

Minutes of a Regular General Meeting of the  
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of  
Tuesday, April 25, 2023 at 6:00 PM.

Meeting Minutes are available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)

**Link to Tecumseh BIA Agenda:**

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?Id=05baffbc-1677-4596-9140-b75b1504a8c1&Agenda=Agenda&lang=English&Item=11&Tab=attachments>

**(TOTBBM-28-04)**

Call to Order

The meeting is called to order at 6:11 PM by Chair, Leo Demarce.

**(TOTBBM –29-04)**

**Roll Call**

Chair	Leo Demarce
Vice Chair	Travis Dorner
Treasurer	Sandra Zanet
Director	Jules Champoux
Director	Eddy Hammoud
Director	Josh Shepley

Regrets:	Director	Laura Carcelen
	Councillor	Brian Houston
	Councillor	James Dorner

Absent:	Director	Jeffrey Huffman
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Minute Taker:	Coordinator	Denise Pelaccia
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Guest:

**(TOTBBM – 30-04)**

**Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.**

**(TOTBBM – 31-04)**

**Delegations**

**(TOTBBM – 32-04)**

**Communications**

**TOTBIA Board of Management Meeting Minutes**

**Motion: (BBM-20/04)**

Moved by: Eddy Hammoud

Second by: Sandra Zanet

That there are no minutes available to approve.

Approved.

Carried.

**Letters From–** Nothing at this time.

**(TOTBBM – 33-04)**

**Reports**

**Chair Report- March 2023:**

- See Agenda attachment.

**Motion: (BBM-21/04)**

Moved by: Eddy Hammoud

Second by: Jules Champoux

That the Chair Report for March 2023 be accepted.

Approved.

Carried.

**Treasurer Report:**

**Tecumseh BIA**

**2023 Month End Financials:**

- See PDF of Financial Reports for January, February & March 2023 in Agenda.

**January, February & March 2023 Financial Report:**

**Motion: (BBM-22/04)**

Moved by: Travis Dorner

Second by: Josh Shepley

That the January, February & March 2023 Financial Report be accepted.

Approved.

Carried.

**Coordinator Report – D.Pelaccia reports the following:**

- See Agenda attachment.

**Motion: (BBM-23/04)**

Moved by: Sandra Zanet

Second by: Travis Dorner

That the Coordinator Report for March 2023 be accepted.

Approved.

Carried.

**Council Report –**

- See PDF of Council Reports for March 2023 in Agenda.

**Motion: (BBM-24/04)**

Moved by: Eddy Hammoud

Second by: Jules Champoux

That the Council Reports for March 2023 be accepted.

Approved.

Carried.

**Committee Reports –  
(TOTBBM – 34-04)**

**Marketing Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Membership Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Beautification Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Events Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Governance Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Motion: (BBM-25/04)**

Moved by: Leo Demarce

Second by: Sandra Zanet

That the Committee Reports for March 2023 be accepted.

Approved.

Carried.

**(TOTBBM – 24-04)**

**Unfinished Business**

- MOU- Finalize

**(TOTBBM – 35-04)**

**New Business**

- Establish Committees
- Proposed Budget for 2023
- Bookkeeping Issues
- Discussion of the Tecumseh Dollars Program for 2023
- VIA Rail Reconstruction – Tecumseh Dollars
- TWEPI Collaboration – Passport/Staycation Program
- Part-Time Employee for Office
- Employee Benefits
- Gallery Without Walls – Awards
- New Board Member Removal
- Taste of Tecumseh Sponsorship Subsidization
- Member Feedback – Survey
- OBIAA Conference 2023 – London, ON.

- Volunteer Appreciation Night
- RED Program
- Business Event Sponsorship

#### **Marketing Committee for 2022-2026 Term**

**Motion: (BBM-26/04)** Moved by: Leo Demarce  
Second by: Josh Shepley

That the Marketing Committee be established for the 2022-2026 term consisting of the following members:

Approved.

Carried.

#### **Beautification Committee for 2022-2026 Term**

**Motion: (BBM-27/04)** Moved by: Sandra Zanet  
Second by: Travis Dorner

That the Beautification Committee be established for the 2022-2026 term consisting of the following members:

Approved.

Carried.

#### **Events Committee for 2022-2026 Term**

**Motion: (BBM-28/04)** Moved by: Josh Shepley  
Second by: Jules Champoux

That the Events Committee be established for the 2022-2026 term consisting of the following members:

Approved.

Carried.

#### **Governance & Safety Committee for 2022-2026 Term**

**Motion: (BBM-29/04)** Moved by: Jules Champoux  
Second by: Leo Demarce

That the Governance & Safety Committee be established for the 2022-2026 term consisting of the following members:

Approved.

Carried.

#### **Membership Committee for 2022-2026 Term**

**Motion: (BBM-30/04)** Moved by: Eddy Hammoud  
Second by: Josh Shepley

That the Membership Committee be established for the 2022-2026 term consisting of the following members:

Approved.

Carried.

#### **New Board Member Removal**

**Motion: (BBM-31/04)** Moved by: Travis Dorner  
Second by: Sandra Zanet

That Jeffrey Huffman be removed from the Tecumseh BIA Board of Management due to excessive absence.

Approved.  
Carried.

**(TOTBBM – 36-04)**

**Adjournment**

**Motion: (BBM-32/04)**

Moved by: Leo Demarce

Second by: Josh Shepley

That the April 25, 2023 regular general meeting of the TOTBIA Board of Management be adjourned at 8:03 PM.

Carried.

Approved.

**(TOTBBM – 37-04)**

**Next Meeting**

The next regular general meeting is scheduled on Wednesday, May 17, 2023 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)



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Leo Demarce, Chair



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Denise Pelaccia, Coordinator

**MINUTES NOT YET APPROVED.**