

## **Minutes of a Regular Meeting of**

### **The Council of the Town of Tecumseh**

**Tecumseh Council meets in regular public session on Tuesday September 11, 2018, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 pm.**

#### **1. Order**

The Mayor calls the meeting to order at 7:00 pm.

#### **2. Moment of Silence**

The Members of Council and Administration observe a moment of silence.

#### **3. National Anthem**

The Members of Council and Administration observe the National Anthem of O Canada.

#### **4. Roll Call**

Present:

Mayor	Gary McNamara
Deputy Mayor	Joe Bachetti
Councillor	Bill Altenhof
Councillor	Andrew Dowie
Councillor	Brian Houston
Councillor	Tania Jobin
Councillor	Rita Ossington

Also Present:

Chief Administrative Officer	Tony Haddad
Director Parks & Recreation Services	Paul Anthony
Director Public Works & Environmental Services	Phil Bartnik
Director Information & Communication Services	Shaun Fuerth
Director Financial Services & Treasurer	Luc Gagnon
Director Planning & Building Services	Brian Hillman
Director Corporate Services & Clerk	Laura Moy
Director Fire Services & Fire Chief	Doug Pitre
Deputy Clerk & Manager Legislative Services	Jennifer Alexander
Manager Committee & Community Services	Christina Hebert
Manager Planning Services	Chad Jeffery
Manager Strategic Initiatives	Lesley Racicot

#### **5. Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by a Member of Council.

#### **6. Minutes**

##### **a. Regular Meeting of Council - August 14, 2018**

##### **Motion: RCM - 248/18**

Moved by	Deputy Mayor Joe Bachetti
Seconded by	Councillor Tania Jobin

**That** the minutes of the Tuesday August 14, 2018 Regular Meeting of Council, were duplicated and delivered to the members, are adopted.

Carried

**7. Supplementary Agenda Adoption****Motion: RCM - 249/18**

Moved by Councillor Andrew Dowie  
Seconded by Deputy Mayor Joe Bachetti

**That** resident Mike Brennan be permitted as a delegation to address Council regarding Agenda Item 13.b) By-law 2018-54, being a by-law to authorize the sale of McColl Avenue.

Carried

**8. Delegations****a. Veronica Friesen, Royal Canadian Legion 594**

Re: Windsor Essex Community Foundation (WECF) Grant Application

**Motion: RCM - 250/18**

Moved by Councillor Tania Jobin  
Seconded by Deputy Mayor Joe Bachetti

That Report No. CAO-2018-08 Royal Canadian Legion Branch 594 WECF Grant Application be moved forward on the agenda for discussion.

Carried

**Motion: RCM - 251/18**

Moved by Councillor Tania Jobin  
Seconded by Deputy Mayor Joe Bachetti

**That** Report No. CAO-2018-08 Royal Canadian Legion Branch 594 WECF Grant Application **be received**;

**And that** the Town of Tecumseh agree to act as the intermediary for the Royal Canadian Legion Branch 594 with respect to the WECF grant application and provide a letter of support for the grant program.

Carried

**b. Jagmanjot Singh Deol and Bikramjeet Singh**

Re: Recognition for their life saving efforts

The Members of Council congratulate Jagmanjot Singh Deol and Bikramjeet Singh on their life saving efforts on July 1, 2018.

**c. Mike Brennan, 241 Lacasse Boulevard**

Re: By-law 2018-54

Mr. Brennan addresses his concerns with the notice on the sale of McColl Avenue. The Clerk explains the Town's process for declaring surplus property and giving notice. Dialogue is held on the background of McColl Avenue which has never been an open road. The Town does not develop roads. It the responsibility of the developers or benefitting landowners.

**Motion: RCM - 252/18**

Moved by Councillor Tania Jobin  
Seconded by Councillor Andrew Dowie

**That** By-law 2018-54 being a by-law to authorize the sale of McColl Avenue, be deferred.

Carried

**9. Communications - For Information**

**a. Community School Alliance dated August 13, 2018**

Re: Annual General Meeting

**b. Minister of Finance dated August 14, 2018**

Re: Preserving Canada's Heritage: the Foundation for Tomorrow

**c. Town of Lakeshore dated August 17, 2018**

Re: Notice of Adoption OPA No. 13 - Amy Croft Secondary Plan

**d. Ministry of Community Safety and Correctional Services dated August 29, 2018**

Re: *Emergency Management and Civil Protection Act* - 2017 Compliance Review

**e. Township of Selwyn dated August 15, 2018**

Re: Provincial Agricultural Systems Mapping

**Motion: RCM - 253/18**

Moved by Councillor Tania Jobin

Seconded by Councillor Brian Houston

**That** Communications - For Information A through E as listed on the Tuesday, September 11, 2018 Regular Council Agenda are received.

