

Regular Meeting of Council

Minutes

Date: Tuesday, March 26, 2024
Time: 7:00 pm
Location: Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

Present:

Mayor, Gary McNamara
Deputy Mayor, Joe Bachetti
Councillor, James Dorner
Councillor, Alicia Higgison
Councillor, Brian Houston
Councillor, Tania Jobin
Councillor, Rick Tonial

Also Present:

Chief Administrative Officer, Margaret Misek-Evans
Director Legislative Services & Clerk, Robert Auger
Director Public Works & Engineering Services, Phil Bartnik
Director Community Safety & Fire Chief, Wade Bondy
Michelle Drouillard
Director Technology & Client Services, Shaun Fuerth
Director Community & Recreation Services, Beth Gignac
Director Development Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Customer Service, Amanda Circelli
Manager Planning Services & Local Economic Development, Chad Jeffery
Manager Facilities & Energy Management, Daniel Wolicki

A. Roll Call

B. Order

The Mayor calls the meeting to order at 7:29 pm.

C. Report Out of Closed Meeting

A closed meeting of Council was held at 5:30 pm in accordance with and as permitted with Section 239 (2) (c)(f)(h) of the *Municipal Act, 2001*, which states

that a meeting or part of a meeting may be closed to the public if the subject matter relates to:

- c) discussions concerning a proposed or pending acquisition or disposition of land by the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- h) discussions concerning information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

At this meeting,

- Council provided direction regarding proposed acquisitions of land and received information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency
- Received an update and provided direction on next steps in a litigation matter.

D. Moment of Silence

The Members of Council and Administration observe a Moment of Silence.

E. National Anthem

The Members of Council and Administration observe the National Anthem of O Canada.

F. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Lenni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi, Huron/Wendat Peoples, and Caldwell First Nation. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

G. Disclosure of Pecuniary Interest

Councillor Rick Tonial declares a pecuniary interest on agenda item K.2.a as he is employed by the Community Support Centre.

H. Minutes

1. Regular Council Meeting - March 19, 2024
2. Special Council Meeting January 16, 2024
3. Special Council Meeting - January 17, 2024

Motion: RCM - 64/24

Moved by Councillor Alicia Higgison
Seconded by Councillor Rick Tonial

That the March 19, 2024 minutes of the Regular Council Meeting and the minutes of the January 16, 2024 and January 17, 2024 Special Council Meetings, as were duplicated and delivered to the members, **be adopted**.

Carried

I. Supplementary Agenda Adoption

Motion: RCM - 65/24

Moved by Councillor Alicia Higgison
Seconded by Councillor Brian Houston

That the supplementary items added to the Regular Meeting agenda regarding Reports CRS-2024-04 Amend Community and Recreation Services 2024 One (1) Year Capital works Plan Arena Restoration and CRS-2024-10 Four Year Capital Works Plan Update and the revised notice of motion, **be approved**.

Carried

J. Consent Agenda Items

As per the Procedural By-Law 2023-076, all items listed under the Consent Agenda will be voted on through one Consent Motion and that Motion shall be neither debatable or amendable.

1. **LCS-2024-07 Weston Park Storyboard**
2. **FS-2024-03 Statement of Remuneration and Expenses Paid in 2023**

Motion: RCM - 66/24

Moved by Councillor Rick Tonial
Seconded by Deputy Mayor Joe Bachetti

That Reports LCS-2024-07 Weston Park Storyboard and Report FS-2024-03 Statement of Remuneration and Expenses Paid in 2023 **be received and approved**.

Carried

K. Delegations

1. David Miekle

Re: Request for a review of Sign By-law to permit digital billboards

Mr. David Miekle of Signal Media, presents his PowerPoint presentation on digital billboards as appended on the agenda and requests that the Sign By-Law be reviewed to permit digital billboards in the Town. The Director Development Services presents the report as appended on the agenda.

