

February 14, 2023

Affected Property Owners, Road Authorities, and Utility Owners

Re: Repair and Improvement of Shuttleworth Drain

Please be advised that the Town of Tecumseh will be holding a public council meeting via Zoom webinar to consider the final report (Engineer's Report) prepared by Gerard Rood, P.Eng. of Rood Engineering Inc., dated December 14, 2022, for the repair and improvement of the Shuttleworth Drain, authorized under Section 78 of the *Drainage Act*. In accordance with Section 42 of the *Drainage Act*, you, as an owner of land affected by the drainage works, are invited to attend this meeting.

The meeting will occur as follows:

Date: Tuesday, February 28, 2023

Time: 6:00 pm to 6:30 pm

Place: Electronic Participation via Zoom video conferencing. Live streamed on the Town's website for viewing.

Due to the size and costs associated with mailing the final Engineer's report to all affected landowners, the Town has elected to make the report available online. An electronic copy of the Engineer's Report can be obtained at <https://www.tecumseh.ca/en/living-here/municipal-drains.aspx>.

If you would like a copy of the Engineer's Report in an alternative format, it is available for pick up or mail out. Please contact the Drainage Superintendent to have this arranged or use the online portal here: <https://forms.tecumseh.ca/PWES/Request-for-Engineers-Report-Alternative-Format>.

The purpose of the meeting to consider the final report is:

- To have the Engineer present a summary of the Engineer's Report to Council.
- To consider the technical merits of the Engineer's Report.
- For Council to decide whether to; proceed with the project by provisionally adopting the Engineer's Report by By-law or; to refer the report back to the Engineer for modification.
- To give affected landowners an opportunity to provide questions, comments, or concerns before Council regarding the technical aspects of the Engineer's Report.

Please note that there is no right to appeal assessments or other aspects of the Engineer's Report at this meeting; these appeal rights will be made available later in the procedure, at the Court of Revision.

If you wish to appear before Council, contact the Clerk, Robert Auger, at rauger@tecumseh.ca or alternatively, submit a delegation request form available online through the Town's website at <https://www.tecumseh.ca/en/town-hall/appearing-before-council.aspx> by 12:00pm (noon) the day prior to the meeting (Monday, February 27, 2023). By registering as a delegate, persons are consenting their image, voice and comments being recorded and available for public viewing on the Town's website.

Alternatively, if you would like to submit comments regarding the Engineer's Report, they may be forwarded in writing by mail, e-mail, or in person to the undersigned by 12:00pm (noon) on Monday, February 27, 2023. Comments delivered in person can be placed in the drop box beside the front door of Town Hall. All public comments received prior to the meeting will be read aloud during the meeting.

If you are unable to attend the meeting, it will proceed in your absence. Even if you choose not to participate, you will continue to receive notification as required by the *Drainage Act*. Additional information regarding the *Drainage Act* process is located on the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) website at <http://www.omafra.gov.on.ca>.

Questions or concerns regarding this notice can be directed to the Drainage Superintendent, Alessia Mussio, EIT at amussio@tecumseh.ca or (519) 735-2184 ext. 140, or Assistant Drainage Superintendent, Joseph Lappalainen, EIT at jlappalainen@tecumseh.ca or (519) 735-2184 ext. 105. More information on municipal drainage works within the Town of Tecumseh is available online at <https://www.tecumseh.ca/en/living-here/municipal-drains.aspx>.

Sincerely,

Robert Auger
Director, Legislative Services & Clerk

Encl.

Copy: Alessia Mussio, Drainage Superintendent.
Gerard Rood, P.Eng., Rood Engineering Inc.