Carried

Discussion ensues over the proposed developments and the concerns with advancing the expansion of Lanoue Street in reference to Item 9 c.) Town of Lakeshore Notice of Adoption OPA No. 13.

**Motion: RCM – 254/18**

Moved by Councillor Andrew Dowie

Seconded by Deputy Mayor Joe Bachetti

**That** Administration communicate concerns with agenda item 9.c) Town of Lakeshore, Notice of Adoption OPA No.13 - Amy Croft Secondary Plan with the Town of Lakeshore and County of Essex.

Carried

**10. Communications - Action Required**

There are no Communications-Action Required presented to Council.

**11. Committee Minutes**

**a. Heritage Committee Minutes dated July 23, 2018**

**Motion: RCM - 255/18**

Moved by Councillor Brian Houston  
Seconded by Councillor Rita Ossington

**That** the July 23, 2018 minutes of the Heritage Committee, was duplicated and delivered to the Members of Council, are accepted.

Carried

**b. Youth Advisory Committee dated July 23, 2018****Motion: RCM - 256/18**

Moved by Councillor Tania Jobin  
Seconded by Councillor Brian Houston

**That** the July 23, 2018 minutes of the Youth Advisory Committee, was duplicated and delivered to the Members of Council, are accepted.

Carried

**c. Cultural and Arts Advisory Committee dated July 23, 2018****Motion: RCM - 257/18**

Moved by Councillor Tania Jobin  
Seconded by Deputy Mayor Joe Bachetti

**That** the July 23, 2018 minutes of the Cultural and Arts Advisory Committee, was duplicated and delivered to the Members of Council, are accepted.

Carried

**d. Senior Advisory Committee dated July 26, 2018****Motion: RCM – 258/18**

Moved by Councillor Rita Ossington  
Seconded by Councillor Brian Houston

**That** the July 26, 2018 minutes of the Senior Advisory Committee, was duplicated and delivered to the Members of Council, are accepted.

Carried

**e. Policies and Priorities Committee Meeting - August 14, 2018****Motion: RCM - 259/18**

Moved by Councillor Tania Jobin  
Seconded by Councillor Brian Houston

**That** the August 14, 2018 minutes of the Policies and Priorities Committee, was duplicated and delivered to the Members of Council, are accepted.

Carried

**12. Reports****a. Chief Administrative Officer**

1. CAO-2018-08 Royal Canadian Legion Branch 594 WECF Grant Application

Report No. CAO-2018-08 Royal Canadian Legion Branch 594 WECF Grant Application was moved forward to Delegations on the agenda for discussion.

**b. Corporate Services & Clerk**

## 1. CS-2018-23 2019 Council Conferences

**Motion: RCM - 260/18**

Moved by Councillor Rita Ossington  
Seconded by Councillor Brian Houston

**That** Members of Council be authorized to attend the following conferences scheduled to be held in 2019, in accordance with the Town's Travel Policy No. 14 and Professional Development Policy No. 73:

Event, Dates, Location

ROMA Annual Conference, January 27-29, 2019, Toronto, ON;

OGRA Annual Conference, February 24-27, 2019, Toronto, ON;

Festivals & Events Ontario Conference, February 26-28, 2019, London, ON;

OSUM Conference and Trade Show, May 1-3, 2019, Pembroke, ON;

FCM Annual Conference and Trade Show, May 30-June 2, 2019, Quebec City, QC;

Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference June 5-7, 2019, Sheboygan, MI;

AMO AGM & Annual Conference August 18-21, 2019, Ottawa, ON.

Carried

## 2. CS-2018-24 2019 December Holiday Schedule

**Motion: RCM - 261/18**

Moved by Councillor Brian Houston  
Seconded by Councillor Bill Altenhof

**That** the Tecumseh Town Hall Offices close for the 2019 December Holiday Season from Monday, December 23, 2019, through to and including Wednesday, January 1, 2020.

Carried

## 3. CS-2018-26 2018 Local Government Week

**Motion: RCM - 262/18**

Moved by Councillor Rita Ossington  
Seconded by Councillor Bill Altenhof

**That** the Mayor proclaim the week of October 15 to 21, 2018, as Local Government Week (LGW) in the Town of Tecumseh (Town);

**And that** events and activities be planned for local elementary and secondary students to create awareness in local government and acknowledge its vital role and function in helping to shape the community;

**And further that** LGW activities and events be posted on the Town's website, Tecumseh App and Social Media pages (Facebook and Twitter);

**And furthermore that** Local elementary and secondary schools be invited to participate in the planned events.

Carried

## 4. CS-2018-30 2019 Council Meeting Calendar

**Motion: RCM - 263/18**

Moved by Councillor Tania Jobin  
Seconded by Councillor Rita Ossington

**That** the following Regular Council Meeting dates in 2019, be cancelled:

Tuesday, January 8;

Tuesday, June 11;

Tuesday, August 27; and

Tuesday, December 24.