- a. DS-2024-07 Sign By-Law Proposed Amendment to Permit a Digital Billboard

Motion: RCM - 67/24

Moved by Councillor Brian Houston
Seconded by Councillor James Dorner

That Report DS-2024-07, entitled “Proposed Amendment to Sign By-law to Permit Digital Billboard Signs in the Walker Road Corridor of Oldcastle”, **be received**;

And that Administration **be directed** to prepare a further Administrative Report including draft regulations and proposed changes to the Sign By-law in accordance with Report DS-2024-07 for consideration at a future meeting of Council.

Carried

2. Community Support Centre of Essex County

Re: Tracy Bailey, CEO; Kamal Mann, Manager of Community Supports and Gabrielle Parent, Program Coordinator

The CEO Tracy Bailey is joined by Kamal Mann, Manager of Community Supports, and Gabrielle Parent, Program Coordinator for the Community Support Centre (CSC) and presents the PowerPoint as appended on the agenda. The CSC will be offering senior active living programming starting in May through the Optimist Club Community Centre. The implementation plan is explained and the programming schedule is revealed. All information on programs will be available through the Town's website soon.

- a. CRS-2024-09 Senior Active Living Centre - Operating Agreement

Motion: RCM - 68/24

Moved by Councillor Alicia Higgison
Seconded by Councillor Tania Jobin

That Report CRS-2024-09 Senior Active Living Centre – Operating Agreement, **be received;**

And that the Senior Active Living Centre – Operations Contract Award for Community Support Centre of Essex **be approved** and that By-Law 2024-024 on the Operations Agreement **be considered** for first, second, third and final readings;

And further that By-Law 2024-025 regarding the Memorandum of Understanding with the Golden Age Club **be considered** for first, second, third and final readings.

Carried

L. Communications

1. For Information:

- a. Town of Essex dated March 20, 2024

Re: Rural and Small Urban Municipalities - Affordability of Water and Wastewater Systems

Motion: RCM - 69/24

Moved by Councillor Brian Houston
Seconded by Councillor James Dorner

That Communications - For Information item 1 as listed on the Tuesday, March 26, 2024 Regular Council Agenda, **be received.**

Carried

2. For Action:

There are no action items.

M. Update from County Council and Boards

Tecumseh Police Services Board

The Mayor advised that the final meeting of Tecumseh Police Services board will be held on Thursday, March 28, 2024. This meeting will acknowledge the PSB members for their service. The new Essex County OPP Detachment Board - North, which is comprised of the Towns of Tecumseh, Essex and the municipality of Lakeshore, will begin their meetings in April.

N. Committee Minutes

There are no Committee Minutes presented to Council.

O. Reports

1. Community & Recreation Services

- a. CRS-2024-04 Amend Community and Recreation Services 2024 One (1) Year Capital Works Plan Arena Restoration

Supplementary Item

Motion: RCM - 70/24

Moved by Councillor Brian Houston

Seconded by Councillor Rick Tonial

That Report CRS-2024-09 Amendment to the Community & Recreation Services 2024 One (1) Year Capital Works Plan – Arena Restoration, **be received**;

And that the reconfiguration of the Lobby Staircase and upgrades to the 2nd Level Program Room as part of the Arena Restoration capital project **be added** to the Community and Recreation Services 2024 One (1) Year Capital Works Plan;

And further that the Arena Restoration capital project budget **be increased** by \$600,000 to accommodate the additional facility elements as outlined in Report CRS-2024-09;

And furthermore, that the additional facility elements of the Arena Restoration capital project as outlined in Report CRS-2024-09 in the amount of \$600,000 including non-refundable HST, **be authorized and funded** from the Infrastructure Reserve.

And furthermore, that Council **endorses** the expected closure timelines of the Tecumseh Arena & Recreation Complex set out in Report CRS-2024-09 to facilitate the renovations.

