

Minutes of a Regular General Meeting of the  
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of  
Wednesday, October 19, 2022 at 6:00 PM.

Meeting Minutes are available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)

**Link to Tecumseh BIA Agenda:**

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?Id=26d33a45-f227-4e91-84f5-5073eb8c06be&Agenda=Agenda&lang=English>

**(TOTBBM-94-10)**

Call to Order

The meeting is called to order at 6:10 PM by Chair, Linda Proctor.

**(TOTBBM –95-10)**

**Roll Call**

Chair	Linda Proctor
Vice Chair	Leo Demarce
Treasurer	Paul Bistany
Councillor	Brian Houston
Director	Sandra Zanet

Regrets:	Coordinator	Denise Pelaccia
	Director	Jules Champoux
	Director	Jessica Fowler
	Director	Eddy Hammoud

Absent:	Councillor	Travis Dorner
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Minute Taker:	Chair	Linda Proctor
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Guest:

**(TOTBBM – 96-10)**

**Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.**

**(TOTBBM –97-10)**

**Delegations – No delegations at this meeting.**

**(TOTBBM – 98-10)**

**Communications**

**TOTBIA Board of Management Meeting Minutes**

**Motion: (BBM-67/10)**

Moved by: Sandra Zanet

Second by: Leo Demarce

That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on September 21, 2022 be approved as distributed.

Approved.

Carried.

**Letters From–** Nothing at this time.

**(TOTBBM – 99-10)**

**Reports**

**Chair Report- September 2022:**

- See Agenda attachment.

**Motion: (BBM-68/10)**

Moved by: Paul Bistany

Second by: Leo Demarce

That the Chair Report for September 2022 be accepted.

Approved.

Carried.

**Treasurer Report:**

**Tecumseh BIA**

**2022 Month End Financials:**

- See PDF of Financial Reports for September 2022 in Agenda.

**September 2022 Financial Report:**

**Motion: (BBM-69/10)**

Moved by: Leo Demarce

Second by: Brian Houston

That the September 2022 Financial Report be accepted.

Approved.

Carried.

**Coordinator Report – L. Proctor reports the following:**

- See Agenda attachment.

**Motion: (BBM-70/10)**

Moved by: Paul Bistany

Second by: Brian Houston

That the Coordinator Report for September 2022 be accepted.

Approved.

Carried.

**Council Report –**

- See PDF of Council Reports for September 2022 in Agenda.

**Motion: (BBM-71/10)**

Moved by: Brian Houston

Second by: Linda Proctor

That the Council Reports for September 2022 be accepted.

Approved.

Carried.

**Committee Reports –  
(TOTBBM – 100-10)****Marketing Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Membership Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Beautification Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Events Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Governance Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Motion: (BBM-72/10)**

Moved by: Linda Proctor

Second by: Sandra Zanet

That the Committee Reports for September 2022 be accepted.

Approved.

Carried.

**(TOTBBM – 101-10)****Unfinished Business**

- MOU- Finalize

**(TOTBBM – 102-10)****New Business**

- Tecumseh BIA Email & Web Domain- Town to take back our email and web domain,
- would need to create new ones and update all our Members and marketing materials.
  - Update from Town of Tecumseh

**(TOTBBM – 103-10)**

**Adjournment**

**Motion: (BBM-73/10)**

Moved by: Paul Bistany

Second by: Leo Demarce

That the October 19, 2022 regular general meeting of the TOTBIA Board of Management be adjourned at 7:03 PM.

Carried.

Approved.

**(TOTBBM – 104-10)**

**Next Meeting**

The next regular general meeting is scheduled on Wednesday, November 16, 2022 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)



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Linda Proctor, Chair



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Denise Pelaccia, Coordinator

**MINUTES NOT YET APPROVED.**