**And that** the Regular Council Meeting dates shown on Appendix 1, be approved and included in the 2019 EWSWA Collection Calendar;

**And further that** meetings of the Personnel and Policies & Priorities Committees be held at the call of the Chairperson;

**And furthermore that** notice of the Regular Council Meeting dates be posted to the Town's website, Tecumseh App, and linked to its Social Media Pages (Facebook and Twitter), as well as publicized in the local newspapers when practical.

Carried

5. CS-2018-33 Integrity Commissioner

**Motion: RCM - 264/18**

Moved by Councillor Tania Jobin

Seconded by Councillor Brian Houston

**That** Report No. CS-2018-33 regarding the Appointment of an Integrity Commissioner be received;

**And that** Mr. Robert Swayze be appointed as the Integrity Commissioner for The Corporation of the Town of Tecumseh (Town) for the purpose of investigating complaints related to the Code of Conduct for Members of Council, Committees and Local Boards Policy No. 63 as adopted by By-law No. 2014-01 (Code of Conduct), and as otherwise may be amended;

**And further that** the Mayor and the Clerk be authorized to execute a two year renewal Retainer Agreement between the Town and Robert Swayze for the term January 1, 2018 through December 31, 2019.

Carried

6. CS-2018-34 Snow and Leaf Angels Program

**Motion: RCM - 265/18**

Moved by Councillor Rita Ossington

Seconded by Councillor Brian Houston

**That** the Snow & Leaf Angels Program (Program) continue for the 2018-2019 Fall/Winter season;

**And that** Administration work with area service groups, schools, volunteer organizations and the Youth Advisory Committee (YAC) to recruit volunteers (Snow & Leaf Angels);

**And further that** Volunteer incentives be funded from Administration (the expense of promotional items);

**And furthermore that** a notice for the Program be posted on the Town's website, Tecumseh App and Social Media pages [Facebook and Twitter], advertised in the local media and displayed on the Town's LED signs.

Carried

c. **Financial Services**

1. FS-2018-12 Taxes Receivable - June 2018

**Motion: RCM - 266/18**

Moved by Councillor Rita Ossington  
 Seconded by Councillor Brian Houston

**THAT** Report No. FS-2018-12 Taxes Receivable – June 2018, be received for information.

Carried

2. FS-2018-14 Water Bulk Supply Rate Memorandum of Agreement WUC

**Motion: RCM - 267/18**

Moved by Councillor Andrew Dowie  
 Seconded by Councillor Brian Houston

**That** By-law No. 2018-52 be adopted to authorize the Mayor and Clerk to execute the Memorandum of Agreement dated August 14<sup>th</sup>, 2018, between the Town of Tecumseh, Windsor Utilities Commission and the City of Windsor.

Carried

**d. Planning & Building Services**

1. PBS-2018-28 2018 Tecumseh Transit Jan. to June 6 Month Review

**Motion: RCM - 268/18**

Moved by Councillor Bill Altenhof  
 Seconded by Councillor Rita Ossington

**That** the ridership and revenue analysis presented in Report No. PBS-2018-28, be received.

Carried

2. PBS-2018-29, CWATS, Proposed 2019 Projects

**Motion: RCM - 269/10**

Moved by Councillor Brian Houston  
 Seconded by Councillor Andrew Dowie

**That** Report No. PBS-2018-29, be received;

**And that** with respect to Proposed 2019 CWATS Project - Segment Tec 3: Construction of Trail, East Side of Walker Road, From North Talbot Road to Highway 401:

The total estimated cost of the trail construction of \$369,770, with Tecumseh's share being \$221,862 (60 percent) and the County's share being \$147,908 (40%), in accordance with the CWATS cost-sharing arrangement, be endorsed;

An application "Form A – CWATS Segment Request" be submitted to the CWATS Implementation Committee for its consideration; and

Funding from the Infrastructure Reserve (Attachment 3) for this project, be increased from \$224,580 to \$260,760.

Carried

**Motion: RCM - 270/18**

Moved by Councillor Andrew Dowie  
 Seconded by Deputy Mayor Joe Bachetti

**That** Administration request a formal evaluation of CWATS funding model and that a copy of the request be sent to area municipalities.

