



The Corporation of the Town of Tecumseh

Financial Services

To: Mayor and Members of Council

From: Tom Kitsos, Director Financial Services & Chief Financial Officer

Date to Council: December 13, 2022

Report Number: FS-2022-13

Subject: Administrative Fees and Charges 2023

Recommendations

It is recommended:

That By-law No. 2022-99 being a by-law prescribing a tariff of administrative fees and charges for 2023 **be approved**.

Background

Council has annually approved a by-law of Administrative Fees and Charges to be charged by departments for various municipal goods, programs and services.

As part of the 2006 budget process Council approved increasing fees and charges annually reflective of the previous year's Consumer Price Index (CPI) increase.

Comments

As per Council's direction, fees and charges are raised annually to reflect the increase in CPI over the course of the year. The CPI increase for September 2022 over September 2021 is 7% (2021 over 2020 was 4%) based on the Ontario All Items Index.

Administration reviewed circumstances where an increase or other adjustment not equal to CPI might be considered including where:

- Fees have not changed for a number of years
- The current fee does not cover all municipal costs
- A new fee for service would be appropriate, and
- Fees are not competitive with other service providers

The 2022 Administrative Fees and Charges By-law included a freeze for rates in areas that were hit particularly hard by the pandemic. All fees in Schedule F, Parks and Recreation, were maintained at 2021 levels with only limited exceptions.

Fees covered by specific legislation, i.e. water, wastewater and building permit fees, are dealt with separately.

A complete list of rates comparing 2023 proposed and 2022 actual rates is attached as schedules “A” to “H” of By-law 2022-99.

Highlighted Changes

Specific changes to the Fees and Charges Schedules are highlighted below, including:

- A. Rate changes not equal to the general CPI rate increase, because of one of the following:
- Pricing methodology, i.e. round-dollar increments either before or after applicable taxes to facilitate marketing or cash handling respectively
 - Actual service/product costs
 - Matching competitor rates
 - Rates had not changed for several years

B. New Fees and Charges

Schedule A: General Administration

A. Rate changes not equal to the general CPI rate increase

No increases in Town paraphernalia cost for 2023.

Marriage Licenses – no increase from 2022. Fees are set out in a separate by-law and included in Fees & Charges for ease of reference.

Burial Permit increase to reflect actual cost.

Refund or Misdirected Payment Fee increase to reflect actual cost.

Schedule B: Community Safety

A. Rate changes not equal to the general CPI rate increase

Code compliance inspection of apartments, boarding and lodging houses made under retrofit, apartments in single family dwelling increase to reflect actual cost.

Fire scene photographs on memory stick increase to reflect storage media provided.

Rental rates:

Room rental increase to reflect increase cleaning cost

Training Tower increase to reflect maintenance cost

Smokehouse decrease reflects savings in operating cost

Confined space decrease reflects users providing own rescue personnel

B. New Fees and Charges

Property Inspection by Request

Review and Inspection of New Construction/Development Applications

Fire Incident Report Copy

Fire Investigation Report

Fire Safety Plan Review

Risk Safety Management Plan Review

Schedule C: Police Services

A. Rate changes not equal to the general CPI rate increase

Technical Traffic Collision Report and Reconstructionist Report increases to reflect OPP Fee Schedule.

Schedule E: Public Works and Engineering Services

A. Rate changes not equal to the general CPI rate increase

Weed cutting increase to reflect actual cost.

General labour charges per hour increase to reflect actual cost.

Schedule F: Community and Recreation Services

A. Rate changes not equal to the general CPI rate increase

Park Pavilion Hourly Rental Rate increase to achieve round dollar fee.

All Other Park Pavilion Rates maintained at 2021 rates.

Summer Weekend Ice Rental increase to be more reflective of increased operating costs during those periods.

Swim Passes maintained at 2021 rates.

Commemorative Programs maintained at 2021 rates.

Special Event fees maintained at 2021 rates.

Public Skating maintained at 2021 rates for most categories.

B. New Fees and Charges

St. Clair Beach Community Centre Room Rentals – Seasonal Contract

Arena Floor (Non-Ice Rental) – Multiple Day Rental

Schedule G: Public Works Water Division

A. Rate changes not equal to the general CPI rate increase

Water Meters increase to reflect actual cost.

Service Calls increase to reflect Water Operator cost.

Watermain Service Tap increase to reflect actual cost.

Inspection of Private Development Watermains increase to reflect actual cost.

Schedule H: Tecumseh Transit

Rates maintained at 2022 levels.

