

## Regular Meeting of Council

### Minutes

Date: Tuesday, November 14, 2023  
Time: 7:00 pm  
Location: Tecumseh Town Hall - Council Chambers  
917 Lesperance Road  
Tecumseh, Ontario N8N 1W9

#### Present:

Mayor, Gary McNamara  
Deputy Mayor, Joe Bachetti  
Councillor, James Dorner  
Councillor, Alicia Higgison  
Councillor, Brian Houston  
Councillor, Tania Jobin  
Councillor, Rick Tonial

#### Also Present:

Chief Administrative Officer, Margaret Misk-Evans  
Director Legislative Services & Clerk, Robert Auger  
Director Public Works & Engineering Services, Phil Bartnik  
Director Community Safety & Fire Chief, Wade Bondy  
Director Technology & Client Services, Shaun Fuerth  
Director Community & Recreation Services, Beth Gignac  
Director Development Services, Brian Hillman  
Director Financial Services & Chief Financial Officer, Tom Kitsos  
Deputy Clerk & Manager Legislative Services, Jennifer Alexander  
Manager Customer Service, Amanda Circelli

#### **A. Roll Call**

#### **B. Order**

The Mayor calls the meeting to order at 7:00 pm.

#### **C. Report Out of Closed Meeting**

A closed meeting of Council was held at 4:00 pm in accordance with and as permitted with Section 239 (2) (c)(h) and 3.1 of the *Municipal Act, 2001*, which states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

c) a proposed or pending acquisition or disposition of land by the municipality or local board;

h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

3.1) education and training provided to the members.

At the meeting, Council received: information explicitly supplied in confidence to the municipality by Canada, a Province or Crown Agency; an update on a proposed acquisition of land and communications training.

**D. Moment of Silence**

The Members of Council and Administration observe a Moment of Silence.

**E. National Anthem**

The Members of Council and Administration observe the National Anthem of O Canada.

**F. Land Acknowledgement**

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

**G. Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by a Member of Council.

**H. Minutes**

1. Regular Council Meeting - October 24, 2023

**Motion: RCM - 295/23**

Moved by Councillor Brian Houston  
Seconded by Councillor Alicia Higgison

**That** the Tuesday, October 24, 2023 minutes of the Regular Council as were duplicated and delivered to the members, **be adopted**.

Carried

2. Special Council Meeting - October 21, 2023 Capital Projects Roads and Facilities Tour

**Motion: RCM - 296/23**

Moved by Councillor Alicia Higgison  
Seconded by Councillor Brian Houston

**That** the October 21, 2023 minutes of the Special Council meeting, as were duplicated and delivered to the members, **be adopted**.

Carried

**I. Supplementary Agenda Adoption**

**Motion: RCM - 297/23**

Moved by Deputy Mayor Joe Bachetti  
Seconded by Councillor Brian Houston

**That** the supplementary items added to the Regular Meeting agenda regarding Communications for Information being item D, **be approved**.

Carried

**J. Consent Agenda Items**

1. LCS-2023-31 Proposed New Legislative and Clerks Administrative Fees
2. PWES-2023-72 Appointment to Drainage Engineer - Malden Road East Drain

**Motion: RCM - 298/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor Alicia Higgison

**That** Reports LCS-2023-31 Proposed New Legislative and Clerk User Fees and PWES-2023-72 Appointment to Drainage Engineer- Malden Road East Drain as listed under the Consent Agenda be **received and approved**.

Carried

**K. Delegations**

1. The War Amps

Re: Able Walker, 2023 The War Amps National Ambassador; and Kevin Delany, War Amps Regional Representative

Profile: Able and the Ticats - [View Here](#)

The Mayor and Members of Council present Able Walker, The War Amps 2023 National Ambassador, a certificate of service recognition for his advocacy work with the organization.

