



The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: September 11, 2018

Report Number: CS-2018-23

Subject: 2019 Council Conferences

Recommendations

It is recommended:

That Members of Council **be authorized** to attend the following conferences scheduled to be held in 2019, in accordance with the Town's Travel Policy No. 14 and Professional Development Policy No. 73:

Event	Dates	Location
ROMA Annual Conference	January 27-29, 2019	Toronto, ON
OGRA Annual Conference	February 24-27, 2019	Toronto, ON
Festivals and Events Ontario Conference	February 26-28, 2019	London, ON
OSUM Conference and Trade Show	May 1-3, 2019	Pembroke, ON
FCM Annual Conference and Trade Show	May 30-June 2, 2019	Quebec City, QC
Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference	June 5-7, 2019	Sheboygan, MI
AMO AGM & Annual Conference	August 18-21, 2019	Ottawa, ON

Background

The Town's Professional Development Policy No. 73 states that:

"4.1 Members of Council may be authorized to attend up to 3 conferences (2+ days) per year which have been approved by Council and are within their Department's budget.

4.2 Members of Council may be authorized to attend workshops/seminars (1-2 days) which have been approved by Council and are within their Department's budget."

The Town's Travel Policy No. 14 provides certain allowances for travel, accommodation and other related expenses for attending conferences/workshops/seminars.

Comments

To facilitate Council approval of the conferences, which have typically been attended by the Members in prior years, and to assist the Members in planning for 2019, as well as planning the 2019 Council meeting schedule, it is recommended that consideration be given to authorizing attendance at the 2019 conferences listed above under Recommendations.

The following municipal associations' respective conferences have been attended by Tecumseh Council in prior years and were held in 2018, on the dates and in the areas shown below in the table:

Event	Dates	Location
ROMA Annual Conference	January 21-23, 2018	Toronto, ON
OGRA Annual Conference	February 25-28, 2018	Toronto, ON
Festivals and Events Ontario Conference	February 28-March 2, 2018	Hamilton, ON
OSUM Conference and Trade Show	May 2-4, 2018	Niagara Falls, ON
FCM Annual Conference and Trade Show	May 31-June 3, 2018	Halifax, NS
Great Lakes and St. Lawrence Cities Initiative Annual Meeting and Conference	June 13-15, 2018	Ajax, ON
AMO AGM & Annual Conference	August 19-22, 2018	Ottawa, ON
AMO/MMAH Ontario West Municipal Conference	Not held in 2018	

Council will be informed on the Regular Council Agenda of other conferences / workshops / seminars which may be offered in 2019, and that are not listed in this report.

The Members may give further consideration to authorizing attendance to other conferences / workshops / seminars, in accordance with the Professional Development Policy.

Consultations

Association of Municipalities Ontario
Federation of Canadian Municipalities
Festivals and Events Ontario
Great Lakes and St. Lawrence Cities Initiative
Ontario Good Roads Association
Ontario Small Urban Municipalities
Rural Ontario Municipal Association

Financial Implications

Conference / workshop / seminar expenses are subject to Council's annual budget, in accordance with the Professional Development and Travel Policies.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White
Administrative Assistant to Director Corporate
Services & Clerk

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

**Attachment
Number**

None

**Attachment
Name**

None