

## **Regular Meeting of Council**

### **Minutes**

Date: Tuesday, August 8, 2023  
Time: 7:00 pm  
Location: Tecumseh Town Hall - Council Chambers  
917 Lesperance Road  
Tecumseh, Ontario N8N 1W9

#### **Present:**

Mayor, Gary McNamara  
Deputy Mayor, Joe Bachetti  
Councillor, James Dorner  
Councillor, Brian Houston  
Councillor, Tania Jobin  
Councillor, Rick Tonial

#### **Absent:**

Councillor, Alicia Higgison

#### **Also Present:**

Chief Administrative Officer, Margaret Misk-Evans  
Director Legislative Services & Clerk, Robert Auger  
Director Public Works & Engineering Services, Phil Bartnik  
Director Community Safety & Fire Chief, Wade Bondy  
Director Technology & Client Services, Shaun Fuerth  
Director Community & Recreation Services, Beth Gignac  
Director Development Services, Brian Hillman  
Director Financial Services & Chief Financial Officer, Tom Kitsos  
Deputy Clerk & Manager Legislative Services, Jennifer Alexander  
Deputy Clerk - Clerks Services & Policy Advisor, Christina Hebert  
Manager Planning Services & Local Economic Development,  
Chad Jeffery  
Senior Manager Recreation Services, Brett Palmer  
Manager Facilities & Energy Management, Daniel Wolicki

#### **A. Roll Call**

#### **B. Order**

The Mayor calls the meeting to order at 7:23 pm.

**C. Report Out of Closed Meeting**

A closed meeting of Council was held at 5:30 pm in accordance with and as permitted with Section 239 (2) (c)(h) of the *Municipal Act, 2001*, which states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

During this meeting, Council:

- received information and provided direction on two matters in which such information was explicitly supplied in confidence pursuant to Section 239 (2)(h); and
- Council provided direction to Administration on a potential land matter.

**D. Moment of Silence**

The Members of Council and Administration observe a moment of silence.

**E. National Anthem**

The Members of Council and Administration observe the National Anthem of O Canada.

**F. Land Acknowledgement**

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Lenni Lenape, and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi, and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit, and Métis.

**G. Disclosure of Pecuniary Interest**

There are no pecuniary interests declared by any Member of Council.

**H. Minutes**

**1. Regular Council Meeting - July 25, 2023**

**Motion: RCM - 215/23**

Moved by Councillor Rick Toniai

Seconded by Councillor Brian Houston

**That** the July 25, 2023 minutes of the Regular Council Meeting, as were duplicated and delivered to the members, **be adopted**.

Carried

**I. Supplementary Agenda Adoption**

**Motion: RCM - 216/23**

Moved by Councillor Brian Houston

Seconded by Councillor James Dorner

**That** the supplementary items added to the Regular Meeting Agenda regarding Report PWES-2023-58 entitled "West Townline and Mooney Creek, Emergency Replacement of Residential Access Bridge, 5285 County Road 19 Tender Award", By-Law 2023-087 and the Business Improvement Area 2023 Budget, **be approved**.

Carried

**J. Delegations**

**1. Town of Tecumseh Business Improvement Area**

Leo Demarce, BIA Board of Management Chair

Lauren Carcelen, Director and Head of Marketing and Beautification Committee

Lauren Carcelen and Leo Demarce present the PowerPoint presentation entitled "Tecumseh BIA" as appended on the Agenda. Ms. Carcelen highlights the proposed marketing and beautification plans including additional planters, benches, holiday lights, and increasing engagement with community and communication with members. Mr. Demarce explains the 2023 proposed BIA budget for Council support and approval.

The Mayor opens the floor to questions from the Members.

In response to an inquiry on the increase of the tax levy and whether members were notified regarding the levy increase; Mr. Demarce indicates that currently the Board does not have the ability to notify all members and part of the proposed budget is to develop outreach and engagement with the members.

**Motion: RCM - 217/23**

Moved by Councillor Brian Houston  
Seconded by Councillor James Dorner

**That** the proposed 2023 Operating Budget of \$235,000 for the Business Improvement Area as appended on the Agenda **be approved**.

Carried

**K. Communications - For Information**

There are no Communications For Information items presented to Council.

**L. Communications - Action Required**

There are no Communications - Action Required items presented to Council.

