



The Corporation of the Town of Tecumseh

Community & Recreation Services

To: Mayor and Members of Council

From: Beth Gignac, Director Community & Recreation Services

Date to Council: June 27, 2023

Report Number: CRS-2023-11

Subject: Lakewood Park North Boardwalk Emergency Replacement

Recommendations

It is recommended:

That Report No. CRS-2023-11, Lakewood Park North Boardwalk Emergency Replacement, **be received**;

And that the Lakewood Park North Boardwalk replacement as outlined in Report No. CRS-2023-11, in the amount of \$165,000 (plus non-refundable HST) **be authorized for funding** from the Parks Lifecycle Reserve.

Background

On June 5, 2023, a minor fire was reported on the wooden boardwalk at Lakewood Park North. Due to the quick response, a broader fire event was prevented.

An examination of the damage caused by the fire exposed structural and material instabilities with the boardwalk including: more than 300/1,100 boards with significant and visible deterioration such as holes and exposed hardware; rotting of the sub-surface wooden framework; rotting and/or absence of facing materials between the boardwalk and grass; three non-accessible access points to the boardwalk from existing pathways and an overall unsightly appearance.

Comments

The boardwalk was initially installed in March 2012 and has experienced ongoing maintenance issues since, including extensive replacement and/or repair of individual surface boards and/or entire sections, an inability to use appropriate winter control devices due to the uneven nature of the surface, an inability to properly power-wash the surface due to the quality of the wooden boards resulting in an excess of goose feces permeating the material.

Staff assessed the costs of replacing the wooden surface with an improved wooden framework and all new wooden boards. Replacement boards, repairs to the sub frame and ongoing material costs associated with periodic board replacement were within the range of replacement with concrete. Also, replacing the boardwalk with similar materials wouldn't improve the operational limitations in annual operating budgets.

Based on the condition assessment, upcoming events at the park and public safety considerations, it was important to proceed with the replacement immediately. Accordingly, staff obtained quotes for a concrete solution. Based on the quotes, Total Source Paving was selected as the contractor for the concrete work. Landmark Engineering provided an opinion on the design, reinforcement of the frame and materials. Stone for the base was procured locally and Town staff undertook all demolition of the boardwalk.

Working in coordination with the Purchasing Officer and Financial Services, this project is being procured under Purchasing Policy Section 17 3.10 - Procurement in Emergencies:

3.10 Procurement in Emergencies

Where, in the opinion of the Chief Administrative Officer, or two Department Directors, an emergency has occurred requiring immediate procurement of goods, services or construction,

- a) The Department Director, with authorization by the Chief Administrative Officer, or two Department Directors, may initiate purchase in excess of the preauthorized expenditure limit by the most expedient and economical means; and
- b) Any purchase under such conditions together with a source of financing shall be justified and reported to the next meeting of the Town Council following the date of the purchase

Failure of the boardwalk and subsequent replacement was unbudgeted and not anticipated as a 2023 capital expense. The Director secured the authorization of the Chief Administrative Officer (CAO) and the Purchasing Coordinator prior to proceeding with securing the contractor and materials. The work commenced on June 8, 2023 and is expected to be completed by June 30, 2023.

Consultations

Chief Administrative Officer
Financial Services
Community Safety

Financial Implications

The cost of replacing the boardwalk with concrete is \$165,000, inclusive of the concrete contractor, consulting engineer, materials, disposal fees and contingency. In accordance with the Town's Purchasing Policy and specifically, procurement during emergencies, authorization must come from the CAO, or alternatively in the absence of the CAO, two other Department Directors. As indicated, the CAO authorized the expenditure for the boardwalk replacement. In addition, any purchase under emergency conditions together with the source of funding is to be justified and reported to Council at the next regular meeting following award of the work.

The funding source has been identified as the Lifecycle Parks Development Reserve subject to Council's authorization. The Lifecycle Parks Development Reserve has sufficient funding for this project.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that Tecumseh’s current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh’s plans and priorities.
<input type="checkbox"/>	Steward the Town’s “continuous improvement” approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town’s leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Casey Colthurst, HBScF
Manager Parks & Horticulture

Reviewed by:

Beth Gignac, BA Hons
Director Community & Recreation Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None