Carried

3. PBS-2018-30 2018 Six Month Permit Report

**Motion: RCM - 271/18**

Moved by Deputy Mayor Joe Bachetti  
Seconded by Councillor Brian Houston

**That** Report No. PBS-2018-30, 2018 Six Month Permit Report, be received.

Carried

**e. Public Works & Environmental Services**

1. PWES-2018-21 National Disaster Mitigation Program - Intake 5

**Motion: RCM - 272/18**

Moved by Councillor Bill Altenhof  
Seconded by Councillor Rita Ossington

**That** Administration be authorized to submit two separate Project Proposal Forms to the federal government (through the Ministry of Municipal Affairs and Housing) for funding under the National Disaster Mitigation Program (NDMP) for the Sanitary Sewer Collection System Rehabilitation Project Phase 3, and the Oldcastle Storm Drainage Master Plan;

**And that** Administration be authorized to complete any business cases(s), application(s), and/or to provide all information/documentation as required in order to complete the Project Proposal Forms and subsequent application(s) to NDMP;

**And further that** the Treasurer be authorized to sign any required documents necessary to complete the Project Proposal Forms and subsequent application(s) to NDMP;

**And furthermore that** the Mayor and Clerk be authorized to sign any documents/agreements (if required) for the Project Proposal Forms submission and application(s) to NDMP, in a form satisfactory to the Town's Solicitor, financial content satisfactory to the Town's Treasurer and technical content to the Town's Engineer.

Carried

**13. By-Laws****Motion: RCM - 273/18**

Moved by Councillor Rita Ossington  
Seconded by Councillor Bill Altenhof

**That** By-law 2018-51 being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

**And that** By-law 2018-52, being a by-law to authorize the execution of a Memorandum of Agreement between The Corporation of the Town of Tecumseh (Town), The Corporation of the City of Windsor (City) and The Windsor Utilities Commission (Commission);

**And that** By-law 2018-53, being a b-law to appoint Robert J. Swayze as the Integrity Commissioner for The Corporation of the Town of Tecumseh pursuant to Sections 9, 10, 11 and 223.3 of the *Municipal Act, 2001 S.O. 2001, c.25*, as amended;

**And that** By-law 2018-55 being a by-law to authorize the sale of Part 2 of Plan 12 R-27493, Block 90, Plan 12M-606 in the town of Tecumseh;



Be given first and second reading.

Carried

**Motion: RCM – 274/18**

Moved by Councillor Brian Houston  
Seconded by Councillor Bill Altenhof

**That** By-law 2018-51, being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South;

**And that** By-law 2018-52, being a by-law to authorize the execution of a Memorandum of Agreement between The Corporation of the Town of Tecumseh (Town), The Corporation of the City of Windsor (City) and The Windsor Utilities Commission (Commission);

**And that** By-law 2018-53, being a by-law to appoint Robert J. Swayze as the Integrity Commissioner for The Corporation of the Town of Tecumseh pursuant to Sections 9, 10, 11 and 223.3 of the *Municipal Act, 2001 S.O. 2001, c.25*, as amended;

**And that** By-law 2018-55 being a by-law to authorize the sale of Part 2 of Plan 12 R- 27493, Block 90, Plan 12M-606 in the town of Tecumseh;

Be given third and final reading.

Carried

**14. Unfinished Business**

The Members receive the Unfinished Business listing for Tuesday, September 11, 2018.

**15. New Business**

**Insurance Companies**

A Member raises a concern with insurance companies advising residents that they are unable to obtain insurance coverage for flooding due to past weather events.

Administration is directed to send a letter to the Insurance Bureau of Canada and insurance companies to increase awareness on the Town's flood mitigation efforts.

**Water Access**

A concern is raised that there is no public water access in the Town for launching small watercrafts and boats. Administration is asked to explore options for boat access within the Town.

**Terry Fox Run – September 16, 2018**

The Terry Fox Run is this weekend and the Deputy Mayor invites everyone to attend the event. Council will again be assisting with the barbeque for participants.

**16. Motions**

There are no motions presented to Council.

**a. In-Camera Meeting**

**b. Confirmatory By-law**

**Motion: RCM - 276/18**

Moved by Councillor Tania Jobin  
Seconded by Councillor Brian Houston

**That** By-Law 2018-56 being a by-law to confirm the proceedings of the Tuesday, September 11, 2018, regular meeting of the Council of The Corporation of the Town of Tecumseh be given first, second, third and final reading.

Carried

**17. Notices of Motion**

There are no notices of motion presented to Council.

**18. Next Meeting**

Tuesday, September 25, 2018

**19. Adjournment**

**Motion: RCM - 277/18**

Moved by Councillor Rita Ossington  
Seconded by Councillor Bill Altenhof

**That** there being no further business, the Tuesday, September 11, 2018 meeting of Regular Council now adjourn at 8:43 pm.

Carried

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Gary McNamara, Mayor

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Laura Moy, Clerk