2. 2022 Audit Findings Report and Financial Statements

Re: Cynthia Swift, KPMG Partner

**Motion: RCM - 299/23**

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Tania Jobin

**That** the Town of Tecumseh 2022 Audited Financial Statements presented by Cynthia Swift, Partner, KPMG, Municipal Auditor, **be received.**

Carried

3. Essex Region Conservation Authority

Tim Byrne, CAO Secretary Treasurer; and Shelley McMullen, CFO/Director Finance & Corporate Services

2023 Essex Region Conservation Authority video [here](#)

a. FS-202-11 Essex Region Conservation Authority, Non-Mandatory Fees Service Agreement Municipal Cost Apportioning Agreement

**Motion: RCM - 300/23**

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Tania Jobin

**That** Report FS-2023-11 entitled “Essex Region Conservation Authority-Non-Mandatory Programs and Services, Cost Apportioning Agreement” **be received;**

**And that** a by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Town’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024 to December 31, 2027, **be prepared and considered for adoption** at the Regular Council meeting of November 28, 2023.

Carried

4. Tourism Windsor Essex Pelee Island 2024 Marketing Brand

Re: Gordon Orr, CEO; Lynette Bain, Vice President, Destination Development; Jason Toner, Director of Marketing and Communications

Gordon Orr, Lynette Bain, and Jason Toner, presents the PowerPoint presentation entitled "We Go Together" as appended on the agenda and highlights the new 2024 market brand campaign video.

**Motion: RCM - 301/23**

**That** the Tourism Windsor Essex Pelee Island presentation entitled "We Go Together" as appended on the agenda **be received**.

Carried

**L. Communications**

**1. For Information:**

- a. City of Cambridge dated October 27, 2023  
Re: Fixing Long Term Care Amendment Act
- b. Town of Aurora dated October 30, 2023  
Re: Cannabis Retail Applications
- c. Municipality of Lakeshore dated November 8, 2023  
Re: Notice of Public Information Centre No. 2, Water and Wastewater Master Plan Update
- d. Adam Mourad dated November 13, 2023  
Re: Shawanoe Park Playground Equipment Reduction

A Member inquired on item D and the process for the replacement of playground equipment and cost considerations. The Director Community and Recreation Services outlines the process and cost considerations within the Parks Master Plan. The CAO explains the delegation process for residents wishing to speak with Council.

**Motion: RCM - 302/23**

Moved by Councillor James Dorner  
Seconded by Councillor Alicia Higgison

**That** Communications - For Information A through D as listed on the Tuesday, November 14, 2023 Regular Council Agenda, **be received**.

Carried

**2. For Action:**

There are no Communication For Action items presented to Council.

**M. Update from County Council and Boards**

**Essex Windsor Solid Waste Authority Board**

The Mayor advised that the Board discussed the regulatory changes resulting from the *Resource Recovery and Circular Economy Act, 2016*, on the Blue Box recycling program. The new regulation will put in place a new framework that will transition recycling programs from municipal responsibility to making producers responsible for the collection and end of life management of operating blue box materials.

### **County of Essex - County Council**

The Deputy Mayor advised that the County Council received the Official Plan review update and Members requested additional review on enhancing tree preservation.

### **Lakeshore-Tecumseh Inter Municipal Committee**

Councillor Houston advised that the Committee received presentations on transit and considerations of implementing an employment route; Lakeshore's Water and Wastewater Master Plan update; and consideration for synergies on waste management in the future.

## **N. Committee Minutes**

There are no Committee Minutes presented to Council.

## **O. Reports**

1. Community & Recreation Services
  - a. CRS-2023-20 Amend 2023 Municipal Buildings Capital Works Plan - Cada Library Renovation Project

### **Motion: RCM - 303/23**

Moved by Deputy Mayor Joe Bachetti  
Seconded by Councillor Brian Houston

**That** the Cada Library Building Renovation capital project budget **be increased** by \$125,000 to fund the repairs as outlined in this report;

**And that** the requested amount of \$125,000 including non-refundable HST, **be authorized and funded** through the Infrastructure Reserve;

**And further that** previously approved funding in the amount of \$4,260,000 for planned Recreation projects as identified in CRS-2023-16 **be reduced** to \$4,010,000 to reflect funding reallocations of CRS-2023-19 and CRS-2023-20;

**And further moreover that** funding from the Infrastructure Reserve originally approved for \$2,500,000 of the \$4,260,000 for projects identified in CRS-2023-16 be reduced to \$2,250,000.

