

Minutes of a Regular General Meeting of the  
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of  
Wednesday, July 19, 2023 at 6:00 PM.

Meeting Minutes are available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)

**Link to Tecumseh BIA Agenda:**

<https://tecumseh-pub.escribemeetings.com/Meeting.aspx?Id=979454ad-dc5c-4c70-9c12-a26df91f854f&Agenda=Agenda&lang=English&Item=23&Tab=attachments>

**(TOTBBM-38-07)**

Call to Order

The meeting is called to order at 6:02 PM by Chair, Leo Demarce.

**(TOTBBM –39-07)**

**Roll Call**

Chair	Leo Demarce
Treasurer	Sandra Zanet
Councillor	Brian Houston
Councillor	James Dorner
Director	Jules Champoux
Director	Eddy Hammoud
Director	Laura Carcelen

Regrets: Director Josh Shepley

Absent: Vice Chair Travis Dorner

Minute Taker: Coordinator Denise Pelaccia

Guest:

**(TOTBBM – 40-07)**

**Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.**

**(TOTBBM – 41-07)**

**Delegations – No delegations at this meeting.**

**(TOTBBM – 42-07)**

**Communications**

**TOTBIA Board of Management Meeting Minutes**

**Motion: (BBM-34/07)**

Moved by: Jules Champoux

Second by: Laura Carcelen

That the meeting minutes from the TOTBIA June 2023 RGM be accepted and approved.

Approved.

Carried.

**Letters From– Nothing at this time.**

**Supplementary Agenda Adoption:  
Motion: (BBM-35/07)**

**(TOTBBM – 43-07)**

**Reports**

**Chair Report- June 2023:**

- See Agenda attachment.

**Motion: (BBM-36/07)**

Moved by: Jules Champoux

Second by: Laura Carcelen

That the Chair Report for June 2023 be accepted.

Approved.

Carried.

**Treasurer Report:**

**Tecumseh BIA**

**2023 Month End Financials:**

- See PDF of Financial Reports for June 2023 in Agenda.

**June 2023 Financial Report:**

**Motion: (BBM-37/07)**

Moved by: Laura Carcelen

Second by: Jules Champoux

That the June 2023 Financial Report be accepted.

Approved.

Carried.

**Coordinator Report – D.Pelaccia reports the following:**

- See Agenda attachment.

**Motion: (BBM-38/07)**

Moved by: Eddy Hammoud

Second by: Jules Champoux

That the Coordinator Report for June 2023 be accepted.

Approved.

Carried.

**Council Report –**

- See PDF of Council Reports for June 2023 in Agenda.

**Motion: (BBM-39/07)**

Moved by: Laura Carcelen

Second by: Eddy Hammoud

That the Council Reports for June 2023 be accepted.

Approved.

Carried.

**Committee Reports –  
(TOTBBM – 44-07)**

**Marketing Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Membership Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Beautification Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Events Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Governance Committee: (Keep 5-10 minutes.)**

- See Agenda attachment.

**Motion: (BBM-40/07)**

Moved by: Jules Champoux

Second by: Laura Carcelen

That the Committee Reports for June 2023 be accepted.

Approved.

Carried.

**(TOTBBM – 45-07)**

**Unfinished Business**

- MOU- Finalize

**(TOTBBM – 46-07)**

**New Business**

- Tecumseh Dollars Gift Cards: Downtown Gift Cards Contract Review
- OBIAA Conference 2023 – London, ON. – Leo to Provide Report
- Tecumseh Twilight- Town of Tecumseh Parks & Recreation: McAuliffe Park- Tecumseh BIA Participation with Booth
- Communication

**Tecumseh Twilight- Town of Tecumseh Parks & Recreation: McAuliffe Park- Tecumseh BIA Participation with Booth**

**Motion: (BBM-41/07)**

Moved by: Jules Champoux

Second by: Eddy Hammoud

That the Tecumseh BIA Board of Management approves the attendance of the Tecumseh BIA to set-up a booth to promote the organization, and to giveaway Tecumseh Dollars & branded swag at the Tecumseh Twilight event on Friday, August 18<sup>th</sup>, 2023.

Approved.

Carried.

**(TOTBBM – 47-07)**

**Adjournment**

**Motion: (BBM-42/07)**

Moved by: Laura Carcelen

Second by: Eddy Hammoud

That the July 19, 2023 regular general meeting of the TOTBIA Board of Management be adjourned at 7:52 PM.

Carried.

Approved.

**(TOTBBM – 48-07)**

**Next Meeting**

The next regular general meeting is scheduled on Wednesday, August 16, 2023 at 6:00 PM at the Tecumseh BIA office. Meeting Minutes will be available on the BIA website at [www.tecumsehbia.com](http://www.tecumsehbia.com)



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Leo Demarce, Chair



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Denise Pelaccia, Coordinator

**MINUTES NOT YET APPROVED.**