**M. Committee Minutes**

**1. Business Improvement Area - July 19, 2023**

**Motion: RCM - 218/23**

Moved by Councillor Brian Houston  
Seconded by Councillor Tania Jobin

**That** the July 19, 2023 minutes of the Town of Tecumseh Business Improvement Area Meeting as were duplicated and delivered to the members, **be accepted**.

Carried

**N. Reports**

**1. Community & Recreation Services**

**a. CRS-2023-14 Tecumseh Arena Flood Damage Assessment**

**Motion: RCM - 219/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor Tania Jobin

**That** the information as provided in Report CRS-2023-14 Tecumseh Arena Flood Damage Assessment **be received**;

**And that** the estimated costs **be approved** as follows:

- Damage Remediation and Replacement Costs, including the deductible, in the amount of \$891,000;
- On-site storm water infrastructure modelling assessment in the amount of \$30,000.

**And further that** the estimated costs **be funded** through the Arena Lifecycle Reserve.

Carried

**2. Development Services**

a. DS-2023 15 Adoption of the Tecumseh Housing Action Plan

Larry Silani, Miller Silani Inc., consultant for the Tecumseh Housing Action Plan, was available for questions from the Members. There were no questions raised.

**Motion: RCM - 220/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor Tania Jobin

**That** Report DS-2023-15 entitled “Adoption of the Tecumseh Housing Action Plan: Federal Housing Accelerator Fund”, **be received**;

**And that** the Tecumseh Housing Action Plan, as attached to Report DS-2023-15, **be approved**;

**And further that** Administration **be authorized** to submit a Housing Accelerator Fund application to the Canada Mortgage and Housing Corporation;

**And furthermore, that** the Chief Financial Officer and Director Development Services **be authorized** to sign such documents required to support the application, including a preliminary attestation and an integrity declaration.

Carried

b. DS-2023-16 2023 Six Month Permit Report

**Motion: RCM - 221/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor Brian Houston

**That** Report DS-2023-16 entitled “2023 Six Month Building Services Permit Report”, **be received**.

Carried

### 3. Financial Services

- a. FS-2023-06 Taxes Receivable – June 2023

**Motion: RCM - 222/23**

Moved by Deputy Mayor Joe Bachetti  
Seconded by Councillor Brian Houston

**That** Report FS-2023-06 Taxes Receivable – June 2023 **be received** for information.

Carried

### 4. Legislative & Clerk Services

- a. LCS-2023-23 Council Conferences in 2024

**Motion: RCM - 223/23**

Moved by Councillor Brian Houston  
Seconded by Councillor James Dorner

**That** Members of Council **be authorized** to attend the following conferences scheduled to be held in 2024 in accordance with the Town's Travel Policy No. 14 and Professional Development Policy No. 73:

Event	Dates	Location
Association of Municipalities of Ontario ("AMO") Annual General Meeting and Annual Conference	Sunday, August 18, 2024, to Wednesday, August 21, 2024	Ottawa, Ontario
Federation of Canadian Municipalities ("FCM") Annual Conference and Trade Show	Thursday, June 6, 2024, to Sunday, June 9, 2024	Calgary, Alberta
Festival and Events Ontario Conference	TBA	TBA
Great Lakes and St. Lawrence Cities Initiatives Annual Meeting and Conference	TBA	Montreal, Quebec
Ontario Good Roads Association ("OGRA") Annual Conference	Sunday, April 21, 2024, to Wednesday, April 24, 2024	Toronto, Ontario

<b>Event</b>	<b>Dates</b>	<b>Location</b>
Ontario Small Urban Municipalities (“OSUM”) Conference and Trade Show	TBA	TBA
Rural Ontario Municipal Association (“ROMA”) Annual Conference	Sunday, January 21, 2024, to Tuesday, January 23, 2024	Toronto, Ontario

**And that** Members of Council **be approved** to attend any 2024 workshops, webinars, and training opportunities from the associations listed below in accordance with the Town’s Professional Development Policy and subject to funding in the 2024 Budget:

- Association of Municipalities Ontario;
- Federation of Canadian Municipalities;
- Festivals and Events Ontario;
- Great Lakes and St. Lawrence Cities Initiative;
- Ontario Good Roads Association;
- Ontario Small Urban Municipalities;
- Rural Ontario Municipal Association.

