

**NOTICE OF COMPLETE APPLICATION AND VIRTUAL PUBLIC MEETING**  
**Official Plan Amendment - File Number OPA-04**  
**Ruthven Secondary Settlement Area Land Swap**  
**(Town of Kingsville)**

**WEDNESDAY SEPTEMBER 13, 2023 at 6:00 PM**

**Live stream on the County of Essex website <https://video.isilive.ca/countyofessex/live.html>**

**Purpose**

Essex County Council will hold a public meeting, through virtual means, pursuant to Sections 17 and 22 of the *Planning Act, R.S.O., 1990*, as amended, for the purposes of amending the County of Essex Official Plan to reconfigure the Secondary Settlement Area boundary on the parcel of land on the northeast corner of Road 2 East and Peterson Lane in Ruthven (Town of Kingsville). There will be no additional land added to the Secondary Settlement Area. The amendment is a swap of 1.071 acres of land between the Agricultural designation and the Secondary Settlement Area designation to reconfigure the Secondary Settlement Area boundary, as shown on the map below. The amendment has been requested in order to support the required design of a future plan of subdivision application.

**Members of the public who want to watch the meeting** can view the live stream on the County of Essex website: <https://video.isilive.ca/countyofessex/live.html>

**There is no in-person attendance available for this meeting.**

**Members of the public who wish to participate during the Public Meeting and provide their comments directly to Council on the Official Plan Amendment can do so virtually and must register** with the Clerk's Office to be a delegate no later than 12 p.m. (noon) on Friday, September 8, 2023. Delegations will be limited to five minutes. To register as a delegate, please complete the online form at the following link <https://eforms.countyofessex.ca/Council-Services/2023-09-13-County-Official-Plan-Delegation-Request> or by scanning the following QR code:

To participate virtually, you will need access to a computer or tablet with internet service or a telephone. There is no in-person attendance available for this meeting. Your application to participate as a delegate will be reviewed and you will be notified by the Clerk if your request has been approved. Only registered and confirmed delegates may bring forward presentations or information to be considered as part of the Official Plan Amendment process at the Public Meeting.



**Your Input is Important**

Any person may participate in the virtual Public Meeting and/or provide written or verbal representation. If you are unable to participate in the virtual meeting, you may provide written comments by submitting them to the address or email below. Please include your mailing address with your written comments.

**By Mail:** Rebecca Belanger, MCIP, RPP, Manager, Planning Services, County of Essex, 360 Fairview Avenue West, Essex, ON, N8M 1Y6

**By Email:** [rbelanger@countyofessex.ca](mailto:rbelanger@countyofessex.ca)

**If you wish to be notified of County Council's decision** regarding the proposed Official Plan Amendment, you must make a written request to Rebecca Belanger, MCIP, RPP, Manager, Planning Services, at the address or email shown above and such request must include the name and mailing address to which such notice should be sent.

**If a Person or Public Body** does not make oral submissions at a public meeting or make written submissions to the Municipal Clerk of the County of Essex before the Official Plan Amendment is adopted, the person or public body is not entitled to appeal the decision of County Council to the Ontario Land Tribunal (OLT).

**If a Person or Public Body** does not make oral submissions at a public meeting or make written submissions to the Municipal Clerk of the County of Essex before the Official Plan Amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

**Additional Information** relating to this matter can be made available for public review, by contacting Rebecca Belanger, MCIP, RPP, Manager, Planning Services, at [rbelanger@countyofessex.ca](mailto:rbelanger@countyofessex.ca) or by calling 519-776-6441 extension 1325.

**Notice of Collection**

Personal information collected as a result of this virtual public meeting is collected under the authority of the *Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Planning Act*, and all other relevant legislation, and will be used to assist in making a decision on this matter. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions and comments collected will be made available for public disclosure to members of the public, at the meeting, through requests and through the County of Essex website. Questions regarding the collection, use and disclosure of this personal information may be directed to the Clerk, Essex County Civic; 360 Fairview Avenue West, Essex, ON, N8M 1Y6.