Carried

- b. CRS-2024-08 Tender Award - Maidstone Recreation Centre New Outdoor Washroom Facility

Motion: RCM - 71/24

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Tania Jobin

That the tender of the Maidstone Recreation Centre New Outdoor Washroom Facility in the amount of \$514,000 (excluding HST) **be awarded** to Greenlight General Contracting Inc.;

And that the Mayor and Clerk **be authorized** to enter into an Agreement satisfactory in form to the Town solicitor for the construction of the New Outdoor Washroom Facility at the Maidstone Recreation Centre located at 10720 County Road 34 with Greenlight General Contracting Inc.

Carried

- c. CRS-2024-10 Four (4) Year Capital Works Plan Update
Supplementary Item

Motion: RCM - 72/24

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That Report CRS-2024-10 Community & Recreation Services 2025-2028 Four (4) Year Capital Works Forecast, **be received**;

And that the Community & Recreation Services (CRS) Capital projects for 2025-2028, as summarized in Appendix A – F Report CRS-2024-10, **be approved** as follows;

- Appendix A Municipal Buildings 2024-2028 Five (5) Year Capital Works Plan
- Appendix B Town of Tecumseh 2024-2028 Park Development Capital
- Appendix C Town of Tecumseh 2024-2028 Reforestation Capital
- Appendix D Town of Tecumseh 2024-2028 Trails Capital
- Appendix E Arena 2024-2028 Five (5) Year Capital Works Plan
- Appendix F Pool 2024-2028 Five (5) Year Capital Works Plan.

Carried

2. Financial Services

- a. FS-2024-02 Payroll Human Resources Information System Process Review - Tender Award

Motion: RCM - 73/24

Moved by Councillor Brian Houston
Seconded by Councillor Tania Jobin

That Report FS-2024-02 Payroll/Human Resource Information System Process Review – Tender Award, **be received**;

And that the tender for the Human Resource Information System (HRIS), Payroll, Time and Attendance software solution in the amount of \$245,000 including implementation and other first year costs, excluding HST, **be awarded** to Ceridian Canadian Limited Inc.;

And further that the Mayor and Clerk be authorized to execute an agreement, satisfactory in form to the Town's solicitor, with Ceridian Canadian Limited Inc.;

And further that funding for the software implementation and other first year costs **be accommodated** as follows:

- Technology and Client Services (TCS) Lifecycle Reserve \$150,000
- Tax Rate Stabilization Reserve \$95,000

Carried

3. **Public Works & Engineering Services**

- a. PWES-2024-17 Housing Enabling Water System Fund - Tecumseh Hamlet Trunk Water and Trunk Wastewater

Motion: RCM - 74/24

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That Report PWES-2024-17 Housing-Enabling Water Systems Fund, Tecumseh Hamlet Northwest Trunk Water & Wastewater Infrastructure Project, **be received**;

And that Administration **be authorized** to submit an application to the provincial government for funding under the Housing Enabling Water Systems Fund for a future commitment to the Tecumseh Hamlet Trunk Water & Trunk Wastewater project;

And further that the Director Financial Services & Chief Financial Officer and the Director Public Works & Engineering Services **be authorized** to sign any required documents necessary to complete the application and the subsequent documentation for the Housing Enabling Water Systems Fund.

Carried

P. **By-Laws**

1. **By-Law 2024-023 Weston Storyboard**

Being a By-Law to authorize the execution of a Storyboard Agreement with the Corporation of the Town of Tecumseh and the Sandwich South Historical Society

2. By-Law 2024-024 Community Support Centre Agreement for Senior Active Living Centre

Being a By-Law to authorize the execution of an Operating Agreement with The Corporation of the Town of Tecumseh and the Community Support Centre of Essex for the Tecumseh Senior Active Living Centre

3. By-Law 2024-025 Golden Age Club User Agreement

Being a by-law to authorize the execution of a User Agreement with The Corporation of the Town of Tecumseh and the Golden Age Club

