Windsor, located at 3475 North Talbot Road, Tecumseh;

**And that** notice of the meeting and change of venue **be given** on the Town's website and social media.

### Background

The Procedure By-law No. 2022-13 establishes the rules and regulations to be observed for all proceedings of Council, Local Boards and Committees and the dispatch of business at meetings.

The Procedure By-law states in paragraph 4,

The inaugural meeting of Council, after the 2022 regular election and regular elections thereafter, shall be held on the first Tuesday that next follows November 15 at 7:00 pm in the Council Chambers of the Tecumseh Town Hall located at 917 Lesperance Road or at an alternate location determined by resolution of Council.

The sole purpose of the Inaugural Meeting of Council is for the elected members to take their Declaration of Office before officially taking their seat in accordance with Section 232 of the *Municipal Act, 2001*.

**232 (1)** A person shall not take a seat on the council of a municipality, including a person appointed to fill a temporary vacancy on an upper-tier council under section 267 but not including a person appointed to act in place of a head of council under section 242, until the person takes the declaration of office in the English or French version of the form established by the Minister for that purpose.

Traditionally, after an Inaugural Meeting of Council, the Town has hosted a reception for the Members of Council and invited guests.

## Comments

The Inaugural Meetings of Council have historically been very well attended. Seating is limited in the Council Chambers and has not been sufficient to accommodate all attendees at previous Inaugural Meetings.

The reception following the meetings were catered. The kitchen in Tecumseh Town Hall has insufficient workspace for the catering staff and lacks sufficient area for food preparation for a large event.

The Ciociaro Club of Windsor has been reserved for Tuesday, November 15, 2022 to hold the Inaugural Meeting of the 2022 Council-Elect in order to better accommodate the Members, staff and all attendees, as well as to host the reception to follow the meeting immediately afterward. In keeping with past practice, hors d'oeuvres and refreshments will be offered at the reception.

It is recommended that Council accept the recommendation in this report to allow for the change in venue and to permit the Inaugural Meeting of Council to be held on November 15, 2022 and for notice to be given accordingly on the Town's website and social media.

As part of the next review of the Town's Procedure By-law, amendments will be presented to provide greater flexibility in holding future Inaugural Meetings.

## Consultations

Chief Administrative Officer

## Financial Implications

Funding for the Inaugural Meeting of Council has been included in the 2022 Elections Budget.

## Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

## Communications

Not applicable

Website  Social Media  News Release  Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White  
Administrative Assistant to Director Legislative Services & Clerk

Reviewed by:

Jennifer Alexander, MPA  
Acting Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

<b>Attachment Number</b>	<b>Attachment Name</b>
None	None