Carried

- b. CRS-2023-21 Lakewood Park South, Level of Services and Security for Parking Lot

**Motion: RCM - 304/23**

Moved by Councillor Alicia Higgison  
Seconded by Councillor Rick Tonial

**That** Report CRS-2023-21 entitled “Lakewood Park South – Parking Lot Security” **be received;**

**And that** operational and capital costing for Option 4 outlined in Report CRS-2023-21 for additional security controls for Lakewood Park North and South **be referred to** 2024 budget deliberations.

Carried

- 2. Public Works & Engineering Services
  - a. PWES-2023-71 County Road 46 Municipal Class Environmental Assessment Award of Consulting Services

**Motion: RCM - 305/23**

Moved by Councillor Rick Tonial  
Seconded by Councillor James Dorner

**That** subject to County Council awarding the County Road 46 Municipal Class Environmental Assessment (CR46 Class EA) to BT Engineering Inc. on November 15, 2023, that BT Engineering Inc. **be retained** for the Engineering Consulting Services for the CR46 Class EA, specific to the Town of Tecumseh’s scope of the study being the 8<sup>th</sup> and 9<sup>th</sup> Concession Roads between Highway 401 and County Road 46, in the amount of \$66,720 excluding HST;

**And that** By-law 2023-108 **be considered** for first, second, third and final reading, to authorize the Mayor and Clerk to execute an agreement, satisfactory in form to the Town’s solicitor, with BT Engineering Inc at the November 28, 2023 Regular Council Meeting.

Carried

**P. By-Laws**

- 1. By-Law 2023-095 Shuttleworth Drain - Third and Final Reading  
Being a by-law to provide for the repair and improvements to the Shuttleworth Drain

**Motion: RCM - 306/23**

Moved by Councillor Alicia Higgison  
Seconded by Councillor Brian Houston

**That** By-Law 2023-095 being a by-law to provide for the repair and improvements to the Shuttleworth Drain;

**Be given** third and final reading.

Carried

**Q. Unfinished Business**

1. November 14, 2023

The Members receive the Unfinished Business listing for Tuesday, November 14, 2023.

**R. New Business**

**Remembrance Day**

A Member expressed gratitude on the community participation in Remembrance Day events.

**Final Leaf Collection**

A Member requested that Administration communicate with residents on social media regarding the last day of leaf collection for this year.

**Christmas in Tecumseh**

A Member announced that Christmas in Tecumseh is this Friday and encourages everyone to participate.

**Rural Mailboxes**

A Member announced that with the mild weather still upon us, it would be a good time for residents in rural areas to secure their mailbox for the winter season.

**S. Motions**

1. Confirmatory By-Law 2023-109

**Motion: RCM - 307/23**

Moved by Councillor Alicia Higgison  
Seconded by Deputy Mayor Joe Bachetti

**That** By-Law 2023-109 being a by-law to confirm the proceedings of the Tuesday, November 14, 2023, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

Carried



**T. Notices of Motion**

There are no Notices of Motion presented to Council.

**U. Next Meeting**

Tuesday, November 28, 2023

5:00 pm Policies & Priorities Committee Meeting

7:00 pm Regular Council Meeting

**V. Adjournment**

**Motion: RCM - 308/23**

Moved by Councillor Brian Houston

Seconded by Councillor James Dorner

**That** there being no further business, the Tuesday, November 14, 2023 meeting of the Regular Council **be adjourned** at 8:40 pm.

Carried

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Gary McNamara, Mayor

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Robert Auger, Clerk