



The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: November 13, 2018

Report Number: CS-2018-36

Subject: Inaugural Meeting of Council-elect 2018

Recommendations

It is recommended:

That the Inaugural Meeting of the Council-elect for the 2018-2022 term be held on Tuesday, December 4, 2018 at 7:00 pm at the Ciociaro Club of Windsor, located at 3475 North Talbot Road, Tecumseh;

And that notice of the meeting and change of venue be given on the Town's website and social media.

Background

The Procedural By-law No. 2017-62 establishes the rules and regulations to be observed for all proceedings of Council, Local Boards and Committees and the dispatch of business at meetings.

The Procedural By-law states in paragraph 4,

The Inaugural Meeting of Council, after the 2018 regular election shall be held on the first Tuesday in December at 7:00 pm in the Council Chambers of the Tecumseh Town Hall located at 917 Lesperance Road.

The sole purpose of the Inaugural Meeting of Council is for the elected members to take their Declaration of Office before officially taking their seat in accordance with Section 232 of the *Municipal Act, 2001*.

232 (1) A person shall not take a seat on the council of a municipality, including a person appointed to fill a temporary vacancy on an upper-tier council under section 267 but not including a person appointed to act in place of a head of council under section 242, until the person takes the declaration of office in the English or French version of the form established by the Minister for that purpose.

Traditionally, after an Inaugural Meeting of Council, the Town has hosted a reception for the Members of Council and invited guests.

Comments

The Inaugural Meetings of Council have historically been very well attended. Seating is limited in the Council Chambers and has not been sufficient to accommodate all of the attendees at previous Inaugural Meetings.

The reception following the meetings were catered. The kitchen in the Tecumseh Town Hall has insufficient work space for the catering staff and lacks sufficient area for food preparation.

The Ciociaro Club of Windsor has been reserved for Tuesday, December 4, 2018 to hold the Inaugural Meeting of the 2018 Council-elect in order to better accommodate the Members, staff and all of the attendees, as well as to host the reception to follow the meeting immediately afterward. In keeping with past practice, hors d'oeuvres and refreshments will be offered at the reception.

It is recommended that Council accept the recommendation in this report to allow for the change in venue for the December 4, 2018 Inaugural Meeting of Council and for notice to be given on the Town's website and social media.

As part of the next review of the Town's Procedural By-law, amendments will be presented to provide greater flexibility for the Clerk in coordinating future Inaugural Meetings.

Consultations

Chief Administrative Officer

Financial Implications

Funding for the Inaugural Meeting of Council has been included in the 2018 Budget.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable

Website Social Media News Release Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

Attachment Number	Attachment Name
None	None