



The Corporation of the Town of Tecumseh

Legislative & Clerk Services

To: Mayor and Members of Council
From: Jennifer Alexander, Acting Clerk
Date to Council: September 13, 2022
Report Number: LCS-2022-32
Subject: Call for 2022 Award Nominations

Recommendations

It is recommended:

That Report LCS-2022-32 entitled “Call for 2022 Award Nominations” **be received;**

And that the call for nominations as set out in the Town’s Awards Policy for the 2022 Awards **be deferred** to January 2023;

And further that submissions **be considered** at a Special Meeting of Council on Tuesday, March 14, 2023 at 6:00 pm.

Background

The Town’s [Awards Policy No. 2](#) (Awards Policy), sets out the process and timelines for submitting nominations and selecting recipients each year for the Dr. Henri Breault Community Excellence Award (Dr. Breault Award), Donald “Donny” Massender Memorial Volunteer Award (Donny Massender Award), the Youth and Senior of the Year Awards.

Oversight of the Awards Policy and the calling of nominations is the responsibility of the Legislative Services & Clerks Department.

In 2021, [Report CS-2020-23](#) provided recommendations to help refine and streamline the nomination process, including the development of an electronic form (E-form) to allow nominators to complete and submit the application via the Town's website ([PPC-07/20](#)). Award Nominations were called in September by the Clerk and following the close of submission on October 31, 2021. No nominations were received for any of the awards despite publications in the Essex Free Press, the Town's website, and social media. The deadline was extended, and the Town did receive submissions. The 2021 awards were fulfilled at the Regular Council meeting of March 8, 2022 (Report LCS-2022-10).

The Awards Policy requires nominations for the Dr. Henri Breault Award, Donny Massender Award, the Senior of the Year Award and the Youth of the Year Award to be called annually in September by the Clerk. The annual closing date for submitting nominations on the prescribed form is October 31st as set out in the Awards Policy.

Comments

Given that the 2022 Municipal and School Board Elections are being held from October 14 to 24, 2022, many residents will be focused on the elections and may miss the opportunity to nominate an individual for the awards. Any award notices may be lost in the number of election signs as well as the Town's advertisement efforts to encourage eligible voters to cast their vote.

In an effort to honour individuals within our community who continually donate their time to local charities and events, it is recommended that the award nominations be deferred to January 2023, at which time, a call for applications will be posted on the Town's website and social media for a six-week period. This timeframe will hopefully provide ample time for residents to nominate individuals. Submissions received by the Town will be considered by Council at the Special Council Meeting on March 14, 2023.

Consultations

Chief Administrative Officer

Financial Implications

The cost of notices for the Awards is included in the 2022 Budget and subject to Council's direction will be carried over for use in January, 2023.

Link to Strategic Priorities

| Applicable | 2019-22 Strategic Priorities |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers. |
| <input type="checkbox"/> | Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making. |
| <input type="checkbox"/> | Integrate the principles of health and wellness into all of Tecumseh's plans and priorities. |
| <input checked="" type="checkbox"/> | Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses. |
| <input checked="" type="checkbox"/> | Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals. |

Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White
Administrative Assistant to Director Legislative Services & Clerk

Reviewed by:

Jennifer Alexander, MPA
Acting Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

| Attachment Number | Attachment Name |
|--------------------------|------------------------|
| None | None |