

## **Policies and Priorities Committee Meeting**

### **Minutes**

Date: Tuesday, April 11, 2023  
Time: 3:30 pm  
Location: Tecumseh Town Hall - Council Chambers  
917 Lesperance Road  
Tecumseh, Ontario N8N 1W9

Present: Mayor, Gary McNamara  
Deputy Mayor, Joe Bachetti  
Councillor, James Dorner  
Councillor, Alicia Higgison  
Councillor, Brian Houston  
Councillor, Tania Jobin  
Councillor, Rick Tonial

Also Present: Chief Administrative Officer, Margaret Misek-Evans  
Director Legislative Services & Clerk, Robert Auger  
Director Public Works & Engineering Services, Phil Bartnik  
Director Community Safety & Fire Chief, Wade Bondy  
Director Technology & Client Services, Shaun Fuerth  
Director Community & Recreation Services, Beth Gignac  
Director Development Services, Brian Hillman  
Director Financial Services & Chief Financial Officer, Tom Kitsos  
Deputy Clerk & Manager Legislative Services, Jennifer Alexander  
Deputy Clerk - Clerks Services & Policy Advisor, Christina Hebert

#### **A. Roll Call**

#### **B. Call to Order**

The Mayor calls the meeting to order at 3:30 pm.

#### **C. Land Acknowledgement**

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are

dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

**D. Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by a Member of Council.

**E. Delegations**

There are no Delegations presented to Council.

**F. Communications**

There are no Communication items presented to Council.

**G. Reports**

1. LCS-2023-11 Council Vacancy Policy Update

The Director Legislative Services & Clerk reviews the changes in the policy to streamline the Councillor and Deputy Mayor/Mayor appointment processes.

The Mayor opens the floor for questions.

A Member inquires on a by-election option if there is substantial time left in the term. The Clerk provided the legislative process for a by-election and the policy requires a resolution of Council to proceed with this option.

**Motion: PPC - 01/23**

Moved By Councillor Tania Jobin

Seconded By Councillor Rick Tonial

**That** Report LCS-2023-11 entitled "Council Vacancy Policy Update," **be received;**

**And that** Attachment 1 of the Report entitled "Policy 89: Council Vacancy" **be approved** with the proposed revisions.

Carried

2. LCS-2023-12 Licensing of Mobile Food Vendors

The Director Legislative Services & Clerk provides an overview of the draft by-law as appended to the agenda. The Mayor opens the floor to questions.

A Member inquires on eating establishments that have a food truck located on their property and if they would have to apply for this licence. The Clerk confirms that any mobile refreshment vehicle would require a licence as drafted in the by-law. It is requested that the by-law be revised to capture this scenario where owners of an eating establishment are

operating a refreshment vehicle on their property be permitted when serving its customers.

Discussion ensues on the proposed fee and a Member inquires why the fee is higher than area municipalities. The CAO explains the administrative costs associated with this service to be a reasonable cost for vendors. Members request public consultation on the program after the first year, and that Administration report to Council on the consultation and program costs.

A Member asks about Town events and sporting groups serving food on Town property. The Clerk advises that the vendor would require permission from the Town to operate at these events and additional fees may be associated.

**Motion: PPC - 02/23**

Moved By Councillor Rick Toniai  
Seconded By Councillor Brian Houston

**That** Report LCS-2023-12 Licensing of Mobile Food Vendors **be received;**

**And that** By-Law 2023-047 be considered for first, second, third and final readings at the April 25, 2023 Regular Council Meeting;

**And that** By-Law 2022-099, the administrative fees and charges by-law for 2023, be amended accordingly at the April 25, 2023 Regular Council Meeting to allow for the licensing fees proposed in By-law 2023-047;

**And further that** Administration be directed to implement the licensing program to authorize mobile refreshment vehicles to operate within the Town upon the passing of the By-law.

Carried

3. LCS-2023-13 Town of Tecumseh New Fireworks By-Law

The Director Legislative Services & Clerk provides an overview of the revisions to the by-law as appended on the agenda. The Mayor opens the floor to questions.

A Member inquires on the types of events where fireworks are permitted and the new process. The Clerk indicated that the by-law was drafted to allow for flexibility for various holidays with fireworks and the approvals required. It is requested that firework safety tips should be made available for all applicants.

**Motion: PPC - 03/23**

Moved By Councillor Rick Toniai

Seconded By Councillor Tania Jobin

**That** Report LCS-2023-11 entitled "Town of Tecumseh Fireworks By-Law Review" **be received**;

**And that** proposed By-Law 2023-045 attached hereto and being a by-law to prohibit and regulate the sale and setting off of fireworks in the Town of Tecumseh **be read** a first, second and third time and be finally adopted at the April 25, 2023 regular meeting of Council;

**And further that** Council direct Administration **to review** the feasibility of an appropriate fee relating to the processing of an Application for Fireworks Display.

Carried

4. LCS-2023-14 Town of Tecumseh Seasonal Patios By-Law

The Director Legislative Services & Clerk provides an overview of the new by-law as appended on the agenda. The Mayor opens the floor for questions.

A Member inquires on the scope of the by-law and the types of seasonal patios. The Clerk responds that the by-law is drafted for all patios, seasonal and permanent, located on private and public lands. It is requested to have provisions in the by-law to waive fees for a permanent patios that would be up year round. The Clerk advises that the draft by-law is reasonable and discretionary as these structures will need to be inspected for compliance.

The Mayor inquires on the parking spaces and the allocation permitted during COVID with patios as some businesses may see the advantage in having an extension of the patios. The Clerk indicates that by-law provides for some flexibility and ability to extend into the parking lot to increase their size.

**Motion: PPC - 04/23**

Moved By Councillor Brian Houston

Seconded By Councillor James Dorner

**That** Report LCS-2023-14 entitled "Town of Tecumseh Seasonal Patios By-Law" **be received**;

**And that** By-Law 2023-046 be considered for first, second, third and final readings at the April 25, 2023 Regular Council Meeting;

**And that** By-Law 2022-099, the administrative fees and charges by-law for 2023, **be amended** accordingly at the April 25, 2023 Regular Council Meeting to allow for the licensing fees proposed in By-law 2023-046;

**And further that** Administration **be directed** to implement the Application for Approval Program to authorize Seasonal Patios and Seasonal Patio Expansions within the Town of Tecumseh commencing May 1, 2023.

Carried

5. PWES-2023-30 Culvert Condition Assessment Policy No. 82.6

The Director Public Works & Engineering Services outlines the policy as appended in the report on the agenda. The Mayor opens the floor to questions. There are no questions raised.

**Motion: PPC - 05/23**

Moved By Councillor Tania Jobin

Seconded By Councillor Brian Houston

**That** the Culvert Condition Assessment Policy, Policy 82.6, **be adopted** to provide a clear, consistent method for determining the condition rating of all culverts (with spans less than 3.0m) within the Town of Tecumseh.

Carried

**H. Unfinished Business**

There are no Unfinished Business items presented to Council.

**I. New Business**

There are no New Business items presented to Council.

**J. Next Meeting**

The next meeting will be at the call of the Chair.

**K. Adjournment**

**Motion: PPC - 06/23**

Moved By Councillor Brian Houston

Seconded By Councillor Alicia Higgison

**That** there being no further business, the Tuesday, April 11, 2023 meeting of the Policies and Priorities Committee **be adjourned** at 4:39 pm.

Carried

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Gary McNamara, Mayor

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Robert Auger, Clerk