Consultations

All Departments

Financial Implications

The net revenue impact from recommended changes in Administrative Fees and Charges was considered during the 2023 budget process.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Schedule A: General Administration
2	Schedule B: Community Safety
3	Schedule C: Police Services
4	Schedule D: Development Services
5	Schedule E: Public Works
6	Schedule F: Community and Recreation Services
7	Schedule G: Water Division
8	Schedule H: Tecumseh Transit

Schedule A - General Administration
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Archival Research - per hour or part thereof with a minimum fee of one hour plus cost of photocopying or plotting	\$ 44.47	\$ 41.60	Y
Photocopies (per page)			
a) 11inch X 17 inch	\$ 0.74	\$ 0.69	Y
b) 11inch X 17 inch (Colour)	\$ 2.95	\$ 2.76	Y
c) 8-1/2 inch x 11 inch	\$ 0.20	\$ 0.19	Y
d) 8-1/2 inch x 11 inch (Colour)	\$ 1.48	\$ 1.38	Y
e) 8-1/2 inch x 14 inch	\$ 0.68	\$ 0.64	Y
f) 8-1/2 inch x 14 inch (Colour)	\$ 1.97	\$ 1.84	Y
g) Bound publications	\$ 9.83	\$ 9.20	Y
Maps, plans on plotter - per square foot	\$ 3.93	\$ 3.68	Y
Maps, plans on plotter - per square foot (Colour)	\$ 6.88	\$ 6.44	Y
Large Format Scanning - per square foot	\$ 4.67	\$ 4.37	Y
Geo-referenced data (reference Policy #43)		-	-
a) Each Segment (layer)	20% of cost	20% of cost	Y
b) Per parcel/entity	\$ 0.22	\$ 0.21	Y
c) Data production service fee	\$ 61.59	\$ 57.61	Y
Digital data on CD/DVD	\$ 61.59	\$ 57.61	Y
Compliance Reports		-	-
a) Building	\$ 90.00	\$ 80.00	N
b) Fire	\$ 75.00	\$ 69.95	N
c) Public Works	\$ 75.00	\$ 70.00	N
d) Tax Certificates	\$ 80.00	\$ 75.00	N
Municipal Paraphernalia		-	-
a) Town pins - each	\$ 0.44	\$ 0.44	Y
b) Town golf shirts - each	\$ 22.79	\$ 22.79	Y
c) Baseball Caps	\$ 9.29	\$ 9.29	Y
d) Town of Tecumseh flags	\$ 33.76	\$ 33.76	Y
e) Canadian flags	\$ 35.40	\$ 35.40	Y
f) Ontario flags	\$ 55.75	\$ 55.75	Y
Return Cheque	\$ 30.00	\$ 30.00	N
Burial permit	\$ 30.00	\$ 15.50	N
Marriage License	\$ 135.00	\$ 130.00	N
Reprint Tax Bills	\$ 10.00	\$ 10.00	N
Tax Registration administration fee (plus costs)	\$ 320.00	\$ 300.00	N
Refund or Misdirected Payment Fee	\$ 25.00	\$ 20.00	N
By-Law Enforcement Administration Fee		-	-
Corrective work performed under any Town of Tecumseh By-law	\$ 140.00	\$ 130.00	N

Schedule B - Community Safety

By-Law No. 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Property Inspection by request; Determination of occupancy); Licensing (Liquor Licensing); Change in property use	\$ 200.00	\$ -	Y
Review and inspection of new construction / development applications (collected with certain application fees under Schedule D)	\$ 350.00	\$ -	Y
Code compliance inspection of apartments, boarding and lodging houses made under retrofit, apartments in single family dwelling			
a) Property owner's request	\$ 350.00	\$ 280.34	Y
b) From complaint where violations are found	\$ 500.00	\$ 420.51	Y
Follow-up Inspection where deficiencies remain outstanding	\$ 160.00	\$ 150.00	Y
Fire assistance for private standby beyond normal fire protection at Commercial or Industrial premises, per hour per manned apparatus (minimum 1 hour)	Current MTO rate	Current MTO rate	Y
Fire scene photographs on memory stick (per incident)	\$ 25.00	\$ 10.10	Y
Fire incident report copy, at owner's request (per incident)	\$ 25.00	\$ -	Y
Fire investigation report, at owner's request	\$ 500.00	\$ -	Y
Fire safety plan review	\$ 100.00	\$ -	Y
Risk Safety Management Plan Review Level 1 Propane Facility	\$ 100.00	-	-
Risk Safety Management Plan Review Level 2 Propane Facility	\$ 2,000.00	\$ 1,838.94	Y
Engineering Peer Review of RSMP, in addition to fees above	cost +5%	cost +5%	Y
Room Rental (per day) See NOTE 1	\$ 200.00	\$ 151.37	Y
Training tower rental (per day) See NOTE 1	\$ 400.00	\$ 358.81	Y
Smokehouse rental (per day) See NOTE 1	\$ 400.00	\$ 470.91	Y
Confined space course (per day) See NOTE 1	\$ 200.00	\$ 476.56	Y
False Alarm			
a) Fire Alarm Registration	\$ 30.00	\$ 26.00	Y
b) At Fault False Alarm, per hour per apparatus responding (minimum 1 hour)	Current MTO rate	Current MTO rate	N
	\$ -	-	Y