Carried

b. LCS-2023-26 Right of Access for Maintenance

**Motion: RCM - 224/23**

Moved by Councillor Brian Houston

Seconded by Councillor Tania Jobin

**That** Report LCS-2023-26 entitled “Right of Access for Maintenance” **be received**;

**And that** By-law Number 2023-086 being a by-law to permit access onto adjoining lands for maintenance, **be considered** by Council for first, second and third readings and be finally approved on August 8, 2023.

Carried

**5. Public Works & Engineering Services**

- a. PWES-2023-58 West Townline and Mooney Creek Drain, Emergency Replacement of Residential Access Bridge, 5285 County Road 19 – Tender Award

**Motion: RCM - 225/23**

Moved by Councillor Rick Tonial

Seconded by Councillor Brian Houston

**That** the tender for the West Townline and Mooney Creek Drain, Emergency Replacement of Residential Access Bridge for 5285 County Road 19 in the amount of \$749,970 excluding HST **be awarded** to Sterling Ridge Infrastructure Inc.;

**And that** By-law 2023-087 **be given** first, second, third and final reading, to authorize the Mayor and Clerk to execute an agreement, satisfactory in form to the Town's solicitor, with Sterling Ridge Infrastructure Inc.

Carried

**O. By-Laws**

**1. By-Law 2023-086 Right of Access for Maintenance**

Being a by-law to permit access onto adjoining lands for maintenance within the Town of Tecumseh.

**2. By-Law 2023-87 West Townline and Mooney Creek Drain, Emergency Replacement of Residential Access Bridge, 5285 County Road 19 – Tender Award**

Being a by-law to authorize the execution of an Agreement between the Corporation of the Town of Tecumseh and Sterling Ridge Infrastructure Inc. for the construction services of a replacement bridge.

Supplementary Item

**Motion: RCM - 226/23**

Moved by Councillor James Dorner

Seconded by Councillor Rick Tonial

**That** By-Law 2023-086 being a by-law to permit access onto adjoining lands for maintenance with the Town of Tecumseh;



**That** By-Law 2023-087 being a by-law to authorize the execution of an agreement between the Corporation of the Town of Tecumseh and Sterling Ridge Infrastructure Inc. for the construction services of a replacement bridge.

**Be given** first and second reading.

Carried

**Motion: RCM - 227/23**

Moved by Deputy Mayor Joe Bachetti  
Seconded by Councillor Brian Houston

**That** By-Law 2023-086 being a by-law to permit access onto adjoining lands for maintenance with the Town of Tecumseh;

**That** By-Law 2023-087 being a by-law to authorize the execution of an agreement between the Corporation of the Town of Tecumseh and Sterling Ridge Infrastructure Inc. for the construction services of a replacement bridge.

**Be given** third and final reading.

Carried

**P. Unfinished Business**

**1. August 8, 2023**

The Members receive the Unfinished Business listing for Tuesday, August 8, 2023.

**Q. New Business**

**Banwell Hamlet**

A concern was raised regarding the lands located at the intersection of Banwell Road and County Road 22 and the development of a parking lot. It is requested that Administration draft a communication to be circulated to Windsor Real Estate Board, Developers, and the residents in the community regarding the Town's plans for residential development on these lands.

**Storyboard at Lakewood Park**

A request is made for Administration to look into the storyboard of the War of 1812 at Lakewood Park as the sign is deteriorating.

**R. Motions**

**1. Confirmatory By-Law 2023-088**

**Motion: RCM - 228/23**

Moved by Councillor Tania Jobin  
Seconded by Councillor Rick Tonial

**That** By-Law 2023-088 being a by-law to confirm the proceedings of the Tuesday, August 8, 2023, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

Carried

**S. Notices of Motion**

The Deputy Mayor raises a notice of motion on recommendations to improve Tecumseh Road and keep the same concept on parking.

**T. Next Meeting**

Tuesday September 12, 2023

5:00 pm Public Council Meeting - Cunningham Drain

5:30 pm Public Council Meeting - Shuttleworth Drain

7:00 pm Regular Council Meeting

**U. Adjournment**

**Motion: RCM - 229/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor Brian Houston

**That** there being no further business, the Tuesday, August 8, 2023, meeting of the Regular Council **be adjourned** at 8:57 pm.

Carried

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Gary McNamara, Mayor

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Robert Auger, Clerk