

Minutes of a Regular General Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of
Wednesday, January 18, 2023 at 6:00 PM.

Meeting Minutes are available on the BIA website at www.tecumsehbia.com

Link to Tecumseh BIA Agenda:

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?id=bc544583-d725-448c-a929-cd4317725d99&Agenda=Agenda&lang=English>

(TOTBBM-01-01)

Call to Order

The meeting is called to order at 6:07 PM by Chair, Leo Demarce.

(TOTBBM –02-01)

Roll Call

Chair	Leo Demarce
Vice Chair	Travis Dorner
Councillor	Brian Houston
Councillor	James Dorner
Director	Jules Champoux
Director	Laura Carcelen
Director	Eddy Hammoud

Regrets:	Director	Sandra Zanet
	Director	Josh Shepley
	Coordinator	Denise Pelaccia

Absent:	Director	Jeffrey Huffman
---------	----------	-----------------

Minute Taker:	Councillor	Brian Houston
---------------	------------	---------------

Guest:

(TOTBBM – 03-01)

Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.

(TOTBBM –04-01)

Delegations – No delegations at this meeting.

(TOTBBM – 05-01)

Communications

TOTBIA Board of Management Meeting Minutes

Motion: (BBM-01/01)	Moved by:	Jules Champoux
	Second by:	Travis Dorner

That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on November 16, 2022 be approved as distributed.

Approved.
Carried.

Letters From– Nothing at this time.

(TOTBBM – 06-01)

Reports

Chair Report- November & December 2022:

- See Agenda attachment.

Motion: (BBM-02/01)

Moved by: Travis Dornier

Second by: Jules Champoux

That the Chair Report for November & December 2022 be accepted.

Approved.

Carried.

Treasurer Report:

Tecumseh BIA

2022 Month End Financials:

- See PDF of Financial Reports for November & December 2022 in Agenda.

November & December 2022 Financial Report:

Motion: (BBM-03/01)

Moved by:

Second by:

That the November & December 2022 Financial Report be accepted.

Approved.

Carried.

Coordinator Report – L.Demarce reports the following:

- See Agenda attachment.

Motion: (BBM-04/01)

Moved by:

Second by:

That the Coordinator Report for November & December 2022 be accepted.

Approved.

Carried.

Council Report –

- See PDF of Council Reports for November & December 2022 in Agenda.

Foresight Management Consulting

Motion: (BBM-05/01)

Moved by: Laura Carcelen

Second by: Eddy Hammoud

That the Tecumseh BIA proceeds with Foresight Management Consulting proposal and to cost share with the Town 50% at \$1600.00.

Approved.

Carried.

Motion: (BBM-06/01)

Moved by: Laura Carcelen

Second by: Eddy Hammoud

That the Council Reports for November & December 2022 be accepted.

Approved.

Carried.

**Committee Reports –
(TOTBBM – 07-01)**

Marketing Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Membership Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Beautification Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Events Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Governance Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Motion: (BBM-07/01)

Moved by: Travis Dornier

Second by: Jules Champoux

That the Committee Reports for November & December 2022 be accepted.

Approved.

Carried.

(TOTBBM – 08-01)

Unfinished Business

- MOU- Finalize

(TOTBBM – 09-01)

New Business

- Introduction of the new Tecumseh BIA Board of Management for the 2022-2026 term
- Election of the Executive Committee
- Bookkeeping
- Continuation of the Tecumseh Dollars Program
- Proposed Budget for 2023

Executive Nominations- Chair & Vice Chair

L.Demarce hands over the meeting to Councillor Houston to conduct the nominations of Chair, Vice Chair and Treasurer for the 2022 – 2026 term for the Tecumseh BIA Board of Management.

Chair Nomination

B.Houston states Nominations are now open for the position of Chair.

B.Houston hears a nomination and restates the nomination for Chair.

Leo Demarce is nominated for the position of Chair.

B.Houston asks Leo Demarce if he accepts the position. Leo Demarce accepts the nomination for Chair.

Motion: (BBM-08/01)

Moved by: Eddy Hammoud

Second by: Leo Demarce

That as of 6:58 PM, Leo Demarce be appointed as Chair of the BIA Board of Management until December 31, 2026.

CARRIED.

APPROVED.

Vice Chair Nomination

B.Houston states Nominations are now open for the position of Vice Chair.

B.Houston hears a nomination and restates the nomination for Vice Chair.

Travis Dorner is nominated for the position of Vice Chair.

B.Houston asks Travis Dorner if he accepts the position. Travis Dorner accepts the nomination for Vice Chair.

Motion: (BBM-09/01)

Moved by: Eddy Hammoud

Second by: Travis Dorner

That as of 6:59 PM, Travis Dorner be appointed as Vice Chair of the BIA Board of Management until December 31, 2026.

CARRIED.

APPROVED.

The nominated Chair takes over the Board of Management meeting as of 7:02 PM.

Coordinator to send email to Board that the position of Treasurer will be voted on next meeting via Zoom.

(TOTBBM – 10-01)

Adjournment

Motion: (BBM-10/01)

Moved by: Jules Champoux

Second by: Laura Carcelen

That the January 18, 2023 regular general meeting of the TOTBIA Board of Management be adjourned at 7:10 PM.

Carried.

Approved.

(TOTBBM – 11-01)

Next Meeting

The next regular general meeting is scheduled on Tuesday, February 14, 2023 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at www.tecumsehbia.com

Leo Demarce, Chair

Denise Pelaccia, Coordinator

MINUTES NOT YET APPROVED.