NOTE 1: Fee does not apply to Mutual Aid partner agencies

Schedule C - Police Services

By-Law No. 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Criminal Record, Police Record & Vulnerable Sector Check - Employment	\$ 41.00	\$ 41.00	N
Duplicate Copy of Criminal and Police Record Check	\$ 9.74	\$ 9.74	Y
Criminal Record, Police Record & Vulnerable Sector Check - Volunteer	no charge	no charge	n/a
Occurrence Confirmation Reports/Incident Reports	\$ 52.21	\$ 52.21	Y
Technical Traffic Collision Report	\$ 1,678.76	\$ 1,384.07	Y
Reconstructionist Report	\$ 3,109.74	\$ 2,582.30	Y

Schedule D - Development Services

By-Law 2022- 99

Type of Fee	Column1	2023 Fees	2022 Fees	HST
Application for Consent per severed lot See Note 1		\$ 694.85	\$ 650.00	N
Change a Conditional approval		\$ 165.70	\$ 155.00	N
Special Meeting Fee		\$ 694.85	\$ 650.00	N
Application Fee Minor Variance		\$ 694.85	\$ 650.00	N
Application Fee Official Plan Amendment	Fee	\$ 2,458.70	\$ 2,300.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 2,958.70	\$ 2,800.00	-
Application Fee Zoning By-law Amendment Regulation	Fee	\$ 2,458.70	\$ 2,300.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 2,958.70	\$ 2,800.00	-
Application Fee Zoning By-law Amendment Minor See Note 2 See Note 2	Fee	\$ 1,229.35	\$ 1,150.00	N
	Deposit	\$ 250.00	\$ 250.00	-
	Total	\$ 1,479.35	\$ 1,400.00	-
Application Fee Holding removal By-law		\$ 855.20	\$ 800.00	N
Application Fee Temporary Use By-law	Fee	\$ 1,229.35	\$ 1,150.00	N
	Deposit	\$ 250.00	\$ 250.00	-
	Total	\$ 1,479.35	\$ 1,400.00	-
Application Fee Renewal Temporary Use By-law		\$ 860.55	\$ 805.00	N
Application Fee Plan of Sub-division/Condominium	Fee	\$ 2,458.70	\$ 2,300.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 2,958.70	\$ 2,800.00	-
Application Fee Part Lot Control By-law		\$ 855.20	\$ 800.00	N
Application Fee Development Control Agreement New	Fee	\$ 2,458.70	\$ 2,300.00	N
	Deposit	\$ 3,500.00	\$ 3,500.00	-
	Total	\$ 5,958.70	\$ 5,800.00	-
Application Fee Development Control Agreement Amendment	Fee	\$ 1,229.35	\$ 1,150.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 1,729.35	\$ 1,650.00	-

Schedule D - Development Services

By-Law 2022- 99

Application Fee Site Plan Control Agreement new	Fee	\$ 2,458.70	\$ 2,300.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 2,958.70	\$ 2,800.00	-
Application Fee Site Plan Control Agreement Major	Fee	\$ 1,229.35	\$ 1,150.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 1,729.35	\$ 1,650.00	-
Application Fee Site Plan Control Agreement Minor See Note 3 See Note 3	Fee	\$ 855.20	\$ 800.00	N
	Deposit	\$ 500.00	\$ 500.00	-
	Total	\$ 1,355.20	\$ 1,300.00	-

Note 1: Where multi-lot development is proceeding by consent, one application and **\$700.00 fee** will be required per each new, individual lot proposed to be created.

Note 2: A minor zoning by-law amendment application is proposed to include the following: For sites currently zoned Agricultural - any addition to the permitted range of users; for sites already zoned - any change to existing regulations.

Note 3: Upon the depletion of the **\$500.00** deposit amount required to cover the costs for outside technical services (including but not limited to, engineering and legal services), the applicant will be required to submit an additional deposit of **\$500.00**. All costs incurred by the Town for outside technical services over and above the deposit will be reimbursed to the Town by the applicant.

