



The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Mayor and Members of Council

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: May 23, 2023

Report Number: PWES-2023-41

Subject: Active Transportation Fund
Multi-Use Trail on Lesperance Road and Little River Boulevard
Award of Engineering Consulting Services

Recommendations

It is recommended:

That Council **award** the Engineering Consulting Services for the Multi-Use Trail on Lesperance Road and Little River Boulevard in the amount of \$210,000 excluding HST to RC Spencer Associates Inc.;

And that By-law 2023-64 **be given** first, second, third and final reading, to authorize the Mayor and Clerk to execute an agreement, satisfactory in form to the Town's solicitor, with RC Spencer Associates Inc.

Background

At the March 8, 2022 Regular Meeting of Council, Council authorized Administration, under report [PWES-2022-11](#), to submit an application for funding under the Active Transportation Fund (ATF) for a future commitment to install a multi-use recreational trail on the west side of Lesperance Road from Riverside Drive to First Street, and on the north side of Little River Boulevard from Lesperance Road to Gauthier Street (Motion: RCM-84/22).

In December 2022, the Town was advised that our funding application to ATF for our multi-use recreational trail on Lesperance Road and Little River Boulevard (totalling \$4,360,000) was approved for a funding total of \$2,616,000.

As part of the 2023-2027 PWES Capital Works Plan, Council approved the allocation of project funds for both the multi-use recreational trails (\$4,360,000) and the road rehabilitation works on Lesperance Road from McNorton to First Street (\$340,000) from the Infrastructure Reserve and the Road Lifecycle Reserve as detailed in report [PWES-2023-01](#) titled “2023-2027 Public Works & Engineering Services Five-year Capital Works Plan” (Motion: SCM-04/23).

At the March 14, 2023 Regular Meeting of Council, Council authorized Administration, under report [PWES-2023-24](#), to prepare a by-law to authorize the Mayor and Clerk to sign a Transfer Payment Agreement with the Minister of Intergovernmental Affairs, Infrastructure and Communities for the Town’s Active Transportation project (Motion: RCM-67/23).

Comments

In accordance with the Town’s Purchasing Policy (Policy No. 17) and Schedule ‘A’ of By-law 2021-60, projects with a value greater than \$50,000 require a Request for Tender or Proposal process.

A Request for Proposal (RFP) was posted on the Town’s Bids & Tenders account and on the Town’s website on March 22, 2023. Proposals were received up to and including April 20, 2023, at which time seven (7) engineering consulting firms submitted a proposal.

The RFP submissions were received and reviewed by an Evaluation Committee comprised of Town staff members. The Evaluation Committee evaluated each proposal on its own merit according to the criteria, which included: Understanding the Scope, Proposed Implementation Plan, Relevant Project Experience, Project Manager, Project Staff and Fees.

Based on a review of the RFP submissions, no mathematical errors were noted, and all proposals were complete and deemed acceptable.

After evaluation by the Evaluation Committee, the following rankings were determined:

Firm	Rank
RC Spencer Associates Inc.	1
Concept Dash Inc.	2
Dillon Consulting Limited	3
T.Y. Lin International Canada Inc.	4
R Dobbin Engineering Inc.	5
Stantec Consulting Ltd.	5
Lea Consulting Ltd.	7

The proposal submitted by RC Spencer Associates Inc. was deemed acceptable and satisfies the requirements of the RFP for Engineering Consulting Services for the Multi-Use Trail on Lesperance Road and Little River Boulevard.

These services include:

- Professional services associated with engineering design of a multi-use pathway, utility coordination, limited public consultation (immediate adjacent properties);
- Topographical survey including utility confirmation suitable for detailed design;
- Legal boundary survey prepared by an Ontario Land Surveyor;
- Professional services associated with the excess soil regulations;
- Geotechnical services including excess soils and associated standard material testing (laboratory material testing, concrete strength, asphalt testing, and compaction);
- Administrative and technical assistance to the Town in Active Transportation Fund reporting, including any claim information, communications, or project signage;
- Professional services to prepare one full tender package for the project;
- Full construction services during construction (including contract observation, administration) and;
- Monitoring services as required during the standard one (1) year maintenance period.

Administration recommends that Council award the RFP for Engineering Consulting Services for the Multi-Use Trail on Lesperance Road and Little River Boulevard in the amount of \$210,000 excluding HST to RC Spencer Associates Inc.

Consultations

Financial Services

Financial Implications

As stated earlier, Council approved the allocation of project funds of \$4,700,000, with \$4,360,000 for the Multi-Use Recreational Trails and \$340,000 for the rehabilitation of Lesperance Road from McNorton Street to First Street within in the PWES Capital Works Plan as detailed under Report No. [PWES-2023-01](#).

Given the Town was successful in its application for federal funding, \$2,616,000 (60%) of the **eligible** project costs of \$4,360,000, will be covered by the ATF for the Multi-Use Recreational Trails. The balance of the project costs will be provided from the following:

Item	Amount
Total Project Costs	\$4,700,000
Total Lesperance Road Rehabilitation	\$340,000
Total Multi-Use Trail costs	\$4,360,000
Federal Funding (60%)	\$2,616,000
Amount to be funded by the Town	\$2,084,000
• Road Lifecycle Reserve	\$340,000
• Infrastructure Reserve	\$1,744,000

The proposal submitted by RC Spencer Associates Inc. of \$210,000 is below the budgeted amount for Engineering Consulting Services.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh’s current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh’s plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town’s “continuous improvement” approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town’s leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable

Website Social Media News Release Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Cheryl Curran, BES
Project Technician

Reviewed by:

John Henderson, P.Eng.
Manager Engineering Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Development Services

Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None