4. By-Law 2024-026 Repeal By-Law 2023-014

Being a by-law to repeal By-Law 2023-014 being a by-law to appoint members to the Tecumseh Police Services Board

Motion: RCM - 75/24

Moved by Councillor Brian Houston

Seconded by Councillor Tania Jobin

That By-Law 2024-023 being a By-Law to authorize the execution of a Storyboard Agreement with the Corporation of the Town of Tecumseh and the Sandwich South Historical Society;

That By-Law 2024-024 being a By-Law to authorize the execution of an Operating Agreement with The Corporation of the Town of Tecumseh and the Community Support Centre of Essex for the Tecumseh Senior Active Living Centre;

That By-Law 2024-025 being a by-law to authorize the execution of a User Agreement with The Corporation of the Town of Tecumseh and the Golden Age Club;

That By-Law 2024-026 being a by-law to repeal By-Law 2023-014 being a by-law to appoint members to the Tecumseh Police Services Board.

Be given first and second reading.

Carried

Motion: RCM - 76/24

Moved by Councillor James Dorner

Seconded by Councillor Rick Tonial

That By-Law 2024-023 being a By-Law to authorize the execution of a Storyboard Agreement with the Corporation of the Town of Tecumseh and the Sandwich South Historical Society;

That By-Law 2024-024 being a By-Law to authorize the execution of an Operating Agreement with The Corporation of the Town of Tecumseh and

the Community Support Centre of Essex for the Tecumseh Senior Active Living Centre;

That By-Law 2024-025 being a by-law to authorize the execution of a User Agreement with The Corporation of the Town of Tecumseh and the Golden Age Club;

That By-Law 2024-026 being a by-law to repeal By-Law 2023-014 being a by-law to appoint members to the Tecumseh Police Services Board.

Be given third and final reading.

Carried

Q. Unfinished Business

1. March 26, 2024

The Members receive the Unfinished Business listing for Tuesday, March 26, 2024.

R. New Business

There is no new business items presented to Council.

S. Motions

1. Confirmatory By-Law 2024-027

Motion: RCM - 77/24

Moved by Councillor Alicia Higgison
Seconded by Councillor Brian Houston

That By-Law 2024-027 being a by-law to confirm the proceedings of the Tuesday, March 26, 2024, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

Carried

T. Notices of Motion

1. Federal Housing Accelerator Fund

This notice of motion was brought forward by Deputy Mayor Joe Bachetti and deferred to the March 26, 2024. Council moved forward with this motion for consideration and approval.

Motion: RCM - 78/24

Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Rick Tonial

Whereas Initiative 1 under the Agreement is consideration of allowing four housing units as-of-right as part of all low density residential districts;

And Whereas and notwithstanding that four housing units as-of-right cannot happen without Official Plan and Zoning By-law amendment processes that require public consultation, Council, prior to statutory public meetings under the Planning Act, should have a more fulsome opportunity through Public Information Centres to publicly discuss and seek clarification on behalf of its residents regarding the issue of four housing units as-of-right in the Town of Tecumseh.

Now Therefore Be It Hereby Resolved:

That Council hold special public information centres in advance of any statutory public meetings under the Planning Act for the purposes of providing the opportunity to publicly discuss and receive public feedback and further information or clarification regarding the issue of allowing four housing units as-of- right in the Town of Tecumseh.

Carried

U. Next Meeting

Tuesday April 9, 2024

6:00 pm Public Council Meeting - Zoning By-law Amendment - 259 Kensington

7:00 pm Regular Council Meeting

V. Adjournment

Motion: RCM - 79/24

Moved by Councillor Rick Toniai

Seconded by Councillor Brian Houston

That there being no further business, the Tuesday, March 26, 2024 meeting of the Regular Council **be adjourned** at 9:22 pm.

Carried

Gary McNamara, Mayor

Robert Auger, Clerk