Schedule E - Public Works & Engineering Services

By-Law No. 2022-99

Type of Fee	Column1	2023 Fees	2022 Fees	HST
Sanitary Sewer Inspections				
a) within road and 5 ft back of curb	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 2,000.00	\$ 2,000.00	-
	Total	\$ 2,160.00	\$ 2,149.00	-
b) beyond 5 ft back of curb	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 2,000.00	\$ 1,000.00	-
	Total	\$ 2,160.00	\$ 1,149.00	-
Storm Sewer Inspections				
a) within road and 5 ft back of curb	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 2,000.00	\$ 2,000.00	-
	Total	\$ 2,160.00	\$ 2,149.00	-
b) beyond 5 ft back of curb	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 2,000.00	\$ 1,000.00	-
	Total	\$ 2,160.00	\$ 1,149.00	-
Curb Cuts	Fee	\$ 80.00	\$ 75.00	N
	Indemnity	\$ 500.00	\$ 500.00	-
	Total	\$ 580.00	\$ 575.00	-
Road Crossings	Fee	\$ 315.00	\$ 295.00	N
	Indemnity	\$ 2,000.00	\$ 2,000.00	-
	Total	\$ 2,315.00	\$ 2,295.00	-
Culverts	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 500.00	\$ 500.00	-
	Total	\$ 660.00	\$ 649.00	-
Weed cutting				
a) minimum charge	-	\$ 435.00	\$ 358.80	Y
b) hourly rate	-	\$ 500.00	\$ 413.92	Y
Construct a paved driveway entrance	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	-
	Total	\$ 1,160.00	\$ 1,149.00	-
Construct an unpaved driveway entrance	Fee	\$ 160.00	\$ 149.00	N
	Indemnity	\$ 1,000.00	\$ 1,000.00	-
	Total	\$ 1,160.00	\$ 1,149.00	-
Signs				
a) Handicap, Fire Route & No Parking	-	\$ 70.00	\$ 63.44	N
b) Sign Posts	-	\$ 25.00	\$ 63.44	N
General labour charges per hour	-	\$ 107.33	\$ 79.65	Y
Drainage Tiles Inspection	-	\$ 74.83	\$ 70.00	N
Municipal Drain Apportionment Agreement	-	\$ 208.46	\$ 195.00	N
Inspection of Private-Development-Services installed in ROW				
a) Minimum charge (3)		\$ 1,200.00	\$ 1,200.00	N
Emily Project Access Point (EPAP)		\$ 40.00	\$ 40.00	N

Schedule F - Community & Recreation Services
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Park Pavilion Rental	-	-	-
a) Private Use	\$ 119.00	\$ 119.00	Y
b) Commercial Corporations	\$ 204.00	\$ 204.00	Y
c) School Use	\$ 60.00	\$ 60.00	Y
d) Lacasse Pavillion/Leisure Pool Rental Combo	\$ 60.00	\$ 60.00	Y
e) Hourly Rental (Outdoor Program Instruction)	\$ 17.70	\$ 15.00	Y
Room Rentals - Arena	-	-	-
a) Affiliated Comm. Organizations (Local Non-profit) (Flat)	\$ 42.00	\$ 42.00	Y
b) Private use - Horwood Room (Flat)	\$ 145.00	\$ 140.00	Y
c) Private use - Horwood Room (Hourly)	\$ 30.00	\$ 28.50	Y
d) Private use - Centre Ice Room (Flat)	\$ 163.00	\$ 158.00	Y
e) Private use - Centre Ice Room (Hourly)	\$ 36.00	\$ 33.50	Y
f) Private use - Centre Ice Room Seasonal Contract (Hourly)	\$ 33.50	\$ 32.00	Y
g) Private use - Boardroom (Hourly)	\$ 16.30	\$ 15.30	Y
h) Lobby (Flat)	\$ 26.50	\$ 25.00	Y
i) Kitchen with room rental (Flat)	\$ 25.00	\$ 25.00	Y
j) Kitchen only (Hourly)	\$ 16.50	\$ 15.50	Y
k) Kitchen only (Flat)	\$ 64.00	\$ 60.00	Y
l) Security Deposit for Large Rentals (100 + attendees)	\$ 200.00	\$ -	N
m) Security Deposit for Alcohol Rentals or 50% of total rental, whichever is less	\$ 500.00	\$ 500.00	N
n) Facility Staff Set-Up & Clean-Up 2 staff for 1 hour	\$ 66.00	\$ 62.00	Y
Audio Visual Equipment	-	-	-
a) Overhead Projector & screen (arena use only) (per day)	\$ 27.25	\$ 25.50	Y
b) Podium/Sound System (per day)	\$ 27.25	\$ 25.50	Y
c) Movie Screen System (4-hours)	\$ 280.00	\$ 260.00	Y
Room Rentals - St. Clair Beach Community Centre	-	-	-
a) Affiliated Comm. Organizations (Local Non-profit) (Flat 1 room)	\$ 42.00	\$ 42.00	Y
b) Private use - 1 Room (Flat)	\$ 150.00	\$ 145.00	Y
c) Kitchen (Flat)	\$ 26.50	\$ 25.00	Y
d) Private Use - 1-Room (Hourly)	\$ 33.00	\$ 31.50	Y
e) Private Use - 2-Room (Hourly)	\$ 53.00	\$ 50.00	Y
f) Entire Building - All Day Use	\$ 280.00	\$ 265.00	Y
g) Seasonal Contract (Hourly) 1-Room	\$ 31.50	\$ -	Y
h) Seasonal Contract (Hourly) 2-Room	\$ 50.00	\$ -	Y
i) Security Deposit for Large Rentals (100+ attendees)	\$ 200.00	\$ -	Y
g) Security Deposit for Alcohol Rentals or 50% of total rental, whichever is less	\$ 500.00	\$ 500.00	N
Parks Commemorative Program	-	-	-
a) Park Bench with new concrete pad	\$ 2,000.00	\$ 2,000.00	N
b) Park Bench existing	\$ 1,600.00	\$ 1,600.00	N
c) Tree Planting donation	\$ 500.00	\$ 500.00	N
d) Tree Planting donation with Plaque	\$ 850.00	\$ 850.00	N
e) Park Bench renewal (10-years, same bench, same plaque)	\$ 1,000.00	\$ 1,000.00	N
Court Keys	-	-	-
a) Tennis Court	\$ 28.10	\$ 27.00	Y
b) Tennis Court (1/2 season starting Sept. 1st)	\$ 14.16	\$ 13.25	Y
c) Pickleball/per person	\$ 28.10	\$ 27.00	Y
d) Pickleball/per person (1/2 season starting Sept. 1st)	\$ 14.16	\$ 13.50	Y
e) Tennis/Pickleball Combo Key/per person	\$ 45.13	\$ 43.00	Y
f) Tennis/Pickleball Combo Key/per person (1/2 season)	\$ 22.57	\$ 21.00	Y
g) Lost Key Replacement	\$ 12.00	\$ 12.00	Y
h) Association court time access	Negotiated	Negotiated	
i) Pickleball/person (association Member)	\$ 15.93	\$ 15.00	Y

Schedule F - Community & Recreation Services
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Special Event - Lakewood Park	-	-	-
Special Event 1 day (Non-Paid Admission Events)*	\$ 500.00	\$ 500.00	Y
Special Event 1 day	\$ 1,000.00	\$ 1,000.00	Y
Special Event 2 day	\$ 1,750.00	\$ 1,750.00	Y
Special Event 3 day	\$ 2,250.00	\$ 2,250.00	Y
Special Event 4 day	\$ 2,750.00	\$ 2,750.00	Y
Wedding Ceremonies (Lakewood South)	\$ 250.00	\$ 250.00	Y
Wedding Receptions (Lakewood South)	\$ 750.00	\$ 750.00	Y
Special Event - Lacasse Park/McAuliffe Park	-	-	-
Special Event 1 day (Non-Paid Admission Events)	\$ 500.00	\$ 500.00	Y
Special Event 1 day	\$ 750.00	\$ 750.00	Y
Non-profit Triathlon/Cross country/Walkathon Park	-	-	-
Rental (per hour - maximum 5 hours)	\$ 87.50	\$ 87.50	Y
School (per hour - maximum 5 hours)	\$ 52.00	\$ 52.00	Y
Additional Special Event Charges	-	-	-
Special Event - Hosted in Municipal Parking Lot	\$ 200.00	\$ 200.00	Y
Building Key Deposit	\$ 200.00	\$ 200.00	Y
Security Deposit for Noise Bylaw Exemptions	\$ 500.00	\$ 500.00	N
Mapping services (IT Department) - 3 hours	\$ 135.00	\$ 135.00	Y
Food/Beverage Sales	\$ 260.00	\$ 260.00	Y
Greenspace Parking	\$ 1,000.00	\$ 1,000.00	Y
Greenspace Parking - damage deposit	\$ 500.00	\$ 500.00	N
Special Event Hydro (Per day)	\$ 200.00	\$ 200.00	Y
Garbage collection Town Staff (per can/per day)	\$ 3.00	\$ 3.00	Y
Special Event Set-up & Take down (per day)	\$ 320.00	\$ 320.00	Y
Special Event Tent rental (15'x15' - 1 - 3 days)	\$ 230.00	\$ 230.00	Y
Temporary Stage	\$ 300.00	\$ 300.00	Y
Security Fencing:			
8ft high x 6ft wide Panels			
3.5ft high x 7ft wide Panels	-	-	-
a) Per Panel (1 - 5 day event) delivered only	\$ 4.00	\$ 3.75	Y
b) Per Panel (1 month) delivered only	\$ 7.50	\$ 7.00	Y
c) Per Panel (1 - 5 day event) installed	\$ 6.50	\$ 6.00	Y
d) Per Panel (1 month) installed	\$ 10.00	\$ 9.25	Y
Sports Fields rental (Max 4 hr block)	-	-	-
Ball Diamond - Adult	\$ 40.00	\$ 37.17	Y
Ball Diamond - Youth	\$ 24.00	\$ 22.12	Y
Ball Diamond with lights - Adult	\$ 61.50	\$ 57.52	Y
Ball Diamond with lights - Youth	\$ 39.00	\$ 36.28	Y
Soccer Pitch - Adult	\$ 40.00	\$ 37.17	Y
Soccer Pitch - Youth	\$ 24.00	\$ 22.12	Y
User Group: per registrant (Ball/Soccer)	\$ 5.00	\$ 5.00	N

Schedule F - Community & Recreation Services
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Ice Rental - hourly	-	-	-
Ice Rental - Prime Time (effective April 1) Monday to Friday; 3:30 PM to Midnight All day Saturday & Sunday	\$ 179.96	\$ 173.76	Y
Ice Rental - Non- Prime Time (effective April 1) Monday to Friday, 6:00 AM to 3:30 PM	\$ 138.36	\$ 138.36	Y
1-8 people: Non-Prime 6am-3pm (Party / small group instruction)	\$ 120.00	\$ 118.89	Y
1/2 Ice: Ice barriers mandatory (max 8 players excluding coaches)	\$ 78.91	\$ 78.91	Y
Summer Weekend Sat/Sun	\$ 138.36	\$ 118.89	Y
Tournament/Event booking 35 hrs or more April - Aug	\$ 120.00	\$ 118.89	Y
Municipal or Municipal partnership program Apr - Aug	\$ 120.00	\$ 118.89	Y
Lifecycle Hourly Capital Surcharge	\$ 5.00	\$ 5.00	Y
Lifecycle Hourly Capital Surcharge for 1/3 and 1/2 ice	\$ 2.50	\$ 2.50	Y
Public Skating	-	-	-
Open/Parent & Tot/Adult Skate	\$ 3.76	\$ 3.54	Y
Additional Parent/tot	\$ 1.77	-	
Open/Parent & Tot/Adult Skating Card (10 skates + 5 bonus)	\$ 37.61	\$ 35.40	Y
Family rate (up to 5)	\$ 11.73	\$ 11.06	Y
Figure Skating Practice (day use if available)	\$ 8.85	\$ 8.85	Y
Sponsorship (per hour)	\$ 278.76	\$ 265.49	Y
Weekend Public Skating - Individual	\$ 4.43	\$ 4.43	Y
Weekend Public Skating - Family (up tp 5 people)	\$ 13.27	\$ 13.27	Y
Weekend Public Skating - Individual Season Pass	\$ 70.80	\$ 70.80	Y
Weekend Public Skating - Family Season Pass	\$ 212.39	\$ 212.39	Y
Shinny Hockey (per person)	\$ 7.08	\$ 7.08	Y
Shinny Weekday Card	\$ 70.80	\$ 70.80	Y
Senior Shinney Hockey	\$ 5.31	\$ 4.43	Y
Arena Floor (Non ice rentals)	-	-	-
a) Special Events (Not for Profit per hour)	\$ 100.00	\$ 100.00	Y
b) Lacross/ball hockey/inline skating etc (per hour)	\$ 72.57	\$ 68.14	Y
c) Commercial Rental (per day)	\$ 1,528.50	\$ 1,528.50	Y
d) Multiple Day Rental (to be negotiated)	\$ 200.00	Negotiated	Y
Program/Rental Administration Fees	-	-	-
a) Program Transfer/Withdrawal Fee	\$ 11.06	\$ 11.06	Y
b) Rental Cancellation Fee	\$ 28.32	\$ 26.55	Y

Schedule F - Community & Recreation Services
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Marketing and Advertising	-	-	-
a) Ice Resurfacer Wrap - 3 year (Fee plus cost of wrap production/installation)	\$ 5,100.00	\$ 5,100.00	Y
b) In-Ice Advertising	\$ 1,000.00	\$ 1,000.00	Y
c) Rink Boards (Max size 32" x120", yearly contract, includes installation)	\$ 600.00	\$ 600.00	Y
d) 2nd Rink Board (Max size 32" x120", yearly contract, includes installation)	\$ 500.00	\$ 500.00	Y
e) Rink Boards Weekly Contract (Max 32" x120")	\$ 17.00	\$ 17.00	Y
f) 2nd Rink Boards Weekly Contract (Max 32" x120")	\$ 14.17	\$ 14.17	Y
g) Rink Board Ad Installation	\$ 40.00	\$ 40.00	Y
h) Illuminated Wall Panel 3' X 15' (yearly contract)	\$ 1,600.00	\$ 1,600.00	Y
i) Illuminated Wall Panel 5' x 9' (yearly contract)	\$ 1,200.00	\$ 1,200.00	Y
j) Illuminated Wall Panel 5' x 5' (A-Side) / 4x8' (B-Side) (yearly contract)	\$ 1,000.00	\$ 1,000.00	Y
k) Event Sponsorship	Negotiated	Negotiated	Y
Pool Rentals	-	-	-
a) Pool with max 24 persons	\$ 75.00	\$ 70.80	Y
b) Pool with max 49 persons	\$ 122.00	\$ 115.04	Y
c) Pool with max 74 persons	\$ 151.00	\$ 141.59	Y
d) Pool with max 100 persons	\$ 189.00	\$ 176.99	Y
e) Pool & Slide with max 24 persons	\$ 132.00	\$ 123.89	Y
f) Pool & Slide with max 49 persons	\$ 179.00	\$ 168.14	Y
g) Pool & Slide with max 74 persons	\$ 208.00	\$ 194.69	Y
h) Pool & Slide with max 100 persons	\$ 245.00	\$ 230.09	Y
i) Pool & Tot Pool with max 24 persons	\$ 118.00	\$ 110.62	Y
j) Pool & Tot Pool with max 49 persons	\$ 165.00	\$ 154.87	Y
k) Pool & Tot Pool with max 74 persons	\$ 203.00	\$ 190.27	Y
l) Pool & Tot Pool with max 100 persons	\$ 222.00	\$ 207.97	Y
m) Pool, Tot Pool and Slide with max 24 persons	\$ 175.00	\$ 163.72	Y
n) Pool, Tot Pool & Slide with max 49 persons	\$ 217.00	\$ 203.54	Y
o) Pool, Tot Pool & Slide with max 74 persons	\$ 255.00	\$ 238.94	Y
p) Pool, Tot Pool & Slide with max 100 persons	\$ 269.00	\$ 252.21	Y
q) Pool, Tot Pool & Slide full capacity (224)	\$ 331.00	\$ 309.73	Y
r) Training Room (Hourly)	\$ 31.00	\$ 29.20	Y
Leisure Pool Birthday Party Packages (additional fees will be applied for food & beverages)	-	-	-
a) One Pool with Party Room & Staff	\$ 127.00	\$ 119.47	Y
b) One Pool & Slide with party Room & Staff	\$ 184.00	\$ 172.57	Y
c) Two Pools with Party Room & Staff	\$ 170.00	\$ 159.29	Y
d) Two Pools & Slide with Party Room & Staff	\$ 227.00	\$ 212.39	Y
e) Recreation Swim with Party Room & Staff	\$ 110.00	\$ 103.54	Y
f) Recreation Swim & Slide with Party Room & Staff	\$ 136.00	\$ 127.43	Y

Schedule F - Community & Recreation Services
By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Public Swim	-	-	-
a) Tot Time - Adult and 1 child	\$ 3.98	\$ 3.98	Y
b) Tot Time - each additional child	\$ 1.77	\$ 1.77	Y
c) Open Rec Swim - Individual	\$ 3.10	\$ 3.10	Y
d) Open Rec Swim - Family (max 5)	\$ 9.74	\$ 9.74	Y
e) Adult Length	\$ 3.98	\$ 3.98	Y
f) Aquafit	\$ 3.98	\$ 3.98	Y
g) Waterslide	\$ 1.77	\$ 1.77	Y
h) Sponsorship	Negotiated	Negotiated	Y
Swim Card Passes Access to Recreation Swim Programs (12 ticket entries per card)	-	-	-
a) Tot Time - Adult and 1 Child	\$ 39.82	\$ 39.82	Y
b) Open Rec Swim (Individual)	\$ 30.97	\$ 30.97	Y
c) Open Rec Swim (Family) (max 5)	\$ 97.35	\$ 97.35	Y
d) Adult Lengths	\$ 39.82	\$ 39.82	Y
e) Aquafit	\$ 39.82	\$ 39.82	Y
f) Waterslide	\$ 17.70	\$ 17.70	Y
Seasonal Swim Passes Access to all Rec Swims for the summer (Tot Time, Adult Length, Aquafit, Open)	-	-	-
a) Individual Pass	\$ 66.37	\$ 66.37	Y
b) Individual Pass (1/2 season starting August 1st)	\$ 33.19	\$ 33.19	Y
c) Family Pass (max 5)	\$ 141.59	\$ 141.59	Y
d) Family Pass (max 5) (1/2 season starting August 1st)	\$ 70.80	\$ 70.80	Y
Aquatic Programs - "Learn to Swim" (Fee assumes 10 classes)	-	-	-
a) Parent & Tot	\$ 80.00	\$ 75.00	N
b) Preschool	\$ 85.00	\$ 80.00	N
c) Rookie/Ranger/Star	\$ 80.00	\$ 75.00	N
d) Swimmer (Swimmer 1-2: 30 min. class)	\$ 80.00	\$ 75.00	N
e) Swimmer (Swimmer 3-6: 45 min. class)	\$ 85.00	\$ 80.00	N
f) Swimmer H40 ratio 1:4	\$ 106.00	\$ 100.00	N
g) Bronze Star	\$ 95.58	\$ 90.27	Y
h) Bronze Medallion	\$ 192.92	\$ 181.42	Y
i) Bronze Cross	\$ 131.86	\$ 123.89	Y
j) Swim Teams	\$ 215.00	\$ 200.00	N
k) NLS Lifeguard	\$ 287.61	\$ 269.91	Y
l) Semi-Private Swim Lessons (3 persons, each pay) per 30 min. session	\$ 10.62	\$ 9.73	Y
m) Semi-Private Swim Lessons (2 persons, each pay) per 30 min. session	\$ 14.16	\$ 13.27	Y
n) Private Swim Lessons per 30 min. session	\$ 26.55	\$ 24.78	Y
o) Adult Swim Lessons Level 1	\$ 75.22	\$ 70.80	Y
p) Adult Swim Lessons - Level 2/3	\$ 70.80	\$ 66.37	Y
q) Assistant Instructor	\$ 127.43	\$ 119.47	Y
r) Instructor School	\$ 288.50	\$ 269.91	Y
Day Camp	-	-	-
a) Weekly Rate (5 days)	\$ 155.00	\$ 145.00	N
b) Holiday Week Rate (4 days)	\$ 124.00	\$ 120.00	N
c) Daily Rate	\$ 37.00	\$ 35.00	N
d) Field Trip	\$ 18.00	\$ 15.00	N
e) Hot Lunch	\$ 7.00		
f) Specialty Camps (negotiated)	Negotiated	Negotiated	N

Schedule G - Water Department

By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Unauthorized Note 1	1000 + cost	1000 + cost	Y
Illegal Hook up	2000 + cost	2000 + cost	Y
Unauthorized Infrastructure work	2000 + cost	2000 + cost	Y
Unauthorized Hydrant Use	2000 + cost	2000 + cost	Y
Alteration to water service / watermain	2000 + cost	2000 + cost	Y
Damage to Town Equipment / Infrastructure	At cost	At cost	Y
Boil Water Advisory per event	At cost	At cost	N
Fire Hydrants	-	-	-
Fire Hydrants			
Private Hydrant Maintenance	At cost or \$1200	At cost or \$1200	Y
Flow Testing Public Hydrants- Inspection only	\$100 per hydrant	\$100 per hydrant	Y
Flow Testing Public Hydrants per call - Regular Hours	\$550 + \$100 per hydrant	+ \$100 per hydrant	Y
Flow Testing Public Hydrants per call - After Hours	\$900 + \$100 per hydrant	+ \$100 per hydrant	Y
Water Meter	-	-	-
5/8" & 3/4"	\$ 740.00	\$ 605.00	N
1"	\$ 854.00	\$ 700.00	N
1.5"	\$ 1,450.00	\$ 1,200.00	N
2"	\$ 1,650.00	\$ 1,330.00	N
larger than 2"	At cost	At cost	N
Service Call	-	-	-
Turn Water On/Off	\$ 100.00	\$ 100.00	N
After hours callout	\$900 + costs	\$900 + costs	N
Water Service	-	-	-
Watermain Service Tap - 25mm to 50mm diameter - Inspection only			
	\$ 550.00	\$ 450.00	N
	\$ 400.00	\$ 400.00	N
	\$ 400.00	\$ 400.00	N
Watermain Service Tap - 25mm to 50mm diameter	At cost	At cost	N
Water Service Repair - private	At cost	At cost	N
Inspection of Private Development - watermains equal to or greater than 100 mm (4")	-	-	-
a) Minimum charge	\$ 1,700.00	\$ 1,400.00	N
b) per metre of pipe installed	\$ 15.00	\$ 15.00	N
c) After hours inspection/commissioning - First 4 hours	\$ 800.00	\$ 720.00	N
d) After hours inspection/commissioning - Every additional hour	\$ 110.00	\$ 100.00	N
e) Weekend Sample testing	\$ 1,100.00	\$ 900.00	N
Alterations/Repairs of Distribution System including Service Abandonments	At cost	At cost	N
Indemnity			
Alterations/Repairs & Abandonment in concrete	\$ 5,000.00	\$ 5,000.00	N
Alterations/Repairs & Abandonment in asphalt	\$ 3,000.00	\$ 3,000.00	N
Alterations/Repairs & Abandonment in the boulevard	\$ 1,500.00	\$ 1,500.00	N

Schedule H - Tecumseh Transit

By-Law 2022-99

Type of Fee	2023 Fees	2022 Fees	HST
Adult Transit Fare	\$ 2.50	\$ 2.50	N
Senior Transit Fare	\$ 2.00	\$ 2.00	N
Student Transit Fare	\$ 1.50	\$ 1.50	N
Child Transit Fare (under 5)	\$ -	\$ -	N
Veteran Transit Fare	\$ -	\$ -	N
Blind Person Transit Fare	\$ -	\$ -	N
Person Accompanying Disabled Rider Fare	\$ -	\$ -	N
Adult Monthly Bus Pass	\$ 40.00	\$ 40.00	N
Adult 6 Month Bus Pass	\$ 200.00	\$ 200.00	N
Adult 12 Month Bus Pass	\$ 400.00	\$ 400.00	N
Senior Monthly Bus Pass	\$ 35.00	\$ 35.00	N
Senior 6 Month Bus Pass	\$ 175.00	\$ 175.00	N
Senior 12 Month Bus Pass	\$ 350.00	\$ 350.00	N
Student Monthly Bus Pass	\$ 30.00	\$ 30.00	N
Student 6 Month Bus Pass	\$ 150.00	\$ 150.00	N
Student 12 Month Bus Pass	\$ 300.00